

### Virtual Meeting Norms:

- All callers are to place themselves on mute
- Roll call is in place for attendance and for questions

The audio portion of this committee meeting will be made available on our website the day following the meeting.

### **AGENDA: 5:00-8:00**

1. Call to Order
2. Approval of the Agenda
3. Interim Financial Report – April 30, 2020
4. Enrolment Summary – March 31, 2020
5. Long Term Facilities Master Plan Update
6. School Renewal Report (Strategic Directions Report)
7. 2020-2021 Budget Development (no copy)
8. Resolution into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personnel or financial information in respect of a member of the board or committee
9. Adjournment



## EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

**TO:** Finance and Facilities Committee

**FROM:** Manny Figueiredo, Director of Education

**DATE:** May 21, 2020

**PREPARED BY:** Stacey Zucker, Associate Director, Support Services  
Denise Dawson, Senior Manager Business Services

**RE:** **Interim Financial Status Report – April 30, 2020**

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**Action                      Monitoring x**

### **Rationale/Benefits:**

The Interim Financial Status Report presented is based on available information and assumptions as of April 30, 2020. Budget to actual trends were reviewed in order to forecast the Boards August 31, 2020 year-end position from a financial, staffing and enrolment perspective. The Interim Financial Status Report is prepared three times a year and presented to Finance and Facilities Committee for review. The key reporting dates are November 30, January 31 and April 30.

### **Staff Observation:**

Work to date has projected surpluses and deficits in some expenditure categories. Expenditures are projected to be \$11.8 million below budget primarily due to \$9.15 million in strike savings which need to be refunded to the Ministry. In addition we are projecting approximately \$3 million in expenditure savings due to both the Ministerial Order and the job action throughout the year. These savings are in areas such as Professional development, General Supplies, Energy and Benefits. Offsetting these savings are supply costs which are projected to be \$1.3 million over budget based on expenditures year to date.

Revenue is projected to be \$9.7 million less than the revised revenue budget. This is due to \$9.15 million reduction in grants for the strike savings to be refunded to the Ministry. Operating grants are \$350,000 greater than the revised budget due to March's projected enrolment increase. In addition miscellaneous revenue is expected to be \$900,000 less than budget due to loss of community use and child care revenue as a result of school closure due to the Ministerial Order. At this point, we project all of the \$1,000,000 contingency to remain intact until the end of the year. As with all forecasts, as new information is received or as assumptions change, the resulting Interim Financial Reports will be updated accordingly.

### **Conclusion:**

As the Interim Financial Status Report shows, we are projecting a surplus of \$2.15 million for the 2019/2020 school year due to a combination of savings from job action throughout the year and the closure of schools in mid March due to the Ministerial Order.

Hamilton-Wentworth District School Board  
Interim Financial Report - Based on Information as of April 30, 2020  
For the Period Ending August 31, 2020

**Summary of Financial Results**

	Budget Estimates	Revised Budget	Forecast	In-Year Change	
				\$	%
<b>Revenues</b>					
Operating Grants	558,813,194	561,510,536	552,717,136	(8,793,400)	(1.6%)
Capital & Debt	159,091,542	161,850,802	161,850,802	-	-
Priority & Partnership Funding	2,300,989	13,553,284	13,553,284		
Other Revenue	6,910,611	7,815,465	6,915,465	(900,000)	(11.5%)
<b>Total Revenues</b>	<b>727,116,336</b>	<b>744,730,087</b>	<b>735,036,687</b>	<b>(9,693,400)</b>	<b>(1.3%)</b>
<b>Expenditures</b>					
Classroom	483,296,618	496,579,840	486,336,440	(10,243,400)	(2.1%)
Other Operating	13,968,437	13,968,437	13,968,437	-	-
Transportation	17,319,699	17,319,699	17,319,699	-	-
Pupil Accommodation	211,531,582	214,862,111	214,262,111	(600,000)	(0.3%)
Transitions Allocation	-	1,000,000	1,000,000	-	-
Other	1,000,000	1,000,000	-	(1,000,000)	(100.0%)
<b>Total Expenditures</b>	<b>727,116,336</b>	<b>744,730,087</b>	<b>732,886,687</b>	<b>(11,843,400)</b>	<b>(1.6%)</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>2,150,000</b>	<b>2,150,000</b>	<b>0.3%</b>

**Change in Revenue**

Operating Grants have been reduced by \$9.15 million due to strike savings that are required to be returned to the Ministry. In addition, operating grants increased by approximately \$350,000 due to the increase in enrolment at March 31, 2020. Miscellaneous revenue is projected to be \$900,000 below budget due to the Ministerial order to close rentals and child care and revenue received to date.

