

AGENDA: 7:00 PM

1. Call to Order and Land Acknowledgement
2. O Canada
3. Meeting Roll Call
4. Approval of the Agenda
5. Declarations of Conflict of Interest
6. [Confirmation of the Minutes: April 24, 2023](#)

Reports from Trustee Special Committees:

7. [Finance & Facilities – April 13, 2023 & April 20, 2023](#)
8. [Human Resources – April 18, 2023](#)

Reports from Community Advisory Committees

9. [Parent Involvement Committee – April 11, 2023](#)
10. [Human Rights & Equity Advisory Committee – April 26, 2023](#)

Reports from Staff:

11. [School Year Calendar 2023-24](#)
12. Reports from Committee of the Whole (Private) – May 8, 2023
13. Oral Reports from:
 - A. Student Trustees' Report – Local Activities & Ontario Student Trustees' Association (OSTA) Report
 - B. Director's Report
 - C. Chair's Report
15. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.

<http://www.hwdsb.on.ca/trustees/meetings/>

Trustees: Kathy Archer (electronically), Becky Buck, Sabreina Dahab, Dawn Danko, Amanda Fehrman, Maria Felix Miller, Ray Mulholland, Graeme Noble, Paul Tut and Todd White. Student Trustees Gloria Li (electronically) and Aisha Mahmoud.

Regrets: Trustee Elizabeth Wong

1. Call to Order

Dawn Danko, Chair of the Board, called the meeting to order at 6:33 p.m.

2. Approval of the Agenda

RESOLUTION #23-52: Trustees Miller/Dahab moved: **That the agenda be approved.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.
Trustees Tut and White were not present for the vote.

3. Declaration of Conflict of Interest

None.

4. Confirmation of the Minutes: April 3, 2023

The minutes of April 3, 2023 were confirmed.

Report from Trustee Special Committees

5. Audit Committee – March 23, 2023

RESOLUTION #23-53: Trustees White/Miller moved: **That the Audit Committee Report – March 23, 2023 be received.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.
Trustee Tut was not present for the vote.

6. Human Resources Committee – March 28, 2023

RESOLUTION #23-54: Trustees Miller/Tut moved: **That the Human Resources Committee Report – March 28, 2023 be received.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.

7. Policy Committee – April 5, 2023

RESOLUTION #23-55: Trustees Miller/Fehrman moved: **That the Policy Committee Report – April 5, 2023 monitoring items be received.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.

It was requested that the actions items be voted on separately.

Trustee White/Tut made the following motion for the Naming of Schools Policy:

1. That the policy allows all school communities the option of selecting their Neighbourhood/community name.
2. That the policy allows a school community the option of retaining one of its existing school names following consolidation or replacement.

The motion FAILED on the following division of votes:

In Favour (3): Trustees Buck, Tut and White

Opposed (7): Trustees Archer, Dahab, Danko, Fehrman, Miller, Mulholland and Noble (abstained). Student Trustees Mahmoud and Li.

Trustee White/Tut made the following motion for the Naming of Schools Policy:

3. That the policy allows a part of a school to be named after an individual.

The motion FAILED on the following division of votes:

In Favour (3): Trustees Noble, Tut and White

Opposed (7): Trustees Archer, Buck, Dahab, Danko, Fehrman, Miller and Mulholland. Student Trustees Mahmoud and Li.

RESOLUTION #23-56: Trustees Noble/Fehrman moved: **That the Naming of Schools Policy be approved as written.**

The motion **CARRIED** on the following division of votes:

In Favour (8): Trustees Archer, Buck, Dahab, Danko, Fehrman, Miller, Mulholland and Noble. Student Trustees Mahmoud and Li.

Opposed (2): Trustees Tut and White

RESOLUTION #23-57: Trustees Miller/Fehrman moved: **That the Modern Learning Policy be approved.**

The motion **CARRIED** on the following division of votes:

In Favour (9): Trustees Archer, Buck, Dahab, Danko, Fehrman, Miller, Mulholland, Tut and White. Student Trustees Mahmoud and Li.

Opposed (1): Trustees Noble.

RESOLUTION #23-58: Trustees Noble/Miller moved: **That the Nutrition Policy be referred back to the Policy Committee.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.

Report from Legislated Committees

8. French As a Second Language Community Advisory Committee – March 29, 2023

RESOLUTION #23-59: Trustees White/Buck moved: **That the French As a Second Language Community Advisory Committee Report – March 29, 2023 be received.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.

9. Special Education Advisory Committee – March 29, 2023

RESOLUTION #23-60: Trustees Dahab/Noble moved: **That the Special Education Advisory Committee report – March 29, 2023 be received.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.

Report from Staff

10. Multi Year Strategic Plan Verbal Update (Strategic Directions)

Staff provided an update outlining the process involved in the development of the Strategic Directions. The process includes Generate, Validate, Elevate and Celebrate. We are currently in the Generate process. The link to the presentation can be found here: [PowerPoint Presentation \(hwdsb.on.ca\)](https://www.hwdsb.on.ca)

Reports from:

11. Committee of the Whole (private) – April 24, 2023

RESOLUTION #23-61: Trustees Miller/Noble moved: **That the Committee of the Whole Report – April 24, 2023 be approved including:**

- **That the Audit Committee report from March 23, 2023, be received.**
- **That the Human Resources Committee report from March 28, 2023, be received.**

CARRIED

Student Trustees Li and Mahmoud voted in favour.

12. Oral Reports from:

A. City/School Board Liaison Committee

The Chair shared that they are looking forward to setting quarterly meetings in the near future and are putting together agenda items.

B. Hamilton-Wentworth Home & School Association

The Chair shared:

- that the Home & School Association have their Ontario Federation of Home and School Associations annual general meeting coming up on April 29th. It will be a virtual meeting.
- They have met with Strategic Planning Consultants around the strategic directions. They have also met with the Director and Superintendent Goodacre.
- The follow up on the updates that the Chair shared at Board regarding current engagement has happened.
- They continue to have members involved with the school's panel, and they also had a meeting with Associate Director Dunlop and the Chair to ask a number of questions about high priority school designations and how special education funding is designated.
- They have their next meeting coming up in May and will have the election of executives at that time.

C. Hamilton Foundation for Student Success (HFSS) (HWDSB Foundation)

Trustee Buck shared the following:

- HFSS meeting was held on April 12, 2023.
- Showcase of heARTs raised \$59,000 with 125 attending. The attendance was a bit low and it was discussed what the possible cause behind this is could be as there were more tickets sold than people who showed up. Other non-profit organizations are also seeing this same trend and recognize that folks just haven't returned to in-person events like this in general.

- Thanks, were shared to Trustees for their support and participation in making it a resounding success.
- Thanks, were also shared to Amy Leaming Cote, Executive Director, and her office for all of their work.
- Support for Students Fund Revenue has gone up. Thanks, were shared to the HFSS and Trustees for helping to get to a place where crisis has been averted.
- A decision for the audit was postponed as the Board of Directors needed to wait until they heard from the Board of Trustees on who was ratified as the Board auditor.
- HFSS is looking for an additional Director to join the HFSS team.
- Prom Project is being held on April 29, 2023. Thank you to those Trustees who volunteered to help on Saturday. Sir Winston Churchill Secondary is hosting this event.

Ontario Public School Board Association (OPSBA)

- Labour Relations – The Board of Director will be meeting April 29, 2023.
- The AGM will be held on June 8-10 in Collingwood where they will be celebrating 35 years
- OPSBAs statement on the 2023-24 Grants for Student Needs was shared.

The meeting adjourned at 8:55 p.m.

