



GOVERNANCE COMMITTEE

Tuesday May 3, 2016

Education Centre, Third Floor, Room 308

AGENDA

1:30 p.m.

1. Call to Order T. White
2. Approval of the Agenda
3. Board Meeting Schedule 2016-17
4. HWDSB Tagline – Strategic Directions – Phase 3
5. HWDSB Reports reflecting the new Strategic Directions Annual Plan
6. Student Trustees – Terms of Reference review (committee discussion)
7. Resolution Into Private Session as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
8. Next Governance Meeting: May 31, 2016
9. Adjournment



EXECUTIVE REPORT TO GOVERNANCE COMMITTEE

TO: GOVERNANCE COMMITTEE

FROM: Manny Figueiredo, Director of Education

DATE: May 3, 2016

PREPARED BY: Heather Miller, Officer of Trustee Services

RE: Board Meeting Schedule for September 2016 to June 2017

Action

Monitoring

Recommended Action:

That the Board meeting schedule for September 2016 to June 2017 be recommended for approval.

Background:

As per the Trustee Handbook, Governance Bylaw 1.16 states that “during or before the organizational meeting each year, the Board shall approve a schedule of meeting dates and times for regular Board and Standing Committee meetings for the following year. The schedule may be revised by the Board (E.A., 208 (6), 170.4).”

The Board Meeting Schedule is attached for consideration.

**Board, Standing Committee and Information Session Meeting Dates
September 2016 to June 2017**

Date	Meeting
SEPTEMBER	
Sept. 12	Information Session*
Sept. 19	Board Meeting followed by Standing Committee
Sept. 26	Board Meeting
OCTOBER	
Oct. 3	Hold for meeting
Oct. 17	Board Meeting followed by Standing Committee
Oct. 24	Board Meeting
NOVEMBER	
Nov. 7	Information Session*
Nov. 14	Board Meeting followed by Standing Committee
Nov. 21	Board Meeting
DECEMBER	
Dec. 5	Initial Board , followed by Standing Committee
Dec. 12	Board Meeting
JANUARY	
Jan. 16	Information Session*
Jan. 23	Board Meeting followed by Standing Committee
Jan 30	Board Meeting
FEBRUARY	
Feb. 6	Hold for meeting
Feb. 20	Board Meeting followed by Standing Committee
Feb 27	Board Meeting

MARCH	
Mar. 6	Hold for meeting
Mar. 20	Board Meeting followed by Standing Committee
Mar. 27	Board Meeting
APRIL	
Apr. 3	Information Session*
Apr. 10	Board Meeting followed by Standing Committee
Apr. 24	Board Meeting
MAY	
May 8	Hold for meeting
May 15	Board Meeting followed by Standing Committee
May 29	Board Meeting
JUNE	
Jun. 5	Board Meeting followed by Standing Committee
Jun. 12	Board Meeting

Board and/or Standing Committee Meetings will be held on Monday nights in the Boardroom at 20 Education Court and will begin at 6:00 pm

***Information Sessions will be held on Monday nights in Room 308 at 20 Education Court and will begin at 5:30 pm. If an Information Session is not needed, the meeting may be cancelled after consulting with the Chair and the Director.**

Hold for meeting – Trustees and Executive Council are asked to keep these Monday nights open on their calendars in case there is a need to have a meeting. Notice will be provided by the Wednesday prior to the open Monday if it is needed.



September 2016 (Canada)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	29	30		1 ● New Moon	2	3

4	5 Labour Day	6	7	8	9 ○ 1st Quarter	10
11	12	13	14	15	16 ○ Full Moon	17
18	19	20	21	22	23 ○ 3rd Quarter	24
25	26	27	28	29	30 ● New Moon	

BOARD

BOARD/SC

INFO

X

4
3



November 2016 (Canada)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	30 Halloween	1	2	3	4	5

6	7 ○ 1st Quarter	8	9	10	11 Remembrance Day	12
13	14 ○ Full Moon	15	16	17	18	19
20	21 ○ 3rd Quarter	22	23	24	25	26

BOARD

BOARD/SC

INFO

27	28	29 ● New Moon	30			
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HANDS B
Retirement
Celebration



October 2016 (Canada)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	26	27	28			1

2	3	4	5	6	7	8
9 ○ 1st Quarter	10 Thanksgiving Day	11	12	13	14	15
16 ○ Full Moon	17	18	19	20	21	22 ○ 3rd Quarter
23	24	25	26	27	28	29
30 ● New Moon	31 Halloween					

NO
MTG

BOARD

HOLD

X

BOARD/SC

December 2016 (Canada)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	29	30		1	2	3

4	5	6	7 ○ 1st Quarter	8	9	10
11 Anniversary of the Evacuation of Japanese Canadians	12	13 ○ Full Moon	14	15	16	17
18	19	20 ○ 3rd Quarter	21	22	23	24 Christmas Eve

BOARD

INITIAL
BOARD/SC

25 Christmas	26 Boxing Day	27	28	29 ● New Moon	30	31 New Year's Eve
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WINTER BREAK



January 2017 (Canada)

S	M	T	W	T	F	S
5	6	7	1	2	3	4
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 New Year's Day	2 New Year's Day Observed	3	4	5 O 1st Quarter	6 Epiphany	7
			WINTER BREAK			
8	9	10	11	12 O Full Moon	13	14
15	16 INFO	17	18	19 O 3rd Quarter	20	21
22	23	24	25	26	27 New Moon	28
29	30	31		Grounding Day		

35



March 2017 (Canada)

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5 O 1st Quarter	6 HOLD	7	8	9	10	11
12 O Full Moon	13 Commonwealth Day	14	15	16	17 St. Patrick's Day	18
			WINTER BREAK			
19	20 O 3rd Quarter	21	22	23	24	25
26	27 New Moon	28	29	30	31	



February 2017 (Canada)

S	M	T	W	T	F	S
5	6	7	1	2	3	4
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	30	31	1	2 Grounding Day	3 O 1st Quarter	4
5	6 HOLD	7	8	9	10 O Full Moon	11
12	13 Family Day	14 Valentine's Day	15	16	17	18 O 3rd Quarter
19	20 BOARD/SC	21	22	23	24	25
26 New Moon	27 BOARD	28				



April 2017 (Canada)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	27 O 1st Quarter	28	29	30	1	2
9 Vernal Equinox	10 BOARD/SC	11 O Full Moon	12	13	14 Good Friday	15
16 Easter Sunday	17 Easter Monday	18	19 O 3rd Quarter	20	21	22
23	24 BOARD	25	26 New Moon	27	28	29
30	31					



May 2017 (Canada)

June 2017

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 O 1st Quarter	3	4	5	6

7	8	9	10 O Full Moon	11	12	13
	HOUD					

14	15	16	17	18 O 3rd Quarter	19	20
	BOARD/SC					

21	22 Victoria Day	23	24	25 ● New Moon	26	27

28	29	30	31			
	BOARD					



June 2017 (Canada)

July 2017

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	28	29	30	1 O 1st Quarter	2	3

4	5	6	7	8	9 O Full Moon	10
	BOARD/SC					

11	12	13	14	15	16	17 O 3rd Quarter
	BOARD					

18	19	20	21 National Aboriginal Day	22	23 ● New Moon	24

25	26	27	28	29	30 O 1st Quarter	Canada Day



EXECUTIVE REPORT TO GOVERNANCE COMMITTEE

TO: GOVERNANCE COMMITTEE

FROM: Manny Figueiredo, Director of Education

DATE: May 3, 2016

PREPARED BY: Jamie Nunn, Superintendent of Student Achievement
Bill Torrens, System Principal, Leadership & Learning
Wayne Joudrie, Joudrie Consulting

RE: HWDSB Tagline Choices

Action **Monitoring**

Recommended Action:

That the following three submissions by Student Senate be considered and that one be selected as the official HWDSB Tagline to represent the new HWDSB Strategic Directions:

Recommended Taglines (unranked and in alphabetical order):

Curiosity, Creativity, Possibility – HWDSB
Promoting Unity through Diversity
Today's Students, Tomorrow's Leaders

Rationale/Benefits:

Hamilton-Wentworth District School Board is committed to the achievement and well-being of all of its students. As part of the Reimagine HWDSB Campaign, the Board of Trustees wanted students to have a voice in the creation of our new Tagline – found on hundreds of websites, documents and publications. Research has shown that by including students as partners in decisions about their learning, motivation and perseverance grow resulting in improvement as “student voice is a metaphor for student engagement and participation in issues that matter to learning.” (Student Achievement Division, Ontario Ministry of Education, Sept. 2014).

Background:

On March 21, 2016, HWDSB Trustees approved a Strategic Directions Plan with a new mission, commitment statement and new priorities. The new mission is: “We empower students to learn and grow to their full potential in a diverse world.” The new commitment statement is: “We are committed to learning, equity, engagement and innovation.” The five new priorities are: Positive Culture and Well-Being; Student Learning and Achievement; Effective Communication; School Renewal; and Partnerships.

As a final step in the Reimagine HWDSB Campaign, middle and high school HWDSB students visited a creative arts facility (Cotton Factory) on Wednesday, April 27, 2016 for a day-long session using physical and digital tools to develop a tagline. Over 150 students worked in teams to help Hamilton-Wentworth District School Board develop a new tagline to replace “*All Students Achieving Their Full Potential.*”

In total, sixteen taglines were created by the students. The Taglines were as follows:

- Empowerment. Togetherness. Success
- Growing Individually, Together
- Diverse Learners Growing in a Positive Environment
- Educating the Future
- Promoting Unity through Diversity
- Always Learning, Forever Achieving
- Strive to Create Opportunity through a Diverse Learning Environment
- Everyone can Learn When Given the Chance
- Don't Dream it Succeed It
- Creating Bright Minds, Lives, and Futures
- Soaring for Excellence
- Bringing All Minds Together to Create Change
- Creating a Brighter Future through Education
- Curiosity. Creativity. Possibility. - HWDSB
- Today's Students, Tomorrow's Leaders
- Providing Success Through Unity and Education

Following the event, all sixteen suggestions went forward to Student Senate to review and decide upon which Tagline best represented the Strategic Directions. Student Senators voted upon the process upon reviewing the criteria regarding 'What makes a Good Tagline'. Student Senate was aware their top three choices would go forward to the Governance Committee for a recommendation to Board for a final decision.



EXECUTIVE REPORT TO GOVERNANCE COMMITTEE

TO: GOVERNANCE COMMITTEE

FROM: Manny Figueiredo, Director of Education

DATE: May 3, 2016

PREPARED BY: Dana Liebermann, Manager, Evidence-Based Education and Services Team (E-BEST)
Wayne Joudrie, Joudrie Consulting
Heather Miller, Officer of Trustee Services

RE: Reports reflecting the new Strategic Directions Annual Plan

Action

Monitoring

Background:

As part of the final stage of the Reimagine HWDSB campaign, the Annual Plan is being developed. Executive Council and staff focus groups (led by E-Best) will be engaged in developing goals in order to fulfil our Mission, Commitment and Priorities as set out in the Strategic Directions.

The final Annual Plan will be brought to the Governance Committee on May 31, 2016 as a monitoring item.

Attached are two charts outlining the current monitoring reports based on the Strategic Directions from last year and a proposal identifying annual reports moving forward under the new Priorities.

A few notes on the draft thinking:

- Trustee Special Committees will continue to develop annual workplans and receive both action and monitoring reports as they relate to their specific committee mandate (ie; HR Committee would still receive a Teacher Recruitment Update, Finance & Facilities Committee would continue to work on Budget and Program Committee would continue to see the Transforming Learning Everywhere report as it relates to budget and program rollout)
- Standing Committee and/Board will continue to receive the annual Transportation Consortium report
- The Equity for Opportunity, Access and Outcomes report has been removed as this is the lens staff use for all of their work and all of the written reports. Due to the nature of the current report, the initial thinking is that elements of this report are also captured in each of the Priority Reports and there is no longer a need for a stand-alone report.

Trustee Annual Monitoring Reports – **Current** as per Strategic Directions from last year

Previous Strategic Directions: Achievement Matters, Engagement Matters and Equity Matters

Commitments: Knowing our Students, Knowing our Staff, Knowing our Parents and Community and Providing Exemplary Service

Program Committee:

- Positive School Climate
- Parent and Community Engagement
- Student Engagement
- Equity of Opportunities, Access and Outcomes
- Transforming Learning Everywhere
- FNMI Student Achievement & Well-Being
- Student Achievement

Human Resources Committee:

- Staff Engagement

Finance & Facilities Committee:

- Long Term Facilities Master Plan (LTFMP)

Standing Committee/Board

- Communication Plan
- Transportation Consortium Report

Board Priorities (Annual Monitoring Reports)					
	Positive Culture & Well-Being	Student Learning & Achievement	Effective Communication	School Renewal	Partnerships
Finance & Facilities				School Renewal Rept *new* <ul style="list-style-type: none"> • Long-term Facilities Master Plan (LTFMP) • Facilities Renewal Planm *new 	
Human Resources	Positive Culture & Well-Being Report <ul style="list-style-type: none"> • Staff Engagement • Attendance Support 				
Program		Student Learning & Achievement Report <ul style="list-style-type: none"> • FNMI Student Achievement & Well-Being • Student Achievement • Student Engagement • Impact of TLE on student achievement 			Community Partnerships Report *new* <ul style="list-style-type: none"> • Parent & Community Engagement
Standing Committee/ Board			Communications Report		



EXECUTIVE REPORT TO GOVERNANCE COMMITTEE

TO: GOVERNANCE COMMITTEE

FROM: Manny Figueiredo, Director of Education

DATE: May 3, 2016

PREPARED BY: Heather Miller, Officer of Trustee Services

RE: Rules and Regulation, Trustee Handbook – Student Trustees

Action

Monitoring

Background:

Please find attached a copy of the current Student Trustee Terms of Reference which can be found in our Trustee Handbook (rules and regulations).

The terms of reference for Student Trustees was created at a local level after reviewing both the Education Act subsection 55 (1) and the O. Reg 7/07.

The terms of reference is before the Governance Committee today for review.

GENERAL INFORMATION
Student Trustees

The provision for the position of student trustee is set out in the Education Act subsection 55 (1) which states: “The Minister may make regulations providing for elected student trustees to represent, on district school boards and on boards established under section 67, the interests of pupils in the last two years of the intermediate division and in the senior division.”

Terms of Reference

The Education Act sets out the requirements for the following areas:

1. Voting, ss. 55. (2), (3)
2. Making motions, s. 55 (4)
3. Private meetings, s. 55 (5)
4. Other participating, s. 55 (6)
5. Access to resources, x. 55 (7)
6. Honorarium, 55 (8)
7. Other matters 55 (9) to (14)

More rules for student trustees are set out in O. Reg. 7/07 Student Trustees as follows:

1. Number of student trustees, s. 3
2. Election procedure and timing, s. 4
3. Qualifications, s. 5
4. Term of Office, s. 6
5. Vacancies, s. 7
6. Reimbursement of expenses, s. 8
7. Honorarium, s. 9

IN ADDITION TO the provisions of O. Reg. 7, and the Education Act the Board has made the following decisions related to its student trustees.

- (a) Number of Student Trustees: The Board has decided to have two student trustees.

GENERAL INFORMATION**Student Trustees**

- (b) Eligibility: Student trustees must:
 - (i) Commit the necessary time to attend meetings and perform the duties and responsibilities of a student trustee
 - (ii) If under the age of 18, provide written confirmation of parental agreement
 - (iii) Sign a confidentiality agreement and understand that they will be disqualified if the agreement is breached
- (c) Responsibilities
 - (i) To regularly attend Board and Standing Committee meetings
 - (ii) To be knowledgeable about, and comply with the statements, procedures, etc. contained in the Governance Handbook
 - (iii) To maintain standing in or be a co-chair of the Student Senate
 - (iv) To serve at student liaison on behalf of the Board at events such as community events, provincial student conferences, and other Board activities, as appropriate
 - (v) To attend all Ontario School Trustees' Association conferences, when possible.
- (d) Repeat Term: A student trustee may be re-elected for a second term.
- (e) Conflict of Interest: Student trustees shall obey the requirements of the Municipal Conflict of Interest Act even though their votes are non-binding.
- (f) Honorarium and Expenses
 - (i) Student trustees shall receive an honorarium of \$2,500 for each term of office, prorated as necessary when required
 - (ii) Out-of-pocket expenses reasonably incurred in connection with will be reimbursed
- (g) Travel

When required to travel outside the jurisdiction of the Board when carrying out the responsibilities of a student trustee, and when under the age of 18, parental consent is required.

GENERAL INFORMATION

Student Trustees

(h) Co-op Credits

Activities of a student trustee may be acknowledged towards the granting of Co-operative Education credits to be granted by the principal of the student's home school

(i) Mentors

(i) A Student Trustee Mentor will be chosen by the ward trustees to coach and guide student trustees in their general activities related to the school board

(ii) Each student trustee will be assigned a table mentor to advise them during meetings

(j) Disqualification: The Board has decided that a student trustee will be disqualified:

(i) If absent from three consecutive regular meetings of the Board without approval of the Board

(ii) If confidentiality requirements are breached

(iii) If suspended from school for a serious violation of the code of behaviour

(k) Indirect Election Process

In accordance with O. Reg. 7, the Student Trustee Mentor or Vice-chair of the Board will conduct an election for student trustees each year no later than April 30.

The following procedure will be followed:

(i) By the end of March, a notice will be distributed about the opportunities, role, commitment and responsibilities of a student trustee

(ii) Students wishing to apply will submit a completed application

(iii) A panel consisting of the senior staff member assigned to support the Student Senate, the Student Trustee Mentor or Vice-chair of the Board, outgoing student trustees, the Student Senate Teacher Advisor, and one other staff person, will interview all applicants and short list four or five candidates to make presentations to the Student Trustee Election Assembly comprised of members of the Student Senate and other invited persons; the candidates' presentations will include how they feel they are suitable to represent the interests of the students of the Board

GENERAL INFORMATION**Student Trustees**

- (iv) The Student Trustee Election Assembly will elect two candidates by secret ballot
 - (v) The Student Trustee Mentor or Vice-chair of the Board will ensure that the Board is informed of the results and that notification is sent to the Ministry of Education within 30 days of the election.
- (1) Orientation: Orientation for new student trustees is the responsibility of the Student Trustee Mentor and/or the Vice-chair of the Board.

Excerpt, Ontario Education Act, Section 55

<https://www.ontario.ca/laws/statute/90e02#BK72>

Student Trustees

Student trustees

[55. \(1\)](#) The Minister may make regulations providing for elected student trustees to represent, on district school boards and on boards established under section 67, the interests of pupils in the last two years of the intermediate division and in the senior division. 2006, c. 10, s. 6.

No membership or binding vote

[\(2\)](#) A student trustee is not a member of the board and is not entitled to exercise a binding vote on any matter before the board or any of its committees. 2006, c. 10, s. 6.

Recorded vote

[\(3\)](#) A student trustee is entitled to require that a matter before the board or one of its committees on which the student trustee sits be put to a recorded vote, and in that case there shall be,

(a) a recorded non-binding vote that includes the student trustee's vote; and

(b) a recorded binding vote that does not include the student trustee's vote. 2006, c. 10, s. 6.

Motion

[\(4\)](#) A student trustee is not entitled to move a motion, but is entitled to suggest a motion on any matter at a meeting of the board or of one of its committees on which the student trustee sits, and if no member of the board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion. 2006, c. 10, s. 6.

Certain closed meetings

[\(5\)](#) A student trustee is not entitled to be present at a meeting that is closed to the public under clause 207 (2) (b). 2006, c. 10, s. 6.

Participation

[\(6\)](#) Subject to subsections (2) to (5), a student trustee shall have the same opportunities for participation at meetings of the board and of its committees as a member has. 2006, c. 10, s. 6.

Resources and training

[\(7\)](#) A student trustee has the same status as a board member with respect to access to board resources and opportunities for training. 2006, c. 10, s. 6.

Honorarium

[\(8\)](#) A student trustee is entitled to receive an honorarium from the board in accordance with the regulations, if the specified conditions are satisfied. 2006, c. 10, s. 6.

Regulations

- [\(9\)](#) Without limiting the generality of subsection (1), a regulation under that subsection may,
- (a) provide for and govern the student trustee election process, which may be direct or indirect;
 - (b) specify qualifications for electors of student trustees;
 - (c) specify qualifications for student trustees and the consequences of becoming disqualified;
 - (d) govern the number of student trustees who may sit on a board;
 - (e) govern student trustees' terms of office;
 - (f) authorize boards to reimburse student trustees for all or part of the out-of-pocket expenses reasonably incurred in connection with carrying out their responsibilities, subject to such limitations or conditions as may be specified in the regulation;
 - (g) provide for transitional matters that, in the Minister's opinion, are necessary or desirable in connection with the implementation of section 6 of the *Education Statute Law Amendment Act (Student Performance)*, 2006. 2006, c. 10, s. 6.

Same

- [\(10\)](#) Without limiting the generality of subsection (1), a regulation under that subsection dealing with the honorarium described in subsection (8) may,
- (a) specify a method for calculating the amount of the honorarium;
 - (b) specify conditions for the purposes of subsection (8);
 - (c) provide that the honorarium for a student trustee who serves two or more terms shall be multiplied by the number of terms served or increased in some other way;
 - (d) relate the amount of the honorarium to the honoraria received by members of the board;
 - (e) govern the manner and timing of payment of the honorarium;
 - (f) provide for the payment of the honorarium to a third party on the former student trustee's behalf;
 - (g) prescribe classes of student trustees or former student trustees and treat the members of different classes differently. 2006, c. 10, s. 6.

Same

- [\(11\)](#) Without limiting the generality of clause (9) (a), a regulation under subsection (1) may provide for and govern,
- (a) student trustee elections at different times in the school year; and
 - (b) by-elections to fill vacancies. 2006, c. 10, s. 6.

Same

[\(12\)](#) In a regulation under subsection (1), the Minister may provide for any matter by authorizing a board to develop and implement a policy with respect to the matter, and may require that the policy comply with policies and guidelines established under paragraph 3.5 of subsection 8 (1). 2006, c. 10, s. 6.

General or particular

[\(13\)](#) A regulation under subsection (1) may be general or particular. 2006, c. 10, s. 6.

Transition

[\(14\)](#) The pupil representatives elected or appointed under Ontario Regulation 461/97 for the 2006-2007 school year are deemed to be student trustees elected under this section for that school year. 2006, c. 10, s. 6

Education Act

ONTARIO REGULATION 7/07 STUDENT TRUSTEES

Consolidation Period: From March 4, 2011 to the [e-Laws currency date](#).

Last amendment: O. Reg. 42/11.

This is the English version of a bilingual regulation.

Application

1. This Regulation applies to every district school board and every secondary school board established under section 67 of the Act. O. Reg. 7/07, s. 1.

Board policy

2. (1) The board shall develop and implement a policy providing for matters relating to student trustees and to the payment of honoraria for student trustees. O. Reg. 7/07, s. 2 (1).

(2) The policy shall be in accordance with this Regulation and with any policies and guidelines established by the Minister under paragraph 3.5 of subsection 8 (1) of the Act. O. Reg. 7/07, s. 2 (2).

Number of student trustees

3. The board shall have at least one but not more than three student trustees. O. Reg. 7/07, s. 3.

Election procedure and timing

4. (1) Student trustees shall be elected in one of the following ways:

1. Directly, by students of the board.
2. Indirectly, by student representative bodies such as student councils. O. Reg. 7/07, s. 4 (1).

(2) An election shall be held not later than April 30 in each year. O. Reg. 7/07, s. 4 (2).

Qualifications

5. (1) A person is qualified to act as a student trustee if he or she is enrolled in the senior division of a school of the board and is,

- (a) a full-time pupil; or
- (b) an exceptional pupil in a special education program for whom the board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools — General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced. O. Reg. 42/11, s. 1.

(2) Despite subsection (1), a person is not qualified to be elected or to act as a student trustee if he or she is serving a sentence of imprisonment in a penal or correctional institution. O. Reg. 7/07, s. 5 (2).

(3) A person who ceases to be qualified to act as a student trustee shall resign from the position. O. Reg. 7/07, s. 5 (3).

(4) In this section,

“full-time pupil” has the same meaning as in the most recent regulations made under section 234 of the Act. O. Reg. 7/07, s. 5 (4).

Term of office

6. A student trustee’s term of office starts on August 1 of the year in which he or she is elected and ends on July 31 of the following year. O. Reg. 7/07, s. 6.

Vacancies

7. If the board determines that a vacancy shall be filled, it shall be filled by a by-election. O. Reg. 7/07, s. 7.

Reimbursement of expenses

8. If the board has established a policy under subsection 191.2 (3) of the Act, the board shall reimburse student trustees for out-of-pocket expenses as if they were members of the board. O. Reg. 7/07, s. 8.

Honorarium

9. The amount of the honorarium referred to in subsection 55 (8) of the Act is,

- (a) \$2,500, if the student trustee holds office for a complete term of office;
- (b) \$2,500 prorated according to the proportion of a term for which the student trustee holds office, if the student trustee holds office for less than a complete term of office. O. Reg. 7/07, s. 9.

Board to provide names to Ministry

10. The board shall provide the Ministry with the names of the student trustees elected, not later than 30 days after the date of the election or by-election. O. Reg. 7/07, s. 10.

Transition

11. Despite the revocation of Ontario Regulation 461/97 (Pupil Representation on Boards) made under the Act, that regulation continues to apply in respect of a pupil representative who holds office in the 2005-2006 school year. O. Reg. 7/07, s. 11.

Français

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