To: Members of the Hamilton-Wentworth District School Board

NOTICE OF STANDING COMMITTEE MEETING

Monday, February 10, 2014
Immediately following Special Board
71 Main Street West, Hamilton, Ontario
City Hall, Council Chambers

From: John Malloy, Director of Education

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AGENDA

1. Call to Order
2. Approval of the Agenda
3. Declarations of Conflict of Interest

Reports from Special Committees
   B. Interim Financial Status Report – November 30, 2013

Reports from Staff
5. Naming of the combined west Hamilton and Westdale Elementary school

6. Private Session (to consider matters on the private agenda)
7. Meeting Resumes in Public Session
8. Adjournment
## Upcoming Public Meetings

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parental Involvement Committee</td>
<td>Tuesday, February 11, 2014</td>
<td>6:30 p.m.</td>
<td>Delta High School - Cafeteria</td>
</tr>
<tr>
<td>Special Education Advisory Committee</td>
<td>Wednesday, February 19, 2014</td>
<td>7:00 p.m.</td>
<td>Helen Detwiler School - Library</td>
</tr>
<tr>
<td>Board</td>
<td>Monday, February 24, 2014</td>
<td>6:00 p.m.</td>
<td>City Hall - Council Chambers</td>
</tr>
<tr>
<td>Student Senate</td>
<td>Wednesday, February 26, 2014</td>
<td>4:00 p.m.</td>
<td>Sir John A. Macdonald - Library</td>
</tr>
<tr>
<td>Information Night</td>
<td>Monday, March 3, 2014</td>
<td>6:00 p.m.</td>
<td>City Hall - Council Chambers</td>
</tr>
<tr>
<td>Finance Committee</td>
<td>Wednesday, March 5, 2014</td>
<td>12:30 p.m.</td>
<td>120 King St W - 11th Floor - Room 5</td>
</tr>
<tr>
<td>Policy Committee</td>
<td>Thursday, March 6, 2014</td>
<td>5:00 p.m.</td>
<td>100 King St W - 6th Floor - Room E</td>
</tr>
<tr>
<td>Governance Committee</td>
<td>Tuesday, March 18, 2014</td>
<td>4:30 p.m.</td>
<td>100 King St W - 6th Floor - Room E</td>
</tr>
<tr>
<td>Parental Involvement Committee</td>
<td>Tuesday, March 18, 2014</td>
<td>6:30 p.m.</td>
<td>Delta High School - Cafeteria</td>
</tr>
<tr>
<td>Standing Committee</td>
<td>Monday, March 24, 2014</td>
<td>6:00 p.m.</td>
<td>City Hall – Council Chambers</td>
</tr>
</tbody>
</table>

Meeting times and locations are subject to change. Please refer to our website for the latest information.

www.hwdsb.on.ca/aboutus/meetings/meetings.aspx
The committee held a meeting from 1:00 p.m. to 1:40 p.m. and 2:00 p.m. to 3:00 p.m. on January 29, 2014 at 120 King Street, Suite 1120, Hamilton, Ontario, with Judith Bishop presiding.

Members present were: Trustees Judith Bishop (Chair), Wes Hicks, Lillian Orban, and Karen Turkstra. Regrets were received from Trustee Todd White.

ACTION ITEMS

1. February Standing Committee Report:
   The Ministry of Education will be issuing a debenture on behalf of School Boards in Ontario to finance capital projects. Staff are seeking approval for HWDSB to participate in the loan offering from the Ontario Financing Authority (“OFA”).

On the motion of Trustee Turkstra, the Finance Committee supports the following Recommended Action:
   That the Board authorizes HWDSB to participate in a loan offering from the Ontario Financing Authority (“OFA”) to the maximum amount available as of August 31, 2013.

   CARRIED UNANIMOUSLY.

MONITORING ITEMS

2. February Standing Committee Report:
   Staff reviewed the report. The Interim Financial Report consists of enrolment information, staffing information and financial information with explanations of key variances.

On the motion of Trustee Hicks, the Finance Committee RECOMMENDS that the Interim Financial Report – November 30, 2013 report be received for information.

   CARRIED UNANIMITOUSLY.

