

Minutes of the Board Meeting

Monday, June 13, 2016

LOCATION: Trustee Board Room, 20 Education Court, Hamilton, On L9A 0B9 (Education Centre)

Trustees: Kathy Archer, Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Alex Johnstone, Ray Mulholland, Larry Pattison, Greg Van Geffen, Todd White. **Student Trustee** Hannah Tobias-Murray. **Regrets were received from Trustee Wes Hicks.**

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:10 p.m.

Trustees bid farewell to the departing Student Trustee, Hannah Tobias-Murray and retiring Superintendents: Mag Gardner (Student Achievement) and Pam Reinholdt (Transitions), thanking them for their contributions and support for HWDSB and its students.

2. Profiling Excellence

Superintendent Stephanian introduced the following students and staff, discussing briefly their achievements:

Students

- Yasmina Lawrence - Ancaster High - appointed to the Minister's Student Advisory Council for the 2016-17 school year
- OFSAA, 2016 AAA Sir Allan MacNab Boys Basketball Consolation Championship

Isaiah Bujdoso	Nathan Hare	Mehraj Kazi	Sam Jenkins
Denzell Albers Wallace	Aaron Gibson	Matt Grace	Kevaughn Ellis
Tre Edwards	Nicholas Ciaglia	C.J. Falconer	Kris MacLean

Staff

- Aaron Cown – Sir Allan MacNab - nominated for their work as leads on the Rainbow Proms
- Bob Roddie – Westmount Secondary - nominated for their work as leads on the Rainbow Proms
- OFSAA, 2016 AAA Sir Allan MacNab Boys Basketball Consolation Championship

Tom Fisher	Bryan McLeod	Rob Fraser	Jason Rizza	Liam Cerdas
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Sustainable Hamilton Burlington

Trustee Danko advised of her attendance at this organization's Recognition event last week where HWDSB was recognized as an associate member for 2015, adding she accepted a plaque on behalf of the Board. Providing brief information about this organization which was founded 5 years ago and led by CEO Sandy Stride, Trustee Danko noted its main focus of bringing together various organizations and provide them leadership in embedding sustainability into their practices. Future plans include sustainability for employees then eventually for students across Hamilton and Burlington.

Chair White accepted the plaque on behalf of the Board.

3. Approval of the Agenda

RESOLUTION #16-95: Trustee Beattie, seconded by Trustee Danko, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

4. Declarations of Conflict of Interest

None.

5. Confirmation of the Minutes

The minutes from the May 30, 2016 meeting were confirmed.

Reports from Trustee Special Committees:

Trustee Beattie assumed the Chair.

6. Governance Committee – May 31, 2016

RESOLUTION #16-96: Trustee White, seconded by Trustee Van Geffen, moved: **That the report of the Governance Committee – May 31, 2016 be approved, including:**

- **That the terms of reference for the Joint City/School Board Liaison Committee be approved.**
- **That HWDSB Annual Plan be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

7. Audit Committee – June 2, 2016

RESOLUTION #16-97: Trustee White, seconded by Trustee Van Geffen, moved: **That the report of the Audit Committee – June 2, 2016 be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

Trustee White resumed the Chair.

8. Human Resources

RESOLUTION #16-98: Trustee Deathe, seconded by Trustee Johnstone, moved: **That the report of the Human Resources Committee – June 2, 2016 be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

9. Program Committee

RESOLUTION #16-99: Trustee Johnstone, seconded by Trustee Pattison, moved: **That the report of the Program Committee – June 2, 2016 be approved, including that the Elementary Program Strategy recommendation for specialized programming, instrumental music, and interventions in special education be approved for consultation.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

RESOLUTION #16-100: Trustee Johnstone, seconded by Trustee Deathe, moved: **That the report of the Program Committee – June 8, 2016 be approved, including that the French Immersion Program Location Strategy and Application Process be approved for consultation.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

10. Finance and Facilities Committee

RESOLUTION #16-101: Trustee Van Geffen, seconded by Trustee Danko, moved: **That the report of the Finance and Facilities Committee – June 2, 2016 be approved, including:**

1. That the Board approve the 2016-17 Salary and Benefit expenditures in the amount of \$463,228,610 and that the Executive Superintendent of Board Operation and Treasurer be authorized to proceed with the expenditure of funds
2. That the Board approve the 2016-17 Non-Salary expenditures in the amount of \$66,437,596 and that the Executive Superintendent of Board Operation and Treasurer be authorized to proceed with the expenditure of funds
3. That the Board approve the 2016-17 Capital Budget expenditures in the amount of \$107,033,031 and that the Executive Superintendent of Board Operation and Treasurer be authorized to proceed with the expenditure of funds. That the Executive Superintendent of Board Operation and Treasurer is further authorized to secure short-term financing of project expenditures until such time as permanent funding is secured, if required.
4. That the requests for school budget surplus carry forward into the 2016-17 school year be approved and that the balance remaining at August 31, 2016 from funding for Major Capital Projects and Other Initiatives; if any, be transferred to working reserves on a temporary basis.

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

RESOLUTION #16-102: Trustee Van Geffen, seconded by Trustee Deathe, moved: **That the report of the Finance and Facilities Committee – June 9, 2016 be approved, including:**

1. That the Board approve the implementation of the revised rental rates effective September 1, 2016.
2. That the Board approve that the Community Use of School Grant be used to subsidize the rental rates effective September 1, 2016. The subsidy provided will be 75% for Not for Profit Youth Groups and 50% for Not for Profit Adult Groups.
3. That the Board approve that the Priority Schools Grant be used to apply a 100% subsidy to the rental rates for all community groups that met the eligible criteria for priority schools funding.
4. That the Board approve that all community groups except those eligible for priority schools funding, pay for all caretaking overtime costs incurred if events occur outside normal hours of operation of the Board.
5. That the Board approve that a report be brought back to Board in spring 2017, on the usage of the Board's Community Use of Schools and Priority School Grant Revenue, to determine if the overall usage of subsidy has transitioned to be within the total community use revenue received by the Board.
6. That the Board approve the 2016 Capital Priorities Projects for submission to the Ministry of Education.

