

# HWDSB

PIC Meeting  
April 8<sup>th</sup>, 2025  
Minutes

**Members Present: (In-Person)** Matthew Adams, Amanda Levesque, Alissa Fairley, Ariana Harris, Mohamed Khamis, Heather Lambert-Hillen, Tim Louks, Heidi Oglesby, Vanessa Ozer, Mike Palma, Michele Quinn, Christine Sandor, Cindy Stranak, Lisa Veloce, Amanda Fehrman, Stacey Johnson, Amy Learning Cote, Angela Ayeni, Matthew Gerard, Sherry Roswell

**(Online)** Andrea Hamilton, Emma Haslam Topping, Laura Mulder, Meagan Shanahan, Abby Zaitley

**Regrets:** Amanda Lloyd, Nikki Carter, Erin Copeland, Jennifer Csele Lynne, Anita Fonseca Becar, Cheryl Hue, Celine Link, Lorraine Lowry, Alissa Shuker, Danielle Schwalm, Alissa Shuker, Lisa Zhao

Agenda Item	Decision/Action Taken	Person(s) Responsible
Call to Order	The meeting was called to order at 6:31 PM.	Heidi Oglesby
Land acknowledgment	Kindergarten and Junior Class in English and French	Balaclava School
Welcome & Introduction of Guests		Heidi Oglesby
Review and approval of the agenda	Add to minutes how PIC can support schools with no active council.  Cindy Stranak moved that the agenda be approved with the removal of the Declarations.  Amanda Levesque seconded the motion.  <b>CARRIED.</b>	Heidi Oglesby
Declaration of conflict of interest	To be removed	
Review and approval of previous minutes	Amanda Lloyd read the trustee report on behalf of Trustee Fehrman  Mike Palma moved that the minutes be approved.  Tim Louks seconded the motion.  <b>CARRIED.</b>	Heidi Oglesby
Business arising from the minutes	None.	
Old business	a) <u>Safe School Update</u>  Superintendent Gerry Smith provided updated information on cell phones and vaping. The scheduled review is at the end of year. This information was shared by Superintendent Simon Goodacre.	Simon Goodacre

	<p>Looking at a uniform procedure for schools in terms of vaping and cell phones. Working with Public Health as vaping is a health priority. We have one site part of vaping pilot-Orchard Park.</p> <p>Committee looking at safety in school bathrooms. Accessibility for families at hearings.</p> <p>b) <u>PIC Bylaw Update</u></p> <p>Bylaws in process of updating will be presented at May PIC meeting. This update was provided by Amanda Levesque.</p>	Simon Goodacre
New Business	<p>c) <u>Transportation</u></p> <p>Funded by the Ministry of Education and work in Partnership with HWCDSB.</p> <p>CAA Program - Bringing back safety patrol that was removed during COVID</p> <p>Spoke to many questions that were gathered through Transportation Survey that had been sent out.</p> <p>No video cameras on buses. No cameras in schools except for high school hallways.</p> <p>GPS Tracking, First Student is piloting, board looking at options.</p> <p>d) <u>School Council Bylaw Template</u></p> <p>Help aid the relationship between School Council and Principals.</p> <p>Ensures compliance with Ministry Regulations. Helps council focus on parent engagement and supporting schools.</p> <p>Once completed on website and share with all schools.</p> <p>e) <u>Director's Performance Appraisal</u></p> <p>Mandated Ministry Process. Email shared directly with PIC members.</p> <p>f) <u>Health and Peer Relation Survey Information</u></p> <p>Concerns with the opt out option instead of opt in. Survey only had a 24-hr window.</p>	<p>Matthew Gerard</p> <p>Sherry Roswell</p> <p>Simon Goodacre</p> <p>Simon Goodacre</p> <p>Simon Goodacre</p>

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	Motion to extend to 9pm	Heather Lambert-Hillen
Trustees Report	<p>Welcome Trustee Abby Zaitley of Ward 4 to PIC.</p> <p>Announced Sanad Ala Bizanti from Ancaster High and Evelyn Watson from Orchard Park will be the Student Trustees for next year.</p> <p>Shakowennakara:tats Daunte Hillen will be returning for another term.</p> <p>Prom project at SWC, very well run and received, great success.</p> <p>Hosted Ontario Public School Board Association trustee regional meeting – shared information from boards</p> <p>Student Trustees – ran a leadership conference, was a great success.</p>	Trustee Amanda Fehrman
Reports from other committees	<p>FASLAC – No committee rep currently.</p> <p>HWCHSA – pleased to report they have welcomed the Vice President of the Hamilton Memorial Elementary Teachers local and long-standing Representative from the Ontario Secondary School Teachers Federation-update to council regarding violence in classroom.</p> <p>Received the trustee board report from Trustee Dawn Danko and we provided financial update.</p> <p>SYC has been approved.</p> <p>Year End Celebration and annual general meeting in Long Point.</p> <p>Parent Conference – Meets biweekly. Very excited about how the event is turning out and the wonderful response.</p> <p>Going to do walk through of Sherwood. Handed out proposed agenda. Agendas coming out for parents and children. Answered some questions and took some feedback for the next meeting.</p>	<p>Heidi Oglesby</p> <p>Heather Lambert-Hillen</p> <p>Heather Lambert-Hillen</p> <p>Angela Ayeni</p> <p>Heidi Oglesby</p>

	Rural Schools – Second and final meeting being held April 30 <sup>th</sup> , 6:30 to 7:30	
Public comments	Announced Chairperson Patrick Daley of the HWCDSB is moving on after 36 years with the board.	Heather Lambert-Hillen
Next meeting date	May 13 <sup>th</sup> , 2025, at the Education Centre, and on MS Teams.	Heidi Oglesby
Agenda items for the next meeting	None.	
Adjournment	The meeting adjourned at 8:34 PM.	Heidi Oglesby