

**AGENDA: 6:45 pm**

1. Call to Order and Land Acknowledgement
2. O Canada
3. Meeting Roll Call
4. Approval of the Agenda
5. Declarations of Conflict of Interest
6. [Confirmation of the Minutes: February 28, March 10 and 15<sup>th</sup> 2022](#)

Reports from Trustee Special Committees:

7. [Human Resources – February 23, 2022](#)
8. [Policy Committee – March 2, 2022](#)
9. [Finance & Facilities – March 10, 2022](#)

Reports from Legislated Committees:

10. [Parent Involvement Committee – March 8, 2022](#)
11. [Special Education Advisory Committee – February 23, 2022](#)

Reports from Community Advisory Committees:

12. [Faith Community Advisory Committee – March 1, 2022](#)
13. [Human Rights & Equity – February 17, 2022](#)

Reports from Staff

14. [Student Trustee Elections 2022-23](#)
15. [Trustee Distribution and Determination 2022](#)
16. COVID-19 Update Report #7 (no copy)
17. Report from: Committee of the Whole (private) – March 28, 2022
18. Oral Reports from Liaison Committees:
  - A. City/School Board Liaison Committee
  - B. Hamilton-Wentworth Home & School Association
  - C. Hamilton Foundation for Student Success (HWDSB Foundation)
  - D. Ontario Public School Boards' Association (OPSBA)

19. Oral Reports from:

- A. Student Trustees' Report – Local Activities & Ontario Student Trustees' Association (OSTA) Report
- B. Director's Report
- C. Chair's Report

20. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.  
<http://www.hwdsb.on.ca/trustees/meetings/>

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**Trustees:** Kathy Archer, Becky Buck, Dawn Danko, Penny Deathe, Cam Galindo, Alex Johnstone, Maria Felix Miller, Ray Mulholland, Carole Paikin Miller, Paul Tut and Elizabeth Wong. **Student Trustees** Deema Abdel Hafeez and Aisha Mahmoud.

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**Regrets were received from:** Shakowennakara:tats Jullia Gross

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**1. Call to Order**

Dawn Danko, Chair of the Board, called the meeting to order at 5:32 p.m.

**2. Swearing-In Ceremony – Trustee Elizabeth Wong**

Mark Zega outlined his qualifications and outlined the swearing in of Elizabeth Wong. Elizabeth Wong made her declaration before the Board and Mark Zega confirmed the declaration and walked through the questions asked of Trustees during the swearing in ceremony. The declaration will be notarized and sent to the Secretary of the Board.

**Delegation:**

**A. Eman Madhani and Nour Elbadan, Westdale's Muslim Student Association (MSA), Re: School year Calendar**

Eman Madhani and Nour Elbadan, explained what Eid was and how it works noting that it does not fall on the same days every year but follows the lunar year. Some years 2 days would be required while other years 4 days may be required. They shared that the 2<sup>nd</sup> day is typically ideal for them for their celebration. Usually, they have a rough idea of when Eid will fall a year in advance and could advise for the purpose of creating the calendar. If HWDSB were able to make these changes it would show inclusivity and benefit the many Muslim students who celebrate Eid creating the feeling of being heard. A letter has been constructed for Trustees that will outline and emphasize these concerns.

**B. Isra Bashir and Afsara Khan, Westdale's Muslim Student Association (MSA), Re: School Year Calendar**

Isra Bashir and Afsara Khan shared the emotional and spiritual connection to Eid for them. They shared the joy and feeling of peace and love with billions of others as Eid is celebrated around the world. Some of their happiest memories are associated with this celebration and they highlighted some of their memories. The challenge comes when they are still committed to school during this time of celebration with work assignments due, exams/tests that need to be completed as well as the fear of their school work not being completed creating much stress during this time of celebration. They are hoping that in years to come HWDSB will be able to celebrate diverse celebrations.

**3. Approval of the Agenda:**

**RESOLUTION #22-40:** Trustees Deathe/Galindo moved: **That the agenda be approved.**

**CARRIED**

Student Trustees Abdel Hafeez and Mahmoud voted in favour.

**4. Declaration of Conflict of Interest**

None were declared.

**5. Confirmation of the Minutes**

Minutes from February 14, 2022 and February 22, 2022 were confirmed.

## **Reports from Legislative Committees:**

### **6. Parent Involvement Committee – February 8, 2022**

**RESOLUTION #22-41:** Trustees Deathe/Buck moved: **That the Parent Involvement Committee report from February 8, 2022 be received.**

**CARRIED**

Student Trustees Abdel Hafeez and Mahmoud voted in favour.

## **Report from Staff:**

### **7. School Year Calendar 2022-23**

There was a great deal of discussion of adding Eid to the School Year Calendar. Staff shared that it is a multi step process. The Equity team along with the Communication department review the upcoming school year and any potential dates and then begin to create a draft calendar of days of significance or observances for the upcoming year. Holidays are legislated by the Ministry of Education and state what is to be followed. The draft calendar then moves to the Faith Advisory Committee which is made up of many different faiths. It was noted that Trustees do have the flexibility to decide where PA days fall however; a majority of the PA days are required for Ministry mandated training as well as collective agreement days. There is not a lot of latitude to move exam days around because they come at the end of a semester. It was suggested that significant religious days, observance days be made more visible through a link to our school year calendar.

**RESOLUTION #22-42:** Trustees Buck/Wong moved: **That the Board write a letter to the Ministry of Education to request a review of how holidays are distributed to support religious and holy days, to ensure inclusive school environments for all students.**

**CARRIED**

Student Trustees Abdel Hafeez and Mahmoud voted in favour.

**RESOLUTION #22-43:** Trustees Mulholland/Buck moved: **That the modified 2022-23 School Year Calendars be approved for submission to the Ministry of Education.**

**CARRIED**

Student Trustees Abdel Hafeez and Mahmoud voted in favour.

Student Trustees Aisha Mahmoud left the meeting at 7:30 p.m.

### **8. Trustee Ward Allocation**

There was much discussion of the proposed Ward Allocation options presented and the tight timelines. It was noted that this is typically not required until May however the Ministry has requested this information by the end of March. The numbers were provided by MPAC on February 14, 2022 and staff began to work on options immediately. Some Trustees were unhappy with the options and requested that we keep the status quo even though it is higher than the 1.6 allowance and now sits at 1.607 stating that the Ministry is using this number as a recommendation and not a must/shall. Trustees suggested that instead of consulting on the proposed options that HWDSB consult on the different couplings that are possible and would meet the requirements for the electoral quotient.

**RESOLUTION #22-44:** Trustees Johnstone/Deathe moved that:

- **A legal opinion be requested.**
- **Contact the Ministry of Education through staff regarding options for either adding an additional Trustee or delay having additional time to consider this decision.**
- **Consult specifically on the different couplings that are possible and use that as information to inform a future report to Trustees.**

**CARRIED**

Student Trustees Abdel Hafeez and Mahmoud voted in favour.

## **9. Oral Reports from:**

### **A. Student Trustees**

Student Trustee Abdel Hafeez highlighted the following:

#### **Secondary Senate:**

- Student Trustees Abdel Hafeez and Mahmoud and Student Well-Being Committee co-chairs met with HWDSB's Mental Health lead to discuss how to implement student voice into HWDSB's mental health strategy
- They are currently working on a Student Voice Survey to accurately gauge the needs of our students. Through the survey, they hope to gain a sense around what supports are working for our students, and how students best receive information. The results of the survey will help navigate the advocacy needed by Student Senate
- The Student Trustees and Secondary Student Senate hosted a conference for HWDSB Student Council members on Feb. 17<sup>th</sup>
  - Over 60 student council members from across the HWDSB secondary schools attended, and Chair Danko was a featured guest speaker, and spoke to attendees about the importance of student voice in decision making.
  - The goal with this conference was to shed light around the role of Student Trustee, and to have our students learn about how student voice reaches the board. They discussed the crucial role of a Student Senator and the senate and shared how the new senate structure functions with the introduction of committees. They shared leadership opportunities with the members of our student councils and discussed best practices when mobilizing student voice.

#### **Elementary Senate**

- During the last Elementary Senate meeting, they came together to discuss the common misconceptions around what student success looks like and acknowledged that student success is not exclusively related to thriving in academics.
- The students of HWDSB are very diverse, and although our individual definitions of student success may differ widely, the barriers which we face are common among our student body.
- Elementary Senators discussed some of the barriers that may hinder their success, which included but was not limited to; unrealistic expectations that come externally and internally, and their corresponding mental health effects, a weak support system at school and in classrooms creating an environment where students may not feel safe, the lack of mindful accommodations for certain communities, acknowledging the deep roots of ableism, and the stigmatization that stifles the potential of our students, specifically racialized and female-identifying students.
- Elementary Senators continue to have impressive and valuable conversations that must be at the forefront of the work that is done at the board.

#### **CC:ROSE**

- This past month, our Shakowennakara:tat Jullia Gross has been continuing her work with CC:ROSE. On March 1st, CC:ROSE will be hosting a Q&A session for interested members, to discuss what they can expect from CC:ROSE, and provide feedback around things they wish to see the group take on.

#### **OSTA-AECO:**

- On February 18th and 19th, Student Trustees Abdel Hafeez and Mahmoud attended OSTA- AECO's Virtual Board Council Conference. They were able to attend many different sessions in relation to the work being done for their respective roles within the organization, as well as met with Minister of Education, Stephen Lecce.

## **B. Director's Update**

The Director highlighted the following:

- The Director spoke of the conflict in Eastern Europe sharing that our hearts and prayers go out to them. He extended our condolences to the victims and their families who have been directly impacted by violence and death. He stated that we can only hope that this increased dispute can be resolved peacefully and we hope for the return of peace in Eastern Europe. Shared resources have been made available to students, staff and the communities. The central team are continuing to monitor this and continue to support Staff, Students and the Community.
- Last week the service leaders meeting was held where the focus was on engaging in meaningful learning and enhancing the roles of the people within the services area around the Board's strategic directions.
- He spoke of Pink Shirt Day developing an understanding of lifting each other up and how it is related to bullying prevention.
- Hamilton Foundation for student Success will be hosting Showcase of heARTS 2022 on April 7, 2022.
- The Finance department are working hard because they received the GSN and the per pupil funding information from the province.
- The next COVID update will take place on March 28, 2022.

## **C. Chair's Update**

The Chair shared her concerns over what is happening in Eastern Europe and appreciates what the Director has shared. She also stated the Minister has signaled that we should be expecting further direction as the Province looks to reopen. HWDSB is firmly committed to constantly communicate with families and their community to ensure that everyone receives information in a timely manner. The Chair spoke of the concern over snow days noting the difficulty it presents for families to get child care on short notice. Communication has been sent out to families in the community to know what the procedures are for determining a snow day. The Policy Committee is committed to bringing the policy back for review in the fall.

The meeting adjourned at 8:45 p.m.

The recording of the Board meeting can be found here:

<https://hwdsb.tv/media/board-meeting-feb-28-2022/>

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**Trustees:** Kathy Archer, Becky Buck, Dawn Danko, Penny Deathe, Alex Johnstone, Maria Felix Miller, Carole Paikin Miller, Ray Mulholland, Paul Tut and Elizabeth Wong. **Student Trustees** Deema Abdel Hafeez, Aisha Mahmoud and Shakowennakara:tats Jullia Gross.

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**Regrets:** Trustee Cam Galindo

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**1. Call to Order**

Dawn Danko, Chair of the Board, called the meeting to order at 4:31 p.m.

**2. Declaration of Conflict of Interest**

None were declared.

**3. Mask Mandate and Vaccinations for Volunteers**

Chair Danko shared that on Wednesday, March 9, 2022 there was an announcement by the provincial government and a memorandum that followed for school boards indicating that a number of the safety protocols that were put in place during the COVID pandemic have been lifted including the mask mandate. It has been recommended that people continue to wear masks, but it is not required and they are withdrawing their direction. It has been clarified with the Ministry and confirmed that Boards do not have the authority to impose their own individual health mandates such as mask mandates.

The Director shared that effective March 21, 2022 that in alignment with community masking requirements, masks will no longer be required for students, staff and visitors in schools, school board offices and on student transportation. He indicated that school boards are obliged under the Education Act to implement Health and Safety requirements as directed by the Ministry of Education, together with Ontario's Chief Medical Officer of Health and school boards must comply with measures imposed by the Medical Officer of Health of the local Public Health unit. Screening and Cohorting and other previously mandated measures will continue to be recommended but no longer required. The Director concluded that the School Boards are directed to not only revoke the measures identified in the memorandum, but also publicly communicate that restrictions are being lifted. He indicated that if Trustees decide not to rescind the motion staff would have no legal recourse to enforce the motion. He indicated that it would be putting the Board at some risk to any kind of judicial review and also the Ministry always has the choice to review that decision as well as impose restrictions that they feel would be warranted. It could also open the Board up to Policy grievances.

Shakowennakara:tats Jullia Gross left the meeting at 5:10 p.m.

On the motion of Trustees Buck/Deathe moved that: Resolution #20-95 that students in kindergarten to grade 3 be required to wear masks be rescinded.

The motion FAILED on the following division of votes:

In Favour (4): Trustees Buck, Danko, Deathe, and Mulholland. Student Trustee Aisha Mahmoud

Opposed (6): Trustees Archer, Johnstone, Paikin Miller, Miller, Tut and Wong. Student Trustee Deema Abdel Hafeez

**RESOLUTION #22-45:** Trustees Johnstone/Tut moved: **That the meeting be extended for 30 minutes.**

**CARRIED**

Student Trustees Deema Abdel Hafeez and Aisha Mahmoud voted in favour

Trustee Deathe left the meeting at 5:39 p.m.

