

Virtual Meeting Norms:

- All callers are to place themselves on mute
- Roll call is in place for attendance and for questions

The audio portion of this committee meeting will be made available on our website the day following the meeting.

OPEN AGENDA: 6:00PM

1. Call to Order/Roll Call
2. Land Acknowledgement
3. Approval of the Agenda
4. In-Person Delegation – 5 minutes
 - Don Jaffry
 - Judith Bishop
5. Conflict of Interest
6. 2023-2024 Budget Estimates
7. 2023-2024 Community Use of Schools Rental Rates
8. 2023-2024 Child Care License Rates
9. Interim Financial Report – April 30, 2023
10. 2023-2024 Elementary Facility Benchmark Strategy
11. 2023-2024 Secondary Benchmark Strategy Updates
12. School Renewal Reports (Annual Plan Report and Executive Summary)
13. Long Term Facilities Master Plan –Annual Update 2023 **DEFERRED TO SEPTEMBER 2023**
14. Capital Projects Update

15. 2023-2024 Meeting Dates

16. Adjournment

We acknowledge our presence on ancestral Anishinaabe and Haudenosaunee Confederacy land as determined by the Dish with One Spoon treaty.

The intent of this agreement is for all nations sharing this territory to do so responsibly, respectfully and sustainably in perpetuity.

We respect the longstanding relationships with the local Indigenous communities, the Mississaugas of the Credit First Nation and the Six Nations of the Grand River.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: June 8, 2023

PREPARED BY: Matthew Gerard, Associate Director Support Services and Treasurer
Denise Dawson, Senior Manager, Business Services

RE: **2023-2024 Budget Estimates**

Action X

Monitoring

Recommended Actions:

1. That the Board approve the 2023-2024 Operating Budget expenditures in the amount of \$650,851,929 and that the Associate Director Support Services and Treasurer be authorized to proceed with the expenditure of funds as outlined in Appendix C dated June 8, 2023
2. That the Board approve the 2023-2024 Capital Budget expenditures in the amount of \$106,629,382 and that the Associate Director Support Services and Treasurer be authorized to proceed with the expenditure of funds as outlined in Appendix D dated June 8, 2023. The Associate Director, Support Services and Treasurer is further authorized to secure short-term financing for project expenditures until such time as permanent funding is secured, if required.

The following appendices provide information regarding the 2022-2023 Budget:

Appendix A	2023-2024 Enrolment Projections
Appendix B	2023-2024 Summary of Revenues and Expenditures
Appendix C	2023-2024 Summary of Expenditures by Economic Classification
Appendix D	2023-2024 Capital Budget
Appendix E	2023-2024 Summary of Staffing

Rationale:

The Hamilton-Wentworth District School Board (HWDSB) is financially responsible with a clear focus on providing the system with the resources and supports necessary to support our Board Priorities. The budget presented for the 2023-2024 school year reflects this approach.

Our Board Strategic Directions include:

- Positive Culture and Well-Being
- Student Learning and Achievement
- Effective Communication
- School Renewal
- Partnerships

By aligning our resources through this budget in support of our priorities, we do believe that we can empower all students to learn and grow to their full potential in a diverse world.

Highlights:

- Alignment of resources with the Board's approved Priorities has been achieved;
- Compliance with all Ministry class size and other regulatory requirements has been achieved. (i.e. the 2023-2024 Preliminary Operating Budget is balanced);
- The Board has incorporated staff changes related to projected increase in enrolment in both panels;
- 60.4 Full-time equivalent (FTE) positions will be supported by the Support for Student Funds;
- To support Specialized Services, the Board will be adding 9.00 FTE Child and Youth Care Practitioners, 2.0 FTE Language Acquisition Supports and a 1.0 FTE Communications Navigator Specialist;
- Support is provided to secondary students in Special Education classes through 4 additional classes and through 18 Specialist High School Major (SHSM) Expansion lines that are now included in the Grants for Student Needs (GSN);
- An additional 3.0 FTE Educational Assistants, 1.0 FTE Social Worker and 1.0 FTE Caretaking Staff were added to the budget using GSN funding to support Safe and Clean Schools;
- To support the Board's Equity Action Plan, the Board will continue to support the 5.0 FTE Graduation Coaches and the 1.0 FTE Employment Equity Officer some of which were funded in 2022-2023 through COVID Learning Recovery money that has been eliminated from the Ministry of Education allocation;
- To support Math Recovery, the Board will appoint a Supervisory Officer as a Math Lead and add approximately 12.0 FTE additional Math Facilitators to support students in grades 3, 6 and 9 with the Math Recovery Priorities and Partnerships Funding (PPF);
- To provide support for students in kindergarten to grade 3 in Reading, 15.60 FTE additional teaching supports will be added to the budget through the Reading Intervention PPF;
- To continue to support students as they transition from grade 7 and 8 to a de-streamed grade 9 program in high school, 23.0 FTE additional teachers will be added to our schools through a PPF provided for this purpose; and
- The plan for school revitalization and maintenance is incorporated into the 2023-2024 Capital Budget.

Background

Overall

The fiscal year for all School Boards in Ontario runs from September 1 to August 31. The basic legislated financial requirements of a School Board are to develop and maintain a balanced budget that complies with the Ministry of Education's basic enveloping requirements. The 2023-2024 HWDSB Budget Estimates meets these requirements.

Process

HWDSB's Finance and Facilities Committee has been working towards bringing forward a balanced budget which meets the requirements of the Ministry as well as aligns with the strategic directions of the Board. The Finance and Facilities Committee meets monthly throughout the school year but more frequently from mid March to June to review all aspects of the 2023-2024 Budget Estimates. As part of this process, the following reports were brought forward to the Board for approval:

- January 30, 2023- Approval of Key Parameters/Assumptions to Guide 2023-2024 Budget Development
- April 3, 2023 – Approval of 2023-2024 School Based Staffing

In addition, the preliminary Special Education budget for 2023-2024 was shared with the Special Education Advisory Committee on May 31, 2023.

The key objective of the Budget Development Process is to align the allocation of resources with the Board Priorities, Indigenous Education Circle Strategic Action Plan, Equity Action Plan, identify school-based staffing

requirements; identify budget challenges and opportunities, and the development of key messages to be included in the communication plan.

Enrolment (Appendix A)

The Ministry of Education allocates funding to School Boards using a model that is based primarily on enrolment and the needs of students in each board. Enrolment is based on FTE as determined by the October 31st and March 31st enrolment count dates. These two fixed-in-time enrolment values are combined to produce the annualized Average Daily Enrolment (ADE). HWDSB enrolment projections are based on historical enrolment trends and student retention rates on a school-by-school basis. These enrolments are reviewed by the school administration and adjustments are made if required.

An estimated ADE of 37,309 elementary students has been used to develop the 2023-2024 Budget Estimates which is an increase of 300 ADE or 0.8% from the 2022-2023 Revised Budget Estimates. This growth is projected due to an increase in new students in our schools as families move into the community. An ADE of 14,246 has been estimated for secondary students, an increase of 48.50 ADE or 0.34% from the 2022-2023 Revised Budget Estimates. The overall projected ADE is 51,555 which represents an increase of approximately 348.50 ADE or 0.7% increase from the 2022-2023 Revised Budget Estimates.

Operating Revenue Projections (Appendix B)

The Ministry of Education released its funding announcement on April 17, 2023 including the necessary technical paper and Electronic Financial Information System (EFIS) forms to calculate the GSN. In addition, allocations for PPF were also released. Staff have used this information to calculate revenue included in the preliminary 2023-2024 Budget. Approximately 96.4% of the total operating revenue comes from the Province through the GSN. The 2023-2024 GSN is estimated to be \$627.2 million which is an increase of approximately \$14.86 million or 2.4% from the 2022-2023 Revised Budget Estimates.

The increase in GSN funding for school board is due to:

- an increase in enrolment for both elementary and secondary schools,
- an increase in salary and benefit benchmarks for unionized workers to be set aside in a labour provision or future negotiated central labour agreements (\$11.2 m),
- continuation of the Support for Student Funding (\$5.3 m) for all union group staffing despite all unions not having ratified central agreements,
- elimination of the one-time 2022-2023 Learning Recovery fund for additional staffing (-\$7.1 m),
- funding for Safe and Clean Schools Supplement (\$0.38 m),
- realignment of Indigenous Education Funding (\$2.1 m) to better support Indigenous Education,
- implementation of a new Transportation Funding model (\$2.8 m) based on needs derived from provincially set common reference standard criteria to improve consistency and equitable access to transportation,
- PPF Grants moving into GSN; SHSM Expansion Grant (\$0.39m); Early Math Intervention for Special Needs (\$0.12 m),
- the continuation of stabilization funding for English as a Second Language/English Literacy Development (ESL/ELD) of \$0.535 million to offset the reduction in this grant due to reduced immigration.

The remaining \$23.6 million in operating revenue comes from other Ministry and Federal grants and miscellaneous board generated revenue. This amount is approximately \$400,000 greater than the 2022-2023 Revised Budget Estimates due increased international student education revenue. In the 2023-2024 Budget PPF revenue of \$14 million includes School Mental Health Ontario, and an investment in Math Recovery, Reading Supports and Support for De-streaming and Transition to High School.

Operating Expenditure Projections (Appendix B and C)

The operating expenditures are projected to be \$650.85 million, an increase of approximately \$15.3 million or 2.4% from the 2022-2023 Revised Budget Estimates. Operating expenditures include a salary component (approximately 87.1%) and a non-salary component (approximately 12.9%).

The operating expenditures budget has increased for several reasons including:

- Changes in staffing due to the following reasons:
 - increase in enrolment,
 - additional staffing provided from PPFs including Math Recovery Plan, Reading Support and Support for de-streaming and Transition to High School,
 - budget reductions/additions to meet student needs,
 - additional staffing provided by new grants and former PPF funding included in the GSN,
 - reduction in staffing due to elimination of the COVID Learning Recovery Fund.
- Salary increases based on ratified central agreements for CUPE and OCEW (COPE) have been built into the salary budget;
- There are no increases to salaries for other unionized employees (ETFO and OSSTF including education workers) as central labour negotiations are still underway. However, the salary benchmarks included as an increase in salaries have been set aside as a contingency for future labour negotiations;
- Changes in statutory and employee trust benefit costs; and
- Increase in costs for contractual commitments based on inflation.

Capital Budget (Appendix D)

Each year, the Board prepares a capital budget based on the capital projects expected to be completed during the year. These projects are either funded by the Ministry of Education through various capital grants or by the Board through proceeds of disposition of surplus properties. In 2023-2024, the Board is projected to spend approximately \$48.5 million on capital related projects.

In addition, the Board will pay interest on debentures for previous capital projects in the amount of \$4.6 million. This amount is fully supported by the Ministry of Education through the GSN.

Conclusion

The Budget Estimates reflect the projected funding and proposed expenditures for 2023-2024.

As information on actual enrolments becomes available or any other Provincial operating or PPF grants are announced by the Ministry, it is likely that additional budget revisions will be required. The Ministry of Education requires the submission of Revised Estimates, in December 2023, based on actual October enrolment and other adjustments impacting the 2023-2024 Budget. Once submitted, funding from the Government of Ontario will be adjusted to reflect any changes.

Hamilton-Wentworth District School Board

2023-2024 Budget Estimates

2023-2024 Enrolment Projections

	2022-2023 Revised Budget Estimate	2023-2024 Budget Estimates	Increase (Decrease) ADE	Increase (Decrease) %
Elementary				
Full Day Kindergarten	7,165.00	7,092.00	(73.00)	
Primary	11,072.00	11,220.00	148.00	
Grades 4 -8	18,772.00	18,997.00	225.00	
Total Elementary Enrolment	37,009.00	37,309.00	300.00	0.81%
Total Secondary Enrolment	14,197.50	14,246.00	48.50	0.34%
Total Enrolment	51,206.50	51,555.00	348.50	0.68%

Average Daily Enrolment (ADE)

Average Daily Enrolment is calculated based on the existing two count dates (October 31 and March 31) within the board's fiscal year. The full-time equivalent of pupils enrolled will be weighted at 0.5 for each of the count dates,.

