

AGENDA: 12:00 pm

1. Call to Order
2. Approval of the Agenda

HEALTHY SCHOOL & WORKPLACE:

3. Healthy School & Workplace Pillar

Consent Items:

4. Healthy School & Workplace Pillar – executive summary of any changes made to procedures
5. Next Policy Meeting:
 - a) Use of Board Facilities – draft for consultation
 - b) Human Resources Pillar – executive summary of any changes made to procedures
6. Adjournment

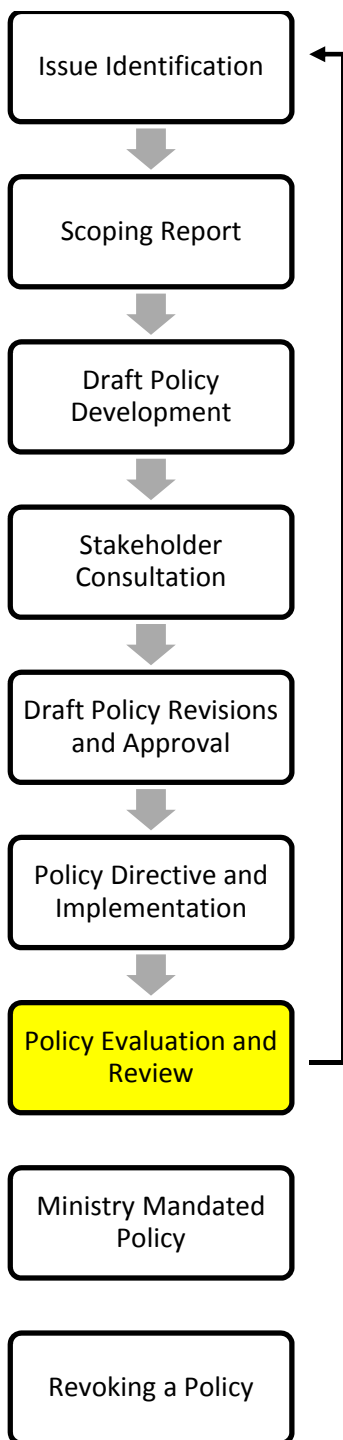
POLICY COMMITTEE

Title: Healthy School and Workplace Pillar

Pillar Policy: Healthy School and Workplace

Last Approved: 2013

Scheduled Review: 2017



Recommended Action:

That the Healthy School and Workplace Pillar policy be recommended for approval

Background:

This policy is up for its scheduled review.

The intent of the policy remains intact. However, changes have been made to the policy to shorten its length and to establish clear outcomes and assessments.



Healthy School and Workplace Pillar

Date Approved:

Projected Review Date:

PURPOSE:

Hamilton-Wentworth District School Board (HWDSB) is committed to supporting healthy living, learning and working conditions to create healthy schools and a healthy workplace.

GUIDING PRINCIPLES:

- All students and staff are entitled to work and learn in a healthy environment.
- Individual health and lifestyle practices enable a healthy lifestyle.
- All staff deserve a workplace culture and environment that fosters positive, supportive relationships, while enabling growth and development opportunities.
- Employee health and well-being is promoted and maintained through the workplace environment and occupational health and safety practices.
- System leaders offer consistent support for healthy school and workplace actions.
- Healthy school and workplace objectives are tied to HWDSB's annual planning process.
- Positive relationships enable members of the school/workplace community to create and support a healthy working and learning environment.
- Programs and services that support the development of healthy behaviours improve student achievement and engagement.
- The engagement of families and communities positively influences the health of students.
- A positive healthy school and workplace has a positive influence on student and staff health, thereby contributing to an organization's success.

INTENDED OUTCOMES:

- Develop a Healthy School and Workplace Strategy that creates and supports a healthy working and learning environment. The strategy should be developed with the involvement of all members of the school community including students, staff, parents/guardians/caregivers, volunteers, trustees, senior administration, management and unions.

- Members of the school community work together to implement outcomes found in the Healthy School and Workplace Strategy that provide students, staff, parents/guardians/caregivers, school councils, Home and School associations, and community members with leadership and learning opportunities that promote a healthy learning and working environment.

RESPONSIBILITY:

Director of Education
Members of Executive Council

TERMINOLOGY:

Healthy Environment: A healthy environment tries to create conditions for all students and staff to engage in health promotion and prevention activities leading towards social, mental, and physical health and well-being.

Healthy School and Workplace: A healthy school and workplace exist when the culture, climate and practices create an environment that promotes student and employee health and safety as well as organizational effectiveness.

System Leaders: School administrators, managers and executive officers, in addition to the Director and Executive Council.

ACTION REQUIRED:

The development and implementation of specific policies, procedures, programs and staff development supports that will create and support healthy school and workplace environments.

PROGRESS INDICATORS:

Intended Outcome	Assessment
Develop a Healthy School and Workplace Strategy that creates and supports a healthy working and learning environment. The strategy should be developed with the involvement of all members of the school community including students, staff, parents/guardians/caregivers, volunteers, trustees, senior administration, management and unions.	An annual audit to determine if the strategy has been reviewed by the school with School Council and Home and School associations, where they may exist.
Members of the school community work together to implement outcomes found in the Healthy School and Workplace Strategy that provide students, staff, parents/guardians/caregivers, school councils, Home and School associations, and community members with leadership and learning opportunities that promote a healthy learning and working environment.	This will be monitored and evaluated through various annual surveys (Positive Culture and Well-Being; Parent Voice, School Climate and Staff Voice).

REFERENCES:

Government Documents

Accessibility for Ontarians with Disabilities Act
 Acting Today, Shaping Tomorrow: A Policy Framework for Environmental Education in Ontario Schools
 Changing Directions Changing Lives – The Mental Health Strategy for Canada
 Education Act
 Energy Efficiency Act
 Environmental Education: Scope and Sequence of Expectations (Elementary and Secondary)
 Environmental Protection Act
 Foundations for a Healthy School Framework
 Freedom of Information Act
 Healthy Food for Healthy Schools Act
 Occupational Health and Safety Act
 Ontario Human Rights Code
 Pan-Canadian Joint Consortium for School Health
 Policy/Program Memorandum 81: Provision of Health Support Services in a School Setting
 Policy/Program Memorandum 135: Healthy Foods and Beverages in Elem. School Vending Machines
 Ready, Set Green! Tips, Techniques, and Resources from Ontario Educators
 Safe Schools Act
 School Health
 Shaping our Schools, Shaping our Future
 Smoke-Free Ontario Act
 Standards for Environmental Education in the Curriculum
 Waste Management Act