Trustees Johnstone/Miller put forward the following recommendations:

- A. That a mask mandate be put in place for grades 4 to 12 as well as staff until April 15, 2022.
- B. That a letter be written to the Ministry of Education outlining the Trustees' decision making and the rationale for in as well as concerns with the way the Ministry and Province have rolled out their decision making.
- C. That a letter be sent to Hamilton Public Health inviting them to the next Board meeting to get information on how they will monitor the situation in Hamilton.

The items were voted on separately.

**RESOLUTION #22-46:** Trustees Johnstone/Miller moved: **That a mask mandate be put in place for grades 4 to 12 as well as staff until April 15, 2022.**

The motion **CARRIED** on the following division of votes:

In Favour (8): Trustees Archer, Danko, Johnstone, Paikin Miller, Miller, Mulholland, Tut and Wong. Student Trustee Deema Abdel Hafeez

Opposed (1): Trustee Buck. Student Trustee Aisha Mahmoud

**RESOLUTION #22-47:** Trustees Johnstone/Miller moved: **That a letter be written to the Ministry of Education outlining the Trustees' decision making and the rationale for it as well as concerns with the way the Ministry and Province have rolled out their decision making.**

The motion **CARRIED** on the following division of votes:

In Favour (8): Trustees Archer, Danko, Johnstone, Paikin Miller, Miller, Mulholland, Tut and Wong. Student Trustees Aisha Mahmoud and Deema Abdel Hafeez

Opposed (1): Trustee Buck

**RESOLUTION #22-48:** Trustees Johnstone/Miller moved: **That a letter be sent to Hamilton Public Health inviting them to the next Board meeting to get information on how they will monitor the situation in Hamilton.**

The motion **CARRIED** on the following division of votes:

In Favour (8): Trustees Archer, Danko, Johnstone, Paikin Miller, Miller, Mulholland, Tut and Wong. Student Trustees Aisha Mahmoud and Deema Abdel Hafeez

Opposed (1): Trustee Buck

The Chair also noted that under Resolution #21-205 a motion was put forward that HWDSB continue to implement the COVID-19 immunization disclosure procedure that aligned with the Ministry policy. The Ministry policy has now changed and therefore our Immunization Disclosure procedure would no longer be in effect as of March 14, 2022. This would impact staff, third party vendors, volunteers, trustees and there would be no rapid testing required for those who are not vaccinated.

The meeting adjourned at 5:50 p.m.

The recording of the Board meeting can be found here: <https://hwdsb.tv/media/special-board-march-10-2022/>



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**Trustees:** Becky Buck, Dawn Danko, Penny Deathe, Cam Galindo, Alex Johnstone, Maria Felix Miller, Carole Paikin Miller, Ray Mulholland, Paul Tut and Elizabeth Wong. **Student Trustees** Deema Abdel Hafeez, and Aisha Mahmoud.

**Regrets:** Trustee Kathy Archer and Shakowennakara:tats Jullia Gross.

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**1. Call to Order**

Dawn Danko, Chair of the Board, called the meeting to order at 6:33 p.m.

**2. Declaration of Conflict of Interest**

None were declared.

**RESOLUTION #22-49:** Trustees Johnstone/Wong moved: **That the Board move into private session under Section 207(2)(E litigation) of the Education Act.**

**CARRIED**

Student Trustees Deema Abdel Hafeez and Aisha Mahmoud voted in favour

**3. Committee of the Whole – March 15, 2022**

**RESOLUTION #22-50:** Trustees Buck/Deathe moved: **That the Committee of the Whole Report from March 15, 2022 be approved including that:**

- A legal opinion was received.

**CARRIED**

Student Trustees Abdel Hafeez and Mahmoud voted in favour.

**4. Update: Mask Motions from March 10, 2022 Special Board**

Chair Danko shared that after the Board meeting held on March 10, 2022 she wrote a letter to the Ministry to indicate HWDSB's intent is to follow the provincial direction but to use a strategic phased approach. She highlighted the concerns around lifting all of the mandates including distancing, cohorting and masking effective March 21, 2022. The Chair indicated that she did not get a written response as requested. She did however have communication with Deputy Minister Naylor and was informed the memorandum that was received is the only direction that they can expect to receive.

A letter was also written to Hamilton Public Health regarding the opportunity for a Section 22 order that would fall under the authority of the local Medical Officer of Health. Chair Danko was informed that the letter was received by Hamilton Public Health and they are working through the request.

After receiving the Memorandum from the Ministry, the Board of Trustees put forth their own motion to have masking in place for all students, staff and volunteers until April 15, 2022. Staff took this away and have been working on how to implement the motion and looking at the challenges that it would present. Unfortunately, it puts staff in a very precarious position because they are being directed to follow the Memorandum put forth by the Ministry.

Director Bryant and Associate Director Dunlop shared that under Section 283.11F they may have to report to the Ministry if it contravenes with the Ministry of Education Act. This could put them in a position to declare a conflict resulting in Supervision under the Education Act.

It was noted that for those students who would like to move to remote learning that could be a possibility based on the current staffing. No additional classes would be added but if there is room available in a current remote class then students may be able to move to remote learning.

**RESOLUTION #22-51:** Trustees Buck/Wong moved: **That the motion from March 10, 2022 #22-46 - that a mask mandate be put in place for grades 4 to 12 as well as staff until April 15, 2022 be rescinded.**

The motion **CARRIED** on the following division of votes:

In Favour (7): Trustees Buck, Danko, Deathe, Johnstone, Paikin Miller, Mulholland and Wong. Student Trustees Deema Abdel Hafeez and Mahmoud

Opposed (3): Trustees Galindo, Miller and Tut

**RESOLUTION #22-52:** Trustees Buck/Wong moved: Trustees Buck/Deathe moved that: **Resolution #20-95 that students in kindergarten to grade 3 be required to wear masks be rescinded.**

The motion **CARRIED** on the following division of votes:

In Favour (7): Trustees Buck, Danko, Deathe, Johnstone, Paikin Miller, Mulholland and Wong. Student Trustees Deema Abdel Hafeez and Mahmoud

Opposed (3): Trustees Galindo, Miller and Tut

**RESOLUTION #22-53:** Trustees Johnstone/Buck moved: **That:**

**That masks be required for all students and staff until April 1, 2022 or until a written Ministry directive or policy is received that would make the motion out of order, whichever comes first.**

**That masks are strongly recommended in schools for students and staff, beyond the April 1st date, unless otherwise directed by Hamilton Public Health.**

**That staff provide exemptions for both students and staff as requested.**

**That a supportive and non-punitive approach be used when it comes to implementing the mask requirements.**

**That masks be provided in a visible location in classrooms and schools.**

**That the Board continue to collaborate with Hamilton Public Health to monitor and respond to local changes going forward.**

The motion **CARRIED** on the following division of votes:

In Favour (8): Trustees Buck, Danko, Deathe, Galindo, Johnstone, Paikin Miller, Mulholland and Wong. Student Trustees Deema Abdel Hafeez and Mahmoud

Opposed (2): Trustees Miller and Tut

The meeting adjourned at 9:57 p.m.

The recording of the Board meeting can be found here:

<https://hwdsb.tv/media/special-board-march-15-2022-part-1/>

<https://hwdsb.tv/media/special-board-march-15-2022-part-2/>

## COMMITTEE REPORT (Public)

Presented to: Board

Meeting Date: March 28, 2022

From: Human Resource Committee

Meeting Date: February 23, 2022

The committee held a meeting February 23, 2022 - from 5:30 p.m. – 6:33 p.m. via MS Teams, Hamilton, Ontario, with Penny Deathe presiding.

Members present were: Trustees Penny Deathe (Chair), Maria Felix Miller and Alex Johnstone.

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### INFORMATION ITEM(S):

#### **A. Employee and Staffing Update: February 2022**

Staff provided an update in regards to the ongoing effort to recruit, hire and onboard new employees for occasional positions to maintain healthy pools of staff to minimize unfilled jobs. Since the start of the school year, the division has hired 578 new employees between all employee groups.

Despite the Board's ongoing recruitment efforts to maintain healthy pools of occasional staff, staff are unable to fill all vacancies on a daily basis. For example, in the month of January, on average, staff were able to fill 78% of all elementary/secondary Teacher vacancies and 65% of our Educational Worker vacancies (Educational Assistants, Caretakers, Designated Early Childhood Educators, Office and Technical Workers).

Staff have started to recruit, hire and welcome uncertified emergency casual teachers into our board and schools to help provide temporary staffing stabilization in our schools. Uncertified emergency casual teachers will be offered opportunities to accept daily work within our schools after our current occasional staff have had the opportunity to accept daily positions. Said teachers will be required to support and supervise students in the classroom and deliver lessons to students and will be provided the same onboarding and training opportunities as our OCT certified occasional staff. The target is to hire a minimum of 80 uncertified emergency casual teachers to support daily occasional work until the end of June to minimize the need to redeploy staff internally and K-12 itinerant staff to schools.

#### **B. Employee Attendance Rate Monitoring Report; September – December 2021**

Staff provided the committee with an update on employee attendance. For the first four months of the school year, the average permanent Board employee has been absent for personal illness 5.03 days. Relative to the previous school year, this is an increase of 0.46 days of personal illness absences for the same four-month period. Further, the average Board employee has been absent .16 days per month related to COVID-19 related absences. Relative to the previous school year, this is a decrease of .17 days for COVID-19 related absences for the period of September 1, 2021 to December 31, 2021.

#### **C. Employee Equity Audit Action Plan – Phase 2 Monitoring Update**

Staff provided the committee with an update in regards to the Employment Equity Audit Action Plan. Staff are on track to complete most of the Phase 2 recommendations. Within the first and second phase, there are 65 recommendations. At the time of this report, staff have fully implemented 38 recommendations, whereas 27 recommendations are in progress and nearing completion. Staff will now begin Phase 3 recommendations this spring.

In collaboration with multiple departments, staff would highlight the work completed/or on track to complete within Phase 2 specifically:

- Continued development (and implementation) of new policy and procedures,
- Worked with third-party vendors to ensure our information systems, such as our employee web portal, to ensure staff can identify their lived gender identity/gender expression.
- Revised all promotional materials to promote career opportunities to be reflective of our student

demographics.

- Continue to work with Tana Turner, Turner Consulting to remove barriers within our recruitment plan including the promotion process for principals and vice-principals. Operational changes have been made between our fall and winter promotion processes.
- Prepared to launch our new careers website with incorporates the feedback and recommendations from employees and the audit. The careers website will provide a wealth of information for prospective HWDSB employees.

This spring, aligned to the recommendations from the Employment Equity Audit, Human Resource Services will implement a focused recruitment program to hire Black, and racialized educators. Staff will continue to implement the recommendations as per the Employment Equity Action Plan and will provide a further monitoring report to the Board in June 2022.

Respectfully Submitted,  
Penny Deathe, Chair of the Committee

**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: March 28, 2022

From: Policy Committee

Date of Meeting: March 2, 2022

The committee held a meeting from 5:33 p.m. to 6:16 p.m. on March 2, 2022, with Trustee Miller presiding.

Members present were: Trustees Kathy Archer, Becky Buck and Maria Felix Miller. Also, in attendance was Trustee Elizabeth Wong. Regrets were received from Trustee Dawn Danko.

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**MONITORING ITEMS:****A. Bullying Prevention and Intervention Policy**

The Committee considered the Bullying Prevention and Intervention Policy. Following the Safe Schools Review, staff have reviewed the Bullying Prevention and Intervention Policy in regards to recommendations made as well as changes to PPM 144. The changes are significant and staff recommend this policy go out for consultation.

On motion of Trustee Archer, the Policy Committee approved the amended Bullying Prevention and Intervention Policy for consultation.

The policy is scheduled to return following consultation in late-May.

**B. Whistleblower Policy**

The Committee considered the Whistleblower Policy. The Whistleblower Policy was presented to Trustees following the development of the scoping document earlier this year.

On motion of Trustee Buck, the Policy Committee approved the Whistleblower Policy for consultation.

The policy is scheduled to return following consultation in late-May.

Respectfully submitted,  
Maria Felix Miller, Chair of the Committee

## COMMITTEE REPORT

Presented to: Board

Date of Meeting: March 28, 2022

From: Finance and Facilities Committee

Date of Meeting: March 10, 2022

The committee held a virtual meeting from 6:03 p.m. to 8:10 p.m. on March 10, 2022 with Trustee Cam Galindo presiding.

Members participating were: Trustees Becky Buck, Dawn Danko, Cam Galindo, Alex Johnstone and Paul Tut.

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### ACTION ITEMS:

#### A. Sherwood Secondary School Update

Staff provided an update on the public consultation with regards to their preferred option for Sherwood Secondary School. Staff also provided a detailed report identifying various factors to consider when selecting an option. Staff recognizes the impact of a possible transition on students and will set up with Transition Committee immediately following the decision by Trustees.

On the motion of Alex Johnstone, the Finance and Facilities Committee **RECOMMENDS that the Board proceed with a temporary move of student to the Barton site in September 2022, perform renewal and secondary benchmark work at the Sherwood site and move students back when the work is complete.**

The motion was **CARRIED** on the following division of votes:

**FOR (4)** Trustees Buck, Danko, Johnstone, Tut  
**OPPOSED (1)** Trustee Galindo

#### B. Identification of Board Priorities to Guide 2022-23 Budget Development

Staff presented the report in which 1,308 respondents provided their input through the budget priority consultation. The consultation supported the priorities as presented.

On the motion of Dawn Danko, the Finance and Facilities Committee **RECOMMENDS: That the 2022-23 Board Budget priorities be approved as (in alphabetical order):**

- 21<sup>st</sup> Century Learning and Digital Resources
- Improving Student Learning and Achievement
- Mental Health and Well-Being
- School Revitalization
- Special Education

**CARRIED**

### MONITORING ITEMS:

#### C. GSN Update

Staff provided an updated on the Grant for Student Needs (GSN) and the Priorities and Partnership Fund (PPF). B Memos were released from the Ministry on February 17, 2022. Staff are awaiting the release of the complete technical papers information to the Education Financial Information System (EFIS). Staff will use this information to review the assumptions that were made and review the preliminary budget position.

