

Virtual Meeting Norms:

- All callers are to place themselves on mute
- Roll call is in place for attendance and for questions

The audio portion of this committee meeting will be made available on our website the day following the meeting.

AGENDA

1. Call to Order/Roll Call
2. Land Acknowledgement
3. Approval of the Agenda
4. Enrolment Summary – March 31, 2022
5. Interim Financial Report – April 30, 2022
6. 2022-23 Budget Update – COVID Learning Recovery Fund (verbal)
7. School Renewal Report (SD Report)
8. Elementary Kiss and Drops
9. School Condition Consultation Survey
10. Elementary Facility Benchmark Strategy Update
11. Capital Projects Update Report
12. Long Term Facility Master Plan Update
13. Adjournment from public session and Resolution into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personnel or financial information in respect of a member of the board or committee.

We acknowledge our presence on ancestral Anishinaabe and Haudenosaunee Confederacy land as determined by the Dish with One Spoon treaty.

The intent of this agreement is for all nations sharing this territory to do so responsibly, respectfully and sustainably in perpetuity.

We respect the longstanding relationships with the local Indigenous communities, the Mississaugas of the Credit First Nation and the Six Nations of the Grand River.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sue Dunlop, Interim Director of Education

DATE: June 9, 2022

PREPARED BY: Stacey Zucker, Associate Director, Support Services
Denise Dawson, Senior Manager, Business Services

RE: Enrolment Summary – March 31, 2022

Action Monitoring x

Background:

Enrolment plays a very key role in the operations of a school board. The Average Daily Enrolment (ADE) is the basis for the Grant for Student Needs (GSN) which is 97.5% of a school boards funding. Expenditures and revenues in the 2021/2022 budget were calculated based on projected Average Daily Enrolment (ADE) which is calculated based on October 31, 2021 and March 31, 2022 projected enrolment. Actual enrolment for March 31, 2022 has been finalized and is compared to the projections.

	Projected March 31, 2022 FTE	Actual March 31, 2022 FTE	Increase (Decrease) FTE
Full Day Kindergarten	6,821.00	6,921.00	100.00
Grades 1-3	10,811.00	10,827.00	16.00
Grades 4-8	18,227.00	18,372.00	145.00
Special Education Self-Contained	241.00	243.00	2.00
Total Elementary	<u>36,100.00</u>	<u>36,363.00</u>	<u>263.00</u>
Total Secondary	<u>13,473.50</u>	<u>13,572.50</u>	<u>99.00</u>
Total Enrolment	<u>49,573.50</u>	<u>49,935.50</u>	<u>362.00</u>

Actual Enrolment information for 2017/18, 2018/19, 2019/20 and 2020/21 has been included for comparison purposes in Appendix A.

Staff Observations:**Elementary:**

Overall, there is growth in elementary enrolment as it is 263.00 FTE greater than budget. This is due to students returning to school that were not attending as of October 31 and some growth from other schools in Ontario, other provinces and outside Canada.

Secondary:

Similarly, secondary enrolment has increased slightly as it is 99.00 FTE greater than the March budget projection.

Conclusion:

The overall increased enrolment will have a positive impact on the current year budget.

Hamilton-Wentworth District School Board
Summary of Secondary Enrolment
Finance and Facilities Committee - June 9, 2022

School	Oct 2021 Budget	Oct 2021 Actual	Diff. Actual to Budget	Mar 2022 Budget	Mar 2022 Actual	Diff. Actual to Budget	Projected 2021/22 ADE	ADE 2020/21	ADE 2019/20	ADE 2018/19	ADE 2017/18
Ancaster	1,140.0	1,140.5	0.50	1,120.50	1,106.00	(14.50)	1,123.25	1114.63	1,170.25	1,155.0	1,169.5
Bernie Custis	1,103.0	996.3	(106.75)	940.00	902.50	(37.50)	949.38	1017.01	1,071.88	0.0	0.0
Dundas Valley	775.0	817.0	42.00	790.00	830.00	40.00	823.50	807.75	789.38	849.4	891.9
Glendale	971.0	994.3	23.25	937.00	965.50	28.50	979.88	937.13	968.63	897.4	847.4
Nora Henderson	1,046.0	1,015.5	(30.50)	987.00	1,100.00	113.00	1,057.75	888.22	866.75	801.5	769.8
Orchard Park	1,013.0	1,044.3	31.25	1,004.00	1,009.75	5.75	1,027.00	987.75	953.13	947.5	958.6
Saltfleet	1,111.0	1,184.0	73.00	1,133.00	1,155.25	22.25	1,169.63	1062.50	1,045.88	1,084.0	1,122.3
Sherwood	1,247.0	1,253.0	6.00	1,209.00	1,133.75	(75.25)	1,193.38	1176.26	1,128.38	1,133.6	1,071.0
Sir Allan MacNab	855.0	844.0	(11.00)	815.00	812.50	(2.50)	828.25	871.00	927.38	956.8	988.9
Sir Winston Churchill	719.0	794.8	75.75	753.25	666.00	(87.25)	730.38	652.01	690.88	661.3	673.8
Waterdown	1,060.0	1,064.0	4.00	1,038.50	1,047.50	9.00	1,055.75	1061.88	1,078.50	1,142.6	1,160.3
Westdale	1,493.0	1,467.0	(26.00)	1,398.25	1,417.00	18.75	1,442.00	1467.13	1,466.25	1,173.8	1,177.1
Westmount	1,291.0	1,264.5	(26.50)	1,204.50	1,231.25	26.75	1,247.88	1259.40	1,241.00	1,297.8	1,353.6
Alter Ed - Combined	171.0	143.5	(27.50)	143.50	195.50	52.00	169.50	156.82	191.88	196.0	218.2
Closed:											
Delta										555.1	609.5
Sir John A Macdonald										785.0	942.0
Total	13,995.00	14,022.50	27.50	13,473.50	13,572.50	99.00	13,797.50	13459.49	13,590.13	13,636.63	13,953.69



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sue Dunlop, Interim Director of Education

DATE: June 9, 2022

PREPARED BY: Stacey Zucker, Associate Director, Support Services
Denise Dawson, Senior Manager Business Services

RE: **Interim Financial Status Report – April 30, 2022**

Action Monitoring x

Background:

The Interim Financial Status Report (Appendix A) consists of:

- Enrolment information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Staffing information, showing budgeted, forecasted and in-year change, in numeric and graph format, with explanations of key variances;
- Financial information comparing the year-end forecast to the Budget, with explanations of key variances;
- Summarization of all information presented, in numeric and graph format, with explanations of key variances

The Interim Financial Status Report is prepared three times per year and presented to Finance and Facilities Committee for review. The key reporting dates are November 30, January 31 and April 30.

