AGENDA: 6:00 pm   REVISED

1. Call to Order
2. O Canada
3. Approval of the Agenda
4. Declarations of Conflict of Interest
5. Confirmation of the Minutes: May 27, 2019
5a. Moment of silence and shared memories in honour of Trustee Chris Parkinson

Reports from Trustee Special Committees:
6. Human Resources – May 21, 2019
7. Finance & Facilities – May 23, 2019
8. Audit – May 30, 2019

Reports from Legislated Committees:
9. Special Education Advisory Committee – May 29, 2019

Reports from Community Advisory Committees:
10. French as a Second Language Advisory Committee – May 29, 2019
11. First Nations, Métis and Inuit Advisory Committee – May 23, 2019
12. Human Rights & Equity Committee – April 16, 2019

13. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2
   (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian

Meeting Resumes in Public Session
14. Report from Committee of the Whole (private) – June 10

15. Oral Reports from Liaison Committees:
   A. City/School Board Liaison Committee
   B. Hamilton-Wentworth Home & School Association
   C. Hamilton Foundation for Student Success (HWDSB Foundation)
   D. Ontario Public School Boards’ Association (OPSBA)

16. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.
http://www.hwdsb.on.ca/trustees/meetings/
1. Call to Order
Alex Johnstone, Chair of the Board, called the meeting to order at 6:04 p.m.

2. Profiling Excellence
Superintendent Stephanian recognised Paige Milner who, unfortunately, was unable to attend the Board meeting.

Paul Paterson is a teacher at Westmount Secondary School and was recognized for being awarded the Governor General’s History Award for Excellence in Teaching. Paul’s students created a classroom “think tank” to create a vision for Canada in the year 2070. Over the semester they identified significant challenges facing the country and then researched the evolution and history of these issues and were challenged to come up with policy proposals outlining solutions to these problem areas. Paul was recognized for his hard work and dedication to his students.

David Ormerod is a teacher at Saltfleet Secondary and was recognized for convening the 2018-2019 OFSAA AAA Basketball meet for Ontario with over 18 teams competing and over 2500 spectators. He also coached the Saltfleet team to a 4th place finish across Ontario.

Tish Jeffrey is a teacher at Glendale and was recognized for winning the OFSAA Leadership in School Sport Award. This is an award that is presented annually to a teacher or coach who is a good role model for the students and shows dedication in sports and sportsmanship, who is respected by other teachers and coaches and puts students at the centre and treats them with the utmost respect.

Students:
- Paige Milner (Westmount) – Hamilton’s 2019 History Student of the Year.

3. Approval of the Agenda:
Trustee Mulholland requested that an additional item, real turf vs. artificial turf be added to the agenda as item #12B.

RESOLUTION #19-73: Trustee Paikin Miller, seconded by Trustee Parkinson, moved: That the agenda be approved as amended.

CARRIED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

Trustee Officer Heather Miller shared the background of both Ahona Mehdi and Cameron Prosic. The incoming Student Trustees declared the Student Trustee Oath of Office before the Board of Trustees.

5. Declarations of Conflict of Interest
None.
6. Confirmation of the Minutes: May 13, 2019
The minutes of May 13, 2019 were confirmed.

7. Correspondence – HWDSB Student Senate re: proposed changes in Education
RESOLUTION #19-74: Trustee Deathe, seconded by Trustee Bingham, moved: That the Correspondence – HWDSB Student Senate re: proposed changes in Education be received and forwarded to the Ministry, OPSBA, OSTA/AECO and local MPP’s.

CARRIED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

Reports from Trustee Special Committees
8. Policy Committee – May 8, 2019
RESOLUTION #19-75: Trustee Bingham, seconded by Trustee Buck, moved: That the Policy Committee Report – May 8, 2019 be approved including:
   - Occupational Health and Safety Policy
   - Workplace Violence and Harassment Prevention Policy

CARRIED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

9. Finance & Facilities Committee – May 16, 2019
RESOLUTION #19-76: Trustee Danko, seconded by Trustee Bingham, moved: That the Finance & Facilities Committee Report – May 16, 2019 be received including:
   - Long Term Facilities Master Plan Update
   - Strategic Priority Report School Renewal
   - Interim Financial Report – April 30, 2019
   - Enrolment Summary – March 31, 2019
   - 2019-20 Budget Development

CARRIED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

Reports from Legislated Committees
10. Parent Involvement Committee – May 14, 2019
RESOLUTION #19-77: Trustee Buck, seconded by Trustee Danko, moved: That the Parent Involvement Committee – May 14, 2019 be received.