**Change in Expenditures**

Expenditures are below budget due to \$9.15 million in strike savings, plus addition savings in benefits, professional development, energy and consumables due to the Ministerial Order. Supply costs are expected to be overbudget based on usage YTD.

**Change in Surplus/Deficit**

There is a projected surplus of \$2.15 m at this point in time as the budget contingency is still in tact and the board is projecting savings in several expenditure categories

**Risk Assessment and Recommendations**

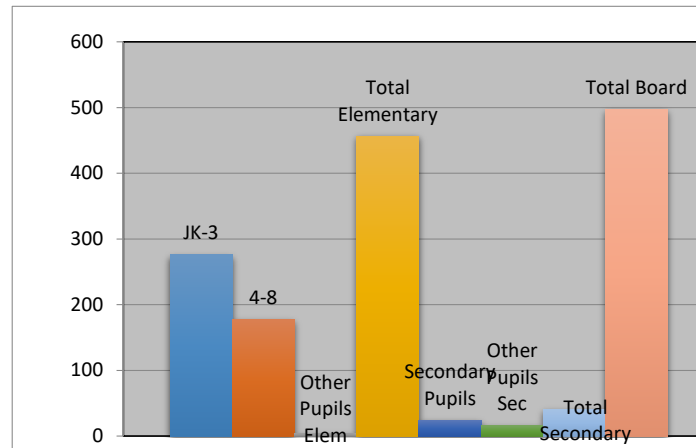
We will continue to monitor the assumptions and information used in compiling this forecast and we will revise the forecast as necessary.

NOTE: Budget to actual trends were reviewed in order to forecast August 31st year-end position. As with all forecasts, as information or assumptions change, this information will be updated accordingly.

**Summary of Enrolment**

A	Budget	Forecast	Increase (Decrease)	
			#	%
<b>Elementary</b>				
JK-3	17,916.00	18,191.64	275.64	1.5%
4-8	18,261.00	18,438.00	177.00	1.0%
Other Pupils	21.00	25.00	4.00	19.0%
<b>Total Elementary</b>	<b>36,198.00</b>	<b>36,654.64</b>	<b>456.64</b>	<b>1.3%</b>
<b>Secondary &lt;21</b>				
Pupils of the Board	13,338.75	13,363.13	24.38	0.2%
Other Pupils	211.00	227.00	16.00	7.6%
<b>Total Secondary</b>	<b>13,549.75</b>	<b>13,590.13</b>	<b>40.38</b>	<b>0.3%</b>
<b>Total</b>	<b>49,747.75</b>	<b>50,244.77</b>	<b>497.02</b>	<b>1.0%</b>

