

**AGENDA: 5:30 PM**

1. Call to Order/Roll Call
2. Land Acknowledgment
3. Approval of the Agenda
4. [Trustee Learning](#)
  - a. [Plan for September to December 2023 – Update from Staff](#)
5. Trustee Policy Manual Review – Verbal Update
6. [Trustee Ward Representation Update](#)
  - a. [School Council Handbook Addition](#)
7. Board of Trustees Self Assessment
8. Adjournment

# HWDSB

## Fall 2023 Trustee Learning & Development

As advocates of public education, school board Trustees play an instrumental role in fostering good governance that enhances student achievement, well-being, and equity. HWDSB's equity and inclusion policy (5.4) states that HWDSB is committed to principles of equity through inclusive leadership, programs, and services, including providing professional learning on human rights and equity to all staff and trustees.

Affirming that commitment, which is also included in HWDSB's Equity Action Plan, we are planning four mandatory 3-hour Trustee Learning Sessions, and four 50-minute Trustee Information Sessions for the Fall of 2023.

This series includes the following interactive learning and information sessions:

**1. Learning Session: Human Rights and Equity Fundamentals at HWDSB**

Facilitators: Yohana Otite & Sarah Glen

Date: September 2023

Dinner: 4:30 PM

Session Start Time: 5:00-8:00 PM

Location: Education Centre – Room 308

**2. Information Session: Working with Executive Council**

Facilitator: Associate Director Sue Dunlop

Date: September 2023

Dinner: 4:50 PM

Session Start Time: 5:00-5:50 PM

Location: Education Centre – Room 308

**3. Learning Session: Good Governance**

Facilitator: External Facilitator TBD

Date: October 2023

Dinner: 4:30 PM

Session Start Time: 5:00-8:00 PM

Location: Education Centre – Room 308

**4. Information Session: Board Meeting Procedures**

Facilitator: Trustee Officer

Date: October 2023

Dinner: 4:50 PM

Session Start Time: 5:00-5:50 PM

Location: Education Centre – Room 308

# HWDSB

- 5. Learning Session: Trustee Ward Representation**  
Facilitators: Shawn McKillop, Amber Aquin & Trustee Officer  
Date: November 2023  
Dinner: 4:30 PM  
Session Start Time: 5:00-8:00 PM  
Location: Education Centre – Room 308
  
- 6. Information Session: Gender Expression and Gender Identity Procedures**  
Facilitators: Superintendent Paul Denomme & Yohana Otite  
Date: November 2023  
Dinner: 4:50 PM  
Session Start Time: 5:00-5:50 PM  
Location: Education Centre – Room 308
  
- 7. Learning Session: Indigenous Education**  
Facilitators: Jolene John & Indigenous Learning Team  
Date: December 2023  
Dinner: 4:30 PM  
Session Start Time: 5:00-8:00 PM  
Location: TBD
  
- 8. Information Session: Privacy & Records**  
Facilitators: Privacy Officer Heather McCafferty  
Date: October 2023  
Dinner: 4:50 PM  
Session Start Time: 5:00-5:50 PM  
Location: Education Centre – Room 308

## Governance Committee | June 7, 2023 For Consideration

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### HWDSB School Council Handbook

- Inserted into the Guide for Parents/Guardians and Vice-Principals/Principals
  - Shared at the School Council Start-up Event on October 11, 2023
  - Web link: <https://www.hwdsb.on.ca/wp-content/uploads/2022/10/School-Council-Handbook-2022-23-Final.pdf>
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### Trustee-School Council Relations

Trustees value the role that parents and guardians play as volunteers supporting parent involvement both at the school and district levels. In addition to providing advice to the Board of Trustees, advice the Parent Involvement Committee (PIC), which is an advisory committee to the Board, also supports School Councils in their Wards.

A Trustee can help support and build relationships with School Council members within their wards. They can act as a resource to your Council as you achieve your goals that will impact your school community. The Trustee can also help you navigate concerns or questions at HWDSB.

Consider the following for start-up to connect with the Trustee:

#### Start-up recommendations for School Council Chairs:

- Contact the Trustee for an introductory conversation at the start of the school year. Visit the Trustee website at [www.hwdsb.on.ca](http://www.hwdsb.on.ca) to locate your area Trustee.
- Invite the Trustee to a School Council Meeting. Notify your Principal about the visit as a courtesy.
- Consider inviting the Trustee to a school event or make them aware of a fundraising activity.
- Share the Trustee Newsletter at a School Council meeting.

#### Each year, Trustees will commit to:

- Reaching out with School Council Chairs.
- Connecting with School Councils and the Ward communities through a Trustee Newsletter.
- Supporting your ongoing efforts to improve student achievement, equity and well-being by collaborating with the school's superintendent of education as appropriate.
- Inviting you to a Ward Information Night (WIN) meeting, should one be scheduled.
- Connecting families with HWDSB staff to find school and community programs/services, as required.