**D. 2022-23 Budget Development**

Staff provided a verbal overview of the process to develop the preliminary budget and the assumptions used. Included for 2022-23 fiscal year will be a COVID-19 Learning Recovery Fund and staff indicated that approximately \$3 million of this funding will be used to reduce elementary class sizes to gradually bring class sizes back to the funded level. Staff will finalize the 2022-23 Preliminary Budget position using the technical papers and EFIS.

**E. Interim Financial Report – January 31, 2022**

The interim financial status report as presented is based on information available and assumptions as of January 31, 2022. Budget to actual trends are reviewed in order to forecast the Board's August 31, 2022 year-end position from a financial, staffing and enrolment perspective. The Board has a projected deficit of \$2.8 million which is within the \$6 million that the Board approved during last year's budget process to reduce elementary class sizes. At this point, the contingency is unspent and is projected to remain intact until the end of the year. As with all forecasts, as new information is received or as assumptions change, the resulting Interim Financial Reports will be updated accordingly.

**F. Capital Projects Construction Update**

Staff provided an updated summary of all the capital projects in various phases. The summary was categorized by each project's source of funding and project initiative. The project status updates are current as of December 8, 2021. Staff also provided an update on the CVRIS funded ventilation projects.

**G. Additional Meeting Request**

Staff requested to have a Finance and Facilities committee meeting on Thursday March 31, 2022 to meet deadline of some budget items.

Respectfully submitted,  
Cam Galindo, Chair of the Committee



## EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

**TO:** FINANCE AND FACILITIES COMMITTEE

**FROM:** John Bryant, Interim Director of Education

**DATE:** March 10, 2022

**PREPARED BY:** Stacey Zucker, Associate Director, Support Services and Treasurer  
David Anderson, Senior Manager, Facilities Management

**RE:** Sherwood Secondary School Update

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**Action                      Monitoring X**

### Background:

On May 19, 2016, a report entitled “Sherwood Secondary School Update” was presented to the Finance and Facilities Committee. This report is attached as Appendix A as it has all the background related to the motions that have been approved by the Board of Trustees related to Sherwood Secondary School (Sherwood).

The decision related to the Pupil Accommodation Review in 2012 stated that Sherwood would remain open. Based on the renewal needs at the school and the significant time and cost of doing the renewal work, the Board has requested funding to build a new school on the existing property.

The Board requested funding for this project 8 times in total:

- 2013-14 Capital Priority Funding
- 2014 School Consolidation Capital Funding
- 2015 School Consolidation Capital Funding
- 2015 Capital Priority Funding
- 2016 Capital Priority Funding
- 2017 Capital Priority Funding
- 2019 Capital Priority Funding
- 2021 Capital Priority Funding

In 2019 and 2021, the Ministry did not provide any written rationale for projects that were not approved. However, previous feedback includes:

May 2, 2014 - “This project was deemed to be renewal in nature. The board is expected to address these needs using their annual school renewal funding.”

March 23, 2015 - “The project is ineligible for SCC funding because it does not reduce excess capacity to address underutilized space.”

November 21, 2016 - “The Ministry recommends that the board consider existing capacity at other schools in the surrounding area. The Ministry would like to see the impact of the approved projects in this area before considering another project for this area.”



March 13, 2018 – “This project was not approved for Capital Priorities Grant funding as the expected savings and removal of renewal backlog does not sufficiently support the expected project cost. The Ministry would like to assess the local utilization upon the completion of approved Capital Priorities projects (Nora Frances Henderson Secondary School) before considering further project approvals in this area.”

When the Board approved the Secondary Facility Benchmark Strategy as part of the Capital Plan staff had consultants perform a feasibility study to determine the costs and timelines associated with the projects. Due to the significant asbestos and the layout of the school, the feasibility study concluded that the cost would be approximately \$9 million for the benchmark work and the projects would not be able to be performed while students were in the building. The study also concluded that the projects would not be able to be completed in the time that the students were out of the building (would take longer than the summer). As a result, for the last 3 submissions, the work was not completed and the \$9 million was included in the business cases submitted for funding as a Board contribution.

Barton Secondary School (Barton) closed in 2013 and Nora F. Henderson (Henderson) opened in 2014. While the new Henderson was being constructed, the school was temporarily housed at the Barton location. The new school was opened in October 2020 and the Barton site became vacant. At that time, the Barton location became available to be used by the Board and staff brought forward a report to Finance and Facilities in October 2020 to ask for direction related to Sherwood. Staff provided three options for the future of Sherwood.

On November 9, 2020, the Board approved a motion that stated that staff “submit one final business case and request funding from the Ministry for a new school on the existing property and in the event that the request is not successful, then staff move to enter into a public consultation to solicit feedback from the community.”

Staff presented a report to the Finance and Facilities Committee on December 9, 2021 that indicated that the Board had not been successful in achieving funding for a new school and that staff would be moving the public consultation process. Trustees requested that staff bring back a draft of the public engagement proposal to solicit feedback from the community. The proposal was presented to Trustees at the Finance and Facilities Committee on January 20, 2022 and the final process is included as Appendix B.

### **Staff Observation:**

As indicated, staff has provided three options for the future location of Sherwood.

1. Status quo – Sherwood would remain open and health and safety needs would continue to be addressed
2. Move students temporarily to Barton site while renewal/benchmark work is completed at Sherwood
3. Complete renewal/benchmark work at Barton site and move students there permanently

### **Factors to Consider**

There are many factors to consider when making this decision:

### ***Board Motion***

The Board motion that was approved in 2012 related to the Secondary Pupil Accommodation Review does not support a move to Barton permanently. A new motion would be required if this decision was made.

### ***Location***

Sherwood and Barton are both located in the same catchment. This means that Sherwood can be moved to the Barton location without going through an accommodation review in accordance with the Ministry of Education’s Pupil Accommodation Review Guideline from November 2018.

***Transportation***

Based on the current student population, Barton is walkable for 703 students and Sherwood is walkable for 639 students. The number students within walking distance of each site will change from year to year but upon review of the last 5 years, the Barton site is more walkable.

***Capacity***

The current capacity of Barton is 1,092 (1,191 loaded at 23pp) and the current capacity of Sherwood is 1,374 (1,502 loaded at 23pp). The current enrolment is 1,253 and the highest projected enrolment is 1,389 over the next 5 years.

It is projected that Barton may require up to 8 portables for peak enrolment if it were a permanent location. At this time, it is not anticipated that Barton would require any portables if it is a temporary location while work is being completed at Sherwood.

***Programs***

Sherwood is home to one of two French Immersion programs for secondary students at HWDSB. In addition, there are four Specialist High Skills Major including Arts and Culture, Construction, Health and Wellness and Transportation. Although not a Tier 3 program, cosmetology is also offered at Sherwood.

The program spaces in Sherwood are generally larger than the program spaces in Barton. All programs will continue to run at either location.

***Building/Site***

There are pros/cons related to both buildings. As indicated, many of the program spaces, such as the gymnasiums and the tech spaces are larger at Sherwood than at Barton. The auditorium, cafeteria and staff room are larger at Sherwood than at Barton. However, the hallways are wider at Barton (12 feet versus 9 feet) and Barton classrooms are all on the exterior of the building. 2/3 of Sherwood classrooms do not have windows to provide sunlight and additional air circulation.

The sites are comparable in size. Sherwood is approximately 12.5 acres and Barton is approximately 10 acres. Barton does have access to the unfenced Beasley field in back of the school and there is a Bobby Kerr Park, a City of Hamilton property is directly to the south of the building.

***Facility Condition Index (FCI)***

The FCI is the ratio of renewal needs to the cost of building a new school. The current FCI for Barton is 68% and Sherwood is 77%.

***Costs***

Based on the feasibility studies, the cost of benchmark work at Sherwood is approximately \$9 million. The average cost of benchmark work at the Board's other secondary schools was between approximately \$3.7 and \$4.7 million. This significant difference (50-60% higher) is a result of the asbestos abatement required when performing projects at Sherwood. It is expected that all work would be approximately 50-60% higher than average due to the costs of asbestos abatement.

Board staff projects that the Board would have to spend at least \$15 million at Sherwood in order to perform the secondary benchmark work and the renewal work required.

Board staff projects that it would spend approximately \$8 million to perform the secondary benchmark work and the school renewal work required at Barton.

### ***Funding***

The Board receives approximately \$8.3 million in School Renewal Grant and \$20 million in School Condition Improvement (SCI) Grant on an annual basis. This grant is intended to fund the renewal work required in all HWDSB schools. The Board can also use Proceeds of Disposition for SCI related projects without requiring permission from the Ministry. The majority of the funding indicated has been set aside in the Board's capital plan.

### ***Transitions***

A Transition Committee will be set up immediately following a Trustee decision regarding the future of Sherwood. The committee will be set up whether the move to the Barton site is permanent or temporary. The membership of the Committee will include students, administration, superintendent, ward trustee, staff, School Council, Home and School and a community partner.

### ***Public Feedback***

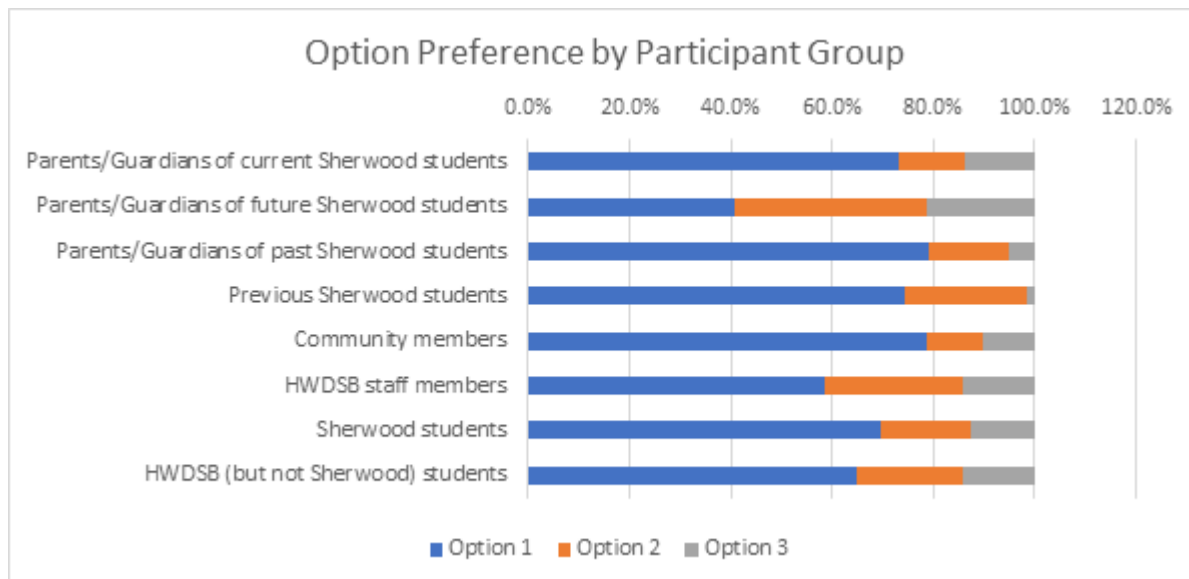
The process, presented to Trustees in January 2022, to solicit feedback from the public with regards to their preferred option included:

- Information Session #1 – February 10, 2022 - to provide information with regards to the factors to be considered (Appendix C)
- Ability to submit questions - February 10 – 20, 2022 – See Appendix D for all the questions/comments received during this period
- Information Session #2 – February 22, 2022 – to respond to the questions/comments received (Appendix E)
- Survey – open from February 23 – March 7, 2022.

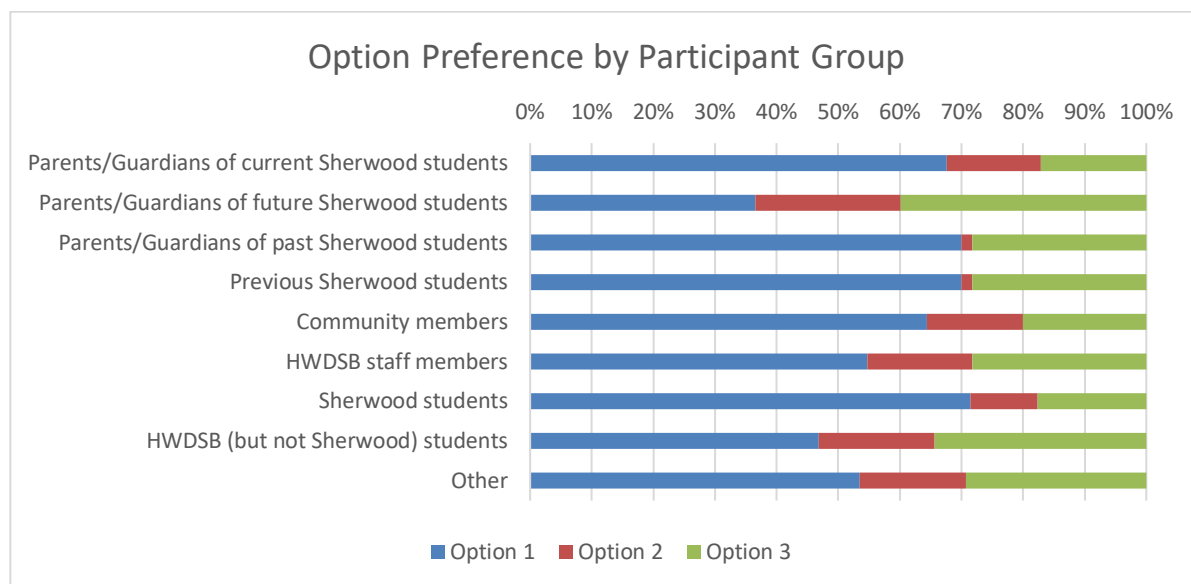
The survey asked participants to choose their preferred option.