CARRIED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

11. Faith Community Advisory Committee – May 9, 2019
RESOLUTION #19-78: Trustee Buck, seconded by Trustee Danko, moved: That Faith Community Advisory Committee – May 9, 2019 be received.

CARRIED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

12. Secondary Artificial Turf versus Grass Field
Trustee Mulholland spoke of the schools that are scheduled to receive new grass fields this year and shared his concerns around artificial turf versus grass field. He has requested that the Board review this matter prior to moving ahead with any new field installations.
RESOLUTION #19-79: Trustee Mulholland, seconded by Trustee Archer, moved: That this request be referred to the Finance and Facilities Committee for further discussion.

CARRED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

13. Resolution Into Committee of the Whole (Private Session)
RESOLUTION #19-80: Trustee Paikin Miller, seconded by Trustee Bingham, moved: That the Board move into Committee of the Whole (Private), this being done at 7:20 p.m.

CARRED UNANIMOUSLY
Student Trustees Prosic and Rezvan voted in favour

The open session resumed at 8:07 p.m.

14. Committee of the Whole (Private) – May 27, 2019
RESOLUTION #19-81: Trustee Danko, seconded by Trustee Tut, moved: That the report of the Committee of the Whole (private) – May 27, 2019 be approved including that the Finance & Facilities Committee report from May 16, 2019 be approved including a property matter.

The motion CARRED on the following division of votes:
In Favour: (10) Trustees Archer, Buck, Bingham, Danko, Deathe, Galindo, Johnstone, Paikin Miller, Mulholland and Tut. Student Trustees Prosic and Rezvan voted in favour

Opposed: (1) Trustee Parkinson

15. Oral Reports from:
A. Student Trustees’ Report
Student Trustees Prosic and Rezvan shared the following highlights:
• Take the Lead Student Leadership Conference, Learning, Empowerment and Development will take place on May 31, 2019 from 9:45 a.m. – 1:00 p.m. http://www.hwdsb.on.ca/sjam/events/take-the-lead/
• Acknowledged that We Help received an award of recognition by the National School Public Relations Association and the student involvement that made that campaign a success.

B. Director’s Report
The Director shared the following highlights:
• The Director shared his gratitude for his senior team and the work that they have accomplished focusing on the Board’s priorities.
• The Director shared some of the events that the team has attended over the past month including the Prayer Breakfast, Open Houses, the 25 Year Employee Celebration, manufacturing at Westmount, Yes I Can Awards, just to name a few.

C. Chair’s Report
The Chair also highlighted a number of events that trustees participated in this past month. It was a very active month and she shared some of the events including: Round Table for Poverty, Yes I Can Awards, 25 Year Employee Celebration, Oral Communications Festival, Climb for Cancer, Hamilton Bike Day, Delta’s final goodbye, just to name a few.

The meeting adjourned 8:23 p.m.
COMMITTEE REPORT (Public)

Presented to: Board
Meeting Date: June 10, 2019

From: Human Resource Committee
Meeting Date: May 21, 2019

The committee held a meeting May 22, 2019 from 5:30-7:30 p.m. at 20 Education Court, Hamilton, Ontario, with Penny Deathe presiding.

Members present: Trustees Penny Deathe (Chair), Alex Johnstone, Carole Paikin Miller (electronically).

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INFORMATION:
A. Staffing Update

Jamie Nunn, Superintendent of Human Resource Services, presented the committee with an overview of recent recruitment activities and an update regarding staffing.

- **Elementary Teacher Staffing**
  Throughout the 2018-2019 school year, the Board has hired 101 permanent elementary teachers and anticipates hiring an additional 20 because of retirements. The Board did not declare any elementary teaching staff redundant this spring.