The recording of the Board meeting can be found here:

[Board Meeting - Public-20230424_183349-Meeting Recording.mp4 \(sharepoint.com\)](#)

COMMITTEE REPORT

Presented to: Board

Date of Meeting: May 8, 2023

From: Finance and Facilities Committee

Date of Meeting: April 13, 2023

The committee held a hybrid meeting from 6:07pm to 7:14pm on April 13, 2023 with Trustee Paul Tut presiding.

Members participating were: Trustees Maria Felix Miller, Paul Tut and Todd White.

Regrets were received from Trustees Dawn Danko and Elizabeth Wong.

ACTION ITEMS:**A. International Education**

Staff presented to the committee the great benefits our international students receive from the support and advocacy provided by recruiting agents. Approximately 75% of HWDSB international students have been referred to HWDSB through an agent. In addition to recruitment efforts, agents provide advice, counsel and placement assistance to prospective students and their families. Agents will also help students and families navigate the HWDSB and life in Hamilton, as well as supporting student needs during their time with HWDSB. Our relationships with agents have been an important part of the success of our international students.

As international students are gradually returning to Ontario school boards, post pandemic, staff are looking at ways to better attract and retain international students. Contiguous school boards to HWDSB have increased their agency commissions in order to remain competitive in their efforts to recruit and retain international students.

Staff committed to bring back additional information to the committee on April 20, 2023, regarding the international education program.

On the motion of Maria Felix Miller, the Finance and Facilities Committee **RECOMMENDS:**

That the Board approve and increased in the international student agent commission from 15% in year one only to 15% in year one, 10% in year two and 5% in year three, starting in the 2024-25 school year.

CARRIED

B. 2023-24 Accommodation Strategy Schedule

In April 2018, the Ministry of Education (MOE) released the revised Pupil Accommodation Guidelines (PARG). The next steps identified by the MOE to implement the Final Revised PARG was to release additional supporting documentation and templates. As indicated by the MOE, while these supports are being developed there will continue to be no new pupil accommodation reviews. These templates have yet to be released as of April 1, 2023.

As per the Ministry of Education direction, all future accommodation reviews have not been scheduled and are identified on the schedule as remaining. The accommodation strategy schedule recaps completed accommodation strategies from 2011-12 to 2022-23 and outlines the remaining three planning areas to be reviewed.

As of April 2023, HWDSB has completed three secondary and ten elementary accommodation reviews since 2010.

As identified in the 2023-24 Accommodation Strategy Schedule (Appendix A), proposed boundary reviews for 2023-24 school year include Flamborough Centre and Mary Hopkins (Appendix B) as well as Shannen Koostachin and Gatestone (Appendix C). The boundary reviews are proposed to commence by end of October 2023 and be completed by February 2024.

On the motion of Todd White, the Finance and Facilities Committee **RECOMMENDS:**
That the Board approve the 2023-24 Accommodation Strategy Schedule. (Appendix A) which includes no proposed accommodation reviews and two proposed boundary reviews (Appendix B and C).

CARRIED

Respectfully submitted,
Paul Tut, Chair of the Committee

Planning Area	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Remaining
1 Westdale														
Dalewood	Complete													
Cootes Paradise	Complete													
Glenwood														
Prince Philip	Complete			Closed	Sold									
2 Flamborough														
Allan Greenleaf		BR									LP			
Balaclava		BR												
Flamborough Centre													BR	
Guy Brown		BR												
Mary Hopkins													BR	
Millgrove		BR	Complete											
3 Central Mountain														
Cardinal Heights		GR	Complete		HS	HS	Closed	Sold						
Eastmount Park			Complete		Closed	Sold								
Franklin Road			Complete											
GL Armstrong			Complete											
Linden Park		GR	Complete		Closed				Sold					
Norwood Park														
Pauline Johnson			Complete											
Queensdale			Complete											
Ridgemount		GR	Complete											
4 East Hamilton City 1														
Hillcrest			Complete											
Parkdale			Complete											
Rosedale			Complete											
Roxborough Park			Complete		Closed	Sold								
Viscount Montgomery			Complete											
WH Ballard			Complete	BR										
Woodward			Complete		Closed	Sold								

AR	: Accommodation Review
In Progress	: Accommodation Review in Progress
Complete	: Completed Accommodation Review
Open	: New School Open
GR	: Grade Reorganization

HS	: School being used for transition
BR	: Boundary Review
In Progress	: Boundary Review in Progress
Closed	: Closed School
LP	: Land Purchase

Planning Area	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Remaining
5 West Hamilton City														
Bennetto						Complete								
Cathy Wever						Complete								
Central						Complete								
Dr. Davey						Complete								
Earl Kitchener						Complete								
Hess Street						Complete								
Queen Victoria						Complete								
Ryerson						Complete								
Strathcona						Complete								
6 West Glanbrook														
Bell-Stone			Complete	Closed	Sold									
Mount Hope			Complete											
7 East Hamilton Mountain														
CB Stirling														AR
Helen Detwiler														AR
Highview														AR
Huntington Park														AR
Lawfield														AR
Lincoln Alexander														AR
Lisgar														AR
Ray Lewis														AR
Richard Beasley														AR
Templemead														AR
8 Lower Stoney Creek														
Collegiate Avenue					Complete				Closed/Reno		Open			LP
Eastdale (Closed)					Complete			Closed						
Eastdale (New Facility)									Open					
Green Acres					Complete				HS	HS	Closed			
Memorial (Stoney Creek)					Complete					Closed				
Mountain View					Complete			HS	HS	Closed		Sold		
RL Hyslop					Complete				HS	HS	Closed/Sold			
South Meadow										Open				
Winona														

AR	: Accommodation Review	HS	: School being used for transition
In Progress	: Accommodation Review in Progress	BR	: Boundary Review
Complete	: Completed Accommodation Review	In Progress	: Boundary Review in Progress
Open	: New School Open	Closed	: Closed School
GR	: Grade Reorganization	LP	: Land Purchase



Planning Area	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Remaining
9 West Hamilton Mountain														
Buchanan Park														AR
Chedoke				HS	HS	HS								AR
Gordon Price														AR
Holbrook														AR
James Macdonald														AR
Mountview														AR
RA Riddell														AR
Westview														AR
Westwood														AR
10 Ancaster														
Ancaster Meadow														
CH Bray						Complete			Closed/Demo					
Frank Panabaker - North						Complete			HS	HS	HS	HS		Close
Frank Panabaker - South						Complete								
Rousseau						Complete								
Spring Valley										Open				
Queen's Rangers						Complete			HS	Closed		Sold		
Tiffany Hills			LP			Open								
11 East Hamilton City 2														
Elizabeth Bagshaw					Complete						Closed	Sold		
Glen Brae					Complete						Closed/Demo			
Glen Echo					Complete						Closed	Sold		
Lake Avenue					Complete									
Sir Isaac Brock					Complete						Closed			
Sir Wilfrid Laurier					Complete									
Viola Desmond											Open			