3. 21st Century Learning
   Staff provided an update on the status of the business plan related to the 1 to 1 digital devices (tablet) project that was shared at the January 13, 2014 Information Session.

4. 2014-2015 Budget Development
   An overview of the funding model, revenues and expenditures, and challenges for the 2014-2015 budget year were presented.

   o Additional meeting dates for Budget Development were discussed. Dates agreed to are as follows:
     Wednesday, March 19 (budget development)
     Wednesday, April 2 (regular meeting)
     Wednesday, April 16 (budget development)
     Wednesday, April 30 (regular meeting plus preparing for the Information Session – Budget)
     Monday, May 5 (Information Session – Budget)

Respectfully submitted,
Judith Bishop, Chair of the Committee
TO:  STANDING COMMITTEE
FROM:  John Malloy, Director of Education
DATE:  February 10, 2014
PREPARED BY:  Stacey Zucker, Superintendent of Business and Treasurer
              Aaron Lofts, Manager of Capital and Grants

Action  X  Monitoring

Recommended Action:
That the Board authorizes HWDSB to participate in a loan offering from the Ontario Financing Authority ("OFA") to the maximum amount available as of August 31, 2013.

Rationale/Benefits:
On October 15, 2013, the Ministry announced it would issue a debenture estimated to settle on or about March 12, 2014. The debenture will have a 25-year term, and will be for the value of approved capital projects as at August 31, 2013. This debenture issue is similar to the ones issued in past years for approved capital projects. The value of these projects, and consequently HWDSB’s share of the debenture, is estimated at $1,582,862 and is comprised of the following:

<table>
<thead>
<tr>
<th>Ministry Capital Initiative:</th>
<th>Project</th>
<th>Estimated Debenture proceeds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Available Build Capacity</td>
<td>Waterdown DHS Addition</td>
<td>1,582,862</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>1,582,862</td>
</tr>
</tbody>
</table>

The legal firm Borden Ladner Gervais (“BLG”) will be engaged in order to ensure that the interests of the HWDSB have been protected. Accordingly, this by-law will be reviewed by legal counsel.

Background:
The Ministry announced a number of initiatives to assist school boards in addressing capital needs in the areas of Provincially identified urgent and high repair needs in schools, (Good Places to Learn); and assisting in the construction costs for new schools as a result of significant new residential development (Growth Schools Funding), accommodation pressures (Capital Priorities) and other capital pressures. These HWDSB Board-approved and Ministry funded initiatives encompass a number of years and will be permanently financed by a series of debentures issued by the Province. The Ministry will provide capital grant payments each year to school boards to offset the annual principal and interest costs of the debentures. The board has approved and participated in similar offerings through the OFA beginning in November 2006 and most recently in March 2013.
Executive Report to Standing Committee

To: Standing Committee

From: John Malloy, Director of Education

Date: February 10, 2014

Prepared By: Stacey Zucker, Superintendent of Business and Treasurer
              Denise Dawson, Manager of Budget


Action Monitoring x

Rationale/Benefits:

Budget to actual trends were reviewed in order to forecast August 31, 2014 year-end position from a financial, enrolment and staffing perspective. The Interim Financial Report presented is based on the available information and assumptions as at November 30, 2013. Work to date has projected surpluses and deficits in some expenditure categories including teachers, early childhood educators, occasional teachers, and casual caretaking, however at this point in time, no overall surplus/deficit position is expected. As with all forecasts, as new information is received or as assumptions change, the resulting Interim Financial Reports will be updated accordingly.

Background:

The Interim Financial Report consists of:

- Enrolment information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Staffing information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Financial information comparing the year-end forecast to the Budget, with explanations of key variances;
- Summarization of all information presented, in numeric and graph format, with explanations of key variances

The Interim Financial Report is prepared three times per year and presented to Finance Committee for review. The key reporting dates are November 30, January 31 and March 31.