**Changes in Enrolment: Budget versus Forecast**



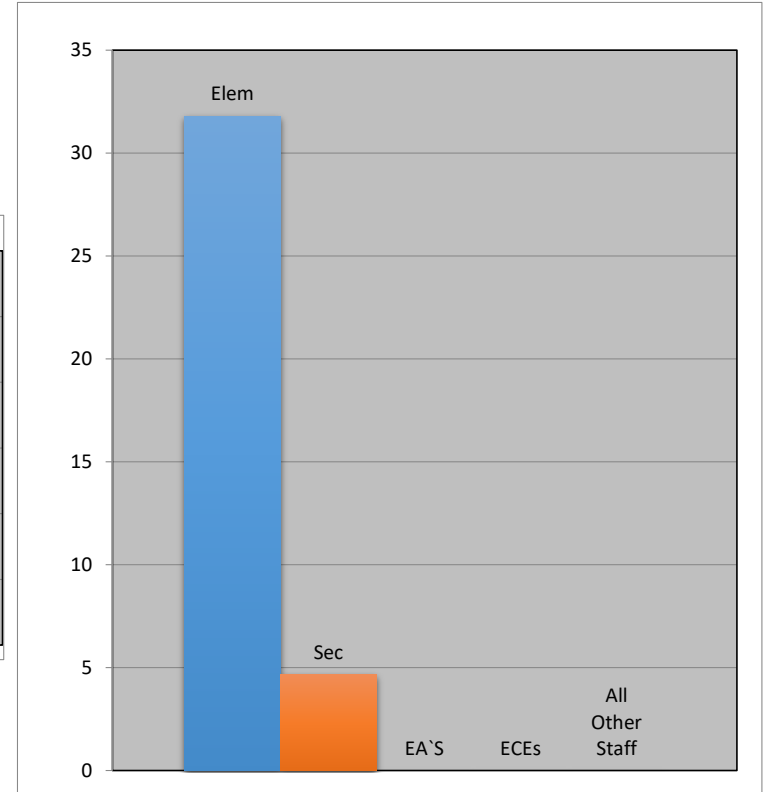
**Highlights of Changes in Enrolment:**

- Elementary enrolment is projected to be 456.64 ADE over budget due to growth in residential development in some areas of the city and the board continues to receive students into our schools from outside HWDSB, Ontario and Canada.
- Secondary enrolment is projected to be slightly higher this year an increase of 40.38 ADE over budget.

**Summary of Staffing**

Full-Time Equivalent	Budget	Actual Apr 30, 2020	Forecast	Increase (Decrease)	
				#	%
<b>Program Instruction</b>					
Program Instruction	4,629.66	4,679.47	4,671.13	41.47	0.9%
Program Support	548.25	548.25	548.25	0.00	0.0%
Capital	7.00	7.00	7.00	0.00	0.0%
<b>Total</b>	<b>5,184.91</b>	<b>5,234.72</b>	<b>5,226.38</b>	<b>41.47</b>	<b>0.8%</b>

**Changes in Staffing: Budget versus Forecast**



**Highlights of Changes in Staffing:**

Elementary teachers reflect an increase of 31.8 FTE over budget in order to meet class size compliance and school and student needs due to enrolment changes. Secondary teachers reflect an increase of 4.67 ADE from budget due to the additional Priority & Partnership Funding (PPF) allocated by the Ministry. Consultants reflect an increase of 5.00 ADE from budget due to additional PPF funding received from Ministry.



## EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

**TO:** Finance and Facilities Committee

**FROM:** Manny Figueiredo, Director of Education

**DATE:** May 21, 2020

**PREPARED BY:** Stacey Zucker, Associate Director, Support Services  
Denise Dawson, Senior Manager, Business Services

**RE:** Enrolment Summary – March 31, 2020

**Action                                  Monitoring     x**

### Background:

Enrolment plays a very key role in the operations of a school board. The Average Daily Enrolment (ADE) is the basis for the Grant for Student Needs (GSN) which is 98.4% of a school boards funding. Expenditures and revenues in the 2019/2020 budget were calculated based on projected Average Daily Enrolment (ADE) which is calculated based on October 31, 2019 and March 31, 2020 projected enrolment. Actual enrolment for March 31, 2020 has been finalized and is compared to the projections.

	Projected March 31, 2020 FTE	Actual March 31, 2020 FTE	Increase (Decrease) FTE
Full Day Kindergarten	7,133.00	7,145.00	12.00
Grades 1-3	10,952.00	10,979.00	27.00
Grades 4-8	18,128.28	18,148.00	19.72
Special Education Self-Contained	417.00	407.00	(10.00)
<b>Total Elementary</b>	<b><u>36,630.28</u></b>	<b><u>36,679.00</u></b>	<b><u>- 48.72</u></b>
<b>Total Secondary</b>	<b><u>13,263.75</u></b>	<b><u>13,347.00</u></b>	<b><u>83.25</u></b>
<b>Total Enrolment</b>	<b><u>49,894.03</u></b>	<b><u>50,026.00</u></b>	<b><u>131.97</u></b>

Actual Enrolment information for 2015/16, 2016/17, 2017/18 and 2018/19 has been included for comparison purposes in Appendix A.