Rationale/Benefits:

The Interim Financial Status Report presented is based on available information and assumptions as of April 30, 2022. Budget to actual trends were reviewed in order to forecast the Boards August 31, 2022 year-end position from a financial, staffing and enrolment perspective. The Interim Financial Status Report is prepared three times a year and presented to Finance and Facilities Committee for review. The key reporting dates are November 30, January 31 and April 30.

Staff Observation:

The 2021-22 revenue budget shows an increase in projected revenue of \$3.9 million. This is the result of the Ministry providing boards with a new Tutoring Support Priority and Partnership Fund of \$2.2 million that needs to be spent between April 1 and August 31, 2022. In addition, other revenue is projected to be \$.3 million over budget due to a projected increase of community use of schools revenue and operating grants are projected to be \$1.4 more than revised budget due to increased enrolment.

Expenditures are expected to be over budget by \$1.5 million. This reflects the corresponding expenditure increase due to the new Tutoring Support PPF funding and projected overspending in supply staff offset by projected savings in transportation expenditures, professional development and texts and supplies.

Conclusion:

As the Financial Status Report in Appendix A shows, the Board is in projected deficit of \$1.8 million. At this point, the contingency is unspent and is projected to remain intact until the end of the year. As with all forecasts, as new information is received or as assumptions change, the resulting Interim Financial Reports will be updated accordingly.

	Approved Budget	Revised Budget	Forecast	In-Year Change \$	%
Revenues					
Operating Grants	583,016,888	583,329,966	584,729,966	1,400,000	0.2%
Capital & Debt	84,343,997	84,343,997	84,343,997	-	-
Priority & Partnership Funding	8,977,049	12,884,643	15,070,643	2,186,000	17.0%
Other Revenue	5,826,686	7,085,381	7,385,381	300,000	4.2%
Total Revenues	682,164,620	687,643,987	691,529,987	3,886,000	0.6%
Expenditures					
Classroom	508,938,076	515,660,976	517,311,976	(1,651,000)	(0.3%)
Other Operating	14,541,124	14,696,820	14,696,820	-	-
Transportation	19,589,971	20,131,184	19,301,184	830,000	4.1%
Pupil Accommodation	138,095,449	140,295,204	141,010,204	(715,000)	(0.5%)
Other	1,000,000	1,000,000	1,000,000	-	-
Total Expenditures	682,164,620	691,784,184	693,320,184	(1,536,000)	(0.2%)
Surplus/(Deficit)	-	(4,140,197)	(1,790,197)	2,350,000	0.3%

Miscellaneous Revenue is projected to be approximately \$300,000 over revised budget due to community use of our facilities. Priority and Partnership Funding is projected to be \$2.2 million over revised budget due to a new Tutoring Support PPF that was part of the grant announcement that needs to be spent between April 1 and August 2022. Operating Grants are expected to be approximately \$1.4m over revised budget due to enrolment change.

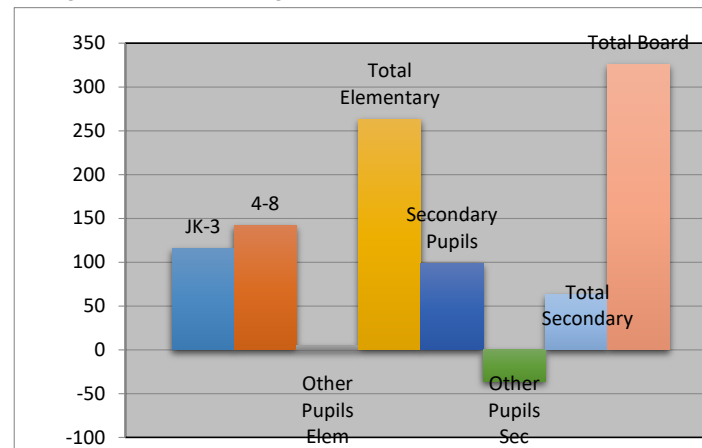
Expenditures are over budget by \$1.5 million due to additional expenditures from the new Tutoring Support PPF that need to be spent prior to August 31, 2022 and a projected savings in transportation budget, professional development and textbooks and supplies offset by projected overspending in supply costs,

There is a projected deficit of \$1.8 m at this point in time. This is due to the additional elementary teaching and DECE staff hired to reduce class size to promote distancing and learning oversight by the projected savings in other revenues and projected revenue increases.

We will continue to monitor the assumptions and information used in compiling this forecast and we will revise the forecast as necessary.

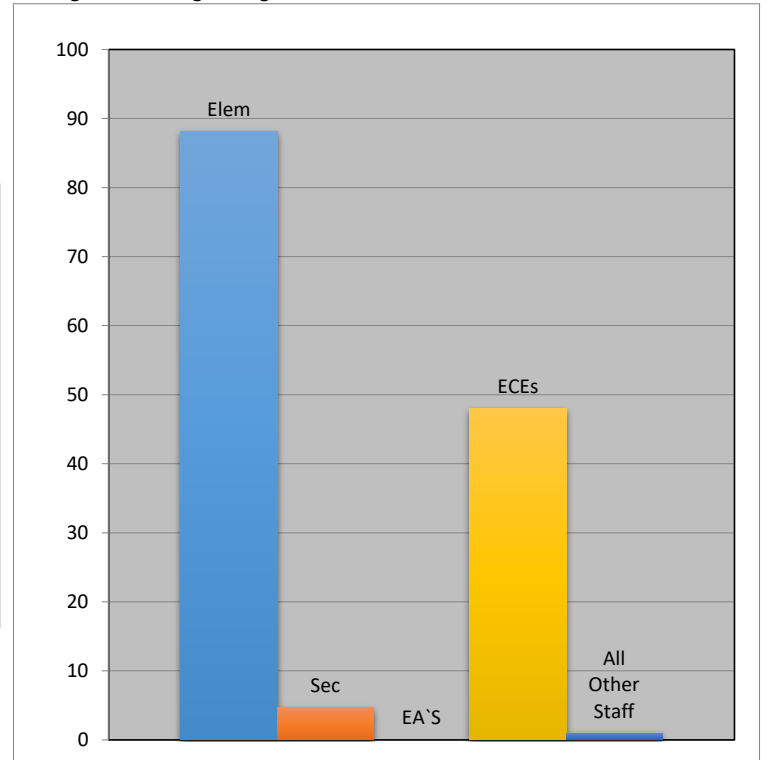
NOTE: Budget to actual trends were reviewed in order to forecast August 31st year-end position. As with all forecasts, as information or assumptions change, this information will be updated accordingly.