- **Secondary Teacher Staffing**
  Throughout the 2018-2019 school year, the Board has hired 41 permanent secondary teachers. Unfortunately, the Board declared 99 secondary teachers redundant. As of June 4, we have been able to recall 25 teachers for September; however, 74 teachers remain redundant to their positions.

We actively recruited and hired 383 elementary and secondary occasional teachers. Since September, we have hired 262 elementary occasional teachers and 121 secondary occasional teachers. Ensuring we have healthy numbers in our occasional pools has decreased the number of unfilled teaching positions throughout HWDSB.

- **Professional Student Services personnel (PSSP)**
  Our Professional Student Services Personnel group represents kinesiologists, psychologists, social workers, speech & language pathologists and psychoeducational consultants. On May 15, 2019, due to budget constraints, we were required to declare seven PSSP staff members redundant for 2019-2020. We have not recalled these staff to a position.

- **Support Staff**
  In total this year, we have hired 82 Educational Assistants to the occasional supply list, 35 Designated Early Childhood Educators to the occasional supply list, 67 Office and Technical Workers to the OCTU supply list and 39 casual CUPE staff to the CUPE occasional supply list.

As we continue the staffing process for 2019-2020, we have not declared any support staff redundant. The Board anticipates we will hire staff from these groups into permanent vacancies this fall. Board staff are currently engaged in an audit of its hiring practices with Turner Consulting.

Respectfully Submitted,

Penny Deathe, Chair of the Committee
COMMITTEE REPORT

Presented to: Board Date of Meeting: June 10, 2019
From: Finance and Facilities Committee Date of Meeting: May 23, 2019

The committee held a meeting from 5:35 p.m. 7:23 p.m. on May 23, 2019 at 20 Education Court, Hamilton, Ontario in Room 340D with Trustee Dawn Danko presiding.

Members present were: Trustees Christine Bingham, Dawn Danko, and Chris Parkinson. Regrets were received from Trustees Alex Johnstone and Paul Tut. Student Trustee Cameron Prosic and Student Trustee Elect Ahona Mehdi were also in attendance.

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ACTION ITEMS:
A. 2019-20 Budget Development
Staff provided an update on the funding available for 2019-20 for Community Use of Schools. In previous years approximately $1.5 million was received and fully allocated - $850,000 coming from the Priority School Initiative (PSI) EPO and $650,000 from the GSN. The PSI funding will not continue in 2019-20 and therefore the Community Use of Schools Grant for 2019-20 will only be the GSN portion. Staff reviewed their recommendation for the allocation of this $655,000 which include a continuation of $245,000 for Before and After School care subsidies, $200,000 for Authorized Recreation and the remainder to Not for Profit Youth Groups. Staff is working with community partners to help find additional subsidy opportunities for these groups.

A previous motion passed by Board in 2015 provides subsidies to Before and After School Care – 100% subsidy for programs in Priority schools and 25% of the Community Use of Schools Grant to be used to subsidize care in non-priority schools. This motion will have to be rescinded to support the staff recommendation.

On the motion of Christine Bingham, the Finance and Facilities Committee RECOMMENDS to the Board that the following motion be rescinded:
Resolution #15-72

- The phase out of subsidy provided to Full Day Child Care (0 – 3.8 years) over a two-year period commencing in September 2015.
- The use of 25% of the Community Use of Schools Grants to subsidize Before and After Child Care. Priority schools will be 100% subsidized and the remainder of the subsidy will be applied to the remainder of the before and after care programs. The decrease in subsidy will be phased in over a two-year period commencing in September 2015.