- **Option 1:** Keep students where they are and do enough repairs and upgrades to maintain building safety.
- **Option 2:** Move students temporarily (approx. 2 yrs) to the Barton Site at 75 Palmer Rd. while Sherwood is renovated.
- **Option 3:** Move Sherwood to the Barton site after the Barton building is renovated.

There were 3,485 total responses to the survey and the results were as follows:



Upon review of the survey results, approximately 1,500 responses were considered duplicate responses. The results included below represent the results with these responses removed. Appendix F provides further information.



## **Review of Options**

### ***Option 1 - Status Quo***

Staff does not consider Option 1 a viable option. Sherwood Secondary School is the only secondary school in HWDSB that has not received the significant programming improvements related to the secondary facility benchmarks. This work cannot be accommodated at the Sherwood site while students are in the building and cannot be performed in the period of time that students are out of the building. In addition, renewal work like new floors, ceilings and lighting cannot be performed.

Staff believe that the students of Sherwood deserve to have updated learning spaces and that Option 1 would not be an equitable choice.

### ***Option 2 - Move Students Temporarily to Barton Site While Renewal/Benchmark Work is Performed at Sherwood***

This option follows the intent of the motion. It allows the renewal work to be completed at Sherwood and allows students to be able to return to a school that has all the benchmark work completed such as new science labs and learning commons.

The biggest concern with this option is the significant cost. It is expected that this would cost over \$15 million.

Sherwood has the capacity to handle future expected enrolment.

### ***Option 3 - Complete Renewal/Benchmark Work at Barton Site and Move Students There Permanently***

This option does not meet the original intention of the motion and an updated motion would be required. However, since the schools are in the same catchment area, there does not have to be a Pupil Accommodation Review. This option does seem to be what the Ministry is referring to in their feedback related to the business cases.

The significant advantage of this option is the cost of performing the renewal/benchmark work. It is expected it would be about 50% of the cost of Sherwood. This would allow the Board to do more renewal work in other

HWDSB schools. In addition, future renewal costs would be less expensive at Barton compared to Sherwood.

The biggest disadvantage of this option is the capacity of Barton is lower than the highest projected enrolment. Although it is not unusual for a secondary school to be over 100% capacity, it is anticipated that portables will be required to accommodate peak enrolment projections.

**Conclusion:**

Staff have provided the three options related to the future location of Sherwood Secondary School. The report also identifies factors to consider when selecting an option. The factors include the results of the survey soliciting public feedback. Staff recognizes the impact of a possible transition on students and will set up a Transition Committee immediately following the decision by trustees.



## EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

**TO:** Finance and Facilities Committee

**FROM:** John Bryant, Interim Director of Education

**DATE:** March 10, 2022

**PREPARED BY:** Stacey Zucker, Associate Director, Support Services and Treasurer  
Denise Dawson, Senior Manager, Business Services

**RE:** **Consultation Results for the Identification of Board Priorities to Guide 2022/2023 Budget Development**

### Action x Monitoring

#### **Recommended Action:**

That the 2022/2023 Board Budget Priorities be approved as:

- 21<sup>st</sup> Century Learning and Digital Resources
- Improving Student Learning and Achievement
- Mental Health and Well-Being
- School Revitalization
- Special Education

#### **Background:**

The Finance and Facilities Committee has been assigned the responsibility for “Budget Planning and Development” of the annual budget. Finance and Facilities Committee reviewed the Budget Development Process and agreed that we will facilitate a consultation process on Board Budget Priorities and encourage greater stakeholder participation in the consultation process by connecting with more internal groups.

Accordingly, an online survey was conducted from February 1, 2022 to March 1, 2022 which received a total of 1308 responses (609 responses for 2021/22, 352 responses for the 2018/2019 and 347 responses for the 2017/2018 consultation). Of the participants 926 (71%) were parents/guardians/caregivers, 262 (20%) were HWDSB staff, with other 9% of respondents were split equally between HWDSB students and community members. The purpose of this report is to share with Finance and Facilities Committee the results of this consultation. Appendix A – Summary of Online Survey Findings is provided for Committee reference.

#### **Staff Observations:**

The budget consultation survey confirms that respondents are very supportive of the Board Priorities for Budget development purposes. On average, across the five priorities, 87% of responses indicated that HWDSB should remain committed to the five priorities as shown in the table below.

**Feedback on whether HWDSB should remain committed to the six priorities:**

<b>Priorities</b>	<b>Yes</b>	<b>No</b>
Improving Student Learning and Achievement	93.8%	6.2%
Mental Health and Well-Being	89.9%	10.1%
Special Education	88.6%	11.4%
School Revitalization	83.7%	16.3%
21 <sup>st</sup> Century Learning and Digital Resources	78.4%	21.6%
<b>Average % across response options</b>	<b>86.9%</b>	<b>13.1%</b>

**Feedback on the importance of the six priorities:**

<b>Priorities</b>	<b>Rank</b>
Improving Student Learning and Achievement	1
Mental Health and Well-Being	2
Special Education	3
21 <sup>st</sup> Century Learning and Digital Resources	4
School Revitalization	5

**Conclusion:**

Therefore, as supported by the results of the public consultation the foregoing recommended action will serve to approve and reaffirm the listing of Board Priorities that will influence the development of the 2022/2023 budget.

Furthermore, it is noteworthy that the consultation exercise has also served to help achieve the following benefits:

- Improve the public's understanding of issues and builds strong lines of communication.
- Help the Board to become fully aware of the possible impact of a decision.
- Allow the Board to make informed educated decisions, considering the public's views.
- Establish a better environment for the implementation of decisions because people have been able to participate in the process and understand the reasons for the decision.

## **Committee Report**

Presented to: Board

Meeting date: March 28, 2022

From: Parent Involvement Committee

Meeting date: March 8, 2022

The committee held a MS Teams meeting on March 8th from 6:30 pm. to 8:40 p.m. with Vice Chair Amanda Lloyd presiding.

Members present were: Lianne Broughton, Adiana Harris, Amanda Lloyd, Stephanie Lostanaw Lavin, Mike Palma, Natalie Rendall, Christine Scheewe, and Cindy Stranak. Trustee Penny Deathe.

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### **INFORMATION ITEMS:**

#### **A. ESL and Engaging Families**

Heather Moffat, Principal of International Education, made the presentation. Purpose and set up of Elementary and Secondary ESL/ELD Programs were explained as well as the process for refugee enrolment through the Welcome Center.

#### **B. PIC Community Information Session**

Shawn McKillop, Corporate Communications Manager gave an overview of the upcoming Community Information Session on March 29<sup>th</sup> from 6:30 – 8:30 p.m. on MS Teams Topic will be focused on Human Rights, Equity, Anti-racism. Parent and Community Members are invited to attend.

#### **C. Covid Update**

Shawn McKillop, Corporate Communications Manager gave the latest updates concerning Covid. It is hopeful that the government will be announcing an easement on some restrictions including the mandatory mask policy.

Respectfully submitted,  
Amanda Lloyd, Vice Chair



11-1  
**Committee Report**

Presented to: Board

Meeting Date: March 28, 2022

From: Special Education Advisory Committee (SEAC)

Meeting date: February 23, 2022

The Committee held a meeting on Wednesday, February 23, 2022 beginning at 5:34 pm ending at 7:05 pm, with Vice-Chair Mark Courtepatte presiding.

**Present**

Cecile Santos-Ayrault, Association of Bright Children of Ontario, Julie Armstrong, Learning Disabilities Association of Halton-Hamilton, Judy Colantino, Down Syndrome Association of Hamilton, SEAC Chair, Lindsay Bray, McMaster Children's Hospital Developmental Pediatrics and Rehabilitation Portfolio, Lita Barrie, VOICE for Hearing Impaired Children, Lorraine Sayles, Children's Aid Society of Hamilton, Mark Courtepatte, FASD Parent & Caregiver Support Group, SEAC Vice-Chair, Michelle Campbell, Autism Ontario (Central West Chapter), Susi Owen, CNIB Hamilton and Niagara, Tracy Sherriff, Community Living Hamilton

**Regrets**

Alex Johnstone, Trustee Wards 11 & 12, Lynn Vanderbrug, Lynwood Charlton Centre, Penny Deathe, Trustee, Ward 15

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**INFORMATION ITEMS**

**A. Public Health Update**

Matthew Kwan, Manager, COVID-19 Response, provided an update on public health measures

- Hamilton Public Health's local measures have been revoked, we are defaulting to the provincial guidelines instead of local public health
- In process of shifting protocols to align with provincial guidelines in schools (visitors, spectators, etc.,)
- Province provided additional rapid antigen tests
- Collecting consent forms – if families wish to have their child vaccinated at school

**B. The Confident Learners Program**

Lindsay Snell, System Principal, Intervention: Reading and Writing and Trish Woehrle, Specialized Services Learning Consultant, presented an overview of the program

- We received funding for reading interventions
- Confident Learners is an intervention program designed to improve reading skills of children, and offers several courses for teachers, including one on the Science of Reading

**C. Update on the Transition to School Process (formerly Early Intake Process)**

Julie Anderson, System Principal, Specialized Services provided an update on the process

- Information night was held in January 2022 for families who have a child entering kindergarten in September 2022, who may require specialized services supports
- Information flyer is translated into 5 languages, which was shared with families and community agencies
- Resources for families and community agencies is available on our website [www.hwdsb.on.ca/kindergarten](http://www.hwdsb.on.ca/kindergarten)

**D. Correspondence**

The Committee received correspondence from the school boards noted below:

- a) Algoma District School Board – Bill 172 An Act in relation to Fetal Alcohol Spectrum Disorder (FASD)
- b) Halton District School Board – Feedback on Policy/Program Memorandum (PPM 81)
- c) Renfrew County Catholic District School Board – Online Learning Supports and Universal Design for Learning (UDL)

**E. MEMBERS' UPDATE**

**Members' Update**

Julie Armstrong, Learning Disabilities Association of Halton-Hamilton

- Reminder about the upcoming LDAHH Conference March 4 & 5, 2022 [www.ldahh.ca](http://www.ldahh.ca)

Mark Courtepatte, FASD Parent & Caregiver Support Group, SEAC Vice-Chair

- FASD webinar program has been launched – registration available for remaining sessions [www.hamiltonfasdsupport.ca](http://www.hamiltonfasdsupport.ca)

Superintendent's Update

Peggy Blair, Superintendent of Specialized Services

- Board received GSN funding for the upcoming school year
- Video on IEP and IPRC processes has been posted, and one-page summary documents have been translated into 5 languages, to support communication with parents
- June 8<sup>th</sup> will be a joint SEAC with Hamilton-Wentworth Catholic District School Board – Shelley Moore will be the keynote speaker

Respectfully submitted by  
Mark Courtepatte, SEAC Vice Chair

## Committee Report

Presented to: Board

Meeting date: March 28, 2022

From: Faith Community Advisory  
Committee

Meeting date: March 1, 2022

The committee held a meeting on March 1, 2022, from 2:30 – 4:00 p.m. via MS Teams with Co-Chairs Madeleine Levy and Rev. Bob Sims presiding.

Members present were: Madeleine Levy, Rev. Bob Sim, Mahendra Deonarain, Bonnie Cook, Sadhna Jayatunge, Fatima Abdulrazaq, Georgina Hewitt and Trustee Becky Buck.

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### MONITORING ITEMS:

#### A. Election of Co-Chair(s)

Madeleine Levy and Bob Sim were nominated as Co-Chairs moved by Sadhna Jayatunge. Bob Sim declined his nomination and recommended Madeleine Levy be Chair. The committee agreed to review the possibility of a co-chair part way through the term this year.

#### B. Introduction of FCAC Core values, Governance, Trustee Handbook & HWDSB Code of Conduct

Co-Chairs introduced and reviewed the committee's core values and governance. Superintendent Denomme shared an overview of the Trustee Handbook and HWDSB Code of Conduct to committee members. Members will receive a link to the documents.

#### C. Terms of Office

Members identified their chosen terms of office. Absent members will receive an email requesting them to identify their chosen term office, 1 year or 2 years.

#### D. Discussion: FCAC Core Values, Governance & Mandate

Members discussed Faith Advisory core values and governance. Discussion on Committee mandate will be explored further in next committee meeting.

#### E. Religious Creed and Observances Calendar (2022-2023)

Members will receive a draft copy of the Religious Creed and Observances Calendar for 2022-2023 to review and provide feedback by March 22, 2022.

#### F. Trustee Update

Trustee Buck greeted committee on behalf of the board and shared the name of the new Trustee for Wards 1 & 2. Members were updated about the upcoming review of Ward boundaries for Trustees and Sherwood Accommodation Consultation.

Respectfully submitted by  
Madeleine Levy, Chair

## Committee Report

Presented to: Board

Meeting date: March 28, 2022

From: Human Rights & Equity Community Advisory  
Committee

Meeting date: February 17, 2022

The committee held a meeting on February 17, 2022, from 4:00 – 6:00 p.m. via MS Teams with Co-Chairs Neha Gupta and Temidayo Olowoyeye presiding.

Members present were: Neha Gupta, Christopher Daoud, Nancy Silva Khan, Temidayo Olowoyeye, Lyndon George, Maisie Raymond-Brown, Deborah Brown Simon, Tarek Ajak, Tianna Thompson. Trustee: Cam Galindo

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### MONITORING ITEMS:

#### A. Governance Structure Update

Neha Gupta updated that the meeting with Wentworth Strategy Group to discuss the governance structure has occurred. Input was provided on behalf of the committee on ways to improve the Board's governance structure.

#### B. Trustee Update

Trustee Cam Galindo informed the committee that the process for finding a new Director of the Board is underway. Applications have been received for the Trustee vacancy for Wards 1 and 2. The new Trustee will be selected using ranked balloting. The Board has sworn in the new student trustee, Shakowennakará:tats (they raise their voices). The Board is looking at submitting funding requests for Capital Priority Projects as per the recent Provincial Ministry announcement.