	Revised Budget	Forecast	Increase (Decrease)	
			#	%
Elementary				
JK-3	17,632.00	17,748.00	116.00	0.7%
4-8	18,461.00	18,603.00	142.00	0.8%
Other Pupils	7.00	12.00	5.00	71.4%
Total Elementary	36,100.00	36,363.00	263.00	0.7%
Secondary <21				
Pupils of the Board	13,589.50	13,688.50	99.00	0.7%
Other Pupils	145.00	109.00	(36.00)	(24.8%)
Total Secondary	13,734.50	13,797.50	63.00	0.5%
Total	49,834.50	50,160.50	326.00	0.7%



- Elementary enrolment is projected to be 283.00 ADE over revised budget due to an increase in FDK enrolment as parents return their children to in person learning. Secondary enrolment is projected to be 63.00 over revised budget

Full-Time Equivalent	Budget	Actual 30-Apr-22	Forecast	Increase (Decrease)	
				#	%
Program Instruction					
Program Instruction	4,682.60	4,824.37	4,824.37	141.77	3.0%
Program Support	587.75	587.75	587.75	0.00	0.0%
Capital	7.00	7.00	7.00	0.00	0.0%
Total	5,277.35	5,419.12	5,419.12	141.77	2.7%



Elementary teachers and DECE reflect an increase over budget due to the enrolment increase and reduction in class size due to Trustee Motion. Secondary teachers are over budget due to additional PPF funding and additional ECPP classes added for September. Elementary vice principals have increased by one FTE over budget due to additional enrolment in the panel.

Executive Summary

7-1

Topic: School Renewal Report

Context

HWDSB's Board of Trustees approved a new Strategic Directions for 2016-20 that have been renewed for 2021-22 and staff has developed an Annual Plan for 2021-22. The five priorities are positive culture and well-being, student learning and achievement, effective communication, *school renewal* and partnerships.

Mission: We empower students to learn and grow to their full potential in a diverse world.

Commitment: We are committed to learning, equity, engagement and innovation

Priority: [School Renewal](#) *We will optimize opportunities to invest in improved school facilities.*

Summary

The following report includes:

- The review of the 2020-21 implementation of the HWDSB Annual Plan, *School Renewal*, and the current implementation of the 2021-22 HWDSB Annual Plan, *School Renewal*
- Appendix A: Long-Term Facilities Master Plan (included as separate report – Page 12-3)
- Appendix B: Example of Quarterly Capital Update (from June 9, 2022 Finance and Facilities Committee meeting – Page 11-1)

The 2020-21 School Renewal Annual plan identified the following target:

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

As the Board met the 2016-2020 target to have 25% fewer schools in poor condition by 2020, the Board set a renewed target. The new target will see the number of schools in poor condition reduced by a further 25% by 2024. Board staff has also reviewed the classification of a school in poor condition to include more than the FCI. As presented to the Finance and Facilities Committee on April 22, 2021, the assessment also now includes equity and accessibility, alignment to facility benchmarks and public consultation is also being used to assist.

The Board submitted its Capital Priorities to the Ministry on May 21, 2021 and received funding for a new \$16.7 million, 650 pupil place school in Upper Stoney Creek in 2021-22.

In 2020-21, it was identified that the Board was on track to meet the target. In the updated Long-Term Facilities Master Plan (LTFMP) in 2020-21, the number of schools listed in poor condition were 16 based on the new criteria.

The 2021-22 School Renewal Annual Plan identifies the following target:

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

The strategies to meet this target include:

- Implement the annual capital plan included in the Long Term Facilities Master Plan which includes elementary and secondary facility benchmarks, school renewal and repairs and maintenance.
- Work with municipal partners and the Ministry of Education to ensure that the Board can proceed with the capital projects for which funding has already been received.
- Maximize funding received from Ministry capital funding opportunities.

2021-22 represents the second year of the new target and the first year of the elementary and secondary facility benchmark plan. Staff are in process of completing some of the remaining benchmark projects from the original capital plan. This includes the original Sherwood secondary benchmarks, playing fields and elementary benchmarks for schools that have not gone through Pupil Accommodation Reviews. In addition, the Board still awaits approval of 3 gym expansions as part of the elementary benchmarks.

curiosity • creativity • possibility

In addition, new secondary and elementary benchmarks have been developed. Secondary benchmarks include renovations to cafeterias, changerooms, main entrances, corridor and locker painting, washrooms and ceilings. The new elementary benchmarks include ceiling and LED light replacements, main entrance/ foyer enhancements, revisions to the previous benchmark strategy and washroom renovations. These projects have begun in 2021-22 and will continue over the next 5 years.

The Board has received an additional \$30.2 million to construct 2 new elementary schools. The Board is awaiting the purchase of land for the school in Binbrook and the Board is in the planning stage for the school in Upper Stoney Creek. The design of these projects will meet the facility benchmarks established by the Board.

The Board continues to work with municipal partners to ensure that we receive approvals in a timely manner. The City-Board Liaison Committee meetings have started back up again and Board and City staff meet regularly to identify priorities and work together to move these priorities through the approval process. In addition, Board staff is in regular contact with Ministry staff to move Approvals to Proceed forward and trustees have approved a letter to go to the Ministry to support the gym addition approvals.

In 2021-22, the Board submitted 3 projects for the 2022 Capital Priorities and was not successful in achieving funding in this round. Staff continue to work with the Ministry to update business cases and ensure the Board is prepared for the next round of funding. Staff is confident in the strength of the business cases and is confident that HWDSB will continue its success in achieving funding.

Staff will continue to bring quarterly capital updates to Trustees to monitor the capital plan to ensure the Board is on track to meet the target.

In the 2020-21 LTFMP, there were 16 schools identified in poor condition. In 2021-22, the plan identifies 12 schools in poor condition using the new assessment criteria. The Board is on track to meet the target for 2024.

HWDSB Annual Plan Report

Name of Report: School Renewal Report

Date: June 9, 2022

Priority: School Renewal 2020-21

We will optimize opportunities to invest in improved school facilities.

Goal: Improve the conditions of our schools

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

Strategy: Implement the annual capital plan included in the Long Term Facilities Master Plan which includes elementary and secondary facility benchmarks, school renewal and repairs and maintenance.