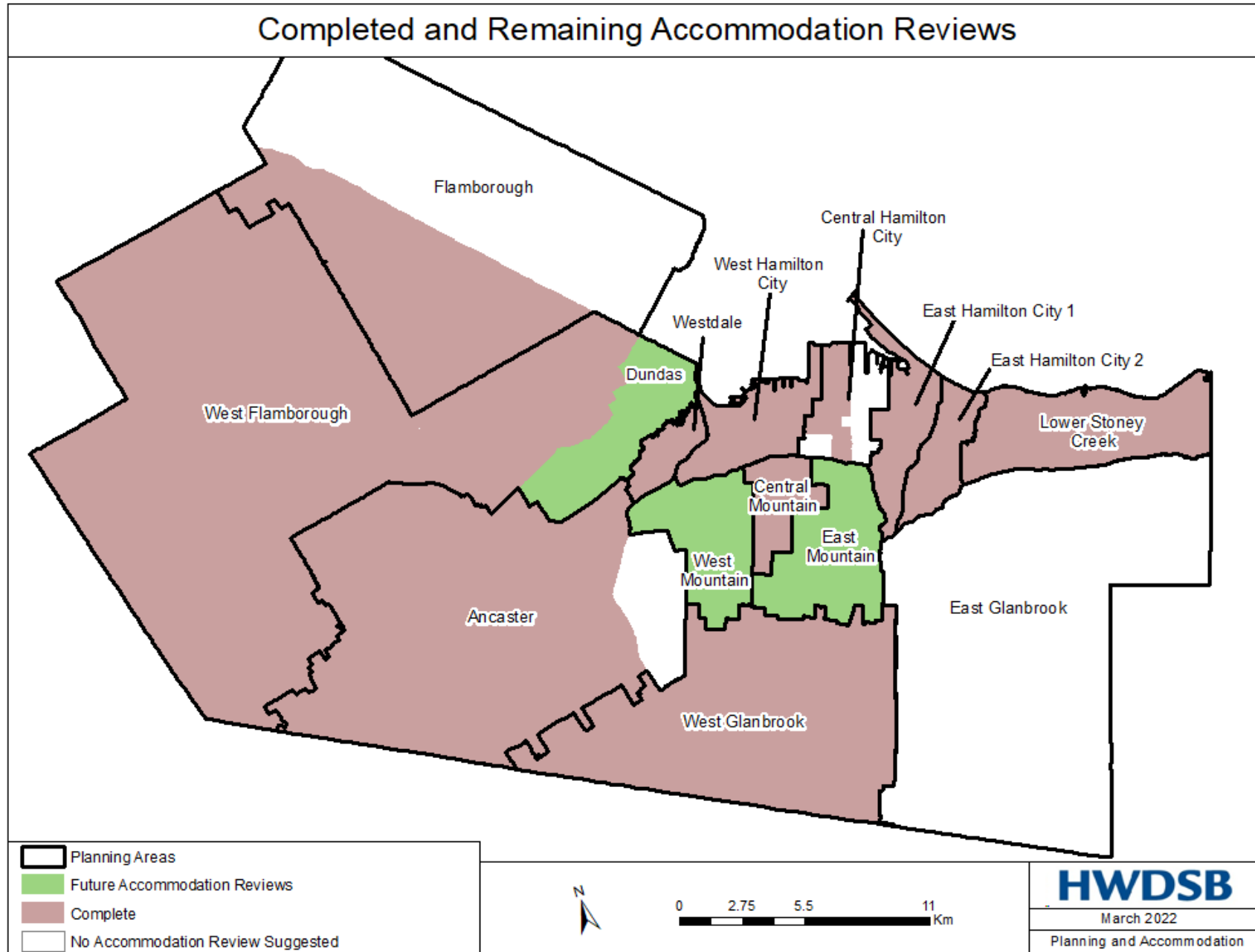
AR	: Accommodation Review	HS	: School being used for transition
In Progress	: Accommodation Review in Progress	BR	: Boundary Review
Complete	: Completed Accommodation Review	In Progress	: Boundary Review in Progress
Open	: New School Open	Closed	: Closed School
GR	: Grade Reorganization	LP	: Land Purchase

Planning Area	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Remaining
12 Central Hamilton City														
AM Cunningham				BR										
Adelaide Hoodless														
King George	Complete	Closed					Sold							
Memorial (Hamilton)	Complete													
Prince of Wales	Complete													
Queen Mary	BR			BR										
13 Dundas and West Flamborough														
Beverly Central			Complete						HS	Closed		Sold		
Dr. John Seaton			Complete						HS	Closed				
Greensville			Complete											
Greensville (New Facility)										Open				
Rockton										Open				
Spencer Valley		BR	Complete				HS	HS	HS	Closed		Sold		
Dundana														AR
Dundas Central														AR
Sir William Osler														AR
Yorkview														AR
14 East Glanbrook and Upper Stoney Creek														
Bellmoore								BR						
Billy Green							BR							
Binbrook - New School														LP
Gatestone		BR											BR	
Janet Lee							BR							
Michaëlle Jean														
Mount Albion		BR												
Shannen Koostachin				LP			BR	BR	Open				BR	
Upper Stoney Creek - New School											LP			
Taplestown							BR							

AR	: Accommodation Review	HS	: School being used for transition
In Progress	: Accommodation Review in Progress	BR	: Boundary Review
Complete	: Completed Accommodation Review	In Progress	: Boundary Review in Progress
Open	: New School Open	Closed	: Closed School
GR	: Grade Reorganization	LP	: Land Purchase

Elementary Accommodation Reviews	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Remaining
	2	0	4	0	2	2	0	0	0	0	0	0	0	3