**Staff Observations:**

**Elementary:**

Overall, there continues to be growth in elementary enrolment as it is 48.72 FTE from both outside and within the Hamilton-Wentworth Area.

**Secondary:**

Similarly, secondary enrolment has grown slightly as it is 83.25 FTE higher than budget projection.

**Conclusion:**

The increased enrolment in both panels has a positive impact on revenue for the 2019/2020 Budget.

Hamilton-Wentworth District School Board											Appendix A
Summary of Elementary Enrolment											
Finance and Facilities Committee - May 21, 2020											
	Oct 2019	Oct 2019	Diff. Actual	Mar 2020	Mar 2020	Diff. Actual	ADE	ADE	ADE	ADE	ADE
School	Budget	Actual	to Budget	Rev Budget	Actual	to Budget	2019/20	2018/19	2017/18	2016/17	2015/16
A. M. Cunningham	430.00	433.00	3.00	433.00	433.00	0.00	433.00	397.00	408.50	410.00	406.50
Adelaide Hoodless	454.00	474.64	20.64	474.64	459.00	(15.64)	466.82	450.50	429.00	420.50	425.50
Allan Greenleaf	617.00	618.00	1.00	618.00	620.00	2.00	619.00	591	543.50	493.50	453.50
Ancaster Meadow	598.00	641.00	43.00	641.00	650.00	9.00	645.50	611.5	638.50	754.00	893.00
Balaclava	347.00	345.00	(2.00)	345.00	343.00	(2.00)	344.00	344.0	365.00	378.00	369.00
Bellmore	1,108.00	1,113.00	5.00	1,113.00	1,105.00	(8.00)	1,109.00	1,123.5	1,064.00	978.00	899.00
Bennetto	500.00	516.00	16.00	516.00	504.00	(12.00)	510.00	492.5	496.00	493.50	493.00
Billy Green	538.00	537.00	(1.00)	537.00	519.00	(18.00)	528.00	574.0	485.50	483.50	469.50
Buchanan Park	172.00	167.00	(5.00)	167.00	161.00	(6.00)	164.00	180.0	178.50	167.00	170.00
Cathy Weaver	638.00	632.00	(6.00)	632.00	647.00	15.00	639.50	630.5	676.00	725.00	651.00
Cecil B. Stirling	295.00	295.00	0.00	295.00	292.00	(3.00)	293.50	312.0	280.50	291.00	304.50
Central	318.00	323.00	5.00	323.00	313.00	(10.00)	318.00	316.0	309.50	302.50	278.00
Chedoke	472.00	469.00	(3.00)	469.00	480.00	11.00	474.50	459.5	449.50	527.50	558.50
Cootes Paradise	615.00	612.00	(3.00)	612.00	608.00	(4.00)	610.00	625.0	649.00	609.50	588.00
Dalewood	256.00	263.00	7.00	263.00	260.00	(3.00)	261.50	247.5	262.50	274.50	292.50
Dr. J. Edgar Davey	539.00	561.00	22.00	561.00	565.00	4.00	563.00	545.0	509.50	500.50	520.50
Dundana	350.00	347.00	(3.00)	347.00	346.00	(1.00)	346.50	342.8	357.00	369.00	353.00
Dundas Central	372.00	379.00	7.00	379.00	381.00	2.00	380.00	381.5	413.17	409.50	407.00
Earl Kitchener	528.00	542.00	14.00	542.00	538.00	(4.00)	540.00	528.0	565.50	565.00	558.00
Eastdale	0.00	0.00	0.00	0.00	527.00	527.00	263.50	0.0	197.50	208.50	195.50
Ecole Elementaire Michaelle Jean	331.00	312.00	(19.00)	312.00	313.00	1.00	312.50	276.0	250.50	195.50	155.50
Elizabeth Bagshaw	414.00	402.00	(12.00)	402.00	387.00	(15.00)	394.50	413.0	402.00	380.00	368.50
Flamborough Centre	232.00	229.00	(3.00)	229.00	234.00	5.00	231.50	234.5	255.00	259.00	251.00
Frank Pannabaker North	373.00	381.00	8.00	381.00	380.00	(1.00)	380.50	519.5	526.50	527.00	498.00
Frank Pannabaker South	476.00	477.00	1.00	477.00	475.00	(2.00)	476.00	342.0	370.00	340.50	298.50
Franklin Road	481.00	520.00	39.00	520.00	508.00	(12.00)	514.00	492.0	513.00	492.00	444.50
Gatestone	562.00	556.00	(6.00)	556.00	555.00	(1.00)	555.50	570.5	599.00	617.50	606.50
George L. Armstrong	471.00	455.00	(16.00)	455.00	453.00	(2.00)	454.00	473.0	492.50	492.50	487.50
Glen Brae	341.00	355.00	14.00	355.00	358.00	3.00	356.50	343.5	323.00	321.00	333.00
Glen Echo	354.00	356.00	2.00	356.00	353.00	(3.00)	354.50	327.5	322.50	302.50	293.50
Glenwood	41.00	40.00	(1.00)	40.00	39.00	(1.00)	39.50	41.5	47.00	41.50	49.00
Gordon Price	383.00	413.00	30.00	413.00	428.00	15.00	420.50	399.5	383.50	397.00	405.50
Green Acres	374.00	369.00	(5.00)	369.00	195.00	(174.00)	282.00	219.0	274.00	291.50	284.00
Greensville/ Spencer Valley	358.00	347.00	(11.00)	347.00	346.00	(1.00)	346.50	357.0	359.50	176.25	187.00
Guy Brown	701.00	708.00	7.00	708.00	710.00	2.00	709.00	688.5	671.00	682.00	699.00
Helen Detwiler	486.00	484.00	(2.00)	484.00	481.00	(3.00)	482.50	498.5	520.50	526.50	524.50
Hess	309.00	301.00	(8.00)	301.00	295.00	(6.00)	298.00	307.5	331.00	351.00	328.50
Highview	483.00	513.00	30.00	513.00	525.00	12.00	519.00	485.0	471.50	481.00	467.50
Hillcrest	520.00	494.00	(26.00)	494.00	490.00	(4.00)	492.00	529.5	509.50	548.00	582.00
Holbrook	217.00	211.00	(6.00)	211.00	214.00	3.00	212.50	208.0	200.00	209.00	190.00
Huntington Park	474.00	497.00	23.00	497.00	504.00	7.00	500.50	477.5	452.50	419.50	413.00
James MacDonald	316.00	334.00	18.00	334.00	339.00	5.00	336.50	329.0	340.00	322.00	293.50
Janet Lee	298.00	335.00	37.00	335.00	371.00	36.00	353.00	473.5	434.50	440.00	417.50
Lake Avenue	542.00	586.00	44.00	586.00	611.00	25.00	598.50	547.5	486.50	500.00	511.00
Lawfield	792.00	772.00	(20.00)	772.00	760.00	(12.00)	766.00	777.5	720.00	704.00	736.00
Lincoln Alexander	227.00	239.00	12.00	239.00	242.00	3.00	240.50	237.0	245.50	238.00	225.00
Lisgar	344.00	336.00	(8.00)	336.00	336.00	0.00	336.00	327.5	300.00	303.50	311.50
Mary Hopkins	437.00	455.00	18.00	455.00	454.00	(1.00)	454.50	407.0	387.50	337.00	315.00
Memorial	441.00	411.00	(30.00)	411.00	408.00	(3.00)	409.50	448.5	445.50	449.50	469.00