The 2020-21 annual identified:

- \$11 million for Secondary Facility Benchmarks (5 years)
- \$2 million for Secondary Program Strategy (5 years)
- \$10 million for Elementary Facility Benchmarks (8 years)
- \$1 million for Elementary Program Strategy (5 years)
- \$8 million for School Renewal (plus the additional renewal money provided by the Ministry)
- \$3.5 million of Operating Budget for Repairs and Maintenance.

Board staff identifies the projects that will be funded as part of the capital plan. These projects are identified in the Long-Term Facilities Master Plan and are in various stages of planning and construction.

Board staff monitors the projects and provides a quarterly update to Trustees at the Finance and Facilities Committee.

2020-21 was Year Five of the Capital Plan detailed above. Not all the benchmark budget was allocated in 2020-21 for a number of reasons:

- Secondary Benchmarks
 - Sherwood benchmark work has not been completed and has been allocated as part of the business case for a new school on the Sherwood site
 - The field for Bernie Custis is a shared project with the City and this project has not yet started
- Elementary Benchmarks
 - The gym expansions that were included in the benchmark work did not receive approval to proceed from the Ministry. Staff continues to work with the Ministry staff to try to move these forward.
 - As a result of the moratorium on Pupil Accommodation Reviews, there are some elementary schools that are still have to go through an accommodation review. The work will not be completed at this schools until staff is certain that the schools will remain in the Board's inventory.

Strategy: Work with municipal partners and the Ministry of Education to ensure that the Board can proceed with the capital projects for which funding has already been received.

Board staff continue to work with City staff to ensure that approvals are being received in a timely manner. In 2020-21, the Board received some long-awaited Approvals to Proceed from the Ministry. Board staff and Trustees continue to work with Ministry staff and politicians to move these approvals forward.

Strategy: Maximize funding received from Ministry capital funding opportunities.

The Board submitted Capital Priorities submissions in 2020-21. On December 6, 2021 the Ministry announced the approval of \$16.7 million for a new 650 pupil place elementary school in Upper Stoney Creek.

Staff are on track to meet the target to have at least 25 per cent fewer schools in poor condition by 2024.

Priority: School Renewal 2021-22

We will optimize opportunities to invest in improved school facilities.

Goal: Improve the conditions of our schools.

Target: At least 25 per cent fewer schools will be identified as being in poor condition by 2024.

Strategy: Implement the annual capital plan included in the Long Term Facilities Master Plan which includes elementary and secondary facility benchmarks, school renewal and repairs and maintenance.

The initial capital plan was a five year plan that ended in 2020-21. The new plan 5 year plan is included in the Long-Term Facilities Master Plan.

The 2021-22 annual identifies:

- \$4.5 million for Secondary Facility Benchmarks
- \$1.25 million for Secondary Program Strategy
- \$10 million for Elementary Facility Benchmarks
- \$0.25 million for Elementary Program Strategy
- \$14 million for School Renewal
- \$2 million for other and maintenance
- \$3.5 million of Operating Budget for Repairs and Maintenance.

The Board is in Year One of the Capital Plan which is detailed above. As indicated above, the Board is still awaiting certain approvals to be able to continue to move forward with the secondary and elementary benchmark work from the previous plan. The benchmark work at Sherwood has been started and the Board awaits the approval of 3 elementary gym expansions and the completion of pupil accommodation reviews to complete the elementary benchmark work.

In addition, the new secondary benchmarks include renovations to cafeterias, changerooms, main entrances, corridor and locker painting, washrooms and ceilings. The new elementary benchmarks include ceiling and LED light replacements, main entrance/ foyer enhancements, revisions to the previous benchmark strategy and washroom renovations

Strategy: Work with municipal partners and the Ministry of Education to ensure that the Board can proceed with the capital projects for which funding has already been received.

Board staff and Trustees continue to work with City staff and Councilors to ensure that the Board receives approvals as quick as possible. As we work more closely together, Board staff is able to identify projects that are a priority because of the timelines related to construction. In addition, City staff is able to clarify their expectations related to the approval process so that Board submissions are as complete as possible to reduce any questions that come back from the City. Staff continues to meet regularly with City staff and keep the City up to date on capital projects being undertaken by the Board at the City-Board Liaison Committee meetings.

As mentioned above, Board staff continue to work with City staff to ensure that approvals are being received in a timely manner. In 2020-21, the Board received some long-awaited Approvals to Proceed from the Ministry. Board staff and Trustees continue to work with Ministry staff and politicians to move these approvals forward.

Strategy: Maximize funding received through Ministry of Education capital funding opportunities.

HWDSB submitted 3 business cases in February 2022. The Board was not successful in achieving funding. The Board will continue to update the business cases and submit at the next opportunity.

Staff are on target to have at least 25 per cent fewer schools in poor condition by 2024.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sue Dunlop, Interim Director of Education

DATE: June 9, 2022

PREPARED BY: Stacey Zucker, Associate Director, Support Services & Treasurer
David Anderson, Senior Manager, Facilities Management
Nadeen Shehaiber, Manager, Capital Projects

RE: Elementary School Kiss and Drops

Action ☐ Monitoring ☒

Background:

During the May 2021 Long Term Facilities Master Plan (LTFMP) update Trustees requested that staff explore and report back by June 2022 with options and feasibility of reinstating kiss and drops into the HWDSB Elementary School Design Guidelines.

Staff Observations:

In 2015 HWDSB and the City executed the 'Hamilton Active & Sustainable School Transportation' Charter (Appendix A). This Charter recognized the need to make communities and schools more walkable and bikeable, highlighting the benefits.

Furthermore, the Charter identified the two specific principles, specific to site design and schools:

1. 'Ensure site design guidelines and current best practices are implemented to maximize opportunities for walking, cycling and transit use', and;
2. 'Develop and implement School Travel Plans for all schools to ensure safe routes to school'.

Based on the Charter and continued support to make communities more walkable, new school designs saw the removal of 'kiss and drops' from new school development projects within the urban area. HWDSB was also strongly encouraged to remove kiss and drops through the Site Plan Approval process. The Elementary Design Guidelines suggested that site designs 'comply with the principles of the Charter, where possible'. City staff also provided comment on the 2017 Elementary Design Guidelines and removed any reference to 'separate car and bus drop off/pick up zones', citing the ASST Charter.

Since executing the Charter, new rural developments continued to see kiss and drops maintained where communities were not generally walkable. These developments, such as Rockton ES, did receive approval from the City through the Site Plan process, given their locations.

Conclusion:

Staff will continue to support the principles of the Charter while working through the Site Plan Approval process for future school developments accordingly.