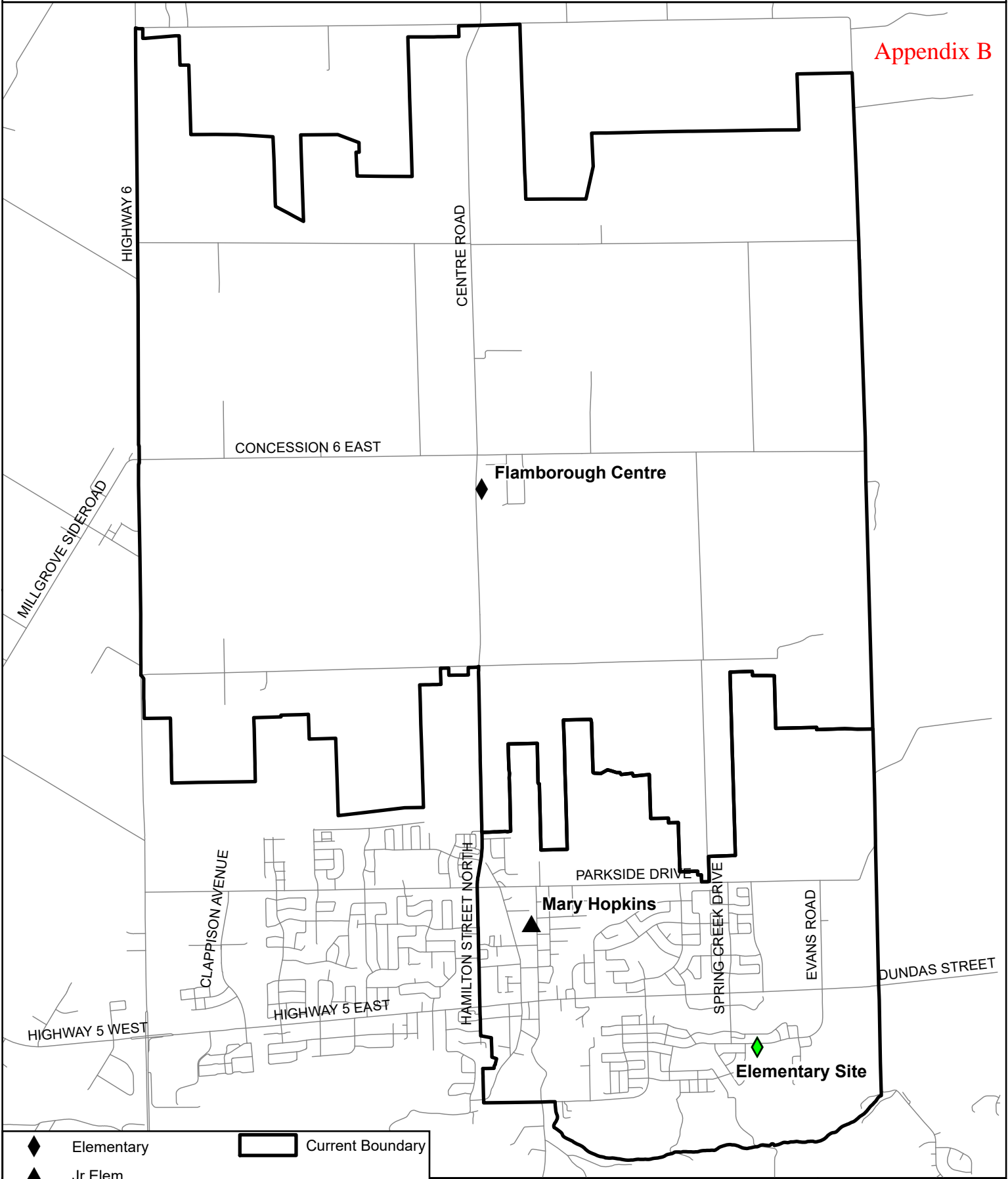


Planning Area	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	Remaining
North Secondary														
Delta	Complete								Closed		Sold			
Bernie Custis									Open					
Glendale	Complete													
Orchard Park	Complete													
Parkview	Complete			Closed										
Sir John A. Macdonald	Complete								Closed					
Sir Winston Churchill	Complete													
South Secondary														
Barton	Complete			HS	HS	HS	HS	HS	HS	Closed				
Hill Park	Complete			Closed										
Mountain	Complete						Closed	Sold						
Nora Frances Henderson									BR	Open				
Saltfleet														
Sherwood	Complete								BR					
Sir Allan MacNab	Complete								BR					
Westmount														
West Secondary														
Ancaster High	Complete													
Dundas Valley	Complete													
Parkside	Complete			Closed	Sold									
Waterdown														
Westdale	Complete													

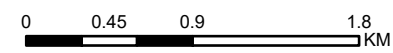
AR	: Accommodation Review	HS	: School being used for transition
In Progress	: Accommodation Review in Progress	BR	: Boundary Review
Complete	: Completed Accommodation Review	In Progress	: Boundary Review in Progress
Open	: New School Open	Closed	: Closed School
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Flamborough Centre and Mary Hopkins Proposed Boundary Review

Appendix B



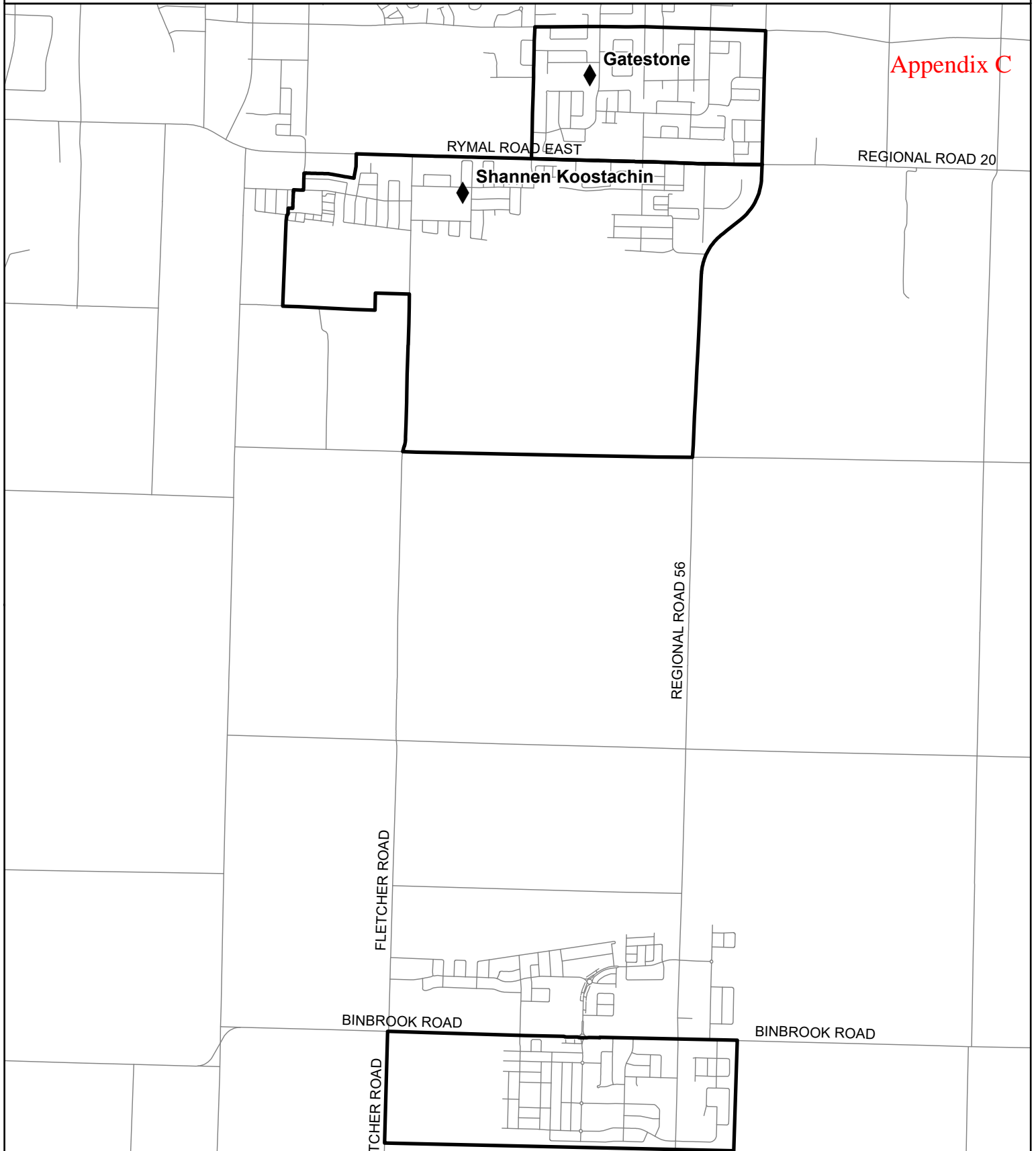
◆	Elementary	▭	Current Boundary
▲	Jr Elem		
●	Middle School		
■	Secondary		
◆	Elementary School Site		




HWDSB
April 2023
Planning and Accommodation





Gatetstone and Shannen Koostachin Proposed Boundary Review

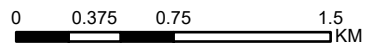
Appendix C



Schools

 Current Boundary

-  Elementary
-  Jr Elem
-  Middle School
-  Secondary



HWDSB

April 2023

Planning and Accommodation

COMMITTEE REPORT

Presented to: Board

Date of Meeting: May 8, 2023

From: Finance and Facilities Committee

Date of Meeting: April 20, 2023

The committee held a hybrid meeting from 6:03pm to 8:12pm on April 20, 2023, with Trustees Maria Felix Miller and Paul Tut presiding.

Members participating were: Trustees Dawn Danko, Maria Felix Miller, Paul Tut, Todd White, Elizabeth Wong.

ACTION ITEMS:**A. International Education**

Staff presented the requested additional information to the committee regarding the international education program. Agents provide advice, counsel and placement assistance to prospective students and their families. They provide guidance in navigating through different cultural and language norms. They support and advocate for student needs during their study at HWDSB. Often students come to Canada unaccompanied by family, parents, or caregivers. Agents work with families over months and years to prepare for the experiential opportunity.

Ontario Association of School Districts International (OASDI) is a non-profit association comprised of over 40 publicly funded school boards in Ontario that have established international student programs. They are committed to advocacy and promotion of international education programs in Ontario public schools. OASDI established quality standards and standards of practice among member boards. Members meet regularly to exchange information, network, and build capacity in their international education programs. OASDI advocates to the Ministry of Education for Ontario Secondary and Elementary JK-12 international education. OASDI works closely with Bonard who is the leading provider of trade mission services for the international education sector.