#### C. Staff Update

Human Rights and Equity department continues their focus on priority items, including Human Rights Policy Development and Anti-Black Racism Policy Development. Engagement Sessions are being conducted. Advisory committees will meet soon to have a look at the policies first drafts.

Respectfully submitted,  
Neha Gupta Co-Chair



## EXECUTIVE REPORT TO BOARD

**TO:** BOARD

**FROM:** John Bryant, Interim-Director of Education

**DATE:** March 28, 2022

**PREPARED BY:** Paul Denomme, Superintendent of Student Achievement  
Heather Miller, Officer of Trustee Services

**RE:** Student Trustees 2022-23

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Action ☒

Monitoring ☐

### Recommended Action:

That the following students be confirmed to stand as Student Trustees with HWDSB for the term of office August 1 2022 to July 31 2023.

- Gloria Li, Westmount Secondary, Student Trustee
- Aisha Mahmoud, Ancaster High Secondary, Student Trustee

*\*names above are listed in alphabetical order by last name*

### Background:

Similar to previous years, the election process for the two Student Trustee representatives was completed via electronic ballots and provided an opportunity for every Grade 7-12 HWDSB student to participate in voting for their top 2 candidates to represent their voice at the boardroom table. Following students submitting an electronic ballot, the votes at each school were tallied and each school (with grades 7-12) submitted a final ballot with their schools top 2 choices that was used in determining who would be voted as Student Trustees for 2022-23.

Student Trustee Election candidates were invited to submit video recordings of themselves answering questions related to the role of Student Trustee. The video and a candidate bios were made available on the HWDSB website in order for students to review prior to casting their vote for Student Trustees.

A total of nine (9) applications were received and all candidates moved on to the Election Assembly as they all met the eligibility criteria. Applications were received from Ancaster, Orchard Park, Saltfleet, Sherwood, Westdale and Westmount (some schools had multiple applications submitted).

At this time, CC:Rose continues to work through their process for appointing a Shakowennakara:tats and once they have completed their process, a report will follow to the Board.



## EXECUTIVE REPORT TO BOARD

**TO:** BOARD

**FROM:** John Bryant, Interim-Director of Education

**DATE:** March 28, 2022

**PREPARED BY:** Heather Miller, Officer of Trustee Services

**RE:** 2022 Trustee Elections – Determination & Distribution Calculation

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Action ☒ Monitoring ☐

### Recommended Action:

That, pursuant to O. Reg 412/00, the Board not designate any municipality within the board's area of jurisdiction as a low population Municipality; and

That Trustees select an option determining the distribution of Trustees.

### Rationale/Benefits:

School boards are responsible for determining both the number (determination) and the geographic allocation (distribution) of its trustees. These calculations are based on the following information:

- PEG Report – this is a report listing the board's electoral group population: i.e. the number of eligible voters in the board's jurisdiction. These reports, referred to as PEG Reports (Population of Electoral Group Reports), are produced by the Municipal Property Assessment Corporation (MPAC) and contain information on the number of eligible voters for each of the four types of boards within the municipalities of the school board's jurisdiction (refer to Appendix A)
- Board Resolution re: Low Population Areas - the board can designate one or more areas (townships, municipality, unorganized territory) as a low population area to allow for greater representation to an area than would be accorded by a strict representation-by-population approach. The number of designated low-population areas does not affect the total number of trustees for the board
- Board Resolution re: Voluntary Reduction of Board Members – The Education Act gives the district school boards the power to voluntarily reduce their number below the number provided for by Ontario Regulation 412/00.
- Ontario Regulation 412/00 – a copy of the regulations, supplementary Tables, and rules regarding the calculation of additional members based on the board's dispersal factor.
- Allocation of trustees to geographic areas in the board. Since the number of wards is greater than the number of calculated trustees, wards are combined based on the geographic areas a trustee represents. Regulation recommends that the sum of the electoral quotients in each geographic area should be as close as possible to a whole number greater than zero.

The Ministry of Education has developed a web-based program that will calculate the board's determination and distribution factors (refer to Appendix B)

### Results of HWDSB Trustee Determination and Distribution Calculations

- Number of Trustees for HWDSB is 11 based on the population of the electoral group (350,780)
- Designation of low population areas does not apply to the HWDSB as the board's area of jurisdiction for the 2022

municipal elections encompasses only one municipality

- HWDSB density factor is 311.25 (electoral population/total board area). Density factors must be less than 4.0 to generate additional members. Calculation of the board's density factor does not permit the inclusion of additional board members.
- HWDSB is not eligible for additional members based on board area. School boards must have combined areas in excess of 8,000 square kilometers to be eligible for additional members. HWDSB total area is 1,127<sup>1</sup> square kilometers.

### Background:

Under Ontario Regulation 412/00 of the Education Act (O.Reg.412/00), school boards are responsible for trustee determination and distribution calculations (D&D calculations). Simply stated, this regulation gives school boards the responsibility of determining the number of trustees they can have on their board based on the principle of representation by population (referred to as "trustee determination"), as well as the geographic area each of their trustees will represent (referred to as "trustee distribution").

Ontario Regulation 412/00 outlines the steps for determining the number of trustees on a board and steps for determining the geographic representation of its trustees. It also includes a number of Tables which contains information used in the determination and distribution calculations.

Under Ontario Regulation 412/00, school boards must submit their completed Determination and Distribution Reports (D&D Reports) to the Minister of Education, the election clerk in all municipalities within the board's jurisdiction, and the secretary of all other school boards in the board's jurisdiction.

Trustees conducted a public consultation from March 1 to March 11, 2022, receiving 40 responses. Participants were asked to what extent they like the current ward allocation and to explain their response. Participants were also presented with 7 possible new ward couplings and asked to indicate their affinity to each and to provide comments to explain their responses. Survey results are attached as Appendix C.

In summary, the consultation garnered representation across all wards, however, the response rate was small and cannot be considered representative. Over half of respondents were unhappy with the current ward configuration for various reasons including coupled wards being too large which results in underrepresentation, and coupled wards including communities with dissimilar needs. Those who do not outright dislike the current arrangement range from liking it a lot to liking it a little. When looking at suggestions for new ward couplings, we see most support for the coupling of wards 5 & 10, with support for the coupling of wards 7 & 8, wards 13 & 15, and wards 9 & 11 a little farther behind but still relevant.

### Current State (see Map 1)

Ward	Area (Acres)	Electoral Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2021	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1 & 2	5,248.86	1.607	51,231	15%	12	12	4978	10%	4
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5	5,047.79	0.845	26,953	8%	5	5	3832	8%	4
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8 & 14	7,185.66	1.219	38,876	11%	14	14	5757	11%	9
9 & 10	26,237.91	1.238	39,492	11%	11	11	6890	14%	11
11 & 12	122,452.65	1.366	43,570	12%	9	9	6847	14%	7
13	65,129.94	0.828	26,392	8%	7	7	3060	6%	2
15	33,418.11	0.633	20,178	6%	7	8	3,491	7%	3
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>

<sup>1</sup> Trustee Determination and Distribution Guide for Ontario District School Boards, 2022, Appendix A, Table 1, from Ontario Regulation 412/00. <http://www.edu.gov.on.ca/eng/trustee-elections/TrusteeDeterminationGuide.pdf>

Wards 1&2	1.0
Ward 3	1.0
Ward 4	1.0
Ward 5	1.0
Ward 6	1.0
Ward 7	1.0
Wards 8 & 14	1.0
Wards 9 & 10	1.0
Wards 11 & 12	1.0
Ward 13	1.0
Ward 15	1.0

### **New Trustee and Ward Allocation Options**

#### **Option A (see Map 2)**

Ward	Area (Acres)	Electorial Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2021	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5	5,047.79	0.845	26,953	8%	5	5	3832	8%	4
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8 & 14	7,185.66	1.219	38,876	11%	14	14	5757	11%	9
9 & 10	26,237.91	1.238	39,492	11%	11	11	6890	14%	11
11 & 12	122,452.65	1.366	43,570	12%	9	9	6847	14%	7
13 & 15	98,548.05	1.461	46,570	13%	14	15	6,551	13%	5
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>

If this option is selected, the following is the recommended action:

*That pursuant to O. Reg 412/00, and based on the calculation, the determination of members of the board for the 2022 Elections for HWDSB be 11 Trustees and that the geographic distribution of Trustees be as follows:*

Ward 1	1.0
Ward 2	1.0
Ward 3	1.0
Ward 4	1.0
Ward 5	1.0
Ward 6	1.0
Ward 7	1.0
Wards 8 & 14	1.0
Wards 9 & 10	1.0
Wards 11 & 12	1.0
Wards 13 & 15	1.0



**Option B (see Map 3)**

Ward	Area (Acres)	Electorial Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2021	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5 & 10	12,819.51	1.484	47,333	13%	9	9	6705	13%	10
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8 & 14	7,185.66	1.219	38,876	11%	14	14	5757	11%	9
9 & 11	71,688.60	1.096	34,973	10%	10	10	6563	13%	7
12	69,230.24	0.869	27,709	8%	6	6	4301	9%	5
13 & 15	98,548.05	1.461	46,570	13%	14	15	6551	13%	5
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>

If this option is selected, the following is the recommended action:

*That pursuant to O. Reg 412/00, and based on the calculation, the determination of members of the board for the 2022 Elections for HWDSB be 11 Trustees and that the geographic distribution of Trustees be as follows:*

Ward 1	1.0
Ward 2	1.0
Ward 3	1.0
Ward 4	1.0
Wards 5 & 10	1.0
Ward 6	1.0
Ward 7	1.0
Wards 8 & 14	1.0
Wards 9 & 11	1.0
Ward 12	1.0
Wards 13 & 15	1.0

**Option C (see Map 4)**

Ward	Area (Acres)	Electoral Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2022	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5 & 10	12,819.51	1.484	47,333	13%	9	9	6705	13%	10
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8	3,592.83	0.621	19,811	6%	8	8	3002	6%	4
9 & 11	71,688.60	1.096	34,973	10%	10	10	6563	13%	7
12 & 14	72,823.07	1.467	46,774	13%	12	12	7056	14%	10
13 & 15	98,548.05	1.461	46,570	13%	14	15	6551	13%	5
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>

If this option is selected, the following is the recommended action:

*That pursuant to O. Reg 412/00, and based on the calculation, the determination of members of the board for the 2022 Elections for HWDSB be 11 Trustees and that the geographic distribution of Trustees be as follows:*

Ward 1	1.0
Ward 2	1.0
Ward 3	1.0
Ward 4	1.0
Wards 5 & 10	1.0
Ward 6	1.0
Ward 7	1.0
Ward 8	1.0
Wards 9 & 11	1.0
Wards 12 & 14	1.0
Wards 13 & 15	1.0

**Option D (see Map 5)**

Ward	Area (Acres)	Electorial Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2022	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWCDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5 & 10	12,819.51	1.484	47,333	13%	9	9	6705	13%	10
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7 & 8	6,339.38	1.550	49,438	14%	15	15	7203	14%	10
9 & 11	71,688.60	1.096	34,973	10%	10	10	6563	13%	7
12	69,230.24	0.869	27,709	8%	6	6	4301	9%	5
13 & 15	98,548.05	1.461	46,570	13%	14	15	6551	13%	5
14	3,592.83	0.598	19,065	5%	6	6	2755	5%	5
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>

If this option is selected, the following is the recommended action:

*That pursuant to O. Reg 412/00, and based on the calculation, the determination of members of the board for the 2022 Elections for HWDSB be 11 Trustees and that the geographic distribution of Trustees be as follows:*

Ward 1	1.0
Ward 2	1.0
Ward 3	1.0
Ward 4	1.0
Wards 5 & 10	1.0
Ward 6	1.0
Wards 7 & 8	1.0
Wards 9 & 11	1.0
Ward 12	1.0
Wards 13 & 15	1.0
Ward 14	1.0

**Option E (see Map 6)**

Ward	Area (Acres)	Electorial Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2021	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5	5,047.79	0.845	26,953	8%	5	5	3832	8%	4
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8 & 11	56,815.24	1.118	35,672	10%	11	11	5548	11%	6
9 & 10	26,237.91	1.238	39,492	11%	11	11	6890	14%	11
12 & 14	72,823.07	1.467	46,774	13%	12	12	7056	14%	10
13 & 15	98,548.05	1.461	46,570	13%	14	15	6,551	13%	5
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>

If this option is selected, the following is the recommended action:

*That pursuant to O. Reg 412/00, and based on the calculation, the determination of members of the board for the 2022 Elections for HWDSB be 11 Trustees and that the geographic distribution of Trustees be as follows:*

Ward 1	1.0
Ward 2	1.0
Ward 3	1.0
Ward 4	1.0
Ward 5	1.0
Ward 6	1.0
Ward 7	1.0
Wards 8 & 11	1.0
Wards 9 & 10	1.0
Wards 12 & 14	1.0
Wards 13 & 15	1.0

**Option F (see Map 7)**

Ward	Area (Acres)	Electorial Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2022	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWCDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5 & 10	12,819.51	1.484	47,333	13%	9	9	6705	13%	10
6 & 9	21,077.59	1.288	41,074	12%	15	15	7703	15%	9
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8 & 14	7,185.66	1.219	38,876	11%	14	14	5757	11%	9
11 & 12	122,452.65	1.366	43,570	12%	9	9	6847	14%	7
13	65,129.94	0.828	26,392	8%	7	7	3060	6%	2
15	33,418.11	0.633	20,178	6%	7	8	3,491	7%	3
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>

If this option is selected, the following is the recommended action:

*That pursuant to O. Reg 412/00, and based on the calculation, the determination of members of the board for the 2022 Elections for HWDSB be 11 Trustees and that the geographic distribution of Trustees be as follows:*

Ward 1	1.0
Ward 2	1.0
Ward 3	1.0
Ward 4	1.0
Wards 5 & 10	1.0
Wards 6 & 9	1.0
Ward 7	1.0
Wards 8 & 14	1.0
Wards 11 & 12	1.0
Ward 13	1.0
Ward 15	1.0

Trustees asked staff to follow up with the Ministry for an extension on the timelines as well as the possibility of adding an additional Trustee to the Board. Ministry representatives stated that they were no able to provide an extension as the timelines are included in the legislation and any extension would impact the timelines for appeals and municipal staff to start their work on election preparation. In terms of adding an additional Trustee, the board determines this number using the process outlined in O. Reg. 412/00. Staff have reviewed the formula and HWDSB does not qualify for an additional Trustee. It was suggested that the Board could submit correspondence on the process for review for future elections.