Hamilton Active & Sustainable School Transportation Charter

All Hamilton schools exist in a safe, healthy, and sustainable community where people of all ages can choose to and are able to use active and sustainable modes of transportation (ASST)

I/We the undersigned recognize that making our communities and schools more walkable and bikeable has social, economic, environmental, and health benefits. I/We recognize that changing school travel now influences the mode choice of future generations towards an active and sustainable community. This charter reflects the principles of the Ontario Ministry of Education's Foundations for a Healthy School, Hamilton-Wentworth District School Board, and the City of Hamilton's Strategic Plan.

This charter serves to inform a long-term commitment to providing support, resources, and training towards active and sustainable school transportation. I/We will work together to encourage safe, healthy, and sustainable routes to school through our commitment to the following ASST principles:

1. Street design for comfort, convenience, and safety for all users
2. Supportive land use and site planning
3. Personal and community safety
4. Partnership, collaboration, and shared responsibility
5. A culture of active and sustainable transportation

Signature:  

Name (print): Fred Eisenberger Dawn Danko

Position: Mayor Trustee

City of Hamilton

Hamilton-Wentworth District School Board

Date: October 7, 2015 October 7, 2015



Active and Sustainable School Transportation Charter Principles and Actions

8-4

Each ASST principle provides a list of practical applications that serve as a starting point. However, actions are determined in the context of feasibility and local needs.

1. Street design for comfort, convenience, & safety for all users

Commit to creating public spaces that are balanced towards all modes, ages, and abilities of travel.

Actions

- Encourage the installation and all season maintenance of cycling facilities leading to and around the schools
- Encourage the installation and all season maintenance of walking facilities leading to and around the school
- Reduce speed limits and install traffic calming devices along school commuting routes
- Work with public transit where applicable to provide timely and reliable service for students and staff

2. Supportive land-use and site planning

Ongoing comprehensive, collaborative approach to school siting and school site design policies and planning that contributes to a healthy community. These policies apply to both new and existing schools.

Actions

- Locate schools that meet community needs and anticipated future growth
- Ensure site design guidelines and current best practices are implemented to maximize opportunities for walking, cycling, and transit use
- Ensure complete community design that provides live, learn, work, shop, and play opportunities for convenient access by walking, cycling, and transit
- Design for green and active schools that encourage physical activity by including plants, trees, school gardens, and outdoor classrooms

3. Personal & community safety

Environments that are designed and maintained to reduce crime and the fear of crime promote active transportation.

Actions

- Adopt community designs that provide attractive walking environments such as adequate lighting, graffiti removal, building design, street greening, way-finding, and redevelopment of vacant lots and buildings
- Conduct neighbourhood walkabouts to audit and identify personal security concerns
- Provide safety education and awareness through curriculum and community partnerships
- Increase policing in high-crime areas and high risk areas

Active and Sustainable School Transportation Charter Principles and Actions

8-5

Each ASST principle provides a list of practical applications that serve as a starting point. However, actions are determined in the context of feasibility and local needs.

4. Partnership, collaboration, and shared responsibility

Collaborate with all partners for a comprehensive approach to planning, implementation, and evaluation of active and sustainable transportation.

Actions

- Develop and implement School Travel Plans for all schools to ensure safe routes to school
- Support and implement Transportation Demand Management* (TDM) strategies for staff, parents, and where applicable students.
- Identify and eliminate challenges to using active and sustainable transportation for the trip to, from, and during school
- Advocate for resources and investments from all sectors to build an active and healthy community.

5. A culture of active and sustainable transportation

The community takes a leadership role in creating a culture where active and sustainable transportation is the norm where we live, learn, work and play.

Actions

- Champion education and awareness activities related to active and sustainable transportation
- Participate in local, regional, and international events that encourage active transportation
- Develop policies and support environmental changes for active and sustainable transportation
- Pursue recognition and awards for environment, health and active and sustainable transportation
- Provide the resources and training required to champion and build capacity for active and sustainable transportation

*TDM is a set of tools, policies, and programs that aims to reduce the travel demand associated with single occupancy vehicles (SOVs) and encourages a shift to other modes including walking, cycling, transit, carpooling, carsharing, bikesharing, telework, and work-shifting.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sue Dunlop, Interim Director of Education

DATE: June 9, 2022

PREPARED BY: Stacey Zucker, Associate Director, Support Services & Treasurer
David Anderson, Senior Manager, Facilities Management
Nadeen Shehaiber, Manager, Capital Projects
Sally Landon, Manager, Research and Analytics Department

RE: School Condition Survey

Action ☐ Monitoring ☒

Background:

At the April 22, 2021 Finance and Facilities Committee meeting staff presented the new Facility Assessment tool. The new four-category assessment system was developed to provide a more comprehensive representation of HWDSB building inventory. The intent of the assessment is to not only consider the building renewal needs as presented in the Facility Condition Index (FCI) data, but also to align the condition of HWDSB facilities to include inclusiveness and community voice.

The categories for assessment include:

1. FCI (50%)
2. Equity and Accessibility (25%)
3. Alignment to Benchmark Strategies (15%)
4. Consultation (10%)

Categories 1 through 3 were included within the 2021 Long Term Facilities Master Plan (LTFMP) update with a plan to include the consultation portion in the 2022 LTFMP update.

The intent of the consultation was to obtain the school community voice on the facility and to assist in forming priorities for future school renewal work. Results were obtained through the completion of a survey, with questions focused on the condition of the facility.

Staff Observations:

The 'About my School' survey was released to the school communities in April 2022 for a period of 2 weeks. Upon completion, 762 respondents provided survey results. Of the 762 responses, approximately 160 were incomplete as not all questions were answered.

Although 700+ survey respondents does appear favourable, it unfortunately does not provide staff with an accurate sample of the school community voice. There are schools that did not receive a response, with the maximum being 69 responses for a single location.

Providing a weighted average or scoring each facility out of the available 10% allocation is therefore not possible this year and staff will again rank facilities based on the available remaining 90% data, similar to 2021 updates.

It is clear, based on the surveys provided, that washrooms and lighting were areas where respondents felt attention was required. With this information staff will continue to support and plan future renewal work as priorities.

The intention is to release a survey again in the 2022/23 school year with a more robust social media campaign with the hope that results will be more useful in scoring facilities.