Hamilton-Wentworth District School Board

2023-2024 Budget Estimates

Summary of Operating Revenues and Expenditures

	2023-2024 Budget Estimates	2022-2023 Revised Budget	Increase (Decrease) Over 2022-2023 Revised Budget	
	\$	\$	\$	%
Revenues:				
Grants for Student Needs	627,229,659	612,372,094	14,857,565	
Other Ministry Grants	16,607,689	15,850,037	757,652	
Miscellaneous	7,014,557	7,339,842	(325,285)	
Total Revenues:	650,851,905	635,561,973	15,289,932	2.41%
Expenditures:				
Program Instruction:				
Classroom Teachers	366,066,848	364,854,300	1,212,548	
System Principals, Consultants & Support	6,961,826	6,847,727	114,099	
Supply Staff	14,005,244	14,181,678	(176,434)	
Educational Assistants	41,580,609	39,480,639	2,099,970	
Early Childhood Educators	16,143,306	16,319,707	(176,401)	
Professional & Para-Professionals	26,265,187	26,080,800	184,387	
Class Texts, Instructional Supplies	19,152,793	18,177,808	974,985	
Instructional Computers	5,895,615	5,932,094	(36,479)	
Instructional Staff Development	2,560,839	2,924,835	(363,996)	
School Administration	37,323,380	36,886,051	437,329	
Continuing Education	7,914,438	8,183,669	(269,231)	
	543,870,085	539,869,308	4,000,777	0.74%
Program Support:				
Board Administration & Governance	16,424,859	15,273,683	1,151,176	
School Operations	56,460,293	55,123,052	1,337,241	
Transportation	20,370,870	19,595,930	774,940	
	93,256,022	89,992,665	3,263,357	3.63%
Contingency:				
Unallocated Indigenous Education Funding	1,532,630	-	1,532,630	
Labour Increment - 2022-2023	5,173,561	4,700,000	473,561	
Labour Increment - 2023-2024	6,019,631	-	6,019,631	
Unallocated	1,000,000	1,000,000	-	
	13,725,822	5,700,000	8,025,822	140.80%
Total Expenditures:	650,851,929	635,561,973	15,289,956	2.41%

Hamilton-Wentworth District School Board

2023-2024 Budget Estimates

Summary of Expenditures by Economic Classification

	2023-2024	2022-2023	Increase (Decrease)	
	Budget	Revised	Over 2022-2023	
	Estimates	Budget	Revised Budget	
	\$	\$	\$	%
Remuneration				
Salaries & Wages	450,864,500	447,083,932	3,780,568	
Employee Benefits	87,442,441	86,760,160	682,281	
Supply Staff	17,298,763	17,298,763	-	
	<u>555,605,704</u>	<u>551,142,855</u>	<u>4,462,849</u>	<u>0.81%</u>
Consumables				
Professional Development	2,737,974	3,019,130	(281,156)	
Textbooks & Supplies	26,698,056	23,738,973	2,959,083	
Energy	10,758,200	10,525,000	233,200	
Repairs & Minor Renovations	3,788,210	3,270,000	518,210	
Computing Equipment	1,325,858	1,393,768	(67,910)	
Rentals	1,263,425	2,251,413	(987,988)	
Fees & Contractual Services	14,465,150	14,709,258	(244,108)	
Other Expense	948,792	1,072,878	(124,086)	
	<u>61,985,665</u>	<u>59,980,420</u>	<u>2,005,245</u>	<u>3.34%</u>
Transportation	19,534,739	18,738,698	796,041	4.25%
Unallocated Indigenous Education Funding	1,532,630	-	1,532,630	100.00%
Contingency for Labour Increment - 2022-2023	5,173,560	4,700,000	473,560	10.08%
Contingency for Labour Increment - 2023-2024	6,019,631	-	6,019,631	100.00%
Contingency	1,000,000	1,000,000	-	
Total Expenditures	<u>650,851,929</u>	<u>635,561,973</u>	<u>15,289,956</u>	<u>2.41%</u>

Hamilton-Wentworth District School Board

2023-2024 Capital Budget

Summary of Funding Sources and Expenditures

	2023-2024	2022-2023	Increase (Decrease)	
	Budget	Budget	Over 2022-2023	
	Estimates	Estimates	Budget Estimates	
	\$	\$	\$	%
Funding Sources:				
Ministry Capital Allocation	48,000,000	42,850,000	5,150,000	12.0%
Estimated Proceeds of Disposition	500,000	4,598,000	(4,098,000)	(89.13%)
Ministry Capital Debt (Interest) Support Payment	4,585,253 *	4,875,190 *	(289,937)	(5.95%)
Temporary Accommodation	669,740	900,014	(230,274)	(25.59%)
Amortization	52,874,389	46,076,100	6,798,289	14.8%
Total Funding Sources	\$ 106,629,382	\$ 99,299,304	\$ 7,330,078	7.4%
Expenditures:				
Construction in Progress	48,500,000 +	47,448,000	1,052,000	2.2%
Capital Debt Interest	4,585,253 *	4,875,190 *	(289,937)	(5.95%)
Temporary Accommodations	669,740	900,014	(230,274)	(25.59%)
Amortization	52,874,389	46,076,100	6,798,289	14.8%
Total Expenditures	\$ 106,629,382 ^	\$ 99,299,304 ^	\$ 7,330,078	7.4%

NOTES

- + Appendix D-1 shows a breakdown of the 2023-2024 Construction in Progress projects.
- * The Ministry fully funds the payment of debentures related to previously approved capital projects. These are corresponding revenues and expenses related to the interest payments for these amounts.
- ^ Each year, the Board prepares its capital budget based on the expected projects to be completed during the year. Sometimes, due to unforeseen circumstances, not all of the work gets completed.

Hamilton-Wentworth District School Board
2023-2024 Budget Estimates
Capital Budget

Construction in Progress

	Expenditures	Funding Source						
	Total Estimated Capital Budget	Capital Priorities	Full Day Kindergarten	Childcare Capital	SRA and SCI	EDC	Proceeds of Disposition	Total Funding
New Binbrook II Elementary School	\$ 500,000	\$ 500,000						\$ 500,000
New Nash Elementary School	\$ 15,800,000	\$ 12,600,000		\$ 1,700,000		\$ 1,500,000		\$ 15,800,000
Sherwood Secondary School	\$ 2,200,000				\$ 1,700,000		\$ 500,000	\$ 2,200,000
Secondary Facility Benchmark Strategy	\$ 4,500,000				\$ 4,500,000			\$ 4,500,000
Elementary Facility Benchmark Strategy ¹	\$ 10,000,000				\$ 10,000,000			\$ 10,000,000
Secondary Facility Program Strategy	\$ 1,250,000				\$ 1,250,000			\$ 1,250,000
Elementary Facility Program Strategy	\$ 250,000				\$ 250,000			\$ 250,000
School Renewal Projects	\$ 14,000,000				\$ 14,000,000			\$ 14,000,000
Total	\$ 48,500,000	\$ 13,100,000	\$ -	\$ 1,700,000	\$ 31,700,000	\$ 1,500,000	\$ 500,000	\$ 48,500,000

Notes:

¹ Elementary Facility Benchmark Strategy estimated budget may be impacted by the outcome of the Capital Priorities submission.

Hamilton-Wentworth District School Board

2023-2024 Budget Estimates

Summary of Staffing

	2023-2024 Budget Estimates	2022-2023 Revised Budget	Inc (Dec) over 2022-23 Rev. Budget	Notes
Program Instruction				
Classroom Teachers				
Elementary	2,292.90	2,299.10	(6.20)	2,3,4,5
Secondary	1,021.83	1,008.67	13.16	2,3,4,5
Total Classroom Teachers	3,314.73	3,307.77	6.96	
Educational Assistants/CYCP	693.50	695.00	(1.50)	3,4,5
Early Childhood Educators	283.00	291.00	(8.00)	2,5
Professionals & Para-Professionals	198.90	197.90	1.00	4,5
School Administration				
Principals	92.00	92.00	0.00	
Vice Principals	65.00	64.00	1.00	4,5
School Office Administration	199.50	200.00	(0.50)	3,5
Total School Administration	356.50	356.00	0.50	
System Principals, Consultants & Support				
System Principals, Consultants	50.00	49.00	1.00	4
Administrative Support Staff	4.00	4.00	0.00	
Total System Principals, Consultants & Support	54.00	53.00	1.00	
Continuing Education	16.75	16.75	0.00	
Total Program Instruction	4,917.38	4,917.42	(0.04)	
Program Support				
Board Administration & Governance	134.50	132.50	2.00	3,4,5
School Operations	425.25	429.25	(4.00)	4,5
Transportation	6.00	6.00	0.00	
Total Program Support	565.75	567.75	(2.00)	
Capital				
School Renewal	7.00	7.00	0.00	
Total Staff	5,490.13	5,492.17	(2.04)	

- 1 2023-2024 Budget staffing represents impact of enrolment projections, legislative and collective agreements, class size compliance
- 2 Reflects impact of change in enrolment
- 3 PPF position changes reflected
- 4 Budget additions(reductions) to meet system/student needs
- 5 Budget reductions due to Covid Learning Recovery Funding no longer allocated by Ministry

FTE = Full Time Equivalent



EXECUTIVE REPORT TO FINANCE AND FACILITIES

TO: Finance and Facilities Committee

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: June 8, 2023

PREPARED BY: Matthew Gerard, Associate Director, Support Services and Treasurer
David Anderson, Senior Manager, Facilities Management
Ellen Warling, Manager, Planning, Accommodation & Rentals

RE: 2023-2024 Community Use of School Rental Rates

Action **Monitoring**

Recommendation:

That the Board approves capping the 2023-2024 rental rate increase at 5%. Appendix A depicts proposed new 2023-2024 rates.

Rationale:

The consumer price index or rate of inflation for 2022 is reported at 6.8%. This would represent a significant increase in our rental rates. Capping the increase in 2023-2024 recognizes the increased costs HWDSB bears while allowing our community use of schools grants to continue to provide significant subsidies to youth groups. Each increase in the rental rates reduces the number of subsidized hours available for use.

Background:

In June of 2016, HWDSB revised the rental rates for Community Use of Schools based on a cost recovery model. New rental rates went into effect for September 2016. In May of 2018 trustees approved an annual increase in rental rates tied to the annual rate of inflation.

Annual increases in rental rates have been as follows:

Year	CPI Increase Applied
2019-2020	2.3%
2020-2021	1.9%
2021-2022	1.4%
2022-2023	4.8%

Next Steps:

The May 2018 report recommended a full review of rental rates using a cost recovery model be completed in 2022. The 2022-2023 school year represents the first full school year occupancy of our facilities since the commencement of the pandemic in March 2020. A full review of the rates is therefore recommended for completion in 2023-2024 prior to rental rates being approved for the 2024-2025 school year. This will ensure that rates reflect a cost recovery rate for our spaces.

