



Governance Committee

Tuesday, October 4, 2016

Room 340-D

Hamilton-Wentworth District School Board
20 Education Court, P.O. Box 2558
Hamilton, ON L8N 3L1

AGENDA: 5:30 pm

1. Call to Order
2. Approval of the Agenda
3. Review of Trustee Committee Membership Listing - discussion
4. Resolution Into Private Session as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
5. Next Governance Meeting: November 1, 2016
6. Adjournment



EXECUTIVE REPORT TO GOVERNANCE COMMITTEE

TO: GOVERNANCE COMMITTEE

FROM: Manny Figueiredo, Director of Education

DATE: October 4, 2016

PREPARED BY: Heather Miller, Officer of Trustee Services

RE: Review of Trustee Committee Membership – Community Advisory and Liaison/Representative to Associated Agencies

Action ☐

Monitoring ☒

Background:

Each year, during the Organizational Board Meeting, the Trustees elect to be part of a number of committees outside of the mandated and trustee special committees.

Mandates committees in which some or all Trustees participate as members of include the following:

- Standing Committee
- Suspensions Appeals & Expulsion Hearings
- Parent Involvement Committee (PIC)
- Supervised Alternative Learning Committee (SAL)
- Special Education Advisory Committee (SEAC)
- Student Trustee Mentor

Historically, a Trustee has been asked to be a member of the *Health & Safety Committee* and it has been listed as a mandated committee. The Health & Safety Committee is a staff/operational committee required by legislation that our organization have. There is no obligation of this committee to have their terms of reference approved by the Board, nor does this committee report directly to the Board of Trustees. Trustees will continue to be informed of any concerns or issues that this committee raises through the Human Resources Committee, which Trustees are part of.

Staff suggest that the Health & Safety Committee be removed from the mandated committee listing as they no longer require a Trustee to be part of this committee.

Trustee Special Committees in which Trustees elect members to be part of include the following:

- Audit Committee
- Finance & Facilities
- Governance
- Human Resources
- Policy

- Program

Trustees are also part of the Community Advisory Committees, electing up to 2 members to be part of and include the following:

- First Nations, Métis and Inuit (FNMI)
- French as a Second Language (formerly known as French Immersion Advisory Committee, FIAC)
- Rural Schools

Finally, Trustees are asked to be liaisons/representatives to our associated agencies which include the following:

- City/School Board Liaison Committee
- Hamilton-Wentworth Home & School Association
- HWDSB Foundation
- Ontario Public School Boards' Association (OPSBA)
- Umbrella Board of Family and Child Care Centres

Staff are seeking Trustee feedback from the committees listed above in terms of membership continuing.