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

11. Resolution Into Committee of the Whole (Private Session)

RESOLUTION #16-103: Trustee Beattie, seconded by Trustee Deathe, moved: **That the Board move into Committee of the Whole (Private), this being done at 8:00 p.m.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

The open session resumed at 9:02 p.m.

Trustee Archer left the meeting.

12. Committee of the Whole (Private) – June 13, 2016

RESOLUTION #16-104: Trustee Beattie, seconded by Trustee Danko, moved: **That the report of the Committee of the Whole (Private) – June 13, 2016 be approved, including:**

- **That the Governance Report from May 31, 2016 be approved.**
- **That the Human Resources Committee report from June 2, 2016 be received.**
- **That the Audit Committee report from June 2, 2016 be approved in which the audit finding report was received for the audit of personalized transportation. Based on audit testing completed a control rating of 'Needing Significant Improvement' has been assigned. The audit identified 5 control deficiencies and proposes 6 recommendations that if implemented will improve controls related to personal transportation. Management responses indicate that the recommendations will be implemented. In addition, the 2 internal audits for the 2016-17 school year were approved as IT Security-Vulnerability Assessment and Financial System Data Analysis and the external audit firm of KPMG was approved to be retained as the external auditors of the Hamilton-Wentworth District School Board for the 2015-16 fiscal year.**
- **That the Finance & Facilities Committee report from June 9, 2016 be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

13. Oral Reports

A. Student Trustees' Report – Local Activities and Ontario Student Trustees' Association (OSTA)

Student Trustee Tobias-Murray noted the following:

- Student Senate met last June 8th and reviewed its governance and the Senate's future direction.
- OSTA's Annual General Meeting was held last May 27-29 and she and the new Student Trustees attended. The event also marked OSTA's 15th anniversary with a Gala. Trustees Deathe and Johnstone attended the Gala and were able to hear the students' discussions and presentations. Liz Sanders, former Minister of Education, was also a guest at the AGM.
- Her amazing two years as Student Trustee provided a very special experience which had impacted her profoundly. She cherished the feeling of being part of the Board with her voice and opinion heard during discussions at Board meetings.

When asked by Trustee Johnstone for suggestions for the new Student Trustees, H. Tobias-Murray offered the following:

- Continuing the informal and comfortable discussions with Student Trustees among Trustees and Board staff.
- Student Trustees' attendance to OPSBA conference and symposium events is a good professional development tool/resource.
- Formal connection and meeting for mentoring purposes with previous Student Trustees (alumni) can provide helpful resource and a variety of insights on the role of Student Trustee.
- Considering practices relating to the role of Student Trustee from other Boards.

Trustee Deathe advised of her upcoming meeting, as Student Trustee Mentor, with the new Student Trustees and their families, thanking Superintendent Nunn for facilitating this.

B. Director's Report

Director Figueiredo highlighted the following important work which took place at HWDSB this year:

- Highlighted the following goals which staff worked on:
 - All students reading by Grade 1
 - All students graduating
 - All students improving in their area of greatest need
- Approval of the HWDSB Strategic Directions, new Tagline and Annual Plan
- Highlighted the Transforming Learning Environments, Opportunities and Relationships

The Director

- congratulated and thanked Student Trustee Hannah Tobias-Murray for her leadership and advocacy of student voice and engagement at the Board of Trustees table for the past two years. He noted that her contributions and impact have been felt both locally and provincially.
- expressed his well wishes and thanks to retiring Superintendent Pam Reinholdt (former interim Director) and Superintendent Mag Gardner for their leadership and support to improve the lives of HWDSB students.
- thanked all trustees for the mandate they have given him, including developing a stronger partnership with the City of Hamilton
- thanked Executive Council members, staff, parents/communities and, most importantly, all HWDSB students for the privilege to serve them each and every day

OPSBA – Update

Trustee Johnstone reported the following:

- With the current President (Michael Barrett) stepping down, Laurie French (from Limestone District School Board) was acclaimed as President of OPSBA for the 2016-17 school year at its June 11th Annual General Meeting (AGM). OPSBA has a new Executive.
- Excellent presentation from the Chair of the Board and Director on Enrichment and Innovation Centre Program at the OPSBA's AGM.
- Report from the OPSBA's Board of Directors regarding funding for community hubs.
- Mitzie Hunter is the new Minister of Education. She has an impressive portfolio.
- Canadian School Boards' Association (CSBA) is hosting its 2016 Congress from July 6 to 9 in Winnipeg, with the focus on human rights.

C. Chair's Report

Chair White noted the following:

- All Board work and projects have been completed through this school year.
- For HWDSB, this school year has been a refocusing and understanding of who we are and what we want to achieve.
- The Board looks forward to forthcoming staff reports for the new school year.
- HWDSB's Strategic Directions will be launched in August/September.
- The excellent work of the Trustee Special Committees' chairs and members.
- It's been a year since having a new Director and subsequent new organizational structure and changes. Chair White acknowledged the considerable work of Executive Council, noting the stronger leadership of the Board of Trustees and Executive Council has impacted HWDSB's operations and culture – this will continue on.

Chair White thanked all Board staff for their work, accomplishments and continuing support.

The meeting adjourned at 9:32 p.m.

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