Appendix A

Hourly Space Rates for 2023 - 2024				
5.0% increase to base rate on spaces for 2023-2024				
	Non-profit with no subsidy	Non-profit adult group with subsidy (50%)	Non-Profit youth group with subsidy (75%)	Business Enterprise / Commercial (150%)
Gym Class 4 (less than 2800 sq ft)	\$ 24.44	\$ 12.22	\$ 6.11	\$ 36.67
Gym Class 3 (2801-4500 sq ft)	\$ 34.29	\$ 17.15	\$ 8.57	\$ 51.44
Gym Class 2 (4501-7400 sq ft)	\$ 71.87	\$ 35.94	\$ 17.97	\$ 107.81
Gym Class 1 (7401-9500+ sq ft)	\$ 85.28	\$ 42.64	\$ 21.32	\$ 127.92
Classroom	\$ 11.36	\$ 5.68	\$ 2.84	\$ 17.04
Library	\$ 35.93	\$ 17.97	\$ 8.98	\$ 53.90
Cafeteria	\$ 41.93	\$ 20.96	\$ 10.48	\$ 62.89
Auditorium Class 1 (Westdale/Sir Allan MacNab)	\$ 113.81	\$ 85.35	\$ 56.90	\$ 28.45
Auditorium Class 2 N/A	\$ 79.65	\$ 59.73	\$ 39.83	\$ 19.91
Auditorium Class 3 (Westmount)	\$ 53.92	\$ 40.44	\$ 26.96	\$ 13.48
Auditorium Class 4 (Dalewood/WH Ballard/Viscount Montgomery/Memorial)	\$ 35.93	\$ 26.94	\$ 17.97	\$ 8.98



EXECUTIVE REPORT TO FINANCE & FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: June 8, 2023

PREPARED BY: Matthew Gerard, Associate Director, Support Services and Treasurer
David Anderson, Senior Manager, Facilities Management
Ellen Warling, Manager, Planning, Accommodation & Rentals
Ian Hopkins, Planner, Planning, Accommodation & Rentals

RE: 2023-2024 Child Care License Rate

Action X **Monitoring**

Recommended Actions:

That the Board approve the updated Early Learning and Child Care (ELCC) license rate calculation, Before and After School Programming (BASP) license rate calculation and Child Care rental rates. Updates include:

1. That the per square foot license rate for ELCC, BASP and Child Care type uses (e.g. EarlyON, pre-school) be set at the rate of the benchmark for school operating costs updated annually by the Ministry of Education through the Grant for Student Needs.
2. That the license rates for dedicated licensed ELCC spaces be converted to 365-day agreements from the current 260-day full year agreements.
3. That the 25% of Community Use of Schools grant that is allocated for Before and After School Programs be equally allotted across all sites by space which includes removing Priority School subsidy. In addition, Professional Activity Days to be included in the BASP license.
4. That the non-licensed use of HWDSB space by Child Care operators be set at ½ of the cost recovery rental rate.
5. 2022-2023 license agreements be extended until December 31, 2023.
6. Recommendations 1 to 4 above come into effect on January 1, 2024. To assist with implementation of the new rates, the benchmark for school operating costs for the license agreements from January 2024-August 2024 follow the 2022-2023 benchmark. License agreements continue to follow a school calendar. Agreements commencing in September 2024 will follow the benchmark for school operating costs as per recommendation 1.

Annual License rate calculations are as follows:

Early Learning and Child Care License Fee:

=	Square Footage
X	Ministry of Education Benchmark for Operating Costs*

Before and After School Program License Fee:

=	Square Footage
X	Ministry of Education Benchmark for Operating Costs*
X	(197/365) Days in operation divided by days in a year, including PA days
X	(# hours/ 11) Program operation hours divided by school operational hours in a day
Less	Programs offered in Community Use Schools may be subsidized up to 50% of the lease payment amount provided the Community Use subsidy grant total for all eligible programs does not exceed more than 25% of the Community Funding received for the given year.

* Ministry of Education Benchmark for Operating Costs: identified benchmark from Ministry of Education used to calculate school board School Operations Allocation. The School Operations Allocation addresses the costs of operating school facilities (heating, lighting, maintaining, cleaning). Benchmark is updated annually through the Grants for Student Needs. 2023-2024 benchmark for operating costs has been set at \$9.18 per square foot as per 2023-2024 Education Funding Technical Paper, issued April 2023.

Please see appendix A for breakdown of the license Child Care rate changes.

Rationale:

HWDSB has not raised its per square foot Child Care license fee costs since 2015-2016 and needs to set a cost-recovery rate while supporting implementation of CWELCC. The recommended rate per square change is based on Board Policy and Ministry of Education direction:

- As per Board Policy [no. 2.6 Use of Board Facilities](#) the board is required to maximize the use of HWDSB facilities, at no additional cost to the Board beyond applicable Ministry funds, while creating and sustaining a continued relationship with the broader community.
- The Ministry of Education indicates through [Community Use of Schools Memorandum 2006: B13](#) that where feasible, Boards should ensure that after school user fees for school facilities in their district are affordable for not-for-profit users which includes ELCC and BASP providers.
- The Ministry of Education indicates through the [Community Planning and Partnerships Guideline \(March 2015\)](#) that Boards are not expected to take on additional costs to support facility partnerships, although boards will continue to use their discretion in supporting partnerships based on their student achievement strategy. On a cost-recovery basis, the fees charged to partners should cover the operations and capital cost, including administrative costs and property taxes (if applicable), to the board of the space occupied by the partner. Additional costs to perform minor renovations to protect student safety, provide appropriate washrooms, and otherwise make the space suitable for use by facility partners should be borne by the partners.

By aligning the cost per square foot with the annual benchmark for school operating costs both Board Policy and MOE direction are met. The benchmark for school operating costs addresses school facility operating expenses which includes heating, lighting, maintaining and cleaning. There are no fees charged to Child Care providers for use of shared space outside of their licensed areas such as washrooms, corridors, vestibules etc. There are also no additional fees for required renewal and capital work which includes replacement of windows/doors, roof, HVAC etc.

Aligning the per square foot fee with the benchmark for school operating costs allows for modest annual increases moving forward which allows operators to better plan while providing the board with funds to cover the increasing costs related to licensing these spaces.

Background:

As per the March 9, 2023 report to Finance and Facilities entitled Child Care License Rate Review staff indicated they would continue to review and consider the rate increase with the City, and other partners. Board staff, City staff and Child Care providers met on the follow dates:

Date	Attendees
Friday March 31, 2023	City Hamilton, HWDSB staff, Executive Directors of Child Care providers
Friday April 14, 2023	City Hamilton, HWDSB staff, Executive Directors of Child Care providers
Friday May 5, 2023	City Hamilton, HWDSB staff, Executive Directors of Child Care providers
Thursday May 18, 2023	City Hamilton, HWDSB staff, Executive Directors of Child Care providers and Child Care advocacy groups
Friday June 2, 2023	City Hamilton, HWDSB staff, Executive Directors of Child Care providers

The meetings included presentations of the proposed fee changes by board staff and dialogue on CWELCC implementation, fiscal years for operators and pressure points for operators with the proposed changes.

APPENDIX A - ELCC License Rate Calculation Change

Current Rate Calculation:

ELCC =	Square footage
x	\$7.60 per square foot (no increase since 2015 – 2016 school year)
x	260/365 (days in operation divided by days in a year)

Proposed Rate Calculation:

ELCC =	Square footage
x	Ministry of Education Benchmark for Operating Costs
*	260/365 (days in operation divided by days in a year)

Removal of 260-day Provision

The provision of a 260-day license agreement to Child Care operators for the full day licensed programs provides them with approximately a 30% subsidy in the cost of their fees. Standard license or lease agreements, where an operator has exclusive use of space, do not calculate an agreement based on number of actual days of use of the space by the licensee.

License Rate Comparisons

	Current			Proposed			% Change
	Annual	Monthly	Daily	Annual	Monthly	Daily	
Early Learning Child Care - 3,000 square foot Centre	\$16,241.10	\$1,353.42	\$62.47	\$26,580.00	\$2,215.00	\$102.23	63.7%

Based on proposed HWDSB license fee increase, the new fees would equate to on average \$3.04 per day per child.

BASP License Rate Calculation Change

Current Rate Calculation:

BASP =	Square footage
x	\$7.76 per square foot
x	190/365 (days in operation divided by days in a year)
x	# hours/ 11 (program operation hours divided by school operational hours in a day)
Less	Applicable Subsidy:
	a) Programs offered in Priority Schools are 100% subsidized; or,
	b) Programs offered in Community Use Schools may be subsidized up to 50% of the lease payment amount provided the CU subsidy grand total for all eligible programs does not exceed more than 25% of the Community Funding received for the given year. (Projected 42% in 2023-2024)

Proposed Rate Calculation:

BASP =	Square footage
x	Ministry of Education Benchmark for Operating Costs
x	197/365 (days in operation divided by days in a year, including PA Days)
x	# hours/ 11 (program operation hours divided by school operational hours in a day)
Less	Applicable Subsidy:
	a) Programs offered in Priority Schools are 100% subsidized; or,
	b) Programs offered in Community Use Schools may be subsidized up to 50% of the lease payment amount provided the CU subsidy grand total for all eligible programs does not exceed more than 25% of the Community Funding received for the given year. (projected 42% in 2023-2024)

Removal of priority school subsidy

In 2018, the provincial government ended the Priority Schools Initiative (PSI) grant. Staff, in consultation with Child Care operators, recommend that the PSI 100% subsidy be removed, and the full Community Use of Schools grant allocated to BASP be used to subsidize space costs equally.

Professional Activity Days & Gym Access

In addition to the removal of the PSI subsidy, staff are recommending that Professional Activity Days be added to the license agreement. This move will significantly reduce the rental costs for operators to provide service on these days. The cost for PA Days is currently charged at the NFP-No Subsidy rate or over \$10/hour for a classroom. New rates will be closer to \$10 per day for the same space. In addition, staff are recommending that child care operators be provided with access to gyms for up to 4 hours on PA Days from November 1 to April 1 when weather may not be conducive to outdoor play.

License Rate Comparisons

	Current Fee			Proposed Fee			% Change
	Annual	Monthly	Daily	Annual	Monthly	Daily	
Before & After Care - 750 square foot classroom - 5 hours per day	\$809.22	\$80.92	\$4.26	\$945.53	\$94.55	\$4.98	16.8%
Before & After Care - 1,150 square foot classroom - 5 hours per day	\$1,240.80	\$124.08	\$6.53	\$1,449.81	\$144.98	\$7.63	

On average this will cost \$.05 a day more per child in a BASP program with 15 students per regular classroom or \$.09 a day more per child in a K program with 13 students.

Child Care Rental Rates

The move to a 365-day license agreement, in addition to moving to a license rate tied to the ministry benchmark for school operating costs, is a significant increase in rates for our operators for their licensed child care programs.

The reduction in our non-licensed rental rates for child care along with the move of PA Days to the BASP license agreement offset a significant portion of this increase when the modifications are looked at as a whole for each organization.

Projected Revenue Changes

Program	Current Annual	Proposed	% Change
ELCC	\$531,947.59	\$870,579.61	63.7%
EarlyON	\$36,934.71	\$43,058.10	16.6%
BASP	\$152,466.58	\$233,408.68	53.1%
PA Days/Camps*	\$492,425.29	\$228,838.69	-53.5%
Total	\$1,213,774.17	\$1,375,885.08	13.4%

*PA Days move to be included in BASP in proposed BASP fees updated with May 2023 values.

Benchmark for Operating Costs

The School Operations Allocation addresses the costs of operating school facilities (heating, lighting, maintaining, cleaning). Benchmark is updated annually through the Grants for Student Needs. 2023-2024 benchmark for operating costs has been set at \$9.18 per square foot as per 2023-24 Education Funding Technical Paper, issued April 2023.