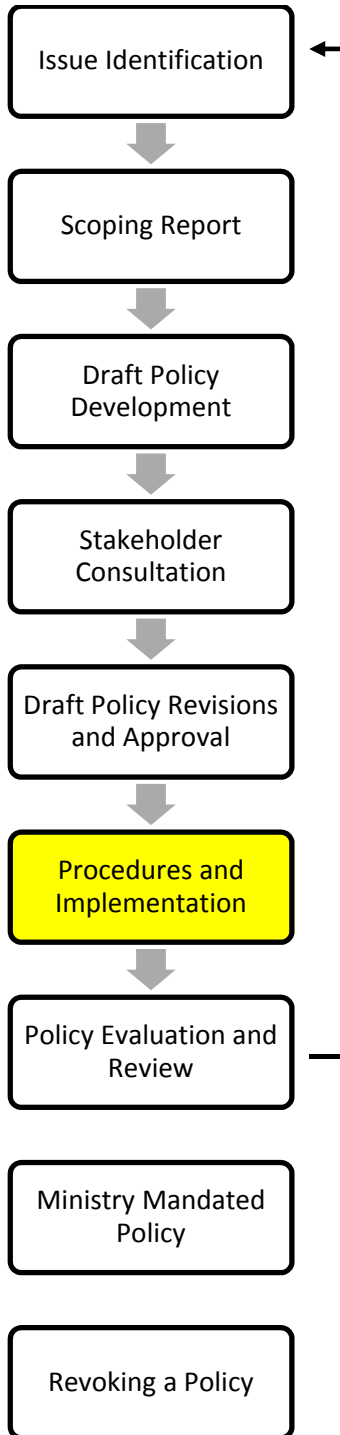
HWDSB Policies

Accessibility Standards for Customer Service
 Accommodation of Staff
 Engagement
 Environment
 Employee Attendance Support
 Equity & Diversity
 Human Resources
 Medical Health Supports
 Nutrition
 Occupational Health and Safety
 Performance Appraisal
 Professional Learning
 Recruitment & Selection
 Safe Schools
 Staff Progressive Discipline
 Student Achievement
 Transportation
 Workplace Violence & Harassment Prevention

POLICY COMMITTEE

Title: Healthy School and Workplace Procedures

Pillar Policy: Healthy School and Workplace



Consent Agenda Item: Procedures under Healthy Schools and Workplace Pillar

The following chart updates Trustees on the changes made to the procedures attached to the policies, under the Healthy Schools and Workplace Pillar policy.

The policies and procedures under this pillar include:

4.1 Environment Policy

- No procedure exists

4.2 Medical Health Supports Policy

- Administration of Oral Prescription Medication Procedure
- Anaphylaxis Procedure
- Asthma Procedure
- Blood Borne Pathogens Procedure
- Catheterization and Suctioning Lifting Positioning and Physical Management Procedure
- Communicable Diseases Procedure
- Concussion Procedure
- Diabetes Management and Education Procedure
- Pediculosis Management Procedure
- Use of Automated External Defibrillators AED Procedure
- Use of Service Dogs in Schools for Students-with Special Needs Procedure
- Promoting Adaptive Behaviour Through Specific Skill Building Interventions for Students with Exceptional Needs Procedure

4.3 Nutrition Policy

- Nutrition Procedure

As per the discussion that took place at the September Policy Committee meeting, The Healthy Schools and Workplace Pillar is the first item to appear before the committee as a consent agenda item.

Consent Agenda: A consent agenda groups the routine, procedural, informational and self-explanatory non-controversial items typically found in an agenda. These items are then presented to the committee allowing anyone to request that a specific item be pulled out for discussion.

Listed below is a summary of the changes to all procedures under the Healthy Schools and Workplace Pillar, that were made in the last year.

4.1 Environment Policy (policy review date: 2019)

Procedure Name	Changes Made	Reason
*No procedure exists for this policy	N/A	N/A

4.2 Medical Health Supports Policy (policy review date: 2018)

Procedure Name	Changes Made	Reason
Administration of Oral Prescription Medication	None	N/A
Anaphylaxis	None	N/A
Asthma	Procedure was developed	Ministry requirement – Bill 20, Ryan's Law (Ensuring Asthma Friendly Schools), 2015
Blood Borne Pathogens	None	N/A
Catheterization and Suctioning Lifting Positioning and Physical Management	None	N/A
Communicable Diseases	None	N/A
Concussion	None	N/A

Procedure Name	Changes Made	Reason
Diabetes Management and Education	None	N/A
Pediculosis Management	None	N/A
Use of Automated External Defibrillators AED	None	N/A
Use of Service Dogs in Schools for Students-with Special Needs	None	N/A
Promoting Adaptive Behaviour Through Specific Skill Building Interventions for Students with Exceptional Needs	Procedure was developed	Procedures for Snoezelen/Sensory Rooms, Calming Rooms/Spaces and Safe Intervention Plans.

4.3 Nutrition Policy (policy review date: 2016)

Procedure Name	Changes Made	Reason
Nutrition	None	N/A