CARRIED
MONITORING ITEMS:
B. 2019-20 Budget Development

Staff reviewed the process to date and noted that the Ministry had not released the Technical Papers yet and that HWDSB is still waiting for Board by Board information for the Priorities and Partnerships Fund (PPF) which replaces the former EPO funding. Based on the information that has been received, Board staff have been recalculating the budget estimates and Executive Council has been reviewing the needs of the Board and using the Guiding Principle passed by Trustees on April 15, 2019, to determine where staff or funding can be added back. Based on preliminary calculations Board staff are recommending that the following be added back:

<table>
<thead>
<tr>
<th>School Based Staffing</th>
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<tr>
<td>Increase in School Office Administration</td>
<td>340,000</td>
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<tr>
<td>Increase in Secondary Contingency</td>
<td>935,000</td>
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<tr>
<td>Increase in Elementary Contingency</td>
<td>520,000</td>
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<tr>
<td></td>
<td><strong>1,795,000</strong></td>
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<table>
<thead>
<tr>
<th>Other Staffing</th>
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<tbody>
<tr>
<td>Specialized Services - Behaviour Amount</td>
<td>295,000</td>
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<tr>
<td>Specialized Services - Additional Staffing</td>
<td>600,000</td>
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<tr>
<td>Program - Reading Specialists/ESL</td>
<td>425,000</td>
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<tr>
<td></td>
<td><strong>1,320,000</strong></td>
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<table>
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<th>Other Increases</th>
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<tr>
<td>Contingency</td>
<td>500,000</td>
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<tr>
<td>Replacement of Eliminated PPF Funding for Leadership Development</td>
<td>125,000</td>
</tr>
<tr>
<td></td>
<td><strong>625,000</strong></td>
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</tbody>
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|                                                            |       |
|                                                            | **3,740,000** |

Respectfully submitted,
Dawn Danko, Chair of the Committee
COMMITTEE REPORT

Presented to: Board  
Date of Meeting: June 10, 2019

From: Audit Committee  
Date of Meeting: May 30, 2019

The committee held a meeting from 5:32 p.m. to 6:09 p.m. on May 30, 2019 at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Danko presiding.

Members present were: Trustees Christine Bingham, Dawn Danko and Paul Tut. External members present were: Carol Calvazara and John Laratta.

MONITORING ITEMS:
A. Regional Internal Audit Status Report
Jenny Baker, Regional Internal Audit Manager, presented the report and provided the Annual Independence Assertion in compliance with S1110 of the International Standards for the Professional Practice of Internal Auditing. She introduced Carl Hutchinson, the newly-hired Senior Regional Internal Auditor and provided an update on a Ministry of Education Request for Proposal for a firm to review the structure of the Regional Internal Audit Teams in Ontario.

Respectfully submitted,
Dawn Danko, Chair of the Committee
Committee Report

Presented to: Board
Meeting Date: May 29, 209

From: Special Education Advisory Committee (SEAC)
Meeting date: June 10, 2019

The committee held a meeting on Wednesday, May 29, from 6:06 pm to 8:20 pm at the Education Centre (Room 181 A/B) at 20 Education Court in Hamilton, ON with SEAC Vice Chair Mark Courtepatte presiding

Members present were: Judy Colantino, Down Syndrome Association of Hamilton, SEAC Chair, Michelle Campbell, Autism Ontario (H-W Chapter), Jenny McEwen Hill, McMaster Children’s Hospital Developmental Pediatrics & Rehabilitation Program, Cecile Santos-Ayrault, Association for Bright Children of Ontario, Tracy Sherriff, Community Living Hamilton, Lynn Vanderbrug, Lynwood Charlton Centre, Lita Barrie, VOICE for Hearing Impaired Children, Susi Owen, CNIB Hamilton and Niagara, Mark Courtepatte, FASD Parent & Caregiver Support Group, Vice Chair, Alyson Kowalchyk, P.A.L.S. Parent Advocacy Learning Support Group, Alex Johnstone, Chair of the Board, Trustee, Ward 11 & 12, Penny Deathe, Trustee, Ward 15

Regrets: Lorraine Sayles, The Children’s Aid Society of Hamilton,

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INFORMATION ITEMS:

A. Budget Overview
Stacey Zucker, Associate Director, Support Services presented an overview of the current budget
- We usually receive budget information by end of March – in order to meet collective timelines we had to budget conservatively, not knowing the budget amounts
- Special education was part of our budget priority, strategic direction and guiding principles, during budget implementation
- New budget has changes in class size which is a direct implication to our staffing