Hamilton-Wentworth District School Board											Appendix A
Summary of Elementary Enrolment											4 - 4
Finance and Facilities Committee - May 21, 2020											
	Oct 2019	Oct 2019	Diff. Actual	Mar 2020	Mar 2020	Diff. Actual	ADE	ADE	ADE	ADE	ADE
School	Budget	Actual	to Budget	Rev Budget	Actual	to Budget	2019/20	2018/19	2017/18	2016/17	2015/16
Memorial (S.C.)	366.00	375.00	9.00	375.00	392.00	17.00	383.50	367.0	380.00	373.00	348.00
Millgrove	187.00	178.00	(9.00)	178.00	174.00	(4.00)	176.00	185.0	188.00	185.00	176.50
Mount Albion	478.00	504.00	26.00	504.00	502.00	(2.00)	503.00	461.5	402.50	366.00	306.50
Mount Hope	369.00	363.00	(6.00)	363.00	366.00	3.00	364.50	374.0	360.50	376.00	385.50
Mountain View	555.00	552.00	(3.00)	552.00	198.00	(354.00)	375.00	550.0	354.50	330.00	336.50
Mountview	222.00	222.00	0.00	222.00	225.00	3.00	223.50	217.0	232.50	227.00	198.50
Norwood Park	552.00	542.00	(10.00)	542.00	525.00	(17.00)	533.50	522.5	516.50	492.00	471.50
Parkdale	191.00	197.00	6.00	197.00	199.00	2.00	198.00	183.5	192.00	206.50	174.00
Pauline Johnson	408.00	434.00	26.00	434.00	449.00	15.00	441.50	411.0	389.50	424.00	470.00
Prince of Wales	639.00	689.00	50.00	689.00	668.00	(21.00)	678.50	659.0	664.00	647.30	669.00
Queen Mary	596.00	604.00	8.00	604.00	608.00	4.00	606.00	607.0	601.50	617.00	594.00
Queen Victoria	573.00	576.00	3.00	576.00	559.00	(17.00)	567.50	561.5	574.00	564.50	539.50
Queensdale	395.00	390.00	(5.00)	390.00	380.00	(10.00)	385.00	375.50	355.00	338.50	275.50
R. A. Riddell	744.00	737.00	(7.00)	737.00	740.00	3.00	738.50	739.50	744.00	755.50	742.50
R. L. Hyslop	267.00	260.00	(7.00)	260.00	259.00	(1.00)	259.50	167.00	162.00	159.00	163.50
Ray Lewis	602.00	598.00	(4.00)	598.00	588.00	(10.00)	593.00	623.50	609.00	636.50	642.00
Richard Beasley	203.00	172.00	(31.00)	172.00	166.00	(6.00)	169.00	202.50	207.50	210.00	196.00
Ridgemount	442.00	458.00	16.00	458.00	454.00	(4.00)	456.00	440.50	469.00	423.50	395.50
Rockton Beverly Central	191.00	183.00	(8.00)	183.00	186.00	3.00	184.50	184.0	186.00	172.00	172.00
Rockton Dr. J. Seaton	270.00	273.00	3.00	273.00	269.00	(4.00)	271.00	200.5	193.50	215.00	213.50
Rosedale	238.00	263.00	25.00	263.00	265.00	2.00	264.00	225.50	188.00	170.00	171.00
Rousseau	271.00	264.00	(7.00)	264.00	263.00	(1.00)	263.50	271.08	276.00	262.00	239.00
Ryerson	417.00	430.00	13.00	430.00	424.00	(6.00)	427.00	415.50	418.50	411.00	371.00
Shannen Koostachin	521.00	503.00	(18.00)	503.00	529.00	26.00	516.00	0.00	0.00	0.00	0.00
Sir Isaac Brock	203.00	224.00	21.00	224.00	221.00	(3.00)	222.50	217.50	197.50	204.50	191.50
Sir Wilfrid Laurier	420.00	427.00	7.00	427.00	427.00	0.00	427.00	440.50	431.50	450.00	475.50
Sir William Osler	601.00	588.00	(13.00)	588.00	582.00	(6.00)	585.00	599.00	589.00	604.00	599.50
Spring Valley	337.00	302.00	(35.00)	302.00	307.00	5.00	304.50	300.5	308.50	312.00	316.50
Strathcona	188.00	214.00	26.00	214.00	222.00	8.00	218.00	195.00	187.00	191.00	189.50
Tapleystown	219.00	222.00	3.00	222.00	242.00	20.00	232.00	382.50	351.00	300.50	251.50
Templemead	589.00	586.00	(3.00)	586.00	590.00	4.00	588.00	581.50	592.50	584.50	571.00
Tiffany Hills	487.00	535.00	48.00	535.00	562.00	27.00	548.50	452.50	372.00	146.50	0.00
Viscount Montgomery	366.00	373.00	7.00	373.00	381.00	8.00	377.00	386.00	388.50	400.00	367.00
W.H. Ballard	588.00	618.64	30.64	618.64	610.00	(8.64)	614.32	590.00	578.50	563.00	559.00
Westview	242.00	250.00	8.00	250.00	256.00	6.00	253.00	235.50	224.50	226.50	246.50
Westwood	271.00	291.00	20.00	291.00	292.00	1.00	291.50	273.50	266.50	264.50	250.50
Winona	883.00	892.00	9.00	892.00	898.00	6.00	895.00	885.00	870.50	879.50	876.00
Yorkview	182.00	185.00	3.00	185.00	186.00	1.00	185.50	190.00	200.00	189.10	190.50
<b>Closed:</b>											
Collegiate Avenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	282.0	294.00	281.00	277.00
Queen Rangers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.0	127.50	130.50	120.50
Spencer Valley	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	186.00	182.00
<b>Total</b>	<b>36,198.00</b>	<b>36,630.28</b>	<b>432.28</b>	<b>36,630.28</b>	<b>36,679.00</b>	<b>48.72</b>	<b>36,654.64</b>	<b>35,969.36</b>	<b>35,554.67</b>	<b>35,179.65</b>	<b>34,345.50</b>

