

### **Virtual Meeting Norms:**

- All callers are to place themselves on mute
- Roll call is in place for attendance and for questions

**AGENDA: 6:30 pm \*audio of this meeting will be posted online the following day\***

1. Call to Order
2. O Canada

Reports Staff:

3. [Revised School Year Calendar 2020-2021](#)
4. [September 2020 Start-up Report](#)
5. Report from: Committee of the Whole (private) – July 13, 2020
6. Adjournment



## EXECUTIVE REPORT TO BOARD

**TO:** SPECIAL BOARD

**FROM:** Manny Figueiredo, Director of Education

**DATE:** July 13, 2020

**PREPARED BY:** Jeff Gillies, Superintendent of Student Achievement

**RE:** 2020-21 Revised School Year Calendars

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Action  Monitoring

### Recommended Action:

That the revised 2020-21 School Year Calendars be approved for submission to the Ministry of Education no later than July 24, 2020.

### Rationale/Benefits:

Following approval of the draft 2020-21 School Year Calendars by trustees on April 20, 2020 the Ministry of Education informed school boards that 2020-21 school year calendar submissions were not being considered at that time due to the uncertainty around the reopening of schools for September.

On June 30, 2020, the Minister of Education issued a memo providing new guidance and deadlines for 2020-21 school year calendar submissions. In order to maximize instruction time for students and support staff training prior to reopening of schools, the Ministry is advising boards to:

1. Start the school year by September 1, 2020
2. Schedule three PA days prior to the start of student instruction.

The revised school year calendars (Appendix A) reflect Ministry guidance and comply with *Regulation 304, School Year Calendars and Professional Activity Days*. The revisions have been prepared in consultation with the School Year Calendar Advisory Committee and endorsed by Executive Council.

Consultation with the coterminous board has taken place to align the revised PA day on September 1, 2020.

The school year calendars are to be submitted to the Ministry for final approval by July 24, 2020.

### Summary:

**Elementary**

<b>Start Date for Students</b>	Tuesday September 8, 2020
<b>End Date for Students</b>	Thursday June 29, 2021
<b>Professional Activity Days</b>	September 1, 2 & 3, November 27, January 29, March 5, June 4

**Secondary**

	<b><u>Semester 1</u></b>	<b><u>Semester 2</u></b>
<b>Start Date for Students</b>	September 8, 2020	February 2, 2021
<b>End Date for Students</b>	January 22, 2021	June 21, 2021
<b>Examination Days (5)</b>	January 25 – 29, 2021	June 22 – June 28, 2021
<b>Professional Activity Days</b>	Sept 1, 2 & 3, Nov. 27, Feb. 1	Mar. 5, June 29

**Professional Activity Days**

	<b>ELEMENTARY</b>	<b>Focus</b>		<b>SECONDARY</b>	<b>Focus</b>
X/C	September 1	Ministry/Board Priorities	X/C	September 1	Ministry/Board Priorities
X/C	September 2	Health & Safety Training	X/C	September 2	Health & Safety Training
X/C	September 3	Self-Directed Professional Learning	X/C	September 3	Self-Directed Professional Learning
X	November 27	Parent Reporting	X	November 27	Improvement Process
	January 29	Evaluation & Reporting		February 1	Transition/Promotion
X/C	March 5	Improvement Process	X/C	March 5	Improvement Process
C	June 4	Evaluation & Reporting	C	June 29	Transition/Promotion

X=Joint Elementary and Secondary PA Day

C=Coterminous Board PA Days

The original report was presented to the Board on April 20, 2020 and can be found here:

<https://www.hwdsb.on.ca/wp-content/uploads/meetings/Board-Agenda-1587119758.pdf>

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**DRAFT - HWDSB 2020-2021 SCHOOL YEAR CALENDAR - ELEMENTARY**

Month	Instr. Days	PA Days	Exam Days	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Aug.				3 H	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31				
Sept.	17	3		1 PA	2 PA	3 PA	4 B	7 H	8 FD	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			
Oct.	21						1	2	5	6	7	8	9	12 H	13	14	15	16	19	20	21	22	23	26	27	28	29	30
Nov.	20	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27 PA	30				
Dec.	14				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 B	22 B	23 B	24 B	25 H	28 H	29 B	30 B	31 B	
Jan.	19	1						1 H	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29 PA
Feb.	19			1	2	3	4	5	8	9	10	11	12	15 H	16	17	18	19	22	23	24	25	26					
Mar.	17	1		1	2	3	4	5 PA	8	9	10	11	12	15 B	16 B	17 B	18 B	19 B	22	23	24	25	26	29	30	31		
Apr.	20						1	2 H	5 H	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
May	20			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24 H	25	26	27	28	31				
June	20	1			1	2	3	4 PA	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29 LD	30 B		
July							1 H	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
	187	7																										

FD	FIRST DAY FOR STUDENTS	PA	SYSTEM-WIDE PROFESSIONAL ACTIVITY DAY	B	SCHOOL HOLIDAY
LD	LAST DAY FOR STUDENTS	PA	PROFESSIONAL ACTIVITY DAY	H	STATUTORY HOLIDAY

- As per the requirements of O. Reg 304, the school year shall commence on or after September 1 and will end on or before June 30.
- The minimum number of school days required in a school year calendar is 194. Any school days not designated as professional activity days are to be regarded as instructional days. As a result, the minimum number of instructional days per school year is 187.
- School boards may designate up to seven professional activity (PA) days per school year. Three of those PA days must be devoted to provincial education priorities identified by the Minister.
- A board may designate up to ten instructional days as examination days.
- The deadline for submission of regular school calendars is May 1<sup>st</sup>.

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**DRAFT - HWDSB 2020-2021 SCHOOL YEAR CALENDAR - SECONDARY**

Month	Instr. Days	PA Days	Exam Days	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Aug.				3 H	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31				
Sept.	17	3		1 PA	2 PA	3 PA	4 B	7 H	8 FD	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			
Oct.	21						1	2	5	6	7	8	9	12 H	13	14	15	16	19	20	21	22	23	26	27	28	29	30
Nov.	20	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27 PA	30				
Dec.	14				1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 B	22 B	23 B	24 B	25 H	28	29	30	31	
Jan.	20		5					1 H	4	5	6	7	8	11	12	13	14	15	18	19	20	21 LD	22 LD	25	26	27	28	29
Feb.	18	1		1 PA	2 FD	3	4	5	8	9	10	11	12	15 H	16	17	18	19	22	23	24	25	26					
Mar.	17	1		1	2	3	4	5 PA	8	9	10	11	12	15 B	16 B	17 B	18 B	19 B	22	23	24	25	26	29	30	31		
Apr.	20						1	2 H	5 H	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
May	20			3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24 H	25	26	27	28	31				
June	20	1			1	2	3	4	7	8	9	10	11	14	15	16	17	18	21 LD	22 E	23 E	24 E	25 E	28	29 PA	30 B		
July							1 H	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30
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<b>FD</b>	FIRST DAY FOR STUDENTS	<b>PA</b>	SYSTEM-WIDE PROFESSIONAL ACTIVITY DAY	<b>B</b>	SCHOOL HOLIDAY
<b>LD</b>	LAST DAY FOR STUDENTS	<b>PA</b>	PROFESSIONAL ACTIVITY DAY	<b>H</b>	STATUTORY HOLIDAY

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