

### AGENDA: 12:00-3:00

1. Call to Order
2. Approval of the Agenda
3. Long Term Facilities Master Plan Guiding Principles
4. 2018-2019 Budget Development
5. Resolution into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
6. Future Meeting Dates (All meetings will be held in Room 340D unless indicated otherwise):

Regular Meeting Dates	Budget Development Dates
May 9, 2018	May 16, 2018
	May 30, 2018
June 6, 2018	

7. Adjournment



**EXECUTIVE REPORT TO FINANCE  
& FACILITIES COMMITTEE**

**DATE:** May 2, 2018

**TO:** Finance & Facilities Committee

**FROM:** Manny Figueiredo, Director of Education

**PREPARED BY:** Stacey Zucker, Associate Director – Support Services  
David Anderson, Senior Manager – Facilities Management  
Ellen Warling, Manager – Planning, Accommodation & Rentals

**RE:** Long-Term Facilities Master Plan – Guiding Principles

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**Action X                      Monitoring**

**Recommendations:**

That the Board approved the updated Long-Term Facilities Master Plan Guiding Principles.

**Rationale/Benefits:**

The Long-Term Facilities Master Plan (LTFMP) Guiding Principles were created to ensure that Hamilton-Wentworth District School Board (HWDSB) provides equitable, affordable and sustainable learning facilities. These principles have acted as a decision-making framework for determining the viability of our schools, which has been a key component in the implementation of the Long-Term Facilities Master Plan. Originally presented to Trustees in January of 2013, the guiding principles were created based on then current policies, operating and educational documentation. The purpose of updating the guiding principles is to align them with current HWDSB policies, operating plans, strategic directions and educational strategies.

**Guiding Principles**

The original guiding principles are shown below while the new are noted as **‘proposed’** and **bolded**. There are no proposed changes for guiding principles 2, 4 or 9.

1. HWDSB is committed to providing and maintaining quality learning and teaching environments that support student achievement (HWDSB Strategic Directions, Annual Operating Plan 2011-12)

***Proposed: School Renewal – We will optimize opportunities to invest in improved school facilities.***

2. Optimal utilization rates of school facilities is in the range of 90-110%

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3. Facilities reflect the program strategy to ensure that all students have access need personalized learning, pathways, schools with specialization and cluster and community support (*Learning for All: HWDSB Program Strategy*)

**Proposed: School facilities reflect both the Elementary and Secondary Program Strategies by providing students access to flexible and specialized learning spaces.**

4. The scheduled length of time on a vehicle provided through HWSTS shall not exceed 60 minutes one way. (*Transportation Policy no. 3.1, 2013*)

**Proposed: The scheduled length of time on a vehicle provided through HWSTS shall not exceed 60 minutes one way.**

5. School facilities meet the needs of each of our students in the 21st century (*Education in HWDSB, 2011*)

**Proposed: School facilities will enable 21<sup>st</sup> Century teaching and learning through the delivery of learning in the virtual and digital worlds, and by providing spaces that support collaboration, citizenship, and community.**

6. Accessibility will be considered in facility planning and accommodation (*Accessibility (Barrier-Free) "Pathways" Policy, 1999*)

**Proposed: Identify, remove and prevent barriers to people with disabilities who work, learn, and participate in HWDSB's community and environment, including students, staff, parent(s)/guardian(s), volunteers and visitors to HWDSB and its schools**

7. School facilities provide neighbourhood and community access that supports the well-being of students and their families (*A Guide to Educational Partnerships, 2009*)

**Proposed: Promote equity of opportunity and access to board facilities, including schools, for students and the school community.**

8. School facilities have flexible learning environments including adaptive and flexible use of spaces; student voice is reflected in where, when and how learning occurs (*Education in HWDSB, 2012*)

**Proposed: Delete.**

9. Specific principles related to elementary and secondary panels (remain status quo):

#### Elementary

- a. *School Capacity* - optimal school capacity would be 500 to 600 students, which creates two to three classes for each grade
- b. *School Grade/Organization* –Kindergarten to-Grade 8 facilities
- c. *School Site Size* - optimal elementary school site size would be approximately 6 acres
- d. *French Immersion* - In dual track schools a balance between French Immersion and English track students is ideal for balanced program delivery

#### Secondary

- a. *School Capacity* - optimal school capacity would be 1000 to 1250 students
- b. *School Site Size* - ideal secondary school site size would be approximately 15 acres, including a field, parking lot and building