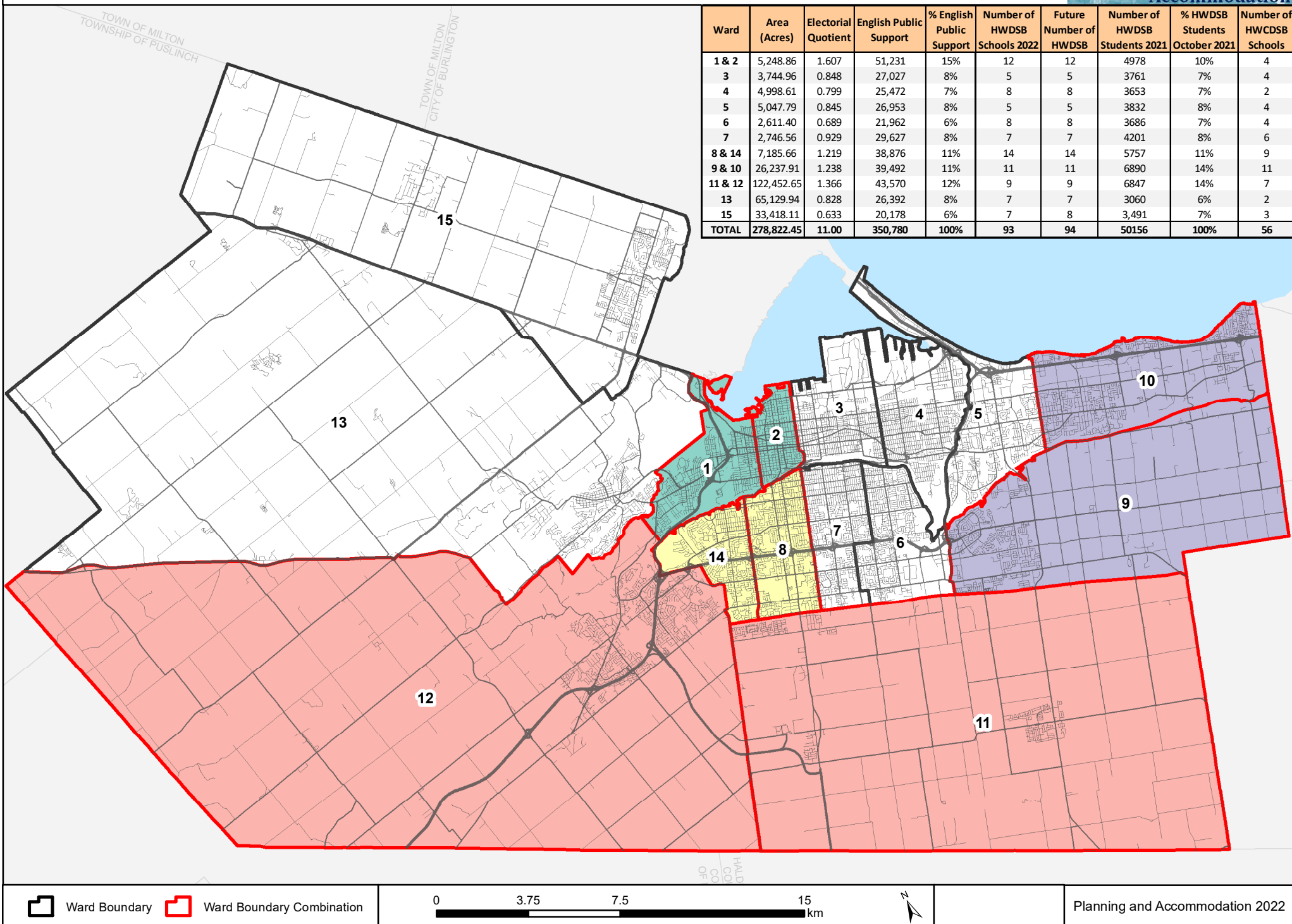
**Resources:**

O. Reg. 412/00: ELECTIONS TO AND REPRESENTATION ON DISTRICT SCHOOL BOARDS

<https://www.ontario.ca/laws/regulation/000412>

Trustee Determination and Distribution Guide for Ontario District School Boards, 2022

<https://files.ontario.ca/edu-trustee-determination-distribution-guide-ontario-district-school-boards-2022-en-2022-01-07.pdf>



Ward	Area (Acres)	Electoral Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2022	Future Number of HWDSB	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1 & 2	5,248.86	1.607	51,231	15%	12	12	4978	10%	4
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5	5,047.79	0.845	26,953	8%	5	5	3832	8%	4
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8 & 14	7,185.66	1.219	38,876	11%	14	14	5757	11%	9
9 & 10	26,237.91	1.238	39,492	11%	11	11	6890	14%	11
11 & 12	122,452.65	1.366	43,570	12%	9	9	6847	14%	7
13	65,129.94	0.828	26,392	8%	7	7	3060	6%	2
15	33,418.11	0.633	20,178	6%	7	8	3,491	7%	3
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>



Ward Boundary

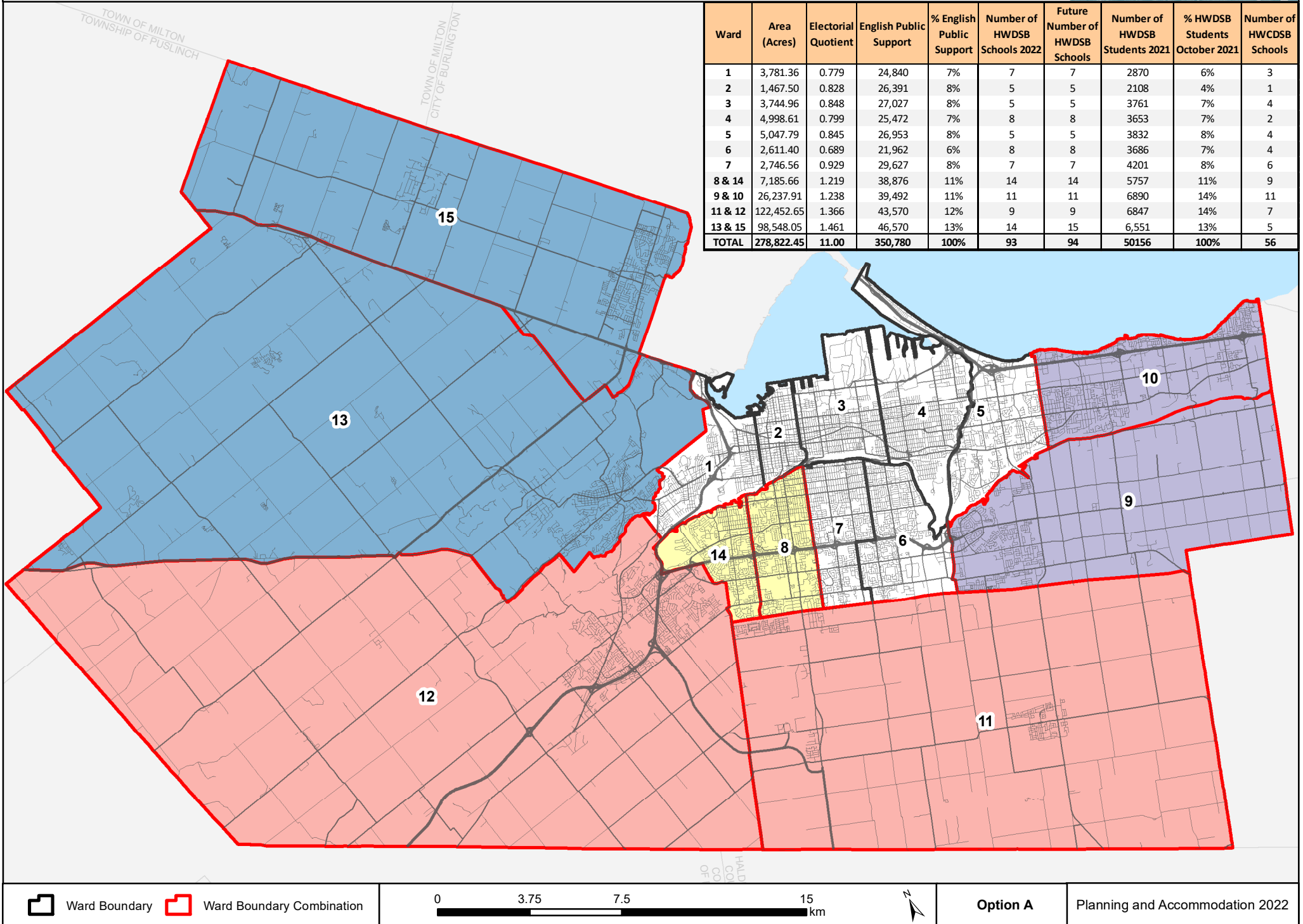


Ward Boundary Combination

0 3.75 7.5 15 km



Planning and Accommodation 2022



Ward Boundary



Ward Boundary Combination

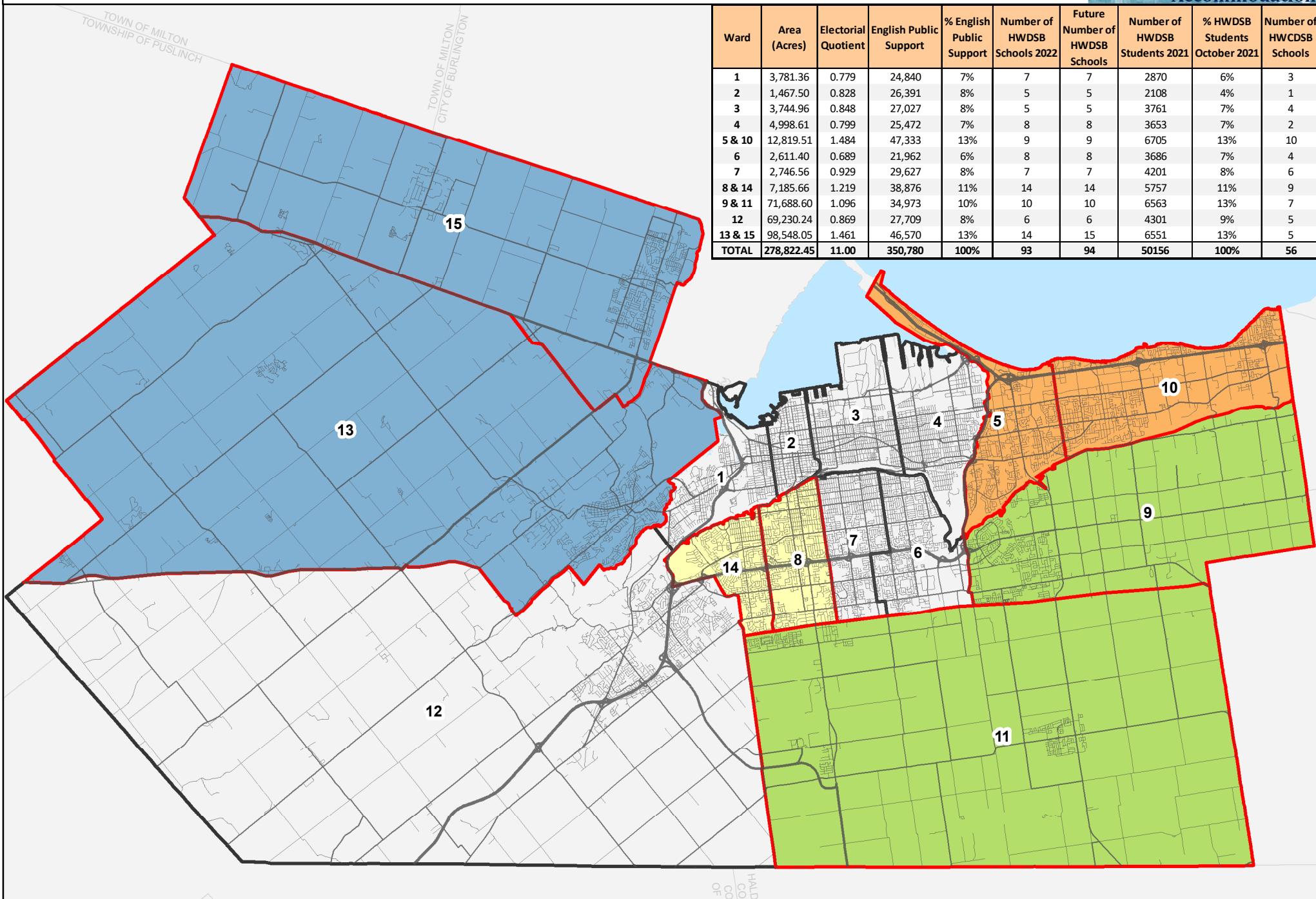
0 3.75 7.5 15 km



Option A

Planning and Accommodation 2022





Ward	Area (Acres)	Electoral Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2022	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5 & 10	12,819.51	1.484	47,333	13%	9	9	6705	13%	10
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7	2,746.56	0.929	29,627	8%	7	7	4201	8%	6
8 & 14	7,185.66	1.219	38,876	11%	14	14	5757	11%	9
9 & 11	71,688.60	1.096	34,973	10%	10	10	6563	13%	7
12	69,230.24	0.869	27,709	8%	6	6	4301	9%	5
13 & 15	98,548.05	1.461	46,570	13%	14	15	6551	13%	5
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>