Attach
Hamilton-Wentworth District School Board  
Interim Financial Report - Based on Information as of November 30, 2013 
For the Period Ending August 31, 2014

Summary of Financial Results

### Revenue

<table>
<thead>
<tr>
<th>Source</th>
<th>Revised Budget</th>
<th>Forecast</th>
<th>In-Year Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants For Student Needs</td>
<td>574,136,737</td>
<td>574,136,737</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>31,427,857</td>
<td>31,427,857</td>
<td>-</td>
</tr>
<tr>
<td>Prior Year's Surplus (Deficit)</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Total Revenue: 605,564,594

### Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>Revised Budget</th>
<th>Forecast</th>
<th>In-Year Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Instruction</td>
<td>428,890,825</td>
<td>428,890,825</td>
<td>-</td>
</tr>
<tr>
<td>Program Support</td>
<td>79,624,037</td>
<td>79,624,037</td>
<td>-</td>
</tr>
<tr>
<td>Capital &amp; One-Time</td>
<td>97,049,732</td>
<td>97,049,732</td>
<td>-</td>
</tr>
</tbody>
</table>

Total Expenditures: 605,564,594

Surplus/(Deficit): -

### Change in Revenue

Grant revenue has been revised to reflect the calculation of the Revised Estimates which considers enrolment changes; teacher grid placement; and other adjustments. At this point in time year end revenue is projected to be in line with the revised budget.

### Change in Expenditures

Expenditures reflect changes in teacher salaries due to staffing adjustments due to enrolment changes, actual placement of teachers on the salary grid and projected savings due to occasional teachers replacing teachers on leave. Savings are projected in early childhood educators as actual staff is less than budget. In addition, occasional teachers are projected to exceed budget again this year.

### Change in Surplus/Deficit

There is no projected surplus or deficit at this point in time.

### Risk Assessment and Recommendations

We will continue to monitor the assumptions and information used in compiling this forecast and we will revise the forecast as necessary.

NOTE: Budget to actual trends were reviewed in order to forecast August 31st year-end position. This report is based on the available information and assumptions as at November 30, 2013. As with all forecasts, as new information is received or as assumptions change, the Interim Financial Report will be updated accordingly.
TO: STANDING COMMITTEE
FROM: John Malloy, Director of Education
DATE: February 10, 2014
PREPARED BY: Sue Dunlop, Acting Superintendent of Student Achievement
Jackie Penman, Manager, Corporate Communications
RE: Naming of the combined west Hamilton and Westdale elementary school

Recommended Action:

That the following three submissions by the School Naming Advisory Committee be considered for the combined elementary school in Westdale (which combines George. R. Allan Elementary School and Prince Philip Elementary School at the George. R. Allan location).

Recommended names (unranked and in alphabetical order)

- Cootes Paradise Elementary School
- George R. Allan Elementary School
- Prince George Elementary School

Rationale/Benefits:

The School Naming/renewing Advisory Committee is putting forth the three listed names in no particular order. The submissions were reviewed according to the guiding principles outlined in the Board policy as well as those brought forward by the G.R. Allan/Prince Philip Naming/renewing Committee. The guiding principles are outlined as follows:

- Name should reflect the local community
- Preference for elementary in the name

Four rounds of voting occurred to determine the three recommendations to be considered by Trustees.

Background:

In April 2012, Hamilton-Wentworth District School (HWDSB) concluded the accommodation review that culminated in the Board decisions to close Prince Philip Elementary School, renovate George R. Allan Elementary School and upgrade Dalewood Elementary School.
HWDSB is investing almost $6 million in extensive renovations to George R. Allan and Prince Philip will close in June 2014. This will realign George R. Allan's catchment boundaries and merge the George R. Allan and Prince Philip school communities.

According to HWDSB's policy, a renaming of a school may occur after an accommodation decision. This may include, but is not limited to, construction of a new school, replacement of a school on its existing site, replacement of a school(s) on a new site, or merging of school communities into an existing school due to a school closure.

HWDSB asked members of the public to comment on the name of the elementary school in west Hamilton through the completion of an online survey, and/or by mailing or emailing written correspondence to HWDSB. As per Board policy 2.3, the Board solicited suggestions for a name from all stakeholder groups. The survey was posted from November 5, 2013 until January 6, 2014 and resulted in 342 submissions.