Year	Cost per Sq m	Cost per Sq ft	Change
2015-2016	\$84.38	\$7.84	-
2016-2017	\$85.77	\$7.97	1.6%
2017-2018	\$87.27	\$8.11	1.7%
2018-2019	\$88.68	\$8.24	1.6%
2019-2020	\$89.86	\$8.35	1.3%
2020-2021	\$91.56	\$8.51	1.9%
2021-2022	\$92.77	\$8.62	1.3%
2022-2023	\$95.40	\$8.86	2.8%
2023-2024	\$98.84	\$9.18	3.6%



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: June 8, 2023

PREPARED BY: Matthew Gerard, Associate Director, Support Services
Denise Dawson, Senior Manager Business Services

RE: **Interim Financial Status Report – April 30, 2023**

Action Monitoring x

Background:

The Interim Financial Status Report (Appendix A) consists of:

- Enrolment information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Staffing information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Financial information comparing the year-end forecast to the Budget, with explanations of key variances;
- Summarization of all information presented, in numeric and graph format, with explanations of key variances

The Interim Financial Status Report is prepared three times per year and presented to Finance and Facilities Committee for review. The key reporting dates are November 30, January 31 and March 31.

Rationale/Benefits:

The Interim Financial Status Report presented is based on available information and assumptions as of April 30, 2023. Budget to actual trends were reviewed in order to forecast the Boards August 31, 2023 year-end position from a financial, staffing and enrolment perspective. The Interim Financial Status Report is prepared three times year and presented to Finance and Facilities Committee for review.

Staff Observation:

The 2022-2023 revenue budget shows an increase in projected revenue of \$4.2 million. Since the revised budget was filed with the Ministry in December 2022, the Ministry has announced \$2.6 million in additional Priority and Partnership funding that has been included. The additional PPF that make up the majority of the increased funding is Focus on Youth for the summer of 2023 plus the Ministry allowing all unspent Tutoring Supports funding at August 31, 2022 to be carried forward into this school year. Other revenue is projected to be \$1.2 million over the revised budget due to projected growth in bank interest due to site sale revenue and increased interest rates in the province while grants for student needs are projected to be \$374,000 greater than the revised budget due to the enrolment increase as of March 31, 2023.

Expenditures are projected to be \$4.2 million over the revised budget. This is due to \$2.6 million in corresponding expenditure increases due to the increase in PPF revenue announced by the Ministry plus a projected overspending in supply costs based on usage to date as discussed at the Human Resources Committee meeting and Finance and Facilities Committee in June 2023. These projected increases in expenditures are offset by projected savings in spending in both professional development and supplies, transportation and other consumables again based on spending trends to date.

Conclusion:

As the Financial Status Report in Appendix A shows, the Forecast for spending as of August 31, 2023 based on expenditures and revenue as of April 30, 2023 is balanced and no surplus or deficit is projected. At this point, \$200,000 of the contingency is projected to be required to maintain a balanced budget position at the end of the year. As with all forecasts, as new information is received or as assumptions change, the resulting Interim Financial Report will be updated accordingly.

Hamilton-Wentworth District School Board
Interim Financial Report - Based on Information as of April 30, 2023
For the Period Ending August 31, 2023

Summary of Financial Results

	Approved Budget	Revised Budget	Forecast	In-Year Change	
				\$	%
Revenues					
Operating Grants	605,353,478	612,372,098	612,746,098	374,000	0.1%
Capital & Debt	106,029,843	106,029,843	106,029,843	-	-
Priority & Partnership Funding	11,278,735	13,150,332	15,798,338	2,648,006	20.1%
Other Revenue	8,654,137	10,039,547	11,239,547	1,200,000	12.0%
Total Revenues	731,316,193	741,591,820	745,813,826	4,222,006	0.6%
Expenditures					
Classroom	528,748,455	539,935,267	544,077,273	4,142,006	0.8%
Other Operating	15,135,050	15,273,683	15,273,683	-	-
Transportation	18,949,040	19,529,940	19,029,940	(500,000)	(2.6%)
Pupil Accommodation	159,797,648	161,152,930	161,932,930	780,000	0.5%
Other	8,686,000	5,700,000	5,500,000	(200,000)	(3.5%)
Total Expenditures	731,316,193	741,591,820	745,813,826	4,222,006	0.6%
Surplus/(Deficit)	-	-	-	-	-

Change in Revenue

Operating Grants have increased \$374,000 based on increase enrolment for March 31, 2023 panels. Priority and Partnership Funding has increased \$2.6 m over budget as additional PPF's were announced by the Ministry since the revised budget was filed with the Ministry in December 2022. The forecast for Other Revenue is projected to be \$1.2 m greater than the revised budget due to proceeds from site sales and higher interest rates in the province.

Change in Expenditures

Expenditures are projected to be \$4.2 m over revised budget at year end. Additional expenditures of \$2.8 million are required in the projected year end position as a result of additional Priority and Partnership Funding by the Ministry. Supply costs are projected to be approximately \$2.6 million over budget which is offset by projected savings in texts and supplies, staff development and transportation.

Change in Surplus/Deficit

Based on projected revenues and expenditures for the end of August 2023, we are projecting to require \$200,000 of our contingency in order to stay within a balanced budget position

Risk Assessment and Recommendations

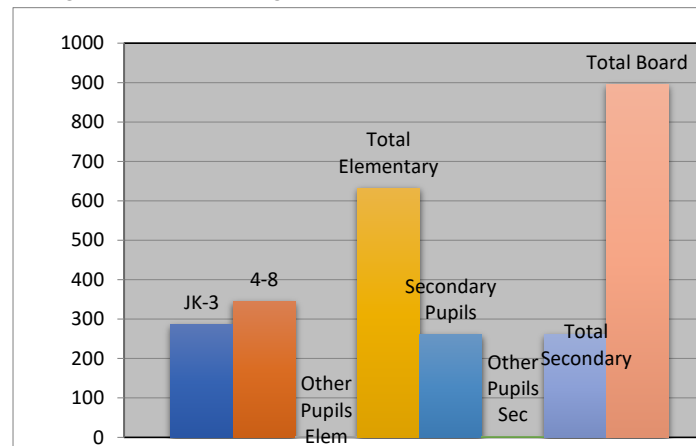
We will continue to monitor the assumptions and information used in compiling this forecast and we will revise the forecast as necessary.

NOTE: Budget to actual trends were reviewed in order to forecast August 31st year-end position. As with all forecasts, as information or assumptions change, this information will be updated accordingly.

Summary of Enrolment

	Approved Budget	Forecast	Increase (Decrease)	
			#	%
Elementary				
JK-3	17,951.00	18,237.00	286.00	1.6%
4-8	18,426.00	18,771.00	345.00	1.9%
Other Pupils	12.00	13.50	1.50	12.5%
Total Elementary	36,389.00	37,021.50	632.50	1.7%
Secondary <21				
Pupils of the Board	13,833.00	14,093.50	260.50	1.9%
Other Pupils	109.00	110.50	1.50	1.4%
Total Secondary	13,942.00	14,204.00	262.00	1.9%
Total	50,331.00	51,225.50	894.50	1.8%

Changes in Enrolment: Budget versus Forecast



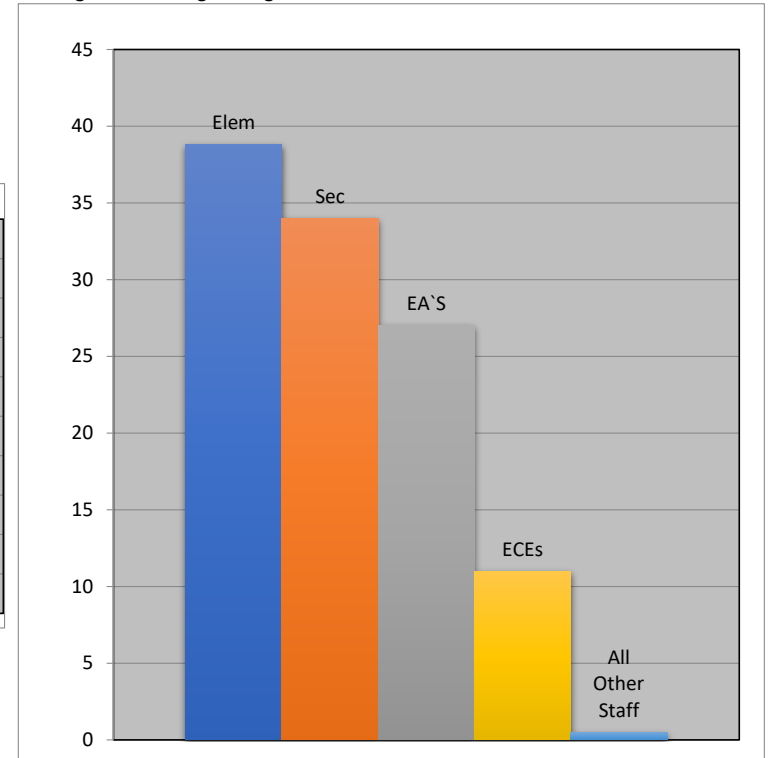
Highlights of Changes in Enrolment:

- Elementary enrolment and secondary enrolment is projected to be 632.50 ADE and 262.00 ADE respectively over budget due to growth in residential development in some areas of the city and the board continues to receive students into our schools from outside HWDSB, Ontario and Canada.
- International students are projected to be in 3.0 ADE greater than projected as the number of students coming into HWDSB continues to be low due to the COVID pandemic

Summary of Staffing

Full-Time Equivalent	Approved Budget	Actual 30-Apr-23	Forecast	Increase (Decrease)	
				#	%
Program Instruction					
Program Instruction	4,805.12	4,917.42	4,917.42	112.30	2.3%
Program Support	567.75	567.75	567.75	0.00	0.0%
Capital	7.00	7.00	7.00	0.00	0.0%
Total	5,379.87	5,492.17	5,492.17	112.30	2.1%

Changes in Staffing: Budget versus Forecast



Highlights of Changes in Staffing:

Elementary teachers and DECE reflect an increase over budget in order due to the enrolment increase and class size requirements. Secondary teachers will increase for second semester as a result of the increase in enrolment. Educational Assistants have increased over budget due to the change in the special education grant again due to the increase in enrolment. Additional staffing was after the budget using the Covid 19 Learning Recovery dollars



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: June 8, 2023

PREPARED BY: David Anderson, Senior Manager, Facilities Management
Amie Myszkowski, Manager, Capital Projects

RE: 2023-2024 Elementary Facility Benchmark Strategy

Action Monitoring **Background:**

The Annual Capital Plan and multi-year capital strategy framework and the budget associated with the strategy now are as identified below and spans 5 years and totals \$160 million in Capital Budget.

Component	Annual Values
Secondary School Facility Benchmark	\$4,500,000
Elementary School Facility Benchmark	\$10,000,000
Secondary Program Strategy	\$1,250,000
Elementary Program Strategy	\$250,000
Annual School Renewal	\$14,000,000
Other / Maintenance	\$2,000,000
Total	\$32 million

At the June 13, 2022 Board meeting, Trustees received a report indicating the new elementary benchmarks, as follows:

- LED lighting and ceiling improvements
- Main entrances and lobby space
- Washrooms
- Modified existing benchmarks (gym revitalization, play space)
- Accessibility / equity improvements

Based on the annual allocation and guiding principles, staff will continue to allocate projects on an annual basis associated with the Elementary Benchmark Strategy.

Staff Observations:

Based on the direction provided by Trustees, staff have advanced with the implementation of the 2022-2023, Elementary Facility Benchmark projects, as follows:

2022-2023 Elementary Facility Benchmarks

Project	Amount
Bennetto: New ceilings and LED lights in corridors	\$400,000
Central: New ceilings and LED lights in corridors, Gym Renovations and outdoor playfield	\$900,000
Janet Lee: New ceilings and LED lights in corridors, gym, art, science and washroom renovations	\$1,300,000
Mary Hopkins: New ceilings and LED lights in corridors	\$500,000
Michaelle Jean: New ceilings and LED lights, gym renovations and washroom renovations	\$1,200,000
Norwood Park: New ceilings and LED lights in corridors, gym renovations and washroom renovations	\$1,100,000
Viscount Montgomery: New ceilings and LED lights in corridors and gym renovation	\$1,000,000
AM Cunningham: Main entrance renovation	\$100,000
Subtotal	\$6,500,000
Contingency	\$3,500,000
Total	\$10,000,000

Staff continue to advance projects, all of which are either complete, or nearing completion, given the magnitude or complexity associated with the renovations.

Based on the Guiding Principles outlined in Appendix A, staff is planning the following work to be completed in 2023-2024 as part of the Elementary Facility Benchmark Strategy, as identified within Appendix B:

2023-2024 Elementary Facility Benchmarks

Project	Amount
Parkdale: Gymnasium, main entrance and playfield renovations ceilings and LED lights in corridors	\$650,000
Adelaide Hoodless: New ceilings and LED lights in corridors	\$500,000
George L Armstrong: New ceilings and LED lights in corridors, gym, art, science and washroom renovations	\$1,475,000
Pauline Johnson: Washroom renovations	\$500,000
Central: Washroom renovation	\$500,000
AM Cunningham: Washroom and changeroom, gymnasium and science room renovations	\$1,500,000
Mount Hope: Art room, Learning Commons and playfield renovations	\$700,000
Hess: Gymnasium, washroom and changeroom, and corridor renovations.	\$1,250,000
Subtotal	\$7,075,000
Contingency	\$2,925,000
Total	\$10,000,000

Conclusion:

Using the budgeted amounts and the Guiding Principles, staff has put together the projects totaling \$10 million (including contingency) that they will be completing in the third year of the Elementary Facility Benchmark Strategy.

Hamilton-Wentworth District School Board**Guiding Principles for the Multi-Year Capital Strategy**

1. Schools identified as being in `Poor` condition as defined in the Long-Term Facilities Master Plan will be given priority both in terms of schedule and budget;
2. Partnership opportunities that align with the Board's Strategic Priorities, that have a cost savings associated with them and that are time sensitive will be given priority both in terms of schedule and budget;
3. The scope of work proposed for each school will adhere to the Board design standards;
4. The Multi-Year Capital Strategy will be reviewed and updated on an annual basis, as part of the Board's Long-Term Facilities Master Plan update, to reflect any changes in scope, schedule or available funds.

Elementary Benchmark Matrix

School Name	School Grade	Original Opening Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Corridor Ceiling/LED Replacement	Main Entrance/ Foyer Improvements	Modified Previous Benchmark (2016-2021)	Washroom Renovations	Note for Previous Benchmark
A.M. Cunningham	JK-5	1929	389	N/A	Poor	✓	IP	2023-2024	2023-2024	Gymnasium Revitalization and Playfield
Adelaide Hoodless	JK-8	1912	574	N/A	Poor	2023-2024	O/S	✓	✓	
Allan A. Greenleaf	JK-8	2000	548	N/A	Good	✓	✓	O/S	✓	Science, Visual Arts, and Playfield
Ancaster Meadow	JK-8	2005	576	N/A	Good	✓	✓	O/S	✓	Science, Learning Commons, and Playfield
Balaclava	JK-8	1989	381	N/A	Good	✓	O/S	O/S	✓	Gymnasium Revitalization and Playfield
Bellmoore	JK-8	2012	640	N/A	Good	✓	✓	O/S	✓	Playfield
Bennetto	JK-8	1966	721	2016/2017	Good	IP	✓	✓	✓	
Billy Green	JK-8	1981	372	N/A	Fair	O/S	O/S	O/S	O/S	Gymnasium and Playfield
Buchanan Park	JK-6	1960	245	2017/2018	Poor	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Cathy Wever	JK-8	2006	786	2016/2017	Good	✓	✓	✓	✓	
Cecil B. Stirling	JK-8	1977	326	2019/2020	Poor	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Learning Commons and Playfield
Central	JK-5	1851	283	2016/2017	Good	IP	IP	2023-2024	2023-2024	Visual Arts, Learning Commons
Chedoke	JK-8	1957	510	2017/2018	Good	O/S	O/S	O/S	O/S	Gymnasium Revitalization and Playfield

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions

Elementary Benchmark Matrix

School Name	School Grade	Original Opening Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Corridor Ceiling/LED Replacement	Main Entrance/ Foyer Improvements	Modified Previous Benchmark (2016-2021)	Washroom Renovations	Note for Previous Benchmark
Collegiate	JK-8	2021	495	N/A	Good	✓	✓	✓	✓	
Cootes Paradise	JK-5	1927	666	2011/2012	Good	O/S	O/S	O/S	O/S	Visual Arts and Playfield
Dalewood	6-8	1948	370	2011/2012	Good	✓	✓	O/S	✓	Science, Learning Commons, and Playfield
Dr. J.E. Davey	JK-8	2010	726	2016/2017	Good	✓	✓	O/S	✓	Learning Commons and Playfield
Dundana	JK-5	1953	398	2019/2022	Poor	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Dundas Central	JK-8	1854	442	2019/2020	Fair	O/S	O/S	O/S	O/S	Visual Arts and Playfield
Earl Kitchener	JK-5	1915	548	2016/2017	Good	O/S	O/S	✓	O/S	
Eastdale	JK-8	2018	565	N/A	Good	✓	✓	✓	✓	
Ecole Elementaire Michaelle Jean	1-8	1955	265	N/A	Poor	IP	IP	IP	IP	Gymnasium Revitalization
Flamborough Centre	JK-8	1928	243	N/A	Good	✓	O/S	✓	O/S	
Frank Panabaker (North) *	JK-8	1959	383	2016/2017	Poor	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Science, Visual Arts, and Playfield
Frank Panabaker (South)	JK-8	1968	505	2016/2017	Good	O/S	O/S	✓	✓	
Franklin Road	JK-8	1954	444	2013/2014	Good	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Science, Visual Arts, and Playfield

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions

Elementary Benchmark Matrix

School Name	School Grade	Original Opening Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Corridor Ceiling/LED Replacement	Main Entrance/ Foyer Improvements	Modified Previous Benchmark (2016-2021)	Washroom Renovations	Note for Previous Benchmark
Gatestone	JK-8	2005	582	N/A	Good	✓	✓	✓	✓	
George L. Armstrong	JK-8	1930	583	2013/2014	Good	2023-2024	O/S	2023-2024	2023-2024	Gymnasium Revitalization, Science, Visual Arts, and Learning Commons
Glenwood	JK-8	1976	99	N/A	Good	O/S	O/S	O/S	O/S	Gymnasium
Gordon Price	JK-8	1991	442	2017/2018	Good	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Science, Visual Arts, and Playfield
Greenville	JK-8	2020	381	N/A	Good	✓	✓	✓	✓	
Guy B. Brown	JK-8	2011	632	N/A	Good	✓	✓	O/S	✓	Learning Commons
Helen Detwiler	JK-8	1991	444	N/A	Fair	O/S	IP	O/S	O/S	Gymnasium Revitalization, Science, Visual Arts, and Playfield
Hess Street	JK-8	1974	450	2016/2017	Fair	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Science, Visual Arts, and Playfield
Highview	JK-8	1954	511	2019/2020	Poor	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Hillcrest	JK-8	2006	764	2013/2014	Good	✓	✓	O/S	✓	Science and Playfield
Holbrook	JK-6	1962	326	2017/2018	Fair	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Huntington Park	JK-8	1956	453	2019/2020	Good	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Learning Commons, and Playfield
James MacDonald	JK-6	1954	317	2017/2018	Fair	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions

Elementary Benchmark Matrix

School Name	School Grade	Original Opening Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Corridor Ceiling/LED Replacement	Main Entrance/ Foyer Improvements	Modified Previous Benchmark (2016-2021)	Washroom Renovations	Note for Previous Benchmark
Janet Lee	JK-8	1986	378	N/A	Fair	IP	O/S	IP	IP	Gymnasium Revitalization, Visual Arts
Kanetskare	6-8	1969	343	2016/2017	Good	✓	✓	✓	✓	
Lake Avenue	JK-8	1952	516	2015/2016	Fair	✓	O/S	✓	O/S	
Lawfield	JK-8	2007	602	2019/2020	Good	✓	✓	O/S	✓	Science, Learning Commons, and Playfield
Lincoln Alexander	JK-6	1989	326	2019/2020	Fair	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Lisgar	JK-8	1963	369	2019/2020	Fair	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Science, Visual Arts, and Playfield
Mary Hopkins	JK-5	1920	401	N/A	Poor	IP	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Memorial	JK-8	1918	668	2011/2012	Poor	O/S	O/S	✓	O/S	
Millgrove	JK-5	1915	234	2013/2014	Good	O/S	O/S	✓	O/S	
Mount Albion	JK-8	1952	522	N/A	Poor	✓	O/S	O/S	✓	Playfield
Mount Hope	JK-8	1952	363	2013/2014	Good	O/S	O/S	2023-2024	O/S	Visual Arts, Learning Commons, and Playfield
Mountview	JK-6	1967	291	2017/2018	Poor	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Norwood Park	JK-8	1954	464	N/A	Poor	IP	O/S	IP	IP	Gymnasium Revitalization

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions

Elementary Benchmark Matrix

School Name	School Grade	Original Opening Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Corridor Ceiling/LED Replacement	Main Entrance/ Foyer Improvements	Modified Previous Benchmark (2016-2021)	Washroom Renovations	Note for Previous Benchmark
Parkdale	JK-5	1946	291	2013/2014	Fair	✓	2023-2024	2023-2024	✓	Gymnasium Revitalization and Playfield
Pauline Johnson	JK-8	1967	403	2013/2014	Good	✓	✓	✓	2023-2024	
Prince of Wales	JK-8	2009	830	2011/2012	Good	✓	✓	O/S	✓	Learning Commons and Playfield
Queen Mary	JK-8	1996	666	N/A	Good	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Science, Learning Commons, and Playfield
Queen Victoria	JK-8	2009	764	2016/2017	Good	✓	✓	O/S	✓	Learning Commons and Playfield
Queensdale	JK-8	1948	317	2013/2014	Good	O/S	O/S	O/S	O/S	Gymnasium, Science, Visual Arts, and Playfield
R.A. Riddell	JK-8	1972	594	2017/2018	Poor	O/S	O/S	O/S	O/S	Learning Commons and Playfield
Ray Lewis	JK-8	2005	628	N/A	Good	✓	✓	O/S	✓	Learning Commons and Playfield
Richard Beasley	JK-5	1968	280	2019/2020	Poor	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Ridgemount	JK-8	1961	424	2013/2014	Good	O/S	O/S	✓	✓	
Rockton	JK-8	2020	453	N/A	Good	✓	✓	✓	✓	
Rosedale	JK-5	1953	211	2013/2014	Good	✓	O/S	O/S	O/S	Gymnasium, Visual Arts, Learning Commons, and Playfield
Rousseau*	JK-6	1958	291	2016/2017	Good	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Science, Visual Arts, and Playfield

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions

Elementary Benchmark Matrix

School Name	School Grade	Original Opening Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Corridor Ceiling/LED Replacement	Main Entrance/ Foyer Improvements	Modified Previous Benchmark (2016-2021)	Washroom Renovations	Note for Previous Benchmark
Shannen Koostachin	JK-8	2019	599	N/A	Good	✓	✓	✓	✓	
Sir Wilfrid Laurier	JK-8	1990	709	2015/2016	Good	O/S	O/S	O/S	O/S	Science, Visual Arts, and Playfield
Sir William Osler	JK-8	2007	602	N/A	Good	✓	✓	O/S	✓	Learning Commons and Playfield
South Meadow	JK-8	2021	495	N/A	Good	✓	✓	✓	✓	
Spring Valley	JK-8	2020	495	N/A	Good	✓	✓	✓	✓	
Strathcona	JK-5	1956	245	2016/2017	Poor	O/S	O/S	O/S	O/S	Visual Arts, Learning Commons, and Playfield
Tapleystown (Closing)	JK-8	1881	291	N/A	Fair	N/A	N/A	N/A	N/A	
Templemead	JK-8	2003	513	2019/2020	Good	✓	✓	O/S	✓	Learning Commons and Playfield
Tiffany Hills	JK-8	2016	514	N/A	Good	✓	✓	O/S	✓	Playfield
Viola Desmond	JK-8	2021	680	N/A	Good	✓	✓	✓	✓	
Viscount Montgomery	JK-8	1951	444	2013/2014	Fair	IP	O/S	IP	O/S	Gymnasium Revitalization
W.H. Ballard	JK-8	1922	807	2013/2014	Good	IP	O/S	✓	O/S	
Westview	6-8	1967	343	2017/2018	Good	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Learning Commons, and Playfield

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions

Elementary Benchmark Matrix

School Name	School Grade	Original Opening Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Corridor Ceiling/LED Replacement	Main Entrance/ Foyer Improvements	Modified Previous Benchmark (2016-2021)	Washroom Renovations	Note for Previous Benchmark
Westwood	JK-5	1964	395	2017/2018	Fair	O/S	O/S	O/S	O/S	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield
Winona	JK-8	2011	761	N/A	Good	✓	✓	✓	✓	
Yorkview	JK-5	1954	222	2019/2020	Poor	O/S	O/S	O/S	✓	Gymnasium Revitalization, Visual Arts, Learning Commons, and Playfield

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: June 8, 2023

PREPARED BY: David Anderson, Senior Manager, Facilities Management
Amie Myszkowski, Manager, Capital Projects

RE: 2023-2024 Secondary Benchmark Strategy Update

Action Monitoring **Background:**

The Annual Capital Plan and multi-year capital strategy framework and the budget associated with the strategy now are as identified below and spans 5 years and totals \$160 million in Capital Budget.

Component	Annual Values
Secondary School Facility Benchmark	\$4,500,000
Elementary School Facility Benchmark	\$10,000,000
Secondary Program Strategy	\$1,250,000
Elementary Program Strategy	\$250,000
Annual School Renewal	\$14,000,000
Other / Maintenance	\$2,000,000
Total	\$32 million

At the June 13, 2022 Board meeting, Trustees received a report indicating the secondary benchmarks, as follows:

- Cafeterias
- Change Rooms
- Main entrances and lobby space
- Corridor painting and locker replacement
- Washrooms
- Accessibility / Equity improvements

Staff Observations:

Based on the direction provided by Trustees, staff have advanced with the implementation of the 2022-2023 secondary facility benchmark projects, as follows:

2022-2023:

Project	Amount
Ancaster High: Washroom, changeroom and cafeteria renovations	\$500,000
Glendale: Washroom and changeroom renovations	\$2,000,000
Sir Winston Churchill: Changeroom Renovations	\$900,000
Sherwood: Science, Learning Commons, Sports Field and Gym refinishing	\$9,450,000
Sherwood Secondary: Cafeteria, washroom, changeroom, main entrance renovations and locker painting	\$2,500,000
Subtotal	\$3,400,000
Contingency	\$0
Total	\$3,400,000 (not including Sherwood scope)

Based on the Guiding Principles outlined in Appendix A, staff is planning the following work to be completed as part of the 2023-2024 Secondary Facility Benchmark Strategy, as identified within Appendix B:

2023-2024:

Project	Amount
Orchard Park: Washroom and changeroom renovations	\$1,150,000
Sir Allan MacNab: Corridor renovations	\$800,000
Sir Winston Churchill: Main entrance and corridor renovations	\$1,000,000
Waterdown: Cafeteria, washroom, and changeroom renovations	\$1,650,000
Ancaster High: Washroom, changeroom and cafeteria renovations	\$1,350,000
Subtotal	\$5,950,000
Contingency	\$0
Total	\$5,950,000

Conclusion:

Using the budgeted amounts and the Guiding Principles, staff has put together the projects totaling \$5.950 million that they will be completing in the third year of the Secondary Facility Benchmark Strategy.

Hamilton-Wentworth District School Board**Guiding Principles for the Multi-Year Capital Strategy**

1. Schools identified as being in `Poor` condition as defined in the Long-Term Facilities Master Plan will be given priority both in terms of schedule and budget;
2. Partnership opportunities that align with the Board's Strategic Priorities, that have a cost savings associated with them and that are time sensitive will be given priority both in terms of schedule and budget;
3. The scope of work proposed for each school will adhere to the Board design standards;
4. The Multi-Year Capital Strategy will be reviewed and updated on an annual basis, as part of the Board's Long-Term Facilities Master Plan update, to reflect any changes in scope, schedule or available funds.

Secondary Benchmark Matrix

School Name	Original Construction Year	OTG	Accommodation Review Schedule	Facility Assessment Classification	Cafeteria	Washroom Renovations	Changeroom Renovations	Main Entrance Enhancement	Corridor/ Locker Painting
Ancaster High	1959	1281	2011/2012	Fair	IP	IP	IP	O/S	O/S
Bernie Custis	2019	1250	N/A	Good	✓	✓	✓	✓	✓
Dundas Valley	1968	1080	2011/2012	Good	O/S	✓	✓	O/S	O/S
Glendale	1960	1050	2011/2012	Good	✓	IP	IP	O/S	O/S
Nora Frances Henderson	2020	1245	N/A	Good	✓	✓	✓	✓	✓
Orchard Park	1965	1332	2011/2012	Good	✓	2023-2024	2023-2024	O/S	O/S
Saltfleet District	1996	1173	N/A	Good	✓	O/S	O/S	O/S	O/S
Sherwood (Temp Closed)	1967	1374	2011/2012	Good	IP	IP	IP	IP	IP
Sir Allan MacNab	1969	1350	2011/2012	Good	✓	O/S	O/S	O/S	2023-2024
Sir Winston Churchill	1967	1176	2011/2012	Good	✓	IP	IP	2023-2024	2023-2024
Waterdown District	1992	1632	N/A	Good	2023-2024	2023-2024	2023-2024	O/S	O/S
Westdale	1930	1461	2011/2012	Good	✓	✓	O/S	O/S	O/S
Westmount	1961	1146	N/A	Good	IP	✓	O/S	O/S	O/S

Legend			
Scheduled for 2023/24	In Progress	Meets Benchmark	Outstanding Future Project
2023/24	IP	✓	O/S

*Expected to be part of future Capital Priorities submissions

Topic: School Renewal Report

Context

HWDSB's Board of Trustees approved new Strategic Directions for 2016-2020 that have been renewed for 2022-2023 and staff has developed an Annual Plan for 2022-2023. The five priorities are positive culture and well-being, student learning and achievement, effective communication, *school renewal* and partnerships.

Mission: We empower students to learn and grow to their full potential in a diverse world.

Commitment: We are committed to learning, equity, engagement and innovation.

Priority: [School Renewal](#) *We will optimize opportunities to invest in improved school facilities.*

Summary

The following report includes:

- The review of the 2021-2022 implementation of the HWDSB Annual Plan, *School Renewal*, and the current implementation of the 2022-2023 HWDSB Annual Plan, *School Renewal*
- Appendix A: Long-Term Facilities Master Plan (2022-2023 Update)

The 2021-2022 School Renewal Annual plan identified the following target:

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

As the Board met the 2016-2020 target to have 25% fewer schools in poor condition by 2020, the Board set a renewed target. The new target will see the number of schools in poor condition reduced by a further 25% by 2024. Board staff has also reviewed the classification of a school in poor condition to include more than the FCI. As presented to the Finance and Facilities Committee on March 30, 2023, the assessment includes equity and accessibility and alignment to facility benchmarks, with scoring for public consultation being removed.

The Board submitted its Capital Priorities to the Ministry on May 21, 2021 and received funding for a new \$16.7 million, 650 pupil place school in Upper Stoney Creek in 2021-2022.

In 2021-2022, it was identified that the Board was on track to meet the target. In the updated Long-Term Facilities Master Plan (LTFMP) in 2021-2022, the number of schools listed in poor condition were 12 based on the new criteria.

The 2021-2022 School Renewal Annual Plan identifies the following target:

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

The strategies to meet this target include:

- Implement the annual capital plan included in the Long-Term Facilities Master Plan which includes elementary and secondary facility benchmark strategies, school renewal and repairs and maintenance.
- Work with municipal partners and the Ministry of Education to ensure that the Board can proceed with the capital projects for which funding has already been received.
- Maximize funding received from Ministry capital funding opportunities.

2022-2023 represents the third year of the new target and the second year of the elementary and secondary facility benchmark strategies. Staff are in process of completing some of the remaining benchmark projects from the original capital plan - this includes the original Sherwood secondary benchmarks. In addition, the Board still awaits approval of 2 gym expansions as part of the elementary benchmarks. Rosedale elementary gym expansion approval was received in spring 2023.

In addition, new secondary and elementary benchmarks were developed. Secondary benchmarks include

curiosity • creativity • possibility

renovations to cafeterias, changerooms, main entrances, 2022 corridor painting, washrooms and ceilings. The new elementary benchmarks include ceiling and LED light replacements, main entrance/ foyer enhancements, revisions to the previous benchmark strategy and washroom renovations. These projects have begun in 2021-2022 and continue for 5 years.

The Board has received an additional \$30.2 million to construct 2 new elementary schools. The Board is awaiting the purchase of land for the school in Binbrook and the Board is in the regulatory approvals phase for the school in Upper Stoney Creek. The design of these projects will meet the facility benchmarks established by the Board.

The Board continues to work with municipal partners to ensure that we receive approvals in a timely manner. The City-Board Liaison Committee meetings are expected to start back up again and Board and City staff meet regularly to identify priorities and work together to move these priorities through the approval process. In addition, Board staff is in regular contact with Ministry staff to move Approvals to Proceed forward to support the gym addition approvals.

In 2021-2022, the Board submitted 3 projects for the 2022 Capital Priorities and was not successful in achieving funding in this round. Staff continue to work with the Ministry to update business cases and ensure the Board is prepared for the next round of funding. Staff is confident in the strength of the business cases and is confident that HWDSB will continue its success in achieving funding.

Staff will continue to bring quarterly capital updates to Trustees to monitor the capital plan to ensure the Board is on track to meet the target.

In 2021-2022, the plan identifies 12 schools in poor condition using the new assessment criteria. The 2022-2023 LTFMP update is being presented in June 2023 and is expected to show an increase in schools in poor condition given the lack of assessment inspections while capital work continues. The Board is on track to meet the target for 2024.

curiosity • creativity • possibility



Name of Report: School Renewal Report

Date: June 8, 2023

Priority: School Renewal 2020-2021

We will optimize opportunities to invest in improved school facilities.

Goal: Improve the conditions of our schools

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

Strategy: Implement the annual capital plan included in the Long-Term Facilities Master Plan which includes elementary and secondary facility benchmarks, school renewal and repairs and maintenance.

The 2021-2022 annual Capital Plan identified:

- \$4.5 million for Secondary Facility Benchmark Strategy (5 years)
- \$1.250 million for Secondary Program Strategy (5 years)
- \$10 million for Elementary Facility Benchmark Strategy (8 years)
- \$.25 million for Elementary Program Strategy (5 years)
- \$14 million for School Renewal (plus the additional renewal money provided by the Ministry)
- \$2 million of Other / Maintenance.

Board staff identifies the projects that will be funded as part of the Capital Plan. These projects are identified in the Long-Term Facilities Master Plan and are in various stages of planning and construction.

Board staff monitors the projects and provides a quarterly update to Trustees at the Finance and Facilities Committee.

2021-2022 was Year One of the revised Capital Plan detailed above. Not all the benchmark budget was allocated in 2021-2022 for a number of reasons:

- Secondary Benchmarks
 - Sherwood benchmark work had not yet been confirmed as proceeding.
 - The field for Bernie Custis is a shared project with the City and this project has not yet started.
 - Supply chain concerns associated with the COVID-19 pandemic.
- Elementary Benchmarks
 - The gym expansions that were included in the benchmark work did not receive approval to proceed from the Ministry. Staff continues to work with the Ministry staff to try to move these forward.
 - As a result of the moratorium on Pupil Accommodation Reviews, there are some elementary schools that are still have to go through an accommodation review.
 - Supply chain concerns associated with the COVID-19 pandemic.

Strategy: Work with municipal partners and the Ministry of Education to ensure that the Board can proceed with the capital projects for which funding has already been received.

Board staff continue to work with City staff to ensure that approvals are being received in a timely manner. Board staff and Trustees continue to work with Ministry staff and politicians to move these approvals forward.
Strategy: Maximize funding received from Ministry capital funding opportunities.

The Board submitted Capital Priorities submissions in 2021-2022, however, none of the submissions were approved.

Staff are on track to meet the target to have at least 25 per cent fewer schools in poor condition by 2024.

Priority: School Renewal 2022-2023

We will optimize opportunities to invest in improved school facilities.

Goal: Improve the conditions of our schools.

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

Strategy: Implement the annual Capital Plan included in the Long-Term Facilities Master Plan which includes elementary and secondary facility benchmarks, school renewal and repairs and maintenance.

The initial capital plan was a five year plan that ended in 2020-2021. The new plan 5 year plan is included in the Long-Term Facilities Master Plan.

The 2022-2023 annual identifies:

- \$4.5 million for Secondary Facility Benchmarks
- \$1.25 million for Secondary Program Strategy
- \$10 million for Elementary Facility Benchmarks
- \$0.25 million for Elementary Program Strategy
- \$14 million for School Renewal
- \$2 million for other and maintenance
- \$3.5 million of Operating Budget for Repairs and Maintenance.

The Board is in Year Two of the Capital Plan which is detailed above. As indicated above, the Board is still awaiting certain approvals to be able to continue to move forward with the secondary and elementary benchmark work from the previous plan. The benchmark work at Sherwood has been started and the Board awaits the approval of 2 elementary gym expansions and the completion of pupil accommodation reviews to complete the elementary benchmark work. Rosedale elementary gym expansion approval was received in spring 2023.

In addition, the new secondary benchmarks include renovations to cafeterias, changerooms, main entrances, corridor and locker painting, washrooms and ceilings. The new elementary benchmarks include ceiling and LED light replacements, main entrance/ foyer enhancements, revisions to the previous benchmark strategy and washroom renovations.

Strategy: Work with municipal partners and the Ministry of Education to ensure that the Board can proceed with the capital projects for which funding has already been received.

Board staff and Trustees continue to work with Ministry and City staff to ensure that the Board receives approvals as quick as possible. As we work more closely together, Board staff is able to identify projects that are a priority because of the timelines related to construction. In addition, Ministry and City staff are able to clarify their expectations related to the approval process so that Board submissions are as complete as possible

to reduce any questions that come back from the City. Staff continues to meet regularly with City staff and keep the City up to date on capital projects being undertaken by the Board.

Strategy: Maximize funding received through Ministry of Education capital funding opportunities.

HWDSB submitted 3 business cases in February 2022. The Board was not successful in achieving funding. The Board will continue to update the business cases and submit at the next opportunity.

Staff are on target to have at least 25 per cent fewer schools in poor condition by 2024.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sheryl Robinson Petrazinni, Director of Education

DATE: June 8, 2023

PREPARED BY: Matthew Gerard, Associate Director, Support Services and Treasurer
David Anderson, Senior Manager, Facilities Management
Amie Myszkowski, Manager, Capital Projects

RE: Capital Projects Update

Action Monitoring

Background:

On March 30, 2023, Trustees were provided with an update on capital projects in progress. This report is part of Facilities Management's on-going commitment to update Trustees regarding the status of capital projects, on a regular basis.

Staff Observations:

A summary of all the capital projects in various phases, is provided as **Appendix A**. In addition, staff have included a summary of projects that are either accommodation requests or have accessibility components within the main project as **Appendix B**. Summaries are categorized by each project's source of funding and project initiative. The project status updates are current as of May 25, 2023.

Conclusion:

Staff continue to deliver a number of Capital projects, which include school renewal work, Elementary and Secondary Facility Benchmark Strategy (Year 1&2), Elementary and Secondary Program Strategy (Year 1&2), and new school construction projects.

There are a number of factors affecting the progress of capital projects, in particular:

- Unforeseen site conditions
- Delays with material deliveries
- Asbestos abatement

Board staff will continue to update Trustees as to the status of these projects, on a regular basis.

School	Description	Budget	Phase	Final Cost	Project Status
Secondary Facility Benchmark Strategy - Year 1					
Dundas Valley	Washroom and Changeroom Renovation	\$ 1,150,000	Complete	\$ 1,485,000	Complete.
Dundas Valley	Front Entrance Renovations - Concrete replacement at Front Entrance	\$ 200,000	Complete	\$ 181,000	Complete.
Glendale	Front Entrance Renovations - New Barrier Free Entry Doors	\$ 250,000	Complete	\$ 222,000	Complete.
Glendale	Cafeteria Renovation	\$ 250,000	Complete	\$ 174,000	Complete.
Sir Winston Churchill	Washroom and Cafeteria Renovation	\$ 1,650,000	Construction		Construction of washrooms ongoing. Stairwell and cafeteria construction complete with deficiencies ongoing.
Westdale	Cafeteria Renovation	\$ 250,000	Complete	\$ 213,000	Complete.
		Subtotal:		\$ 3,750,000	
				Funding Allocation:	\$ 4,500,000
				Unallocated/ Contingency:	\$ 750,000
Secondary Program Strategy - Year 1					
Sherwood	Dust Collector Replacement	\$ 250,000	Construction		Project bundled with Sherwood Revitalization Project; defer to notes under that project.
		Subtotal:		\$ 250,000	
				Funding Allocation:	\$ 1,250,000
				Unallocated/ Contingency:	\$ 1,000,000
Elementary Facility Benchmark Strategy - Year 1					
Adelaide Hoodless	Gym Renovation	\$ 2,025,000	Construction		Construction of Gym 008 complete. Construction of Gym 131 is scheduled for Summer of 2023 to mitigate impact to school and account for long lead times and site conditions.
AM Cunningham	New ceilings/LED lights in corridors	\$ 500,000	Complete	\$ 436,000	Complete.
Lake Ave.	New ceilings/LED lights in corridors, Gym Renovation and outdoor play area	\$ 1,000,000	Complete	\$ 966,000	Complete.
Parkdale	New ceilings/LED lights in corridors	\$ 500,000	Complete	\$ 273,000	Complete.
Kanetskare	New ceilings/LED lights in corridors, Gym, Science, Art Renovation and outdoor play area	\$ 1,675,000	Close-out		Project bundled with program strategy. Deficiencies ongoing.
Yorkview	Washroom Renovation	\$ 270,000	Complete	\$ 445,000	Complete.
		Subtotal:		\$ 5,970,000	
				Funding Allocation:	\$ 10,000,000
				Unallocated/ Contingency:	\$ 4,030,000
Elementary Program Strategy - Year 1					
Kanetskare	Music Room Renovation	\$ 50,000	Close-out		Project bundled with benchmark strategy. Deficiencies ongoing.
		Subtotal:		\$ 50,000	
				Funding Allocation:	\$ 250,000
				Unallocated/ Contingency:	\$ 200,000

School	Description	Budget	Phase	Final Cost	Project Status
Secondary Facility Benchmark Strategy- Year 2					
Ancaster High	Washroom, Changeroom and Cafeteria Renovation	\$ 750,000	Design		Multiple year Project. Project bundled with program strategy. Building permit submission complete. Tender anticipated in June 2023. Construction phases to continue into August 2024.
Glendale	Washroom and Changeroom Renovation	\$ 2,000,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Sir Winston Churchill	Changeroom Renovation	\$ 900,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Westmount	Cafeteria Renovation	\$ 350,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
	Subtotal:	\$ 3,250,000			
	Funding Allocation:	\$ 4,500,000			
	Unallocated/ Contingency:	\$ 1,250,000			
Secondary Program Strategy - Year 2					
Ancaster High	Hospitality and Tourism	\$ 1,000,000	Design		Multiple year Project. Project bundled with benchmark strategy. Building permit submission complete. Tender anticipated in June 2023. Construction phases to continue into August 2024.
	Subtotal:	\$ 1,000,000			
	Funding Allocation:	\$ 1,250,000			
	Unallocated/ Contingency:	\$ 250,000			
Elementary Facility Benchmark Strategy - Year 2					
AM Cunningham	Front Entrance Renovation - New Entry Doors	\$ 300,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Bennetto	Corridor Ceiling Renovation	\$ 400,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Central	Corridor, Gym and Play area Renovations	\$ 1,150,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Janet Lee	Corridor Ceiling, Gym, Art, Science and Washrooms Renovations	\$ 1,300,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Mary Hopkins	Corridor Ceiling Renovation	\$ 500,000	Design		Project bundled with HVAC renovations under school renewal. Design submitted for building permit. Tender anticipated June 2023.
Michaëlle Jean	Corridor Ceiling, Gym and Washrooms renovations	\$ 900,000	Tender		Project bundled with school renewal strategy. Contractor tender awarded. Construction scheduled for summer 2023.
Norwood Park	Corridor Ceiling, Gym and Washrooms renovations	\$ 1,200,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Viscount Montgomery	Corridor Ceiling and Gym renovations	\$ 850,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
	Subtotal:	\$ 6,300,000			
	Funding Allocation:	\$ 10,000,000			
	Unallocated/ Contingency:	\$ 3,700,000			
Elementary Program Strategy - Year 2					
Janet Lee	Music Room Renovation	\$ 100,000	Tender		Project bundled with benchmark strategy. Contractor tender awarded. Construction scheduled for summer 2023.
Parkdale	FDK Renovations	\$ 500,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
	Subtotal:	\$ 600,000			
	Funding Allocation:	\$ 250,000			
	Unallocated/ Contingency:	-\$ 350,000			

