



Yorkview Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

86 Cameron Avenue
Dundas ON L9H 1P8
Phone: 905-628-8212
Fax: 905-628-8234

Email: yorkview@hwdsb.on.ca
Website: www.hwdsb.on.ca/yorkview
Principal: Ms. G. Stafford

October 4, 2023

Dear Parents/Guardians,

Unfortunately, I am writing you with a heavy heart to inform you that Mrs. Smith will not be able to finish this school year teaching Kindergarten, 1A, 1/2A and 2/3A Physical Education. We learned that she will not be returning to Yorkview and will begin her new role October 6, 2023.

Mrs. Smith was hired here at Yorkview as a 0.2 coverage teacher and fortunately for her has been expanded by the board into a 1.0 home room teacher at another school. Although, it was her honest intentions to finish the 2023-24 school year here, these circumstances prohibit this from happening.

I can truly say that in the short time, Mrs. Smith has been with us that it has been an honor and a privilege to have her here as a part of our school community. She has demonstrated, it is not only the job of a teacher to help children learn and have fun with getting fit, but to understand the value of curiosity, be caring and to nurture the concept that learning.

At this time, I am unable to provide you with the name of a teacher who will be covering. According to Board protocol, I have to first place an Occasional Teacher into the position for the next couple of weeks, while I place the position, interview and then hire. I know that this is not ideal but will try my best to get the most suitable candidate for the job.

I would like to thank you for your understanding during this transition.

Yours sincerely,

Ms. Stafford