HWDSB reviews vendor agents on a yearly basis. Typically, agent agreements have a one-year term. Staff provided information to the committee with respect to the process if HWDSB receives an issue or concern about a vendor agency.

On the motion of Todd White, the Finance and Facilities Committee **RECOMMENDS:**

That staff bring back an annual monitoring report of International Education.

CARRIED

MONITORING ITEMS:**B. 2023-24 Budget Update**

On April 17, 2023, the Ministry released the funding model for 2023-24 school year, technical paper, and B memo on PPF funding. Staff provided GSN highlights related to labour related changes, Support for Student Fund (SSF), confirmation of expiration of the COVID-19 learning recovery fund, Transportation funding, realignment of Indigenous Education funding, Safe and Clean schools supplement, recent Immigrant supplement, keeping up with costs and implementation changes, existing PPF's transferred to the GSN, capital funding changes, PPF highlights such as School Mental Health Ontario funding, Math Recovery plan, support for De-Streaming and Transition to high school, Reading Supports, Human Rights and Equity Advisor, Summer Mental Health supports, Summer Learning for students with Special Needs, and Professional Assessments.

Staff will continue to work through the GSN and the impact on HWDSB. Staff are also establishing provisions as per Ministry direction awaiting the outcome of ongoing central negotiations.

Respectfully submitted,
Paul Tut, Chair of the Committee

COMMITTEE REPORT (Public)

Presented to: Board

Date of Meeting: May 8, 2023

From: Human Resource Committee

Date of Meeting: April 18, 2023

The committee held a hybrid meeting on April 18, 2023, from 6:00pm to 6:53pm with Trustee Elizabeth Wong presiding.

Members participating were: Trustees Sabreina Dahab, Maria Felix Miller, Graeme Noble, Todd White, and Elizabeth Wong

MONITORING ITEMS:

A. Employee and Staffing Update: April 2023

Staff brought forward a detailed report outlining on our fill rates by employee group still September. Staff are unable to fill all posted vacancies on a daily basis. In the month of March, the Board filled 74% of our recorded absences (82% of daily Teacher vacancies and 62% of our Education Worker vacancies). Fill rates fluctuant throughout the year as the committee engaged in a discussion in regards to the challenges the Board faces in regard to the Board’s ability to fill all occasional positions. Educational Assistants have the lowest fill rate on a daily basis.

As required by the Committee, staff will bring back a detailed report at the June meeting including our hiring targets for each occasional groups for September (and the 2023-2024 school year). Our spring recruitment plan has commenced.

B. Staffing Update: Preparing for the 2023-2024 School Year

Staff provided the committee with a staffing update in regards to preparing for the 2023-2024 school year based on the information known to the Board at the time of the meeting. Human Resource Services declared 53 elementary teachers and 7 Designated Early Childhood Educators (DECE) redundant from their positions on Thursday, April 8, 2023. Further, staff within various system roles were declared surplus from their positions on April 11, 2023, as there was not a current funding source for these positions. No secondary teacher was declared redundant from their teaching position.

Staffing continues to evolve through our staffing timelines within our Collective Agreements and the announcements of the Grant for Student Need (GSNs) and Priority and Partnership Funding since the time of the meeting. Staff will bring back a detailed report to the June Human Resources committee meeting.

Respectfully submitted,
Elizabeth Wong, Chair

Committee Report

Presented to: Board

Meeting date: May 8, 2023

From: Parent Involvement Committee

Meeting date: April 11, 2023

The committee held a PIC meeting on April 11, 2023, from 6:30 pm. to 8:30 p.m. with Chair Mike Palma presiding.

PIC Members Present: Adriana Harris, Amanda Lloyd, Cheryl Hue, Christine Scheewe, Cindy Stranak, David Campos, Emma Haslam Topping, Heather Harvey, Heather Lambert Hillen, Heather McCully, Leah Ferleyko, Melanie Roberts, Mike Palma, Shelley Clemence, Shelley Stacey, Stephanie Lostanaw Lavin

PIC Regrets: Alissa Shuker, Alyse Nishimura, Christine Sandor, Cindy Bourassa, Cindy Stewart, Heidi Oglesby, Katrusia Marunchak, Kristina Collier, Natalie Rendall, Scott Dicker, Wasan Mohamd, Carley Casey, Corrie Ledgerwood, Janet Fairley, Jay Edington, Laura Farr, Sumaira Khurshid

Trustees Present: Becky Buck **Trustee Regrets:** Amanda Fehrman, Elizabeth Wong

INFORMATION ITEMS:

A. Parents Reaching Out Grant Update

Superintendent Simon Goodacre shared that funds for PRO grants have shifted to the Grants for Student Needs (GSN) funding. Reporting is also now more flexible, and it provides the opportunity to use parent engagement funds in a broader way. Feedback and questions were collected from committee members for further discussion.

B. School Year Calendar

Superintendent Simon Goodacre shared an update on the School Year Calendar timelines and the related public consultation which is open until April 14, 2023.

C. Home & School Update

Heather Lambert-Hillen shared that HWCHSA members met with the Director as a follow up to their letter submitted to the Board of Trustees. HWCHSA members will also contribute to the Strategic Directions consultation currently open. The next meeting April 20, 2023.

D. Trustee Update

Trustee Becky Buck shared that the Showcase of Hearts event raised \$59,000 for students. Trustee Buck also share that Trustees are currently going through the 2023-24 budget process and provided an update on the multi-year Strategic Plan and consultation.

Respectfully submitted,

Mike Palma, Chair

Committee Report

Presented to: Board

Meeting date: May 8, 2023

From: Human Rights & Equity Community Advisory
Committee

Meeting date: April 26, 2023

The committee held a meeting on April 26, 2023, from 4:30 – 6:00 p.m. via MS Teams with Co-Chair Lisa Andrus presiding.

Members present were: Tehreem Zafar, Lisa Andrus, Christopher Daoud, Gachi Issa, Haniyyah Ali, Jordan Fudge, Mimi Alghoul, Tarek Al. Ajak, Nancy Silva Khan, Mona Siyad

Trustees: Sabreina Dahab, Paul Tut

ACTION ITEMS

A. Membership Update

Student member Temidayo Olowoyeye is no longer at HWDSB. Mona Siyad is appointed as a new member from Bernie Custis Secondary School.

CARRIED

MONITORING ITEMS:

B. Areas of Focus

Members were invited to share ideas for areas of focus for the committee. The following areas were suggested:

- Addressing lack of diversity and underrepresentation in the curriculum.
- Offering of Indigenous English Course as mandatory rather than optional.
- Public reporting of disaggregated data of disciplinary actions (suspension and Expulsion), other disproportionality data, and exclusion data (official and not official).
- Information on how to address discrimination.
- Communications to students on Anti-racism and Anti-Oppression.

Considering these suggestions, the co-chairs of the committee will discuss with staff and bring back a plan to committee members that aligns with the committee's mandate.

C. Members Update

Member Gachi Issa shared the recently released hate/bias statistical report which indicates Hamilton sees 61% increase in reported hate incidents in 2022. The report can be accessed [here](#).

D. Staff Update

Human Rights and Equity Advisor Yohana Otite provided information about HWDSB's Strategic Directions Planning. The next meeting on May 24th, 2023, will be dedicated to conduct a consultation session with the Human Rights and Equity Community Advisory members. The guiding questions will be shared with the group beforehand to help with preparation.

E. Trustee Update

Trustees Dahab and Tut provided updates on Strategic Direction Planning and encouraged members to participate in the consultation and provide feedback. Trustee Dahab provided information 1) that the Board passed a motion requesting of disaggregated suspension and expulsion data 2) that a new School Naming Policy passed, which was informed by an Indigenous process and states that HWDSB will no longer name schools after individuals.