School	Description	Budget	Phase	Final Cost	Project Status
Secondary Facility Benchmark Strategy- Year 3					
Ancaster High	Washroom, Changeroom and Cafeteria Renovation	\$ 500,000	Design		Multiple year Project. Project bundled with program strategy. Building permit submission complete. Tender anticipated in June 2023. Construction phased to continue into August 2024.
Orchard Park	Washroom, Changeroom Renovation	\$ 1,000,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Sir Winston Churchill	Front Entrance Renovation and ramp replacement	\$ 1,000,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Waterdown	Washroom, Changeroom and Cafeteria Renovation	\$ 1,250,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
	Subtotal:	\$ 3,750,000			
	Funding Allocation:	\$ 4,500,000			
	Unallocated/ Contingency:	\$ 750,000			
Secondary Program Strategy - Year 3					
Ancaster High	Dust Collector Replacement	\$ 100,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Dundas Valley	Dust Collector Replacement	\$ 100,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Sir Winston Churchill	Manufacturing Room Renovation	\$ 400,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Waterdown	Dust Collector Replacement	\$ 200,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Westmount	Dust Collector Replacement	\$ 200,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
	Subtotal:	\$ 1,000,000			
	Funding Allocation:	\$ 1,250,000			
	Unallocated/ Contingency:	\$ 250,000			
Elementary Facility Benchmark Strategy - Year 3					
AM Cunningham	Washroom, Gym and Science Renovation	\$ 1,500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Adelaide Hoodless	Corridor Ceiling Renovation	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Central	Washroom Renovation	\$ 500,000	Initiation		Project bundled with program strategy. Project initiated Spring 2023. Construction anticipated in summer 2024.
George L Armstrong	Corridor Ceiling, Gyms, Art, Science, Learning Commons and Washrooms renovations	\$ 1,475,000	Initiation		Project bundled with program strategy. Project initiated Spring 2023. Construction anticipated in summer 2024.
Hess Street	Washroom and Gym Renovation	\$ 1,250,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Mount Hope	Visual Arts, LC Renovation, playfield	\$ 700,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Parkdale	Gym Renovation	\$ 650,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Pauline Johnson	Washroom Renovation	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
	Subtotal:	\$ 7,075,000			
	Funding Allocation:	\$ 10,000,000			
	Unallocated/ Contingency:	\$ 2,925,000			
Elementary Program Strategy - Year 3					
Central	Kindergarten Washroom Renovation	\$ 150,000	Initiation		Project bundled with benchmark strategy. Project initiated Spring 2023. Construction anticipated in summer 2024.
George L Armstrong	Music Room Renovation	\$ 100,000	Initiation		Project bundled with benchmark strategy. Project initiated Spring 2023. Construction anticipated in summer 2024.
	Subtotal:	\$ 250,000			
	Funding Allocation:	\$ 250,000			
	Unallocated/ Contingency:	\$ -			

School	Description	Budget	Phase	Final Cost	Project Status
Other					
Capital Priorities					
Binbrook II	New 615 pp K-8 elementary school	\$ 13,528,858	Hold		Land Acquisition outstanding.
New Nash	New 650 pp K-8 elementary school with 3 room child care	\$ 16,667,921	Design		Site Plan application submitted to City of Hamilton. Ongoing design development. Approval To Proceed (ATP) issued to Ministry.
Viola Desmond	New 682 pp K-8 elementary school with 3 room child care	\$ 16,519,852	Close-out		Construction complete. deficiencies ongoing.
	Subtotal:	\$ 46,716,631			
School Consolidation Capital					
N/A					
Child Care Retrofits					
N/A					
Proceeds of Disposition					
Rosedale	Gym Addition	\$ 3,000,000	Initiation		Approval to proceed received Spring 2023.
Sherwood	Secondary School Revitalization	\$ 4,227,668	Construction		Construction ongoing.
Viola Desmond	New 682 pp K-8 elementary school with 3 room child care	\$ 603,326	Close-out		Construction complete. Minor deficiencies ongoing.
	Subtotal:	\$ 4,830,994			
School Renewal Strategy					
AM Cunningham	FDK Artificial Turf Installation and expansion	\$ 75,000	Complete	\$ -	Complete. Project bundled with benchmark strategy Year 1 - final costs reflected in that value.
Ancaster High	Roof Replacement	\$ 1,154,000	Complete	\$ 1,154,000	Complete.
Ancaster High	Parking Lot Paving - Phase 2	\$ 550,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Ancaster High	Parking Lot Paving - Phase 3	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Balaclava	Window and Door Replacement	\$ 350,000	Complete	\$ 302,000	Complete.
Balaclava	Parking Lot Paving	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Bennetto	Universal Washroom	\$ 250,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Billy Green	Window and Door Replacement	\$ 350,000	Complete	\$ 331,000	Complete.
Buchanan Park	Roof Replacement	\$ 600,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
CB Stirling	Portapak Demolition	\$ 150,000	Complete	\$ 420,000	Complete.
CB Stirling	Roof Replacement	\$ 175,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
CB Stirling	Ground Sign Installation	\$ 45,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Central	Window and Door Replacement	\$ 650,000	Complete	\$ 596,000	Complete.
Chedoke	Playground Paving	\$ 250,000	Complete	\$ 133,000	Complete.
Dundas Central	Window and Door Replacement	\$ 750,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Dundas Valley	Black Box Renovation	\$ 550,000	Complete	\$ 547,000	Complete.
Dundas Valley	Window Replacement (Circle)	\$ 1,000,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Earl Kitchener	HVAC Renovations	\$ 3,250,000	Close-out		Deficiencies and close-out ongoing.
Glendale	Roof Replacement - Phase 1	\$ 1,400,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Glendale	Roof Replacement - Phase 2	\$ 860,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Glendale	Window and Door Replacement	\$ 2,250,000	Close-out		Close-out.
Glendale	Boiler & AHU Replacement	\$ 1,700,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Gordon Price	Roof Replacement - Phase 1	\$ 1,000,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Gordon Price	Roof Replacement - Phase 2	\$ 1,000,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Helen Detwiler	Window and Door Replacement	\$ 430,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Helen Detwiler	Roof Replacement	\$ 1,575,000	Complete	\$ 1,502,000	Complete.
Helen Detwiler	Parking Lot Paving	\$ 450,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Hess	Parking and Playground Paving	\$ 300,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.

School	Description	Budget	Phase	Final Cost	Project Status
Highview	Heat & water distribution replacement	\$ 1,000,000	Proposed		Project initiated Spring 2023. Construction anticipated in summer 2024.
Hill Park	Roof Replacement - Phase 1	\$ 1,500,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Hill Park	Roof Replacement - Phase 2	\$ 1,800,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Hill Park	Boiler & Pump Replacement	\$ 1,000,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Janet Lee	Window and Door Replacement	\$ 300,000	Complete	\$ 294,000	Complete.
Janet Lee	Parking Lot Paving	\$ 200,000	Tender		Project bundled with benchmark strategy. Contractor tender awarded. Construction scheduled for summer 2023.
Kanetskare	Accessible Washroom	\$ 200,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Kanetskare	Parking Lot Paving	\$ 200,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Mary Hopkins	HVAC Renovations	\$ 2,000,000	Design		Project bundled with benchmark strategy. Design submitted for building permit. Tender anticipated June 2023.
Memorial City	Washroom Renovation	\$ 800,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Michaëlle Jean	Window and Door Replacement	\$ 300,000	Tender		Project bundled with benchmark strategy. Contractor tender awarded. Construction scheduled for summer 2023.
Millgrove	Washroom Renovation	\$ 350,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Mount Albion	Window and Door Replacement	\$ 630,000	Tender		Contractor tender awarded. Construction scheduled for summer 2023.
Mount Hope	Roof Replacement	\$ 330,000	Complete	\$ 302,000	Complete.
Mountview	Parking Lot Paving	\$ 175,000	Complete	\$ 114,000	Complete.
Parkdale	Parking Lot Paving	\$ 200,000	Complete	\$ 178,000	Complete.
Parkdale	HVAC Renovations	\$ 2,700,000	Close-out		Close-out.
Richard Beasley	Roof Replacement	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Ridgemount	Playground Paving	\$ 150,000	Complete	\$ 153,000	Complete.
Sherwood	Secondary School Revitalization	\$ 10,522,332	Construction		Bundled with program strategy and proceeds of disposition. Construction ongoing.
Sherwood	Artificial Turf Field	\$ 3,000,000	Design		Design development ongoing; Site Plan Approval submitted.
Sir Wilfrid Laurier	Window and Door Replacement	\$ 1,000,000	Complete	\$ 691,000	Complete.
Sir Winston Churchill	Stairwell Renovations	\$ 250,000	Construction		Project bundled with benchmark strategy. Construction ongoing.
Strathcona	Roof Replacement	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
Various	Anniversary Spruce Up- at Mary Hopkins, Parkdale, Queen Mary, RA Riddell and Saltfleet	\$ 82,500	Ongoing		Ongoing.
Various	Security- Secondary school access cards	\$ 260,000	Ongoing		Ongoing.
Westdale	Artificial Turf Field	\$ 2,000,000	Complete	\$ 1,642,000	Complete.
Westmount	Stage Lift	\$ 150,000	Close-out		Close-out.
Westview	Window and Door Replacement	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
WH Ballard	HVAC Renovations - Phase 1	\$ 2,900,000	Close-out		Construction of Phase 1 heating system complete with deficiencies.
WH Ballard	HVAC Renovations - Phase 2	\$ 5,600,000	Tender		GPhase 2 of the RTU replacement project scheduled for summer 2023.
Yorkview	Roof Replacement	\$ 250,000	Complete	\$ 242,000	Complete.
Yorkview	Stairwell Renovation	\$ 230,000	Complete	\$ -	Complete. Project bundled with benchmark strategy Year 1 - final costs reflected in that value.
Yorkview	Window and Door Replacement	\$ 500,000	Initiation		Project initiated Spring 2023. Construction anticipated in summer 2024.
	Subtotal:	\$ 64,193,832			
	Total :	\$ 148,986,457			

School	Project Name	Phase	Description
Accessibility Projects 2022/23			
Adelaide Hoodless	Gym Renovation	Construction	Installation of stage lift. Included under Elementary Benchmark Strategy.
AM Cunningham	Front Entrance Renovation - New Entry Doors	Tender	Installation of ramp for barrier free access into building. Included under Elementary Benchmark Strategy.
Ancaster High	Washroom, Changeroom and Cafeteria Renovation	Tender	Integration of accessible barrier free washroom stalls and changerroom stalls. Included under Secondary Benchmark Strategy.
Central	Corridor, Gym and Play area Renovations	Tender	Installation of stage lift. Included under Elementary Benchmark Strategy.
Glendale	Washroom and Changeroom Renovations	Tender	Integration of accessible barrier free washroom stalls and changerroom stalls. Included under Secondary Benchmark Strategy.
Janet Lee	Corridor Ceiling, Gym, Art, Science and Washrooms Renovations	Tender	Installation of stage lift and integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
Kanetskare	Accessible Washroom	Tender	New Accessible Barrier Free washroom.
Michaelle Jean	Corridor Ceiling, Gym and Washrooms renovations	Tender	Integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
Norwood Park	Corridor Ceiling, Gym and Washrooms renovations	Tender	Installation of stage lift and integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
Sherwood	Secondary School Revitalization	Construction	Integration of accessible barrier free washroom stalls. Included under School Renewal.
Sir Winston Churchill	Washroom and Cafeteria Renovation	Construction	Integration of accessible barrier free stalls. Included under Secondary Benchmark Strategy.
Sir Winston Churchill	Changeroom Renovation	Tender	Integration of accessible barrier free changerrooms. Included under Secondary Benchmark Strategy.
Westmount	Stage Lift	Close-out	Installation of stage lift.

School	Project Name	Phase	Description
Accessibility Projects 2023/24			
AM Cunningham	Washroom, gym, science renovations	Initiation	Integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
Bennetto	Accessible washroom	Initiation	Integration of universal washroom.
Central	Washroom renovations	Initiation	Integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
George L Armstrong	Corridor Ceiling, Gyms, Art, Science, Learning Commons and Washrooms renovations	Initiation	Installation of stage lift and integration of accessible barrier free washrooms.
Hess Street	Washroom, gym renovations	Initiation	Integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
Millgrove	Washroom renovations	Initiation	Integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
Orchard Park	Washroom and changerroom renovations	Initiation	Integration of accessible barrier free washroom stalls and changerroom stalls. Included under Secondary Benchmark Strategy.
Parkdale	Gym renovation	Initiation	Installation of stage lift. Included under Elementary Benchmark Strategy.
Pauline Johnson	Staff & student washroom renovations	Initiation	Integration of accessible barrier free washrooms. Included under Elementary Benchmark Strategy.
Sir Winston Churchill	Front entrance & ramp renovations	Initiation	Installation of ramp for barrier free access into building. Included under Secondary Benchmark Strategy.
Waterdown	Washroom, changerroom and cafeteria renovations	Initiation	Integration of accessible barrier free washroom stalls and changerroom stalls. Included under Secondary Benchmark Strategy.