B. CNIB Hamilton and Niagara
Susi Owen and Daiene Verissimo, SEAC representatives
- CNIB started in 1918 after WW1 and provide services throughout Canada
- In 2017 underwent new branding of name – CNIB changed to Vision Loss Rehabilitation Services Ontario

C. Special Education Plan
Peggy Blair, Superintendent of Student Achievement, Specialized Services
- The following standards of the plan were provided to SEAC: Model for Education, Roles and Responsibilities, Provincial and Demonstration Schools, and the Board’s Consultation Process
- The remaining standards will be presented at the next SEAC meeting

D. Members’ Update
Tracy Sherriff, Community Living Hamilton
- National AccessAbility Week May 26-June 1, 2019 – staff is wearing multi coloured shoelaces in support of “moving inclusion forward”

Michelle Campbell, Autism Ontario (H-W Chapter)
- Changes with Autism Ontario – we are amalgamating with Central Eastern Chapter, which includes Hamilton, Halton, Peel, Wellington and Waterloo – office in Hamilton has closed

Lita Barrie, VOICE for Hearing Impaired Children
- We have launched our new website

Mark Courtepatte, FASD Parent & Caregiver Support Group
- Disability Trust Seminar, Saturday, June 8th 10:00-12:00 at Rygiel Community Living – free, and open to anyone
- Sandy’s Law was passed in 2004 – posters should be displayed at all LCBO and grocery stores where alcohol is sold
Jenny McEwen-Hill, McMaster Children’s Hospital Developmental Pediatrics and Rehabilitation Portfolio

- Jenny is retiring after 28 years in pediatrics

E. Superintendent’s Update

- Local Priorities Funding has not been renewed. As a result any staffing funded through Local Priorities Funding will no longer be in place
- Due to delays in receiving financial information, staff have not been able to provide SEAC an update on staffing changes

F. Correspondence

- Letter from Chair Johnstone and Trustees sent to Minister of Education on behalf of HWDSB has been shared – student trustees have also sent a letter to the Minister of Education
- SEAC will review the letter to determine if there is anything they wish to add regarding various impacts that affect students with special education needs, and discuss at the June meeting

Respectfully submitted,
Judy Colantino
Chair
Committee Report

Presented to: Board                                Meeting date: June 10, 2019

From: French as a Second Language                      Meeting date: May 29, 2019

The committee held a meeting on Wednesday, May 29th, 2019, at the HWDSB Education Centre, from 7:00 to 9:00 pm co-chaired by Kelly Lees and Heather Lambert-Hillen.

Members present: Heather Lambert-Hillen, Kelly Lees, Sihem Boudjabi, Leah Abbey, Denise Massie, Lisa Urban, Kim Northgate, and Ellen Syracopolis

Regrets: Trustee Galindo

MONITORING ITEMS:

A. Welcome to Student Committee Members for 2019-20
The committee welcomed Lyvia Yanover (Sir Allan MacNab) and Monique Kepple (Sherwood) to the committee. They will share the role in 2019-20.

B. Program Presentation: Secondary French Immersion Offerings
Staff provided a high-level update and answered questions regarding secondary Core French and French Immersion programming. French Immersion is a Tier Three Program within the Secondary

C. Program Report
Staff provided a presentation that included the following topics:
1. DELF Update: 185 students participated in 2018-19 with 169 finding success (91%).
2. Grade One Reading Update: The Program Department has developed tools to support reading in French in Grade One French Immersion classrooms.
3. Grade One Registration Update: As of May 1st, 2019, 666 students are registered for French Immersion in 2019-20, with 36 open places and 27 students on the wait-list.
4. Transition Enrichment Opportunities: Chef à l’école 2019 was in 26 schools with approx. 2500 Core and FI students; and, Lula Lounge 2019 was in 3 secondary schools with 90 grade 9 students

D. Community Announcements
Canadian Parents for French is undertaking significant advocacy regarding transportation for French Immersion. They also met with the Minister of Education, Lisa Thompson. They continue to advocate for DELF. Their advocacy included meeting federal politicians at their annual event in Ottawa.