Ward Boundary



Ward Boundary Combination

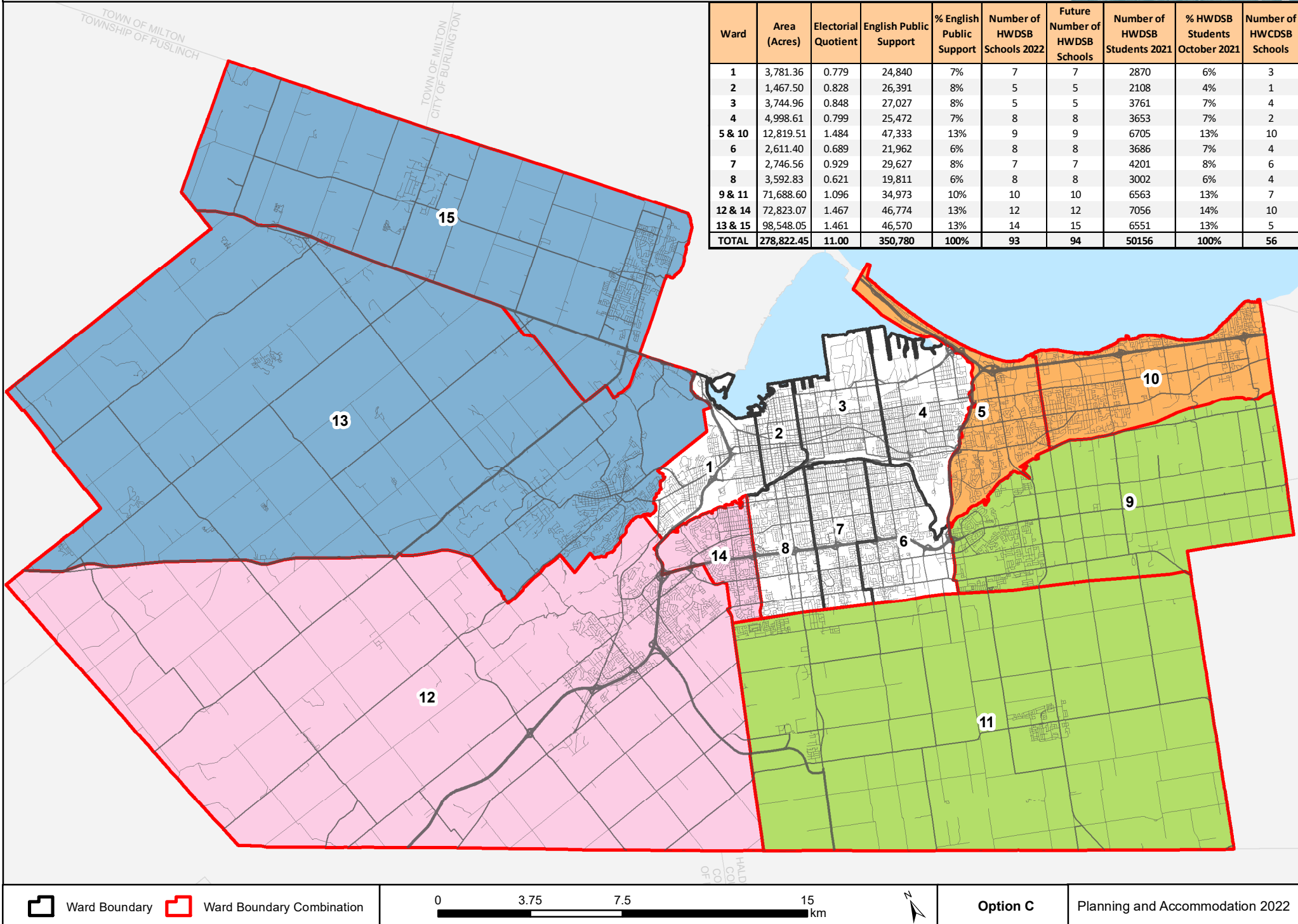
0 3.75 7.5 15 km

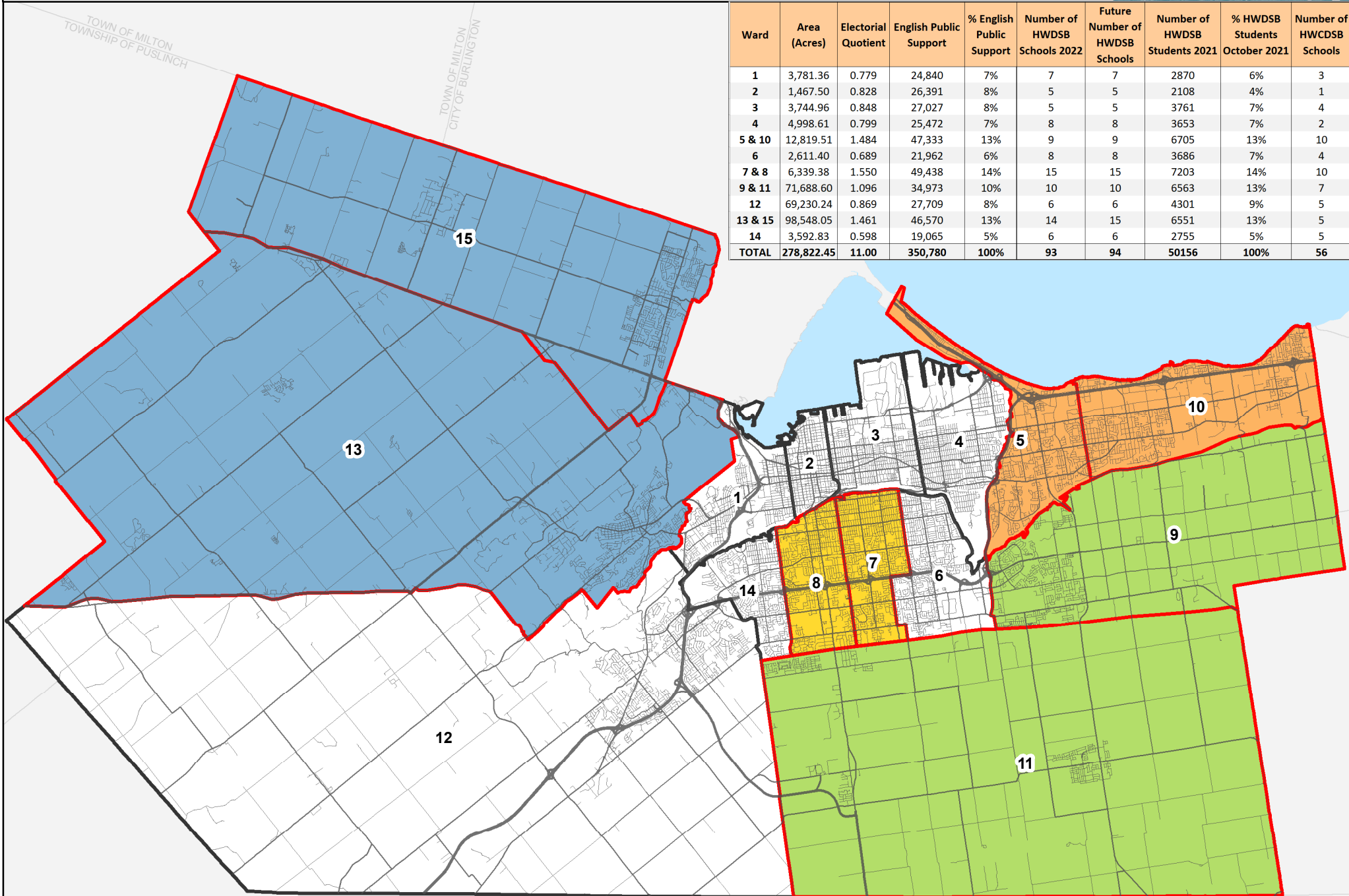


Option B

Planning and Accommodation 2022







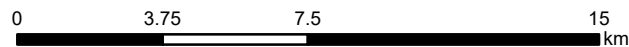
Ward	Area (Acres)	Electoral Quotient	English Public Support	% English Public Support	Number of HWDSB Schools 2022	Future Number of HWDSB Schools	Number of HWDSB Students 2021	% HWDSB Students October 2021	Number of HWDSB Schools
1	3,781.36	0.779	24,840	7%	7	7	2870	6%	3
2	1,467.50	0.828	26,391	8%	5	5	2108	4%	1
3	3,744.96	0.848	27,027	8%	5	5	3761	7%	4
4	4,998.61	0.799	25,472	7%	8	8	3653	7%	2
5 & 10	12,819.51	1.484	47,333	13%	9	9	6705	13%	10
6	2,611.40	0.689	21,962	6%	8	8	3686	7%	4
7 & 8	6,339.38	1.550	49,438	14%	15	15	7203	14%	10
9 & 11	71,688.60	1.096	34,973	10%	10	10	6563	13%	7
12	69,230.24	0.869	27,709	8%	6	6	4301	9%	5
13 & 15	98,548.05	1.461	46,570	13%	14	15	6551	13%	5
14	3,592.83	0.598	19,065	5%	6	6	2755	5%	5
<b>TOTAL</b>	<b>278,822.45</b>	<b>11.00</b>	<b>350,780</b>	<b>100%</b>	<b>93</b>	<b>94</b>	<b>50156</b>	<b>100%</b>	<b>56</b>