Conclusion:

Based on the surveys received, washrooms and lighting will continue to be a priority for renewal. Staff will work with Research and Analytics and Community Engagement and Communications departments to relaunch the survey in the 2022/23 school year for future consideration.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sue Dunlop, Interim Director of Education

DATE: June 9, 2022

PREPARED BY: Stacey Zucker, Associate Director, Support Services & Treasurer
David Anderson, Senior Manager, Facilities Management
Nadeen Shehaiber, Manager, Capital Projects

RE: Elementary Facility Benchmark Strategy Update

Action ☐ Monitoring ☒

Background:

At the October 21, 2021 Finance and Facilities Committee meeting staff presented an update on the overall Benchmark Strategy which included the following components:

1. Funding for the Annual Capital Plan and Strategies;
2. Guiding Principles of the Overall Capital Plan;
3. Elementary School Facility Benchmarks;
4. Secondary School Facility Benchmarks;
5. Renewed Capital Plan;
6. Proposed Benchmarks;
7. And next steps.

Staff then presented a report to the December 16, 2021 Finance and Facilities Committee that provided an update on the Annual Capital Plan and allocations for the next 5 years.

The next steps included a staff recommendation that the Multi-Year Capital Plan and its categories be reviewed and reconsidered to reevaluate priorities and categories for the next 5 years.

As a result of that report, Trustees requested that staff return with cost estimates for all proposed benchmarks, including the addition of cooling (air conditioning) and funding sources.

Staff Observations:

As noted in December 2021, the Elementary Benchmark Strategy has been impacted over the years by two factors; the gymnasium expansions have not received an approval to proceed from the Ministry, and the pause on Pupil Accommodation Reviews has limited the number of schools available to improve.

In addition, staff issued the 'About My School' survey in April 2022, with the results being used to provide some guidance on the next elementary facility benchmarks and to include in the Long-Term Facilities Master Plan update in June 2022.

The following Elementary Facility Benchmarks are being provided for consideration:

1. LED lighting and ceiling improvements
2. Main entrances and lobby space
3. Washrooms
4. Modify existing benchmarks (gym revitalization, play space)
5. Accessibility / Equity
6. Cooling (Air Conditioning)

Funding for the Overall Capital Plan

There are 3 main funding sources for the Multi-Year Capital Plan, as discussed at the October 21, 2021 Finance and Facilities Committee meeting, as follows:

1. School Renewal Allocation (SRA)
2. School Condition Improvement (SCI)
3. Proceeds of Disposition

Costing

Staff are estimating approximately \$127 million of Elementary Facility Benchmark Strategy costs associated with all benchmarks proposed to date, inclusive of cooling. It should be noted that the cooling benchmark, while tied to the 8-year plan, will likely take longer to complete, given the complexity of the work, current pandemic and need to take ventilation offline, as well as the overall lack of availability of HVAC equipment. In addition, cooling work would be funded by POD as part of this plan, if adopted.

Benchmark	Number of Schools	Cost per Project	Total (5 Year)	Funding Source
LED Lighting and Ceiling	53	Varies	\$27,000,000	SCI
Main entrances and lobby spaces	56	\$100,000	\$5,600,000	SCI
Modifying existing benchmarks	59	Varies	\$27,700,000	SRA/SCI
Washrooms	54	\$270,000	\$14,580,000	SCI
Accessibility / Equity	34	Varies	\$9,005,000	SRA
Cooling (AC)	41	Varies	\$43,100,000	POD
Total Estimate (not incl. cooling)			\$83,885,000	
Total Budget Allocation			\$80,000,000	
Overage			\$3,885,000	

Note:

1. Values identified for modifying the existing benchmarks currently includes ~\$2 million for each gymnasium expansion project, submitted under the Capital Priorities submission (Queensdale, Rosedale and Billy Green).
2. Staff have seen an increase in costs associated with recent renovations and will update Trustees annually on the overall plan and any changes required to budgets.

Conclusion:

Based on the annual allocation, and guiding principles, Board staff will allocate projects on an annual basis associated with the Elementary Benchmark Strategy.



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Sue Dunlop, Interim Director of Education

DATE: June 9, 2022

PREPARED BY: Stacey Zucker, Associate Director, Support Services & Treasurer
David Anderson, Senior Manager, Facilities Management
Nadeen Shehaiber, Manager, Capital Projects

RE: Capital Projects Construction Update

Action ☐ Monitoring ☒

Background:

On March 10, 2022, Trustees were provided with an update on capital projects in progress. This report is part of Facilities Management's on-going commitment to update Trustees regarding the status of capital projects, on a regular basis.

Staff Observations:

A summary of all the capital projects in various phases, is provided as **Appendix A**. This summary is categorized by each project's source of funding and project initiative. The project status updates are current as of June 1, 2022.

In addition, an update on the CVRIS funded ventilation projects is being provided as **Appendix B**. Projects identified have been impacted by the global supply chain challenges, and are being delivered within the Ministry's revised timelines.

Conclusion:

Staff continue to deliver a number of Capital projects, which include school renewal work, Elementary and Secondary Facility Benchmark Strategy (Year 1), Elementary and Secondary Program Strategy (Year 1), and new school construction projects.

There are a number of factors affecting the progress of capital projects, in particular:

- Unforeseen site conditions
- Delays with material deliveries
- Asbestos abatement
- COVID-19 Pandemic

Board staff will continue to update Trustees as to the status of these projects, on a regular basis.