Respectfully submitted,
Kelly Lees and Heather Lambert-Hillen, Co-chairs
Committee Report

Presented to: Board
Meeting date: June 10, 2019

From: First Nations, Métis, and Inuit Education Community Advisory Committee
Meeting date: May 23, 2019

The committee held a meeting on May 23, 2019 from 11:00 a.m. – 12:30 p.m. at the Education Centre, 20 Education Court, Hamilton, Ontario, with Christine Joseph-Davies presiding.

Members present were: Monique Lavallee, Rebecca Doreen, Leah Hogan, Katelyne Clark, Christine Joseph-Davies, Jordan Carrier, Lauren Williams, Trustee Bingham.

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Elder’s Opening – Tehahenteh provided the opening.

ACTION ITEMS:
A. Third Student Trustee position
The FNMI Advisory Committee recommends: That Trustees consider adding a third student trustee representative to represent Indigenous students and that it be in place for 2020/2021.

INFORMATION ITEMS:
A. Selection of Chair/Co-Chair
Christine Joseph-Davies was elected Chair of the committee.

B. HWDSB Land Acknowledgement (with the revision of Mississaugas of the Credit)
The Land Acknowledgement was updated to reflect Mississauga’s of the New Credit name change. HWDSB will update the graphic for the wampum belt.

C. Parkdale Totem Pole
A ceremony will be held in August to honor the removal of the totem pole from Parkdale. The Archives will house the totem pole once it is removed from the school site.

D. Shannen Koostachin Elementary School
The committee was advised of the recent naming of a new elementary school in the new Summit Park sub-division.

Elder’s Closing – Tehahenteh provided the closing.

Respectfully submitted,
Christine Joseph-Davies, Chair of the Committee
Committee Report

Presented to: Board                                      Meeting date: June 10 2019

From: Human Rights & Equity Community Advisory Committee  Meeting date: April 16, 2019

The committee held a meeting on April 16, 2019 from 5:00 pm to 7:00 p.m. at the Education Centre, 20 Education Court, Hamilton, Ontario, with Co-Chair Mouna Bila presiding.

Members present were: Maisie Raymond-Brown, Mouna Bila, Sara Gill, Ahona Mehdi, Neha Gupta, Jessica Bowan, Deborah Simon, Coley Baisden, Gachi Issa, Sabreina Dahab, Trustee Carole Paikin Miller. Regrets: Jessica Bowan, Princewill Ogban, Trustee Cam Galindo

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ACTION ITEMS:
A. HRE committee membership update
The committee discussed, Princewill Ogban’s membership. He represented the Hamilton Anti-Racism Centre (HARRC), which has paused its services recently. The Committee will ask Princewill Ogban if he is interested to continue until the end of June.

The committee reviewed an application from a student from Westmount SS- Sewon Kim- to join the HRE committee.

The HRE Committee recommends that: Sewon Kim be approved to join the committee (Moved by Deborah Simon, Seconded by Maisie Raymond-Brown). CARRIED

INFORMATION ITEMS:
A. Equity and Inclusion Policy Update
Superintendent Sharon Stephanian provided information on the recently updated Equity and Inclusion Policy (Copy was provided). New Gender Identity and Gender Expression procedure will be developed. Committee members were invited to join the working group to develop this procedure, representing the HRE advisory committee. Deborah Simon, Ahona Mehdi and Coley Baisden volunteered to join the working group.

Anti-black racism procedure was discussed. The committee decided to add this in the next meeting agenda.

B. Human Rights and Equity Update
Yohana Otite, Human Right and Equity Officer provided an update on the Equity Action Plan which will be launched in August and an update on ongoing projects and initiatives.

C. Term length and meeting frequency
The Committees term ends on June 30th. Moving forward, members will be asked to decide if they will stay as a member for one year or two years. The committee decided to meet bi-monthly. The next meeting is scheduled for June 3, 2019.
C. Brainstorming Committee Objectives/plan
This item was deferred to the next meeting agenda.

E. Standing Items:
• Trustee Update
• Member Updates
  Members provided update on some community programs and events.

Respectfully submitted,

Mouna Bile, Co-Chair