**Hamilton-Wentworth District School Board**  
**Summary of Secondary Enrolment**  
**Finance and Facilities Committee - May 21, 2020**

Appendix A

School	Oct 2019 Budget	Oct 2019 Actual	Diff. Actual to Budget	"Mar 2020 Budget	Mar 2020 Actual	Diff. Actual to Budget	ADE 2019/20	ADE 2018/19	ADE 2017/18	ADE 2016/17	ADE 2015/16
Ancaster	1,160.0	1,169.3	9.25	1,138.00	1,171.25	33.25	1,170.25	1,155.0	1,169.5	1,129.9	1,160.9
Bernie Custis	1,150.0	1,104.0	(46.00)	1,053.00	1,039.75	(13.25)	1,071.88	0.0	0.0	0.0	0.0
Dundas Valley	802.0	803.0	1.00	774.50	775.75	1.25	789.38	849.4	891.9	911.4	1,008.8
Glendale	923.0	1,009.8	86.75	962.50	927.50	(35.00)	968.63	897.4	847.4	821.5	803.3
Nora Henderson	868.0	870.8	2.75	843.00	862.75	19.75	866.75	801.5	769.8	705.8	670.3
Orchard Park	973.0	976.5	3.50	939.00	929.75	(9.25)	953.13	947.5	958.6	933.8	968.3
Saltfleet	1,121.0	1,074.5	(46.50)	1,026.50	1,017.25	(9.25)	1,045.88	1,084.0	1,122.3	1,148.4	1,153.6
Sherwood	1,140.0	1,145.0	5.00	1,086.50	1,111.75	25.25	1,128.38	1,133.6	1,071.0	1,034.9	978.0
Sir Allan MacNab	954.0	940.0	(14.00)	900.50	914.75	14.25	927.38	956.8	988.9	974.1	1,080.0
Sir Winston Churchill	705.0	718.8	13.75	684.00	663.00	(21.00)	690.88	661.3	673.8	727.1	790.0
Waterdown	1,097.0	1,077.5	(19.50)	1,018.50	1,079.50	61.00	1,078.50	1,142.6	1,160.3	1,131.5	1,151.6
Westdale	1,439.0	1,486.5	47.50	1,433.50	1,446.00	12.50	1,466.25	1,173.8	1,177.1	1,256.1	1,364.5
Westmount	1,309.5	1,281.0	(28.50)	1,227.50	1,201.00	(26.50)	1,241.00	1,297.8	1,353.6	1,395.6	1,442.6
Alter Ed - Combined	189.5	176.8	(12.75)	176.75	207.00	30.25	191.88	196.0	218.2	258.0	278.5
<b>Closed:</b>											
Delta								555.1	609.5	629.6	681.3
Sir John A Macdonald								785.0	942.0	974.0	997.9
Mountain										68.8	122.3
<b>Total</b>	<b>13,831.00</b>	<b>13,833.25</b>	<b>2.25</b>	<b>13,263.75</b>	<b>13,347.00</b>	<b>83.25</b>	<b>13,590.13</b>	<b>13,636.63</b>	<b>12,402.2</b>	<b>12,428.0</b>	<b>12,850.3</b>





## EXECUTIVE REPORT TO FINANCE & FACILITIES COMMITTEE

**TO:** Finance & Facilities Committee

**FROM:** Manny Figueiredo, Director of Education

**DATE:** Thursday May 21, 2020

**PREPARED BY:** Stacey Zucker, Associate Director – Support Services  
David Anderson, Senior Manager – Facilities Management  
Ellen Warling, Manager – Planning, Accommodation & Rentals  
Ian Hopkins, Planner – Planning, Accommodations & Rentals

**RE:** Long-Term Facilities Master Plan – Annual Update 2019/2020

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Action

Monitoring

### Background:

Hamilton-Wentworth District School Board (HWDSB) is committed to providing equitable, affordable, and sustainable learning facilities for students. To address the numerous facets related to this mandate and to provide clear direction, HWDSB, led by the Facilities Management Department, has produced the Long-Term Facilities Master Plan (LTFMP) to guide us toward achieving sustainable facilities. The LTFMP is meant to be an online document with embedded links to websites and reports that will be updated on a regular basis. The goal is to ensure that the LTFMP has current and relevant information beyond the date of its publication. The document is broken down into three main sections which include: Accommodation and Planning, Capital Projects and Facility Operations. Each section represents one of the three divisions that make up the Facilities Management Department.

At the April 27, 2020 Board Meeting, Trustees received and approved the Accommodation Strategy Schedule. The schedule indicates a Ministry of Education implemented moratorium on Accommodation Reviews for the 2020/2021 school year. All future accommodation reviews have not been scheduled and are identified as remaining. The schedule will be updated once HWDSB's Pupil Accommodation Review Policy and Procedure are revised to reflect the Ministry of Education updated Pupil Accommodation Review Guidelines.

### Content

#### Section I: Planning & Accommodation

**I.1 Community Profile:** This section analyzes population, residential development, immigration and live birth trends and their potential impact on enrolment trends.

**I.2 Enrolment & Capacity Trends:** This section summaries student yields and apportionment rates along with historical and projected elementary and secondary enrolment.

**I.3 HWDSB Property:** This section is an overview of vacant and surplus HWDSB properties. This section also outlines Ontario Regulation 444/98: Disposition of Surplus Real Property and HWDSB's Educational Development Charge by-law.

**I.4 Planning Areas:** This section analyzes elementary planning areas and secondary planning area. These planning areas allow for comprehensive and in-depth analysis of each area of the city.

**I.5 Facility Condition Index:** This section provides information regarding what Facility Condition Index is and the status of all HWDSB schools.

**I.6 Facility Partnerships:** This section provides an overview of HWDSB's facility partnership initiative and schools with surplus space.

**I.7 Accommodation Strategy Schedule:** The schedule indicates a moratorium for the 2020/2021 school year due. All future accommodation reviews have not been scheduled and are identified as remaining. The schedule will be updated once HWDSB's Pupil Accommodation Review Policy and Procedure are revised to reflect the Ministry of Education Pupil Accommodation Review Guidelines and templates. The templates have yet to be released.

**Section 2: Capital Projects:** This section reviews the Annual Capital Plan, elementary/secondary facility benchmarks, school design guidelines and capital funding received since 2012.

**Section 3: Facility Operations:** This section outlines HWDSB's preventative maintenance plan and Energy Conservation and Demand Management Plan.

**Elementary Thematic Online Map**

**Secondary Thematic Online Map**