School	Description	Budget	Phase	Final Cost	Project Status
Secondary Facility Benchmark Strategy- Year 1					
Dundas Valley	Washroom and Changeroom Renovation	\$ 1,150,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Dundas Velley	Front Entrance Renovations - Concrete replacement at Front Entrance	\$ 200,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Glendale	Front Entrance Renovations - New Entry Doors	\$ 250,000	Construction		Bundled with window replacement project; construction ongoing.
Glendale	Cafeteria Renovation	\$ 250,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Sir Winston Churchill	Washroom and Cafeteria Renovation	\$ 1,150,000	Tender		Tender issued on bidsandtenders; closing mid June.
Westdale	Cafeteria Renovation	\$ 250,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Westmount	Cafeteria Renovation	\$ 250,000	Design		Design complete; construction deferred to summer 2022/23 due to lead times on HVAC units
Subtotal:		\$ 3,500,000			
Funding Allocation:		\$ 4,500,000			
Unallocated/ Contingency:		\$ 1,000,000			
Secondary Program Strategy - Year 1					
Sherwood	Dust Collector Replacement	\$ 250,000	Design		Prime consultant retained. Design underway. Abatement tender issued and closing mid June.
Subtotal:		\$ 250,000			
Funding Allocation:		\$ 1,250,000			
Unallocated/ Contingency:		\$ 1,000,000			
Elementary Facility Benchmark Strategy - Year 1					
Adelaide Hoodless	Gym Renovation	\$ 600,000	Tender		Tender issued on bidsandtenders; closing mid June.
AM Cunningham	Front Entrance Renovation - New Entry Doors	\$ 100,000	Design		Design development ongoing.
AM Cunningham	New ceilings/LED lights in corridors	\$ 500,000	Tender		Tender issued on bidsandtenders; closing mid June.
Lake Ave.	New ceilings/LED lights in corridors, Gym Renovation and outdoor play area	\$ 950,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Parkdale	New ceilings/LED lights in corridors	\$ 500,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Ryerson	New ceilings/LED lights in corridors, Gym, Science, Art Renovation and outdoor play area	\$ 800,000	Tender		Tender issued on bidsandtenders; closing mid June.
Yorkview	Washroom Renovation	\$ 270,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Subtotal:		\$ 3,720,000			
Funding Allocation:		\$ 10,000,000			
Unallocated/ Contingency:		\$ 6,280,000			
Elementary Program Strategy - Year 1					
Ryerson	Music Room Renovation	\$ 50,000	Tender		Tender issued on bidsandtenders; closing mid June.
Subtotal:		\$ 50,000			
Funding Allocation:		\$ 250,000			
Unallocated/ Contingency:		\$ 200,000			
Other					
Capital Priorities					
Binbrook II	New 615 pp K-8 elementary school	\$ 13,528,858	Hold		Land Acquisition ongoing.

School	Description	Budget	Phase	Final Cost	Project Status
New Nash	New 650 pp K-8 elementary school with 3 room child care	\$ 16,667,921	Design		Prime consultant procured. Design underway with City consultation anticipated for June.
Viola Desmond	New 682 pp K-8 elementary school with 3 room child care	\$ 16,519,852	Construction		New School Complete. Ongoing parking lot work and establishment of permanent fire access route.
Subtotal:		\$ 46,716,631			
School Consolidation Capital					
N/A					
Child Care Retrofits					
N/A					
Proceeds of Disposition					
Sherwood	Secondary School Revitalization	\$ 4,227,668	Design		Prime consultant retained. Design underway. Abatement tender issued and closing mid June.
Viola Desmond	New 682 pp K-8 elementary school with 3 room child care	\$ 603,326	Construction		New School Complete. Ongoing parking lot work and establishment of permanent fire access route.
Subtotal:		\$ 4,830,994			
School Renewal Strategy					
AM Cunningham	FDK Artificial Turf Installation and expansion	\$ 75,000	Tender		Tender issued on bidsandtenders; closing mid June.
Ancaster High	Roof Replacement	\$ 1,100,000	Construction		Contractor awarded. Mobilization anticipated for beginning of July.
Balaclava	Window and Door Replacement	\$ 350,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Billy Green	Window and Door Replacement	\$ 350,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
CB Stirling	Portapak Demolition	\$ 150,000	Tender		Tender issued on bidsandtenders; closing mid June.
Central	Window and Door Replacement	\$ 650,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Chedoke	Playground Paving	\$ 250,000	Construction		Contractor awarded. Mobilization anticipated for beginning of July.
Dundas Valley	Black Box Renovation	\$ 450,000	Construction		HVAC equipment received and final finishing work underway.
Earl Kitchener	HVAC Renovations	\$ 3,250,000	Construction		Ongoing commissioning and deficiency completion.
Glendale	Window and Door Replacement	\$ 2,000,000	Construction		Window replacement has commenced; ongoing coordination with school for displacements.
Helen Detwiler	Roof Replacement	\$ 1,575,000	Construction		Contractor awarded. Mobilization anticipated for beginning of July.
Janet Lee	Window and Door Replacement	\$ 300,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Mount Hope	Roof Replacement	\$ 330,000	Construction		Contractor awarded. Mobilization anticipated for beginning of July.
Mountview	Parking Lot Paving	\$ 175,000	Construction		Contractor awarded. Mobilization anticipated for beginning of July.
Parkdale	Parking Lot Paving	\$ 200,000	Construction		Contractor awarded. Mobilization anticipated for beginning of July.
Parkdale	HVAC Renovations	\$ 2,500,000	Construction		Ongoing commissioning and deficiency completion.
Ridgemount	Playground Paving	\$ 150,000	Construction		Contractor awarded. Mobilization anticipated for beginning of July.
Ryerson	Parking Lot Paving	\$ 150,000	Tender		Tender issued on bidsandtenders; closing mid June.

School	Description	Budget	Phase	Final Cost	Project Status
Sherwood	Secondary School Revitalization	\$ 10,522,332	Design		Prime consultant retained. Design underway. Abatement tender issued and closing mid June.
Sir Wilfrid Laurier	Window and Door Replacement	\$ 1,000,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Sir Winston Churchill	Stairwell Renovations	\$ 250,000	Tender		Tender issued on bidsandtenders; closing mid June.
Various	Anniversary Spruce Up- at Mary Hopkins, Parkdale, Queen Mary, RA Riddell and Saltfleet	\$ 82,500	Ongoing		Ongoing.
Various	Security- Secondary school access cards	\$ 260,000	Ongoing		Ongoing.
Various	Outdoor Ground Sign - Sir Wilfrid Laurier and Lawfield	\$ 100,000	Ongoing		Ongoing.
Westdale	Artificial Turf Field	\$ 2,000,000	Construction		Construction ongoing.
WH Ballard	HVAC Renovations	\$ 2,700,000	Construction		Construction ongoing.
Yorkview	Roof Replacement	\$ 250,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Yorkview	Stairwell Renovation	\$ 230,000	Construction		General contractor awarded. Mobilization anticipated for beginning of July.
Subtotal:		\$ 31,399,832			
Total :		\$ 90,467,457			