F. New Business

A poll will be sent by staff to gauge interest if members would like to conduct the next upcoming meetings in May and June virtually or in person or hybrid.

Meeting recording concluded at 6:00 pm.

Respectfully submitted, Lisa Andrus, Co-Chair



EXECUTIVE REPORT TO BOARD

TO: BOARD

FROM: Sheryl Robinson Petrazzini, Director of Education

DATE: May 8, 2023

PREPARED BY: Simon Goodacre, Superintendent of Student Achievement

RE: 2023-24 Draft School Year Calendars

Action X

Monitoring

Recommended Action:

That the draft 2023-24 School Year Calendars be approved for submission to the Ministry of Education.

Rationale/Benefits:

The 2023-24 School Year Calendars (Appendix – 1 and 2) are prepared in consultation with the School Year Calendar Advisory Committee, the public, the co-terminus, and neighbouring boards, and are endorsed by Executive Council. The calendars meet all Ministry requirements. Specifically, the calendars comply with Ontario Regulation 304, School Year Calendars, and Professional Activity (PA) Days.

Background:

O. Reg. 304, School Year Calendar, Professional Activity (PA) Days sets the requirements for preparation and submission of school year calendars to the Ministry. This includes a minimum of 194 school days between September 1 and June 30. In addition, Boards may designate up to seven (7) PA days and up to ten (10) examination days which leaves 187 instructional days. O. Reg 304 (4) also establishes holidays for the school year.

Holidays as determined by Reg. 304	2023-24 School Year
Labour Day	September 4, 2023
Thanksgiving Day	October 9, 2023
Winter Break	December 25, 2023 – January 5, 2024
Family day	February 19, 2024
Mid-Winter Break	March 11 to March 15, 2024
Good Friday	March 29, 2024
Easter Monday	April 1, 2024
Victoria Day	May 20, 2024

The School Year Calendar Advisory Committee met on October 13th and April 28th to review and provide feedback for consideration in the development of the School Year Calendar. The School Year Calendar Advisory Committee consists of members representing: Elementary and Secondary Principals (HWPC); Elementary and Secondary Teachers (HWETL, OSSTF, HWOTL, ESL); Parents (Parent Involvement Committee, Home & School Association); Educational Assistants, Child and Youth Practitioners (COPE), Early Childhood Educators (HWDECEL), School Office Assistants (OCTU), Maintenance and Caretaking staff (CUPE) and Professional Student Services Personnel (PSSP). Employee groups on the advisory committee do not support the placement of a PA Day prior to Labour Day; the calendar for this year recommends all PA days to occur after Labour Day.

As directed by the Board, public consultation took place from March 29th, 2023, and April 14th, 2023, to receive community feedback regarding the draft calendars. The consultation involved both the traditional survey as well as the new EngageHWDSB platform. To promote participation the survey was promoted through the Student Senate, School Councils, and the Parent Involvement Committee; individual schools were also asked to promote the consultation in school newsletters. In total, 1321 responses were received from parents/guardians/ caregivers (47%), HWDSB employee (44%), students (8%) and the community (2%). The results from the public consultation demonstrate overall strong support for the proposed school year calendars. The results were compiled by the HWDSB Research & Analytics Department and are available for review (Appendix – 3).

Both the public consultation and advisory committee indicate broad support for the use of an Elementary PA Day to facilitate parent/guardian/caregiver and educator Interviews. This has been incorporated into the Elementary calendar as the topic for the Friday November 17 PA Day under Student Progress Reporting.

Feedback on how the school year calendar may better support religious accommodations was also received through the public consultation. Currently employee training is being provided on better supporting students in accessing accommodations for reason of faith and creed; this will continue in the 2023-2024 school year. Further consultation on this issue will occur in the Fall of 2023 for possible consideration with the 2024-2025 calendar process.

Through consultation with the co-terminus school board, there was consideration regarding the alignment of PA days to reduce costs and disruption. Neighbouring boards also have similar proposed calendars including the same start date, Winter Break, and Mid-Winter Break dates.

Both the elementary and secondary school year calendars are endorsed by Executive Council.

Key Dates:

Elementary

First day of instruction for students	Wednesday September 6, 2023
Last day of instruction for students	Thursday June 27, 2024

Secondary

Semester 1	
First day of instruction for students	Wednesday September 6, 2023
Last day of instruction for students	Thursday January 25, 2024

Examination Dates	Friday January 26 – Thursday February 1, 2024
Semester 2	
First day of instruction for students	Monday February 5, 2024
Last day of instruction for students	Wednesday June 19, 2024
Examination Dates	Thursday June 20 – Wednesday June 26, 2024

Professional Activity (PA) Days:

School boards must dedicate three (3) PA days to provincial education priorities and may provide up to four (4) additional PA days per school year.

Dates for Professional Activity (PA) days have been determined to prioritize timely professional learning opportunities that adhere to provincial requirements including the completion of any required programs and legislated training.

For the 2023-24 school year, mandatory PA days must focus on the following education priorities:

Literacy and Mathematics

Literacy:

- All Kindergarten to Grade 3 teachers must receive professional learning on early reading instruction, universal design for learning, and screening **as early as possible** in the school year to ensure educators are prepared to support their students in a manner consistent with the recommendations in the [Ontario Human Rights Commission's Right to Read](#) report for the full school year. School boards should consider including early childhood educators, and other educators (e.g., teacher librarians, English as a Second-Language teachers), as appropriate, in this professional learning opportunity.
- Other professional learning in literacy should include:
 - Implementation of the new Language/Français, Grades 1-8 curriculum and the new de-streamed Grade 9 English/Français course.
 - Effective practices for supporting students in the new Grade 9 de-streamed English course to consolidate foundational knowledge and skills.
 - Literacy across the curriculum.

Mathematics should include:

- Supporting student improvement in K-12 Mathematics through high impact instructional approaches and alignment with curriculum.
- A focus on high-impact instructional practices to support students in the Grade 9 de-streamed math course.

Curriculum Implementation

For example, new and recently revised curriculum should be covered such as:

- Language/Français, Grades 1-8 and the new de-streamed Grade 9 English/Français courses.
- Indigenous-focused revisions to Social Studies, Grades 1-3.
- New learning on Holocaust education in Social Studies, Grade 6.

- Grade 10 Computer Studies - Digital Technology and Innovations in the Changing World.
- Connections to skilled trades and apprenticeship.
- Continued professional learning in Mathematics, Science and Technology.

Student Well-being, School Safety and Violence Prevention

Two or more of the following topics should be covered:

- Student mental health and well-being.
- Cybersecurity and online privacy awareness.
- Anti-Sex Trafficking.
- Student safety and violent incident prevention.

PA days will also focus on the Continuous Learning & Improvement Process and the HWDSB Annual Plan. Educators will engage in professional learning at the beginning, middle and end of the school year to review data, complete reporting, identify student needs and skill gaps as well as plan for purposeful instruction. Human rights, anti-racism/anti-oppression and Indigenous Education will be applied in an integrated manner across all professional learning.

Summary of PA Days in Elementary and Secondary

ELEMENTARY	FOCUS	SECONDARY	FOCUS
Tuesday September 5*	Student Well-being, School Safety and Violence Prevention	Tuesday September 5*	Student Well-being, School Safety and Violence Prevention
Friday October 20	Literacy and Mathematics/ Curriculum Implementation	Friday October 20	Literacy and Mathematics/ Curriculum Implementation
Friday November 17	Student Progress Reporting	Friday November 17	Improvement Process
Friday January 26	Evaluation & Reporting	Thursday February 1	Progression and Promotion Process
Friday March 1	Literacy and Mathematics/ Curriculum Implementation	Friday March 1	Literacy and Mathematics/ Curriculum Implementation
Friday June 7	Evaluation & Reporting	Wednesday June 28	Progression and Promotion Process
Thursday June 28*	School Improvement Process	Thursday June 29*	School Improvement Process

Bold topics are Ministry required.

All PA dates currently align with the draft HWDSB school year calendar except for those indicated *

Purpose of Consultation

Every year, school boards across Ontario must submit school year calendars to the Ministry of Education for approval. According to Regulation 304, school board calendars for elementary and secondary schools must include 194 school days (including seven Professional Activity Days) between September 1 and June 30, with up to 10 days designated as examination days for secondary schools.

Hamilton-Wentworth District School Board (HWDSB) asked members of the public to comment on the Draft 2023-2024 School Year Elementary and Secondary Calendars through the completion of an online survey and EngageHWDSB platform. The consultation ran from March 28th, 2023, until April 14th, 2023, and garnered a total of 1321 responses. The survey asked respondents:

- a) whether or not they agree with the proposed dates in the elementary and secondary calendar;
- b) to comment on each of the key dates; and
- c) whether they would like to see the return of Parent & Guardian/Teacher interview dates as an elementary PA day.

The EngageHWDSB calendar project was visited by approximately 1,300 people. On the site, they were provided with the religious and creed observance days of significance to inform their feedback about the calendar. The Engage site also invited respondents to comment on the following questions:

- a) How can HWDSB better support staff and students in accessing accommodation to observe days of religious and creed significance?
- b) How might HWDSB structure the school year calendar to best support many different religious and creed days of significance?
- c) What are other important considerations for staff, students, and families when structuring the school year calendar?

Respondent Characteristics

The largest number of responses came from parents/guardians (n=612, 47%), while 44% (n =577) came from HWDSB staff members, 8% (n = 101) came from HWDSB students, and 2% (n = 20) came from community groups/members.

759 respondents (63% of those who answered) indicated they had children attending an HWDSB school, whereas 443 responses (37%) were from respondents who indicated they did not have children in an HWDSB school. 114 respondents did not provide an answer to this question.

When asked which calendar they would like to provide feedback on, 80% (n=1051) indicated elementary. 20% (n=258) indicated secondary.

Summary of Findings

In keeping with principles of equality, equity, and non-discrimination, we have examined the consultation responses through an equity lens. From this perspective, our findings elevate voices that might otherwise be overwhelmed by a statistical majority.

Elementary

Members of the public were invited to indicate whether they agreed or disagreed with key dates in the draft Elementary School Year Calendar. The following is a summary of the feedback:

Table 1. Results for Elementary Calendar Dates

	Total # of responses	Agree	Disagree
Start date for students: September 6, 2023	984	80% (n = 787)	20% (n = 197)
End Date for students: June 27, 2024	980	92% (n = 897)	8% (n = 83)
PA Day 1: September 5, 2023 - Health and safety focus	980	78% (n = 768)	22% (n = 212)
PA Day 2: October 20, 2023 - TBD based on Ministry direction	977	89% (n = 870)	11% (n = 107)
PA Day 3: November 17, 2023 - TBD based on Ministry direction	973	87% (n = 843)	13% (n = 130)
PA Day 4: January 26, 2024 - Evaluation and reporting	977	96% (n = 942)	4% (n = 35)
PA Day 5: March 1, 2024 - TBD based on Ministry direction	973	80% (n = 783)	20% (n = 190)
PA Day 6: June 7, 2024 - Evaluation and Reporting	972	96% (n = 932)	4% (n = 40)
PA Day 7: June 28, 2023 - TBD based on Ministry direction	977	88% (n = 861)	12% (n = 116)

Elementary Calendar Comments

Members of the public were further invited to offer comments regarding each of the key dates in the Elementary Calendar. Of these dates, the proposed **Start Date (September 6)** for students generated the most feedback.

Although a minority of the total respondents, those who indicated that they disagreed with the proposed start date were mainly concerned with childcare and difficulties for working parents. Parents highlighted that they need to return to work after Labour Day, and that finding one day of childcare would be difficult. Multiple parents commented that camps are not a childcare option after Labour Day, and that it is difficult to take vacation days after the long weekend. A number of respondents citing childcare challenges linked their objections to the proposed start date to the past practice of starting school the day after Labour Day, arguing that the Tuesday is the traditional start date and that parents have planned in advance for this with respect to childcare and booking time off work. Not all parents will be able to change their work schedules to accommodate a later start date this late in the year.

Some respondents who commented on the proposed start date for students argued that a later start date would make the transition back to school difficult; however, other respondents suggested that a Wednesday start would provide time for students to adjust, and welcomed time off after the holiday weekend to prepare for the school year and enjoy the end of summer. We acknowledge a clear distinction between parents who can easily be off work after Labour Day or have no work commitments and those who experience hardship with this scheduling.

Less than 10% of respondents disagreed with the proposed elementary **End Date (June 27)**. Of these, roughly equal numbers wanted either an earlier end date, or for the school year to end on Friday, June 28th. Several respondents favoured the 28th rather than Thursday the 27th because of childcare considerations.

There are predictable similarities in the comments provided for the proposed elementary start date and **PA Day 1 (September 5)** as they are interrelated. Numerous respondents who disagreed with the PA Day 1 date suggested moving it later. Others argued that staff preparations should take place before school starts. Of those commenting on the content of the PA Day, most wanted the focus to be on preparation for the year.

Comments on **PA Days 2, 3, 4, and 5** produced common themes. Respondents wanted holidays considered when scheduling PA days, with numerous respondents suggesting **PA Day 2 (October 20)** be attached to the Thanksgiving weekend or rescheduled to the day after Halloween. Similarly, numerous respondents wanted **PA Day 5 (March 1)** to be adjacent to March Break.

Other respondents were not in favour of connecting PA Days to holidays. Numerous respondents argued that **PA Day 5** is scheduled too close to March Break, while others suggested **PA Day 2** is scheduled too close to Thanksgiving, and **PA Day 4 (January 26)** is too close to Winter Break. The argument to spread out PA days is further reflected in the numerous suggestions to move **PA Day 5** to April or May. Several of these suggestions cite an early Easter in 2024. In earlier years, the school year calendar consultation has resulted in similar themes with some parents explaining that it is difficult to ask for one more day off before or after an already scheduled school break such as March Break, Thanksgiving, the winter break or Easter.

Of respondents commenting specifically on **PA Day 3 (November 17)**, the majority (over 100) wanted the date to be used for parent/guardian - teacher interviews. This reflects the majority (82%) of respondents who agreed that a PA day should be allocated for interviews (See Table 2 below).

Of respondents who commented on **PA Days 6 and 7**, several suggested that **PA Day 6 (June 7)** falls too close to the end of the year and would be better situated in April or May. Some respondents made similar comments regarding **PA Day 7 (June 28)**, wondering what value it would be at that time. With respect to the purpose of PA Day 7, the most common suggestion came from staff members, who wanted the day allocated for classroom cleanup, wrap up, and preparing for the coming year.

Table 2. Results for Parent/Guardian Teacher Interviews

	Total # of responses	Yes	No
In past years HWDSB allocated a PA day to hold Parent & Guardian/Teacher interviews during school hours. Do you think we should designate a PA day for Parent & Guardian/Teacher interviews again next school year?	986	82% (n = 811)	18% (n = 175)

Secondary

Members of the public were invited to indicate whether they agreed or disagreed with key dates in the draft Secondary School Year Calendar. The following is a summary of the feedback:

Table 3. Results for Secondary Calendar Dates

	Total # of responses	Agree	Disagree
Semester 1 Start Date for students: September 6, 2023	250	83% (n = 207)	17% (n = 43)
Semester 1 End Date for students: February 1, 2024	249	97% (n = 236)	3% (n = 7)
Semester 1 Exam Days: January 26, 29, 30, 31, February 1, 2024	249	95% (n = 236)	5% (n = 13)
PA Day 1: September 5, 2023 - Health and Safety focus	250	82% (n = 206)	18% (n = 44)
PA Day 2: October 20, 2023 - TBD based on Ministry direction	249	91% (n = 226)	9% (n = 23)
PA Day 3: November 17, 2023 - TBD based on Ministry direction	248	92% (n = 229)	8% (n = 19)
PA Day 4: February 2, 2024 - Transition and Promotion Process	248	95% (n = 235)	5% (n = 13%)

Semester 2 Start Date for Students: February 5, 2024	223	97% (n = 217)	3% (n = 6)
Semester 2 End Date for Students: June 26, 2024	222	96% (n = 213)	4% (n = 9)
Semester 2 Exam Days: June 20, 21, 24, 25, 26, 2024	223	95% (n = 211)	5% (n = 12)
PA Day 5: March 1, 2024 - TBD based on Ministry direction	224	82% (n = 184)	18% (n = 40)
PA Day 6: June 27, 2024 - Transition and Promotion Process	221	94% (n = 208)	6% (n = 13)
PA Day 7: June 28, 2024 - TBD based on Ministry direction	223	94% (n = 209)	6% (n = 14)

Secondary Calendar Comments

Response numbers for the Secondary Calendar were considerably lower than those for the Elementary Calendar; however, there were some similarities. Of note, the proposed dates with the highest levels of disagreement were the same for both – **Start Date**, **PA Day 1**, and **PA Day 5**. On both calendars, the **Semester 1 Start Date** for students and **PA Day 1** generated the most feedback.

Although a minority of total respondents, of those commenting on the **Semester 1 Start Date (September 6)**, a majority wanted the school year to begin on September 5th for students. These sentiments are reflected in the comments regarding **PA Day 1 (September 5)**.

With respect to **PA Day 2 (October 20)**, some respondents suggested it be adjacent to Thanksgiving or used for parent/guardian - teacher interviews.

The proposed placements of **PA Day 4 (February 2)** and the **Semester 2 Start Date for Students (February 5)** were approved by 95% and 97% of respondents respectively, and garnered positive feedback from numerous respondents who agreed with the Monday start for Semester 2, citing that PA Day 4’s placement would also give secondary students a long weekend after the examination period.

There was not a considerable amount of respondent comments on Semester 2 dates apart from **PA Day 5 (March 1)**. Several respondents suggested it be adjacent to March Break, while others wanted it moved later. Reflective of comments collected at the end of the survey, some respondents wanted the PA day moved to correspond with Eid.

Additional Comments

Finally, the public was invited to enter any general comments about the draft Elementary and Secondary calendars. There is considerable overlap between the most frequently addressed topics in response to this question, e.g., interviews, school start date for students, and PA days, and respondent comments on individual dates above.

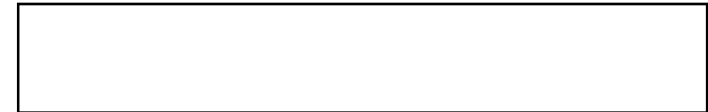
However, respondents also used this opportunity to bring up concerns not covered previously in the questions we posed. Some respondents wanted to see the elementary and secondary calendars aligned so PA days fall on the same days across the Board, or be aligned with other school boards. Numerous respondents commented on the start date for Winter Break; however, these comments were divided between support for starting the break earlier, or leaving it as proposed.

A few respondents noted that an early start date for staff (i.e., before Labour Day) would negatively affect Educational Assistants' Employment Insurance.

Multiple respondents questioned whether PA days could be scheduled to correspond with holy days of significance for families whose religious days are not recognized in the way that Christian celebrations are recognized with days off. They wondered if PA days must always fall on a Friday or Monday or if they can be scheduled to be more inclusive of students of other faiths such as dates corresponding to Eid al-Fitr, Eid al-Adha, Diwali, Vaisaki, Passover, Rosh Hashanah, Yom Kippur, etc.

School Year Calendar 2023 - 2024

Legend ↓ **H-** Statutory Holiday **E-** Scheduled Examination Day **P-** Professional Activity Day **B-** Board Designated Holiday Half Day




Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week				
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
August 2023					1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31	
September 2023	18	1						1	4	5 PA	6 FD	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
October 2023	20	1		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20 PA	23	24	25	26	27	30	31			
November 2023	21	1				1	2	3	6	7	8	9	10	13	14	15	16	17 PA	20	21	22	23	24	27	28	29	30	
December 2023	16							1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
January 2024	17	1		1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26 PA	29	30	31		
February 2024	20						1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	
March 2024	14	1						1 PA	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29
April 2024	21			1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30			
May 2024	22					1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31
June 2024	18	2		3	4	5	6	7 PA	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28 PA					
July 2024				1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31		
TOTAL	187	7		Note: The 2023-2024 calendar provides for 195 possible school days between September 1, 2023, and June 30, 2024. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days																								



Ministry of Education **Secondary**

School Year Calendar 2023 - 2024

Legend ↓ **H** - Statutory Holiday **E** - Scheduled Examination Day **P** - Professional Activity Day **B** - Board Designated Holiday  Half Day

Month	Number of Instructional Days	Number of Professional Activity Days	Number of Scheduled Examination Days	1 st Week					2 nd Week					3 rd Week					4 th Week					5 th Week							
				M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August 2023					1	2	3	4		7	8	9	10	11		14	15	16	17	18		21	22	23	24	25		28	29	30	31
September 2023	18	1						1	4	5 PA	6 FD	7	8		11	12	13	14	15		18	19	20	21	22		25	26	27	28	29
October 2023	20	1		2	3	4	5	6	9	10	11	12	13		16	17	18	19	20 PA		23	24	25	26	27		30	31			
November 2023	21	1			1	2	3	6	7	8	9	10	13	14	15	16	17 PA		20	21	22	23	24		27	28	29	30			
December 2023	16						1	4	5	6	7	8	11	12	13	14	15		18	19	20	21	22		25	26	27	28	29		
January 2024	14		4	1	2	3	4	5	8	9	10	11	12		15	16	17	18	19		22	23	24	25 LD	26 E		29 E	30 E	31 E		
February 2024	18	1	1				1 E	2 PA	5 FD	6	7	8	9		12	13	14	15	16		19	20	21	22	23		26	27	28	29	
March 2024	14	1						1 PA	4	5	6	7	8		11	12	13	14	15		18	19	20	21	22		25	26	27	28	29
April 2024	21			1	2	3	4	5	8	9	10	11	12		15	16	17	18	19		22	23	24	25	26		29	30			
May 2024	22				1	2	3	6	7	8	9	10	13	14	15	16	17		20	21	22	23	24		27	28	29	30	31		
June 2024	13	2	5	3	4	5	6	7	10	11	12	13	14		17	18	19 LD	20 E	21 E		24 E	25 E	26 E	27 PA	28 PA						
July 2024				1	2	3	4	5	8	9	10	11	12		15	16	17	18	19		22	23	24	25	26		29	30	31		

TOTAL	177	7	10
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Note: The 2023-2024 calendar provides for 195 possible school days between September 1, 2023 and June 30, 2024. The school year shall include a minimum of 194 school days of which three days must be designated as professional activity days with respect to specific provincial education priorities as outlined in the Policy/Program Memoranda 151 and up to four extra days may be designated by the board as professional activity days. The remaining school days shall be instructional days. The boards may designate up to ten instructional days as examination days

DRAFT