

AGENDA: 6:00 pm

1. Call to Order
2. O Canada
3. Approval of the Agenda
4. Swearing in of Student Trustees for 2018-19
5. Declarations of Conflict of Interest
6. [Confirmation of the Minutes: April 9 and April 30, 2018](#)

Reports from Trustee Special Committees:

7. [Program – April 23, 2018](#)
8. [Finance & Facilities – May 2, 2018](#)

Reports from Legislated Committees

9. [Special Education Advisory Committee – April 25, 2018](#)

Report from Staff:

10. [Board Meeting Dates for 2018-2019](#)

11. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2

(b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian

Meeting Resumes in Public Session

12. Report from Committee of the Whole (private) – May 14, 2018
13. Oral Reports from Liaison Committees:
 - A. City/School Board Liaison Committee
 - B. Hamilton-Wentworth Home & School Association
 - C. HWDSB Foundation
 - D. Ontario Public School Boards' Association (OPSBA)
14. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.

<http://www.hwdsb.on.ca/trustees/meetings/>

Trustees: Kathy Archer, Jeff Beattie, Christine Bingham, Penny Deathe, Dawn Danko (electronically), Wes Hicks, Alex Johnstone, Larry Pattison Greg Van Geffen, Todd White. **Student Trustee** Morghen Jael

Regrets: Trustee Ray Mulholland and Student Trustee Ruby Hye

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:06 p.m.

2. Declarations of Conflict of Interest

None.

Reports from Staff:

3. Trustee Determination & Distribution

Trustee Officer Heather Miller outlined the report for Trustees stating that under Ontario Regulation 412/00 of the Education Act (O.Reg.412/00) school boards are responsible for determining both the number (determination) and the geographic allocation (distribution) of its trustees. She further shared the results of the consultation and online survey with the Board.

RESOLUTION #18-47: Trustee Hicks, seconded by Trustee Van Geffen, moved: That, pursuant to O. Reg 412/00, the Board not designate any municipality within the board's area of jurisdiction as a low population Municipality; and

That pursuant to O. Reg 412/00, and based on the calculation, the determination of members of the board for the 2018 Elections for HWDSB be 11 Trustees and that the geographic distribution of Trustees be as follows:

Wards 1&2	1.0
Ward 3	1.0
Ward 4	1.0
Ward 5	1.0
Ward 6	1.0
Ward 7	1.0
Wards 8 & 14	1.0
Wards 9 & 10	1.0
Wards 11 & 12	1.0
Ward 13	1.0
Ward 15	1.0

The motion **CARRIED** on the following division of votes.

In Favour: (9) Trustees Archer, Beattie, Bingham, Deathe, Hicks, Johnstone, Pattison, Van Geffen and White.
Student Trustee Jael.

Opposed: (1) Trustee Danko

The meeting adjourned at 6:21 p.m.

Trustees: Kathy Archer, Jeff Beattie, Christine Bingham, Penny Deathe, Wes Hicks (electronically), Alex Johnstone, Ray Mulholland, Greg Van Geffen, Todd White. **Student Trustee Ruby Hye**

Regrets: Trustees Dawn Danko, and Larry Pattison. **Student Trustee Morghen Jael**

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:10 p.m.

2. Approval of the Agenda:

RESOLUTION #18-48: Trustee Beattie, seconded by Trustee Pattison, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

3. Declarations of Conflict of Interest

None

4. Confirmation of the Minutes: March 19 and March 26, 2018

The minutes for March 19, 2018 and March 26, 2018 were confirmed.

5. Correspondence: Blue Water DSB re: Provincial Think Tank to plan for future technologies, artificial intelligence and transformational innovations.

RESOLUTION #18-49: Trustee Johnstone, seconded by Trustee Beattie, moved: **That the correspondence: Blue Water DSB re: Provincial Think Tank to plan for future technologies, artificial intelligence and transformational innovations be received and filed.**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

Reports from Trustee Special Committees

6. Policy – April 11, 2018

RESOLUTION #18-50: Trustee Bingham, seconded by Trustee Beattie, moved: **That the Policy Committee Report – April 11, 2018 be approved including:**

- Parent Engagement Policy
- Student Registration and Admission Policy
- Political Activities in school during Elections Policy

7. Finance & Facilities Committee – March 21, 2018

RESOLUTION #18-51: Trustee Van Geffen, seconded by Trustee Bingham, moved: **That the Finance & Facilities Committee Report – March 21, 2018 be approved.**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

8. Finance & Facilities Committee – March 28, 2018

RESOLUTION #18-52: Trustee Van Geffen, seconded by Trustee Beattie, moved: **That the Finance & Facilities Committee Report – March 28, 2018 be approved including:**

- **2018-19 School Based Staffing**
- **Community Use of Fields – Rental Rates**

The motion **CARRIED** on the following division of votes:

In Favour: (8) Trustees Archer, Beattie, Bingham, Johnstone, Hicks, Mulholland, Van Geