



**HAMILTON-
WENTWORTH**
DISTRICT
SCHOOL
BOARD

Finance and Facilities Committee
Wednesday, November 4, 2015
12:00-3:00 p.m.
20 Education Court, 3rd Floor – Room 340D

AGENDA

Items

1. Agenda Review
2. **Presentation:**
 - Svedas Architects Inc. – Tiffany school site (Ancaster) (1:00 p.m.)
Tony Svedas (Architect) and Bob White (Project Manager) will be in attendance
3. **Action Items**
 - Hamilton Mountain Secondary School Update
4. **Monitoring Items**
 - Primary Class Size
5. **Additional Items for Discussion**
 - Budget Development Process
6. If required: Resolution Into Private Session as per the Education Act, Section 207.
(b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
(d) decisions in respect of negotiations with employees of the board
7. Meeting resumes in Public Session
8. Any Other Business
9. Adjournment



EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

TO: Finance and Facilities Committee

FROM: Manny Figueiredo, Director of Education

DATE: November 4, 2015

PREPARED BY: Stacey Zucker, Superintendent of Business and Treasurer
David Anderson, Senior Facilities Officer

RE: Hamilton Mountain Secondary School Update

Action Monitoring

Recommendations:

- That Board staff bring back a plan that considers ways to address the accommodation pressures at Westmount Secondary School and the equity of access to the self-directed self-paced program.
- That Board staff bring back a plan that assesses the potential use of the Hill Park site for the short and long term.
- That the secondary boundary review be initiated once Trustees have received the update reports on Sherwood and Westmount Secondary Schools.

Background:

This report is intended to update Trustees on the status of the secondary schools on the Hamilton Mountain. There have been a number of recommendations passed by the Board during the past few years that affect the status of the Hamilton Mountain secondary schools. They are listed in Appendix A.

These motions were passed by the Board over the last 3 years. Staff is taking this time to review the Board’s inventory of promises and commitments to ensure that staff is working towards achieving the anticipated results and respecting the Board decisions and motions. As a result of the review, Board staff feels that it is important to provide an update based on three main criteria:

- Fiscal responsibility
- Accommodation pressures
- Program implementation and status.

Staff Observations:

Board staff has reviewed each of the secondary schools on the Mountain and is providing an updated status and any recommendations related to each school.

Sir Allan MacNab Secondary School

Upgrades at Sir Allan MacNab over the past several months included the renovation of administrative offices, computer labs, specialized support program spaces and the Student Services office. Parking lot upgrades and site work were also completed to meet AODA standards providing accessible parking on both sides of the building.

HWDSB has received the City permit for the boulevard sign which is scheduled for installation in early November.

The sports field and track were refurbished under a partnership agreement with the City of Hamilton. A few minor finishings including the painting of the track surface will be completed in early November. A property use agreement will also soon be finalized through the Property Agreements Committee with the City.

Saltfleet Secondary School

In 2012-13, the Board received \$5.4 million of funding through the Capital Priorities submission to complete an addition at Saltfleet Secondary School. The addition is complete and the On the Ground (OTG) capacity has been increased from 954 to 1164.

Nora Frances Henderson Secondary School

In March 2014, the Board received Ministry approval for the construction of the new Nora Frances Henderson Secondary School.

The project is transitioning into design development. The project team, consisting of HWDSB representatives and consultants, continue to refine the site plan through consultation with the community. Site re-zoning has been approved by the City. Site engineering is also running in parallel.

The Board is working with the City to achieve Site Plan Approval. Upon receipt of Site Plan Approval, HWDSB will submit for Building Permit. It is expected that the school will be ready to open 20 to 24 months after Building Permit is obtained.

Mountain Secondary

On May 28, 2012, the Board approved a motion to close Mountain Secondary and that measures would be in place to support the success of the Mountain program.

On October 28, 2013, the Board approved the closure of Mountain in September 2017. To ease the transition for students, grades are being phased out of Mountain. Currently, there are approximately 135 students at Mountain in grades 11 and 12. In 2016-17, the enrolment is expected to be less than 100 grade 12 students. Board staff will continue to provide the necessary support to students and assist in any transitions related to Mountain Secondary students.

Westmount Secondary School

The Westmount Self-Paced program began in 1990, and continues to provide a unique, innovative program delivery to its ever-increasing student population. As a system school, Westmount attracts students who strive to develop goal-setting, effective time management, and independent learning skills in a self-directed, self-paced learning environment.

The enrolment at Westmount has increased to over 1,500 for 2015-16 while the OTG for Westmount is 1,155 resulting in the school being at over 130% capacity. 35% of students enrolled at Westmount live within walking distance of the school and over 75% of students live on the mountain.

Board staff would like Trustees to request that staff bring back a report that considers ways to address the accommodation pressures at Westmount and the equity of access to the self-directed self-paced program.

Hill Park Secondary School

Hill Park Secondary School was closed in June 2014. Since that time the school has been sitting vacant. The June 16, 2014 motion required Board staff not sell Hill Park until the South Mountain site is owned. Board staff would like Trustees to request that staff bring back a plan that assess the potential use of the site in the short and long term.

Sherwood Secondary School

As a result of the South Secondary Accommodation Review Committee (ARC) decision to keep Sherwood Secondary School open and the approved motion that the Facilities Management Department consult with the principal and specialists to ensure that the remaining facilities meet the program strategy and address the renewal needs as outlined by this ARC Committee, there was significant renewal work required at Sherwood.

The deferred maintenance work required at Sherwood was estimated at \$31 million. The funding of this renewal work was requested on the Capital Priorities submissions for 2013-14 and 2014-15. The funding was also requested as part of the School Consolidations Capital funding submission for 2014-15. In all cases, the funding was denied. It seems unlikely that the Ministry will be providing additional funding to assist in the renewal work required at Sherwood.

As result of the funding being denied, the Board is required to complete the renewal work out of the school renewal grant. As part of the secondary revitalization strategy presented to the Finance and Facilities Committee on June 9, 2014, the renewal work at Sherwood was contemplated. The 2013-14 scope, which included replacing the gymnasium floor, heating and ventilation upgrades and plumbing and drainage, has been completed. Currently, there is work going on including a new washroom near the gym, new windows for the entire building, and exterior and interior door replacements.

According to the secondary revitalization strategy, 2014-15 should have seen science labs, storage, prep rooms and offices revitalized. A significant amount of this work has not been completed due to the extensive asbestos abatement required as part of the renovations. The renovations cannot take place while students are in the school and the summer does not provide enough time to complete the renovations. In addition, with the experience that the Board has with asbestos abatement, the costs related to renewal work will be substantially increased.

Due to the fact that staff cannot continue with the renovations as suggested without budget implications and without an accommodation strategy for the current students, Board staff will be bringing a report back to Finance and Facilities Committee in December with an update as to the cost estimates and possible solutions to be able to honour the motions made by the Board of Trustees in May 2012.

Boundary Review

On October 28, 2013 the Board passed a motion that stated that secondary school boundaries should be reviewed once the elementary ARC reviews are completed. Board staff is recommending that the boundary review be initiated once the reports are received by Trustees for Westmount and Sherwood.

Conclusion:

Board staff continues to move forward with the ARC recommendations from the May 28, 2012 Board meeting. As HWDSB implements the plan, adjustments are required as new information as received and the recommendations are reviewed using three main criteria:

- Fiscal responsibility
- Accommodation pressures
- Program implementation and status.

Based on this review, the following reports will be brought back to the Finance and Facilities Committee:

- A plan that considers ways to address the accommodation pressures at Westmount and the equity of access to the self-directed self-paced program.
- A plan that assesses the potential use of the Hill Park site for the short and long term.
- An update as to the cost estimates and possible solutions to be able to honour the motions made by the Board of Trustees in May 2012 for Sherwood

Once the reports related to Westmount and Sherwood have been received by the Trustees, a secondary boundary review will be initiated.

There have been a number of recommendations passed by the Board during the past few years that affect the status of the Hamilton Mountain secondary schools. They are listed below under the dates that they were approved by the Board:

May 23, 2012

“That the Board approve the closure of Barton, Hill Park and Mountain Secondary Schools upon the opening of a new school located both easterly and south of the Lincoln Alexander Parkway and the relocation of students to their permanent schools no later than September 2015, pending Ministry approval.”

“That the Facilities Management Department consult with the principal and specialists to ensure that the remaining facilities meet the program strategy and address the renewal needs as outlined by this ARC Committee.”

June 17, 2013

“That the Board approve the Secondary Program Strategy.”

October 28, 2013

“That the amendment regarding the South Secondary Boundaries be referred to staff for consideration once the elementary ARC reviews are completed.”

“1) That the approved secondary boundaries in the Secondary Program Strategy be implemented in the South Cluster and a holding school for the New South Secondary School be created at Barton Secondary School beginning September 2014.

2) That the Board approve the closure of Hill Park and Barton Secondary Schools in June 2014.

3) That students would be relocated to a holding school on the Barton site or their home secondary schools.

4) That Mountain Secondary School close in June 2017.

5) That the Board approve a change to the date in the motion of May 23, 2012, which states That the Board approve the closure of Barton, Hill Park and Mountain Secondary Schools upon the opening of a new school located both easterly and south of the Lincoln Alexander Parkway pending Ministry approval with an opening no later than September 2015 to the date of September 2016”

June 16, 2014

June 9, 2014 Finance Committee report approved which included “That the Board approve the Secondary School Revitalization Strategy as outlined in Appendix A.”

Part B of Motion related to Mountain Elementary ARC that stated “And that Hill Park and Linden Park property not be sold until the new South Mountain site is owned by Hamilton-Wentworth District School Board and services are secured.”

PCS Results

1

Status of PCS Policy Implementation

The Ministry expects that 100% of all Primary Classes (JK-3) and Grade 3/4 combined classes have 23 or fewer pupils.

2320	100% Primary Classes (JK-3) 23 and under	100.0
2330	100% of Grade 3/4 Combined Classes 23 and under	100.0

The Ministry expects that the Junior Class Size not exceed a 25.10: 1 ratio. The Ministry expects that at least 90% of all Primary Classes (JK-3) have 20 or fewer pupils.

2340	Average Junior/Intermediate (grades 4-8) Class Size	25.10	Achieved
2350	90% Primary Classes (JK-3) 20 and under	90.1	
2400	Comments		

2499 Has the Director Approved the results? Yes

* By checking this box, the board acknowledges that this plan was developed according to Ministry requirements outlined in Memo 2008:SB11

2599 What is the board's reorganization date for September (mm/dd/yyyy) 09/23/2015

2699 Submit Data to the Ministry? Yes

* The deadline for submission of PCS results is October 31, 2015.

Board Contact Information

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2820	Telephone	905-527-5092 ext; 2202
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Hamilton-Wentworth District School Board

Key Statistics

2015-16 Preliminary	2015-16 Sandbox	2015-16 Final
1	2	3

0210	% Primary Classes 20 and Under (90% by 2007-08)	0.0	0.0	90.1
0220	% Primary Classes 23 and Under	0.0	0.0	100.0
0230	Average Junior/Intermediate (grades 4-8) Class Size	0.00	0.00	25.10
0234	% Grade 3/4 Combined Classes Under 23			100.0

Early Learning Program Statistics
% of ELP Classes

0310	Under 26	0.0	0.0	34.1
0320	26	0.0	0.0	7.4
0330	27 and above	0.0	0.0	58.4

Information on ELP Classes

0350	Number of ELP Classes	0	0	255
0360	ELP Enrolment	0	0	6,534
0370	Average ELP Class Size	0.0	0.0	25.6
0380	Number of Schools Offering ELP Program	0	0	79.0

Primary (JK-3) Statistics
% of Primary Classes

0410	20 and under	0.0	0.0	90.1
0420	21	0.0	0.0	1.2
0430	22	0.0	0.0	4.3
0440	23	0.0	0.0	4.3
0450	24	0.0	0.0	0.0
0460	25 and more	0.0	0.0	0.0

Number of Primary Classes

0610	20 and under			437.0
0620	21			6.0
0630	22			21.0
0640	23			21.0
0650	24			0.0
0660	25 and more			0.0

9910	Total Number of Primary Classes			485.0
9920	TOTAL Number of Primary Classes (FTE)			485.0
9930	TOTAL Primary Enrolment (FTE)			9373.0

Information on Grade 3/4 Combined Classes

Number of Classes				
0905	20 and under			33.0
0910	21			6.0
0915	22			19.0
0920	23			38.0
0925	24			0.0
0930	25 and more			0.0
9935	Total Grade 3/4 Combined Classes			96.0
Grade 3/4 Combined Class Enrolment				
9936	Total Grade 3/4 Combined Class Enrolment			2067.0
9937	Primary Enrolment in Primary/Junior Combined			1093.0
				50.7
9938	Number of Primary Classes (FTE) included in 3/4			
9940	TOTAL Number of Junior/Intermediate Classes	0.0	0.0	713.0
9950	TOTAL Junior/Intermediate Enrolment			17895.0
1499	Number of Self-Contained Special Education Classes	0.0	0.0	69.0
1699	Self-Contained Special Education Enrolment			608.0

The Hamilton-Wentworth District School Board
Summary of Average Class Size Key Statistics
As of September 23, 2015

	Average Grade FDKClass Size	Average Grade 1-3 Class Size	Average Grade 4-8 Class Size	Average Spec Ed Class Size
Allan A. Greenleaf	27.8	18.5	27.6	7.0
A.M. Cunningham	21.7	19.6	24.1	
Adelaide Hoodless	28.3	18.2	24.0	8.0
Ancaster Senior			27.1	5.0
Ancaster Meadow	30.0	18.9	26.3	
Balaclava	23.7	19.2	26.4	
Bellmoore	29.9	19.1	27.9	6.0
Bennetto	23.0	19.1	22.6	12.0
Beverly Central	26.5	22.3	22.0	8.0
Billy Green	30.7	21.2	26.3	11.0
Buchanan Park	33.0	19.0	23.0	9.0
C.H. Bray	25.3	18.8	24.2	
Cardinal Heights				
Cathy Wever	21.2	18.8	22.9	10.0
Cecil B. Stirling	23.0	14.3	23.2	
Central	22.8	19.8	24.7	
Chedoke	24.2	18.6	24.9	12.0
Collegiate	28.0	18.8	24.3	
Dalewood			25.9	10.7
Dr.J. Edgar Davey	25.2	17.9	23.2	
Dr.J. Seaton	18.0	18.5	26.3	
Dundana	25.3	20.4	27.5	
Dundas Central	31.0	19.0	26.8	
Earl Kitchener	29.8	19.9	26.4	
Eastdale	19.0	19.5	24.6	
Ecole Michaelle Jean		19.4	19.0	
Elizabeth Bagshaw	24.7	20.4	22.0	11.0
Fessenden	30.3	20.2	25.4	
Flamborough Centre	28.0	17.0	25.4	
Franklin Road	26.5	18.0	25.9	
Gatestone	25.3	20.0	26.7	11.0
George L. Armstrong	24.0	18.6	24.8	12.0
Cootes Paradise	25.8	19.1	23.0	
Glen Brae			26.5	10.0
Glen Echo	27.0	19.0	22.6	8.0
Glenwood				5.3
Gordon Price	23.7	19.8	26.1	
Green Acres	22.0	19.7	22.7	11.0
Greensville	21.0	22.7	26.3	
Guy Brown	26.5	19.6	27.6	
Helen Detwiler	23.5	20.4	25.9	
Hess Street	24.0	17.3	24.6	7.0
Highview	24.0	21.2	28.3	
Hillcrest	23.3	17.6	21.2	9.3
Holbrook	25.0	20.0	25.0	9.0
Huntington Park	29.3	18.0	24.4	6.0

The Hamilton-Wentworth District School Board
Summary of Average Class Size Key Statistics
As of September 23, 2015

	Average Grade FDK Class Size	Average Grade 1-3 Class Size	Average Grade 4-8 Class Size	Average Spec Ed Class Size
James MacDonald	26.7	20.0	22.7	
Janet Lee	25.8	20.2	26.8	
Lake Avenue	25.8	19.7	24.1	
Lawfield	29.3	21.1	26.9	
Lincoln Alexander	25.5	17.8	24.7	11.0
Lisgar	28.5	20.8	25.7	7.0
Mary Hopkins	28.8	19.7	28.3	
Memorial City	22.3	19.2	22.6	6.0
Memorial Stoney Creek	30.0	19.3	26.3	
Millgrove	23.5	19.8	26.0	
Mount Albion	29.0	20.5	24.7	7.0
Mount Hope	28.0	20.7	30.2	
Mountain View	29.5	18.8	25.0	
Mountview	24.0	19.0	24.3	
Norwood Park		19.1	26.6	
Parkdale	20.0	18.3	21.0	
Pauline Johnson	29.7	19.7	24.5	8.0
Prince of Wales	23.4	19.5	23.8	
Queen Mary	24.2	19.2	23.9	6.0
Queen Victoria	24.2	18.5	23.0	8.0
Queen's Rangers	24.0	16.0	20.7	
Queensdale	21.3	20.0	24.2	5.5
R.A. Riddell	29.5	18.9	25.3	
R.L. Hyslop	17.0	15.5	23.3	
Ray Lewis	24.4	19.8	26.1	
Richard Beasley	26.5	19.5	25.0	
Ridgemount	27.8	19.5	24.1	
Rosedale	28.0	19.0	22.7	
Rousseau	24.5	23.0	27.5	11.0
Ryerson			27.2	9.5
Sir Isaac Brock	24.5	18.8	22.7	
Sir Wilfrid Laurier	27.5	19.0	22.4	8.0
Sir William Osler	26.3	19.0	27.3	8.0
Spencer Valley			27.8	9.0
Strathcona	24.0	16.0	19.7	
Tapleystown	20.0	20.0	28.4	
Templemead	25.3	19.4	26.7	11.0
Viscount Montgomery	21.7	18.6	21.9	
W.H. Ballard	23.8	20.3	24.8	16.7
Westview			26.0	11.0
Westwood	25.7	20.5	21.0	6.0
Winona	29.5	18.8	26.5	
Yorkview	24.0	21.8	28.0	
Board Average	25.6	19.3	25.1	8.8