The school Naming Advisory Committee consisted of the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judith Bishop</td>
<td>Ward Trustee/Co-chair</td>
</tr>
<tr>
<td>Ray Mulholland</td>
<td>Trustee</td>
</tr>
<tr>
<td>Sue Dunlop</td>
<td>Superintendent of Student Achievement/Co-chair</td>
</tr>
<tr>
<td>Sue Phillips</td>
<td>Manager Corporate Communications</td>
</tr>
<tr>
<td>John Aikman</td>
<td>Manager, HWDSB Educational Archives</td>
</tr>
<tr>
<td>Margaret Houghton</td>
<td>Hamilton Public Library, Archivist</td>
</tr>
<tr>
<td>Vivian Debruyn-Smith</td>
<td>Community rep</td>
</tr>
<tr>
<td>Michelle Rodney-Bartolos</td>
<td>Principal, G. R. Allan</td>
</tr>
<tr>
<td>Denise Minardi</td>
<td>Principal, Prince Philip</td>
</tr>
<tr>
<td>Kalpana Nair</td>
<td>School Council G.R. Allan</td>
</tr>
<tr>
<td>Nicole Howe-Chevalier</td>
<td>School Council G.R. Allan</td>
</tr>
<tr>
<td>Lisa Timmons</td>
<td>Home &amp; School G.R. Allan</td>
</tr>
<tr>
<td>Andrea Rheinstader</td>
<td>Home &amp; School G.R. Allan</td>
</tr>
<tr>
<td>Sharon O’Breza</td>
<td>Teacher GR Allan</td>
</tr>
<tr>
<td>Liesje VanZwol</td>
<td>Teacher Prince Philip</td>
</tr>
<tr>
<td>Aimee Reid</td>
<td>School Council Prince Philip</td>
</tr>
<tr>
<td>Wendy Hancock</td>
<td>School Council Prince Philip</td>
</tr>
<tr>
<td>Joyann Kruizinga</td>
<td>Home &amp; School Prince Philip</td>
</tr>
<tr>
<td>Ewa Oleksiak</td>
<td>Home &amp; School Prince Philip</td>
</tr>
</tbody>
</table>

The summary of consultation findings are attached. All names were considered in the first round of voting.
The following names are presented, in no particular order, for consideration:

COOTES PARADISE ELEMENTARY SCHOOL

Cootes Paradise is a large wetland area located in an area known as the Dundas Marsh. It is owned and managed by the Royal Botanical Gardens. This wildlife area is accessed through a system of trails beginning in the Churchill Park adjacent to the present George R. Allan School. At one time the area was used extensively by the Outdoor Education programs of the former Hamilton Board of Education and the HWDSB.

The area was named after Captain Thomas Coote, a British military officer, who enjoyed the abundant waterfowl, while on leave from his military duties in the 1780s. The community at the west end of the marsh was named Coote's Paradise, until the 1840s, at which time the name was changed to Dundas.

GEORGE R. ALLAN ELEMENTARY SCHOOL

George R. Allan was a trustee with the former Hamilton Board of Education (HBE). Born in 1860, raised in the west end of Hamilton attending the old Pearl St. School. He was employed by the Hamilton Spectator, retiring in 1932 after 59 years of service. He was elected trustee to the former Hamilton Board of Education in 1904 and continued for 35 years as a trustee. He was elected Chair in 1913, the same year as his brother John Allan was mayor of the City of Hamilton. In 1926, the Hamilton Board of Education paid tribute to G.R. Allan for his almost 25 years of unbroken service by naming the new elementary school in Westdale after him, The George R. Allan Public School. He spent many years chairing the Building Committee of the HBE. In that time he oversaw the erection of more than a dozen new schools in Hamilton to meet the needs of a growing school population. He was also very prominent in the development of Technical Education and the subsequent erection of a new Technical Collegiate on Wentworth St. N. He is remembered as the "teachers' friend" for his years of dedication towards improving the salaries and working conditions of teachers.

prepared by J. H. Aikman, Manager, Educational Archives & Heritage Centre
January 2014

PRINCE GEORGE ELEMENTARY SCHOOL

The Prince Philip school communities submitted the name “Prince George” as a way to honour both amalgamating schools. Taking the “Prince” from Prince Philip and the “George” from George R. Allan is an effort to bring the two communities together.

The name Prince George has international significance and has been used elsewhere in Canada, most particularly as a city name in British Columbia. Prince George is also the name of the son of Prince William and Catherine, the Duke and Duchess of Cambridge. He is the new heir to the British throne and will be Canada’s Head of State.