School	Description	Budget	Phase	Project Status
CVRIS Ventilation Improvement Projects				
Ancaster Meadow	Roof Top Unit Replacement - Childcare	\$ 100,000	Complete	Complete.
Balaclava	New Unit Ventilators and Replacement of Roof Top Unit	\$ 1,175,000	Construction	Heating start up for gym RTU pending. Ongoing commissioning, deficiencies and closeouts.
Bennetto	New Unit Ventilators and Replacement of Roof Top Unit	\$ 1,175,000	Construction	Ongoing installation of Unit Ventilators (one remaining).
Buchanan Park	New Unit Ventilators and Replacement of Roof Top Unit	\$ 975,000	Construction	Material delay for pumps required for balancing and commissioning of systems.
CB Stirling	Roof Top Unit Replacement	\$ 125,000	Construction	Deficiencies ongoing.
Dundana	Roof Top Unit Replacement	\$ 125,000	Construction	Ongoing electrical and FA work.
Ecole Elementaire Michaelle Jean	New Unit Ventilators and Replacement of Roof Top Unit	\$ 1,025,000	Complete.	Complete.
Flamborough Centre	New Unit Ventilators and Replacement of Roof Top Unit	\$ 350,000	Construction	Platform installation and FA verification pending.
Franklin Road	New Unit Ventilators and Replacement of Roof Top Unit	\$ 1,225,000	Construction	Material delay for electrical components; installation of Unit Ventilators cannot progress until received; anticipated for mid-July.
Gatestone	Roof Top Unit Replacement - Childcare	\$ 150,000	Complete	Complete.
Gordon Price	Roof Top Unit Installation - Childcare	\$ 150,000	Complete	Complete.
Highview	New Unit Ventilators and Replacement of Roof Top Unit	\$ 1,300,000	Construction	Ongoing installation of Unit Ventilators.
Hill Park Learning Centre	Roof Top Unit Replacement	\$ 950,000	Closeout	Commissioning and deficiencies ongoing.
Huntington Park	New Unit Ventilators and Replacement of Roof Top Unit	\$ 1,250,000	Construction	Installation of final electrical components ongoing.
James Macdonald	Roof Top Unit Replacement	\$ 125,000	Complete	Complete.
Lawfield	Roof Top Unit Replacement - Childcare	\$ 100,000	Complete	Complete.
Lisgar	Roof Top Unit Replacement	\$ 125,000	Closeout	Closeout documents underway.
Memorial	New Unit Ventilators - Childcare	\$ 80,000	Construction	BAS work ongoing.
Millgrove	New Unit Ventilators	\$ 225,000	Closeout	Closeout documents underway.
Mount Albion	Unit Ventilator Replacement	\$ 1,050,000	Complete	Complete.
Norwood Park	Roof Top Unit Installation	\$ 125,000	Complete	Complete.
R A Riddell	Roof Top Unit Replacement	\$ 125,000	Construction	Platform installation pending.
Ray Lewis	Roof Top Unit Replacement - Childcare	\$ 100,000	Complete	Complete.
Richard Beasley	Roof Top Unit Replacement	\$ 125,000	Closeout	Closeout documents underway.
Rosedale	Roof Top Unit Replacement	\$ 125,000	Construction	Platform installation and FA verification pending.
Sir Wilfrid Laurier	Roof Top Unit Installation - Childcare	\$ 150,000	Complete	Complete.
Sir William Osler	Roof Top Unit Replacement - Childcare	\$ 100,000	Complete	Complete.
Westmount	Roof Top Unit Replacement	\$ 300,000	Construction	Ongoing electrical and FA work.
Westview	Roof Top Unit Replacement	\$ 125,000	Closeout	Closeout documents underway.
Yorkview	New Unit Ventilators and Replacement of Roof Top Unit	\$ 1,000,000	Construction	Hook up of four condensing units for portapak ongoing.
Subtotal:		\$ 14,055,000		
Total Capital:		\$ 14,055,000		



EXECUTIVE REPORT TO FINANCE & FACILITIES COMMITTEE

TO: Finance & Facilities Committee

FROM: Sue Dunlop, Interim Director of Education

DATE: Thursday June 9, 2022

PREPARED BY: Stacey Zucker, Associate Director – Support Services
David Anderson, Senior Manager – Facilities Management
Ellen Warling, Manager – Planning, Accommodation & Rentals
Ian Hopkins, Planner – Planning, Accommodations & Rentals

RE: Long-Term Facilities Master Plan – Annual Update 2021/2022

Action ☐

Monitoring ☒

Background:

Hamilton-Wentworth District School Board (HWDSB) is committed to providing equitable, affordable, and sustainable learning facilities for students. To address the numerous facets related to this mandate and to provide clear direction, HWDSB, led by the Facilities Management Department, has produced the Long-Term Facilities Master Plan (LTFMP) to guide us toward achieving sustainable facilities. The LTFMP is meant to be an online document with embedded links to websites and reports that will be updated on a regular basis. The goal is to ensure that the LTFMP has current and relevant information beyond the date of its publication. The document is broken down into three main sections which include: Accommodation and Planning, Capital Projects and Facility Operations. Each section represents one of the three divisions that make up the Facilities Management Department.

At the May 9, 2022 Board Meeting, Trustees received and approved the Accommodation Strategy Schedule. The schedule indicates a Ministry of Education implemented moratorium on Accommodation Reviews for the 2022/2023 school year. All future accommodation reviews have not been scheduled and are identified as remaining. The schedule will be updated once HWDSB's Pupil Accommodation Review Policy and Procedure are revised to reflect the Ministry of Education updated Pupil Accommodation Review Guidelines.

Content

Section I: Planning & Accommodation

- I.1 Community Profile:** This section analyzes population, residential development, immigration and live birth trends and their potential impact on enrolment trends.
- I.2 Enrolment & Capacity Trends:** This section summaries student yields and apportionment rates along with historical and projected elementary and secondary enrolment.

I.3 HWDSB Property: This section is an overview of vacant and surplus HWDSB properties. This section also outlines Ontario Regulation 444/98: Disposition of Surplus Real Property and HWDSB's Educational Development Charge by-law.

I.4 Planning Areas: This section analyzes elementary planning areas and secondary planning area. These planning areas allow for comprehensive and in-depth analysis of each area of the city.

I.5 Facility Assessment: This section provides information regarding how facility assessments are completed, and a description of the classifications used in facility assessment. This section also provides the facility assessment status of all HWDSB schools.

I.6 Facility Partnerships: This section provides an overview of HWDSB's facility partnership initiative and schools with surplus space.

I.7 Accommodation Strategy Schedule: The schedule indicates a moratorium for the 2021/2022 school year due. All future accommodation reviews have not been scheduled and are identified as remaining. The schedule will be updated once HWDSB's Pupil Accommodation Review Policy and Procedure are revised to reflect the Ministry of Education Pupil Accommodation Review Guidelines and templates. The templates have yet to be released.

Section 2: Capital Projects: This section reviews the Annual Capital Plan, elementary/secondary facility benchmarks, school design guidelines and capital funding received since 2012.

Section 3: Facility Operations: This section outlines HWDSB's preventative maintenance plan and Energy Conservation and Demand Management Plan.

Elementary Thematic Online Map

Secondary Thematic Online Map