Ward Boundary

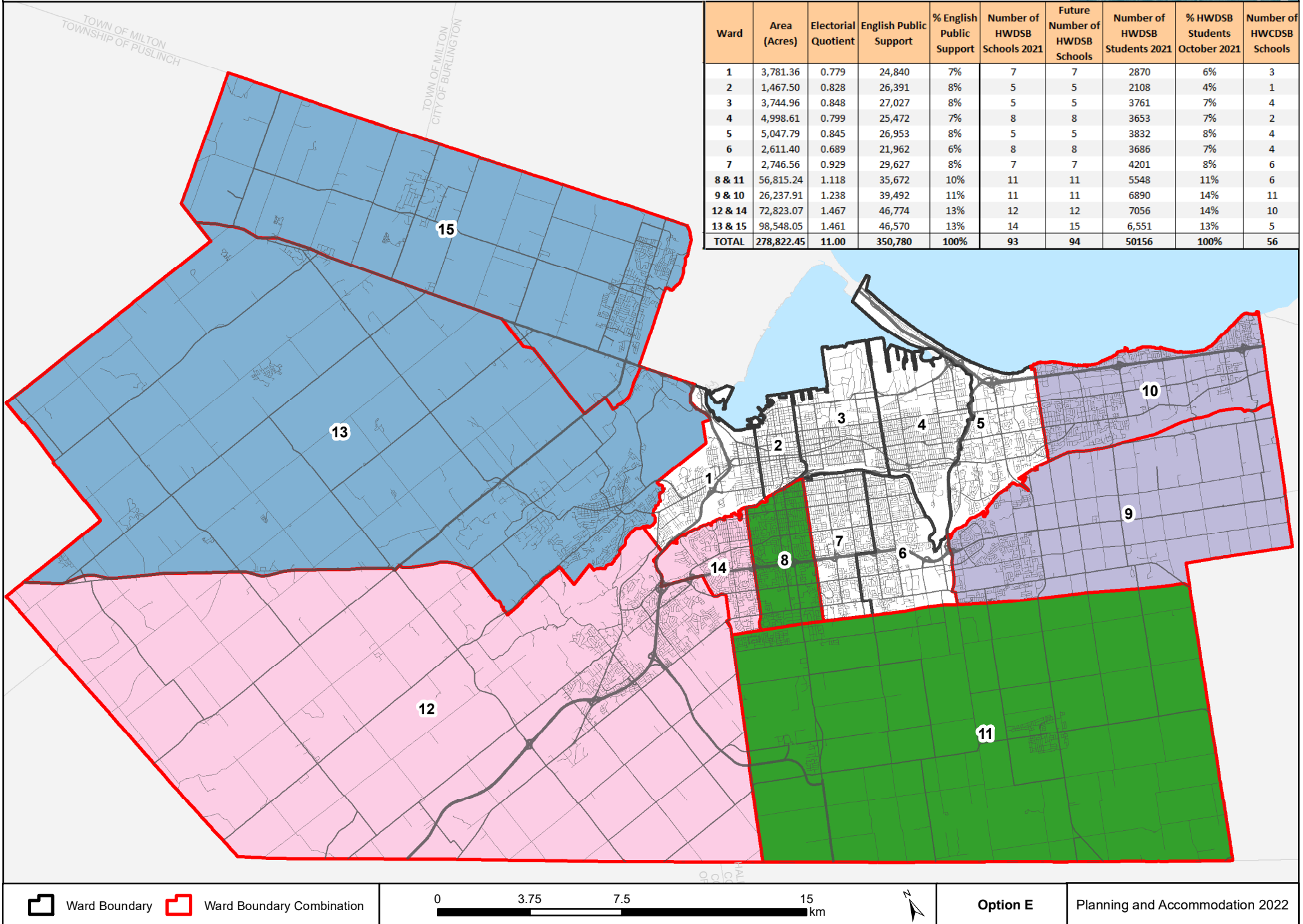


Ward Boundary Combination

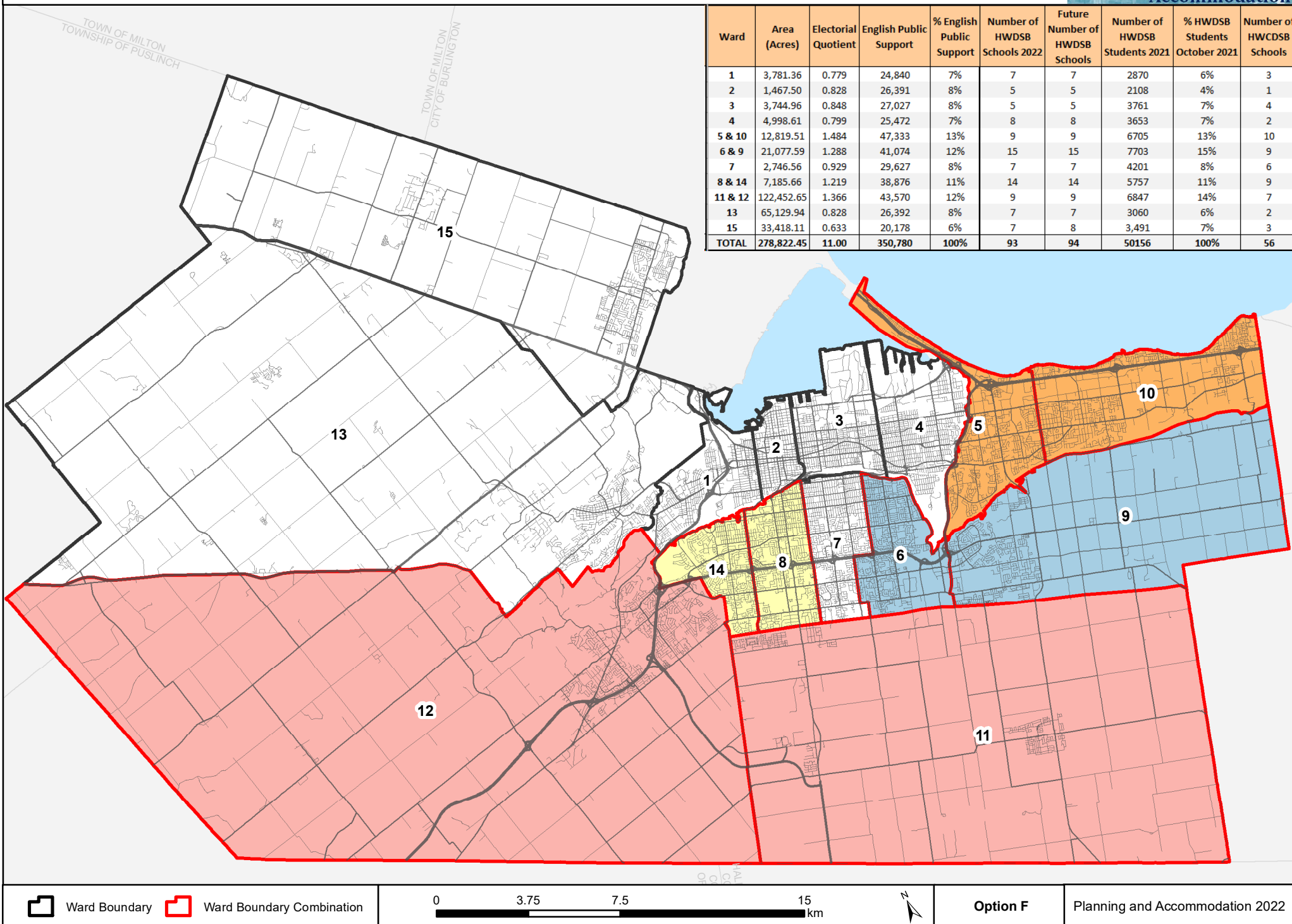


Option D

Planning and Accommodation 2022







# Population of Electoral Groups Report

School Board ID: 21 - HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

## County/Mun: 2518 - HAMILTON CITY

Ward	English Public	French Public	English Separate	French Separate	Prot-Sep	Other
01	24,840	0	0	0	0	0
02	26,391	0	0	0	0	0
03	27,027	0	0	0	0	0
04	25,472	0	0	0	0	0
05	26,953	0	0	0	0	0
06	21,962	0	0	0	0	0
07	29,627	0	0	0	0	0
08	19,811	0	0	0	0	0
09	19,112	0	0	0	0	0
10	20,380	0	0	0	0	0
11	15,861	0	0	0	0	0
12	27,709	0	0	0	0	0
13	26,392	0	0	0	0	0
14	19,065	0	0	0	0	0
15	20,178	0	0	0	0	0
<b>2518 - Total:</b>	<b>350,780</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# ***Population of Electoral Groups Report***

School Board ID: 21 - HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

## Summary Total

<b>County/Mun</b>	<b>English Public</b>	<b>French Public</b>	<b>English Separate</b>	<b>French Separate</b>	<b>Prot-Sep</b>	<b>Other</b>	<b>Total</b>
2518	350,780	0	0	0	0	0	350,780
<b>Total</b>	<b>350,780</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,780</b>

# ***Population of Electoral Groups Report***

School Board ID: 21 - HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Summary Total

School Board - Grand Totals

<b>School Board ID</b>	<b>English Public</b>	<b>French Public</b>	<b>English Separate</b>	<b>French Separate</b>	<b>Prot-Sep</b>	<b>Other</b>	<b>Total</b>
21	350,780	0	0	0	0	0	350,780
<b>Total</b>	<b>350,780</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,780</b>

# Trustee Determination & Distribution Calculator

## Trustee Distribution

### Submitted Data

District School Board	Hamilton-Wentworth District School Board
Population of Board's Electoral Group	350,780
Number of elected trustees (If your board has passed a resolution to reduce its trustee positions, pick a new number from the drop-down menu)	11

### Trustee Distribution – Template A

Column 1 Name of Municipality / Ward	Column 2 Electoral Group Population	Column 3 Electoral Quotient
Ward 1	24,840	0.779
Ward 2	26,391	0.828
Ward 3	27,027	0.848
Ward 4	25,472	0.799
Ward 5	26,953	0.845
Ward 6	21,962	0.689
Ward 7	29,627	0.929
Ward 8	19,811	0.621
Ward 9	19,112	0.599
Ward 10	20,380	0.639
Ward 11	15,861	0.497
Ward 12	27,709	0.869
Ward 13	26,392	0.828



Ward 14	19,065	0.598
Ward 15	20,178	0.633
TOTALS	350,780	11

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# HWDSB

## 2022-2023 Trustee Ward Allocation Public Consultation Results

A review of the trustee electoral areas is required to take place before the 2022 Municipal Elections in an effort to improve and update representation within the community. According to Ontario Regulation 412/00 the number of trustee positions on this board is 11. However, the number of wards is 15.

Hamilton-Wentworth District School Board (HWDSB) commenced a review of elected trustee areas in order to improve community representation as some wards have seen enough growth since our last municipal election to cause an uneven distribution of constituents between trustees. The HWDSB Board of Trustees elicited public consultation to assess public feedback to the proposed review through an online survey. The survey was open from Tuesday, March 1, 2022 to Friday to March 11, 2022, inclusive. There were 40 recorded entries in the survey. Questions were voluntary and participants chose whether or not to provide responses.

### A) Demographics

- 22 (57.5%) respondents are parents, 7 (17.5%) are parents who also work for HWDSB, 3 (7.5%) are community members, 1 (2.5%) is a student and 4 (10.0%) are staff members.
- 36 (90.0%) or most of respondents indicated that they are English Language Public Education supporters on their MPAC assessments. There is 1 (2.5%) participant who indicated they are not an English Language Public Education supporter, and 3 (7.5%) participants stated they are not sure.

### B) Distribution of Respondents by Ward

Ward							
1	2	3	4	5	6	7	8
4 (10.0%)	4 (10.0%)	1 (2.5%)	3 (7.5%)	2 (5.0%)	3 (7.5%)	3 (7.5%)	4 (10.0%)

Ward							
9	10	11	12	13	14	15	Unknown
3 (7.5%)	3 (7.5%)	4 (10.0%)	2 (5.0%)	1 (2.5%)	1 (2.5%)	2 (5.0%)	0 (0%)

### C) Review of the Current Ward Arrangement

Participants were asked to what extent they like the current ward allocation and to explain their response.

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I like it very much	I like it somewhat	I like it a little	I don't like it
6 (16.2%)	8 (21.6%)	2 (5.4%)	21 (56.8%)

- 23 comments were provided in total.
- 16 comments were from participants who do not like the current ward couplings. Reasons given that are relevant to ward distribution (13) can be summarized as follows:
  - Combining wards that have dissimilar populations is problematic because trustees must learn, and respond to, the unique needs of very different communities.
  - Some combined wards are very large and result in underrepresentation for families that live there. A more balanced density is desired.
- 5 comments were from participants who somewhat like the current ward arrangement. Three comments echo those of participants who are not happy with the ward couplings. One comment pertains to the current arrangement being good fit.
- 2 participants express liking the current arrangement very much because wards are paired in proximity to each other making for easy representation.

## D) Review of Possible New Ward Couplings

Participants were presented with 7 possible new ward couplings and asked to indicate their affinity to each and to provide comments to explain their responses. 30 participants provided responses.

	Like very much	Like somewhat	Like a little	Do not like	Does not matter to me
Wards 5&10	11 (36.7%)	5 (16.7%)	0	7 (23.3%)	7 (23.3%)
Wards 6&9	4 (13.3%)	6 (20.0%)	3 (10.0%)	11 (36.7%)	6 (20.0%)
Wards 7&8	6 (20.0%)	7 (23.3%)	3 (10.0%)	5 (16.7%)	9 (30.0%)
Wards 8&11	0	5 (16.7%)	1 (3.3%)	16 (53.3%)	8 (26.7%)
Wards 9&11	4 (13.3%)	8 (26.7%)	4 (13.3%)	7 (23.3%)	7 (23.3%)
Wards 12&14	5 (16.7%)	6 (20.0%)	1 (3.3%)	9 (30.0%)	9 (30.0%)
Wards 13&15	4 (13.3%)	9 (30.0%)	2 (6.7%)	7 (23.3%)	8 (26.7%)

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Comments on each new ward coupling presented covered the following ideas:

## **Wards 5 & 10**

- These wards fit together nicely from a geographic and community standpoint; they have similar needs (6)
- This coupling creates too large of an area for one trustee (2)
- These wards are dissimilar in population and needs and should not be combined (1)

## **Wards 6 & 9**

- These wards are dissimilar in population and needs and should not be combined (3)
- Too large of an area for one trustee (3)
- Good fit geographically, similar needs (2)
- Not ideal but workable (1)

## **Wards 7 & 8**

- It makes some sense since they are neighbouring wards, have some overlap with school boundaries and have similar communities (6)
- Too large of an area for one trustee (1)

## **Wards 8 & 11**

- These wards are dissimilar in population and needs and should not be combined (6)
- Areas are too far apart (1)
- Too large of an area for one trustee (1)

## **Wards 9 & 11**

- Combining rural and suburban wards makes sense (3)
- These areas are more similar than some of the other suggested couplings (3)
- Areas are too far apart (1)
- These wards are dissimilar in population and needs and should not be combined (1)
- Too large of an area for one trustee (1)

## **Wards 12 & 14**

- These wards are too dissimilar in geography and need (2)
- Similar needs; share communities of interest and school boundaries (2)
- Too large of an area for one trustee (2)
- Too far apart (1)

## **Wards 13 & 15**

- Large area but similar demographics (2)
- This coupling would better represent the Flamhourough areas (1)
- Concern that the needs of Waterdown and Dundas would eclipse rural area needs (1)
- Makes sense geographically (1)
- Too large of an areas for one trustee (1)

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- Too far apart (1)

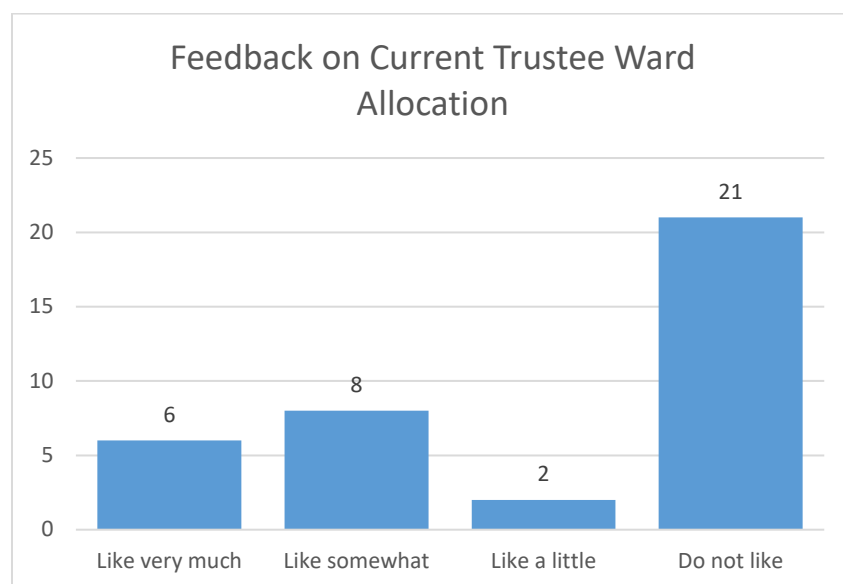
## E) Final Comments on Ward Couplings

Participants were asked: Do you think there are any other ward couplings that we should be considering that are not presented? Are there any new ward couplings presented here that should not be considered?

- Couple rural wards (1)
- Pay attention to rural, suburban, urban geographies and demographics for better representation (1)
- Possibly combine wards 3 & 4 because of their similarities (1)
- Possibly combine wards 1 and 13 because of their economic integration and interconnectivity (1)

## E) Summary

We had representation across all wards, however, the response rate was small and cannot be considered representative. Over half of respondents were unhappy with the current ward configuration for various reasons including coupled wards being too large which results in underrepresentation, and coupled wards including communities with dissimilar needs. Those who do not outright dislike the current arrangement range from liking it a lot to liking it a little. When looking at suggestions for new ward couplings, we see most support for the coupling of wards 5 & 10, with support for the coupling of wards 7 & 8, wards 13 & 15, and wards 9 & 11 a little farther behind but still relevant.



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