

## Elementary School

### Site Specific Plan and Routines for Parents\*

School Name: Yorkview Elementary School

HWDSB Protocol and Requirements	School Routines and Expectations
Student Registration	All student registration will be virtual. Parents/Guardians may contact the main office at 905-628-8212 or email <a href="mailto:yorkview@HWDSB.on.ca">yorkview@HWDSB.on.ca</a>
Return to School Attestation	Parents/Caregivers must complete the Covid Attestation found on the Parent Portal prior to the first day of school.
Screening	Parents must support students in screening for COVID symptoms prior to coming to school each day. The school will provide a sign off document to be completed each day. Students will be required to show proof of screening to their period one teacher daily.
Parent Access to School	Access to the school will be very limited for parents, volunteers and visitors. Contact the main office before coming to the school to speak with a staff member.
Parent Communication with School	Continue to communicate with teachers and the on-site vice-principal through phone and email. Contact the school at 905-628-8212 or <a href="mailto:yorkview@HWDSB.on.ca">yorkview@HWDSB.on.ca</a> to speak with a teacher, or principal.
Bus loading and unloading	School buses will unload at: Cameron Ave. School buses will load at: Cameron Ave. <i>*Students will have assigned seating on the school bus</i>
School Parking Lot	Active transportation (walk/bike) is encouraged to reduce the amount of traffic at the start/end of the day. Parents driving their children to school are encouraged to drop and walk at a location near to the school ( <i>eg. McKay Rd</i> )
Entry and Exit for Students	JK/SK Parents/Caregivers are asked to drop their child off in the front kindergarten fenced in play area Gr. 1-5 Parents/Caregivers are asked to drop their children off at <i>the back field, remaining off of the blacktop to provide sufficient space for student cohort organization</i>  When students enter the school yard, they are to proceed directly to their designated class location (marked) and line up. Students/parents must physically distance (2m) from other families/staff while on school property.

	<p>Adults must wear face coverings while on school property.  At the end of the day, students (unless bussing) will be dismissed directly to parents from their outdoor designated class location. Upon dismissal, students must leave school property in a timely fashion.  *please ensure children have weather appropriate clothing/materials, e.g. rain boots, hat, etc.</p>
Movement Around the School	<p>Students will remain with their class cohort throughout the day. Subject specific teachers will travel to classes where possible to provide instruction.  When moving about the school, students/classes will walk on the right side, maintaining physical distancing.</p>
Student Belongings	<p>Use of lockers/hooks/cubbies will ensure physical distancing from students in other cohorts.  Shared use of lockers/hooks/cubbies may take place within a cohort or family.  Students will keep work materials at their desks.</p>
Class Set Up	<p>A sink or hand sanitizer is available in all classrooms.  Each student is assigned a work-space area that ensures distancing from others.  All desks are forward facing.  Where tables are used, use of a physical divider (plexi) where available to separate students.  All required work materials are located at student's workspace  Students may share learning materials with hand washing/sanitizing. Any shared materials will be cleaned on a regular basis.</p>
PE, Music, Learning Commons	<p><b>Physical Education (PE)</b>  Where possible, PE will take place outdoors.  Classes may be held in the gym with cleaning of high touchpoints throughout the day.  Students are encouraged to come dressed in comfortable clothes</p> <p><b>Music</b>  Wind instruments may be used indoors with distancing.  Singing may take place indoors with students wearing masks.</p> <p><b>Learning Commons</b>  Learning Commons may be scheduled for one class at a time (book exchange permitted).</p>
Nutrition Breaks	<p>Nutrition Break 1: 10:00am-10:40am  Nutrition Break 2: 12:20pm-1:00pm  Students eat in their classrooms at their work space area during the first 20 mins of the break.  No sharing of food or beverages.  Each class has a designated outdoor play area (2 m from other classes).  Outdoor play spaces are marked with pylons, temporary markings.  Students may remove masks during outdoor play.  Use of the play structure and blacktop activities are rotated on a cohort schedule.</p>

Washroom Use	Occupancy limits will be posted outside washrooms. Markings outside washrooms for physical distancing of students awaiting entry. Students maintain physical distancing while in washrooms. Urinals and stalls: every other one marked off. Students may use hand dryers or paper towels.
Hydration Stations	Water fountains have been closed. Students use Hydration Station to fill labelled water bottles. Markings to ensure physical distancing in line up.
Clubs and Extracurriculars	Clubs and extracurriculars may take place for mixed cohorts (masking and distancing required).
Nutrition Programs	3 <sup>rd</sup> Party Food sales have been suspended at this time. (e.g. pizza, milk)
Ill or Injured Students	Ill or injured students will wait in a separate supervised location. The school office will contact parents immediately to come to the school for pick up.
Mask Rules	All students must wear a non-medical mask or face covering on school buses and in the school. Contact on-site Vice Principal <i>Mrs. Milinovich</i> if you have any concerns about your student wearing a mask/face covering. Masks will be provided to students who forget to bring one.
Ventilation	Parents may access information regarding ventilation at <a href="https://www.hwdsb.on.ca/about/school-renewal/ventilation/">https://www.hwdsb.on.ca/about/school-renewal/ventilation/</a>

[\\*parents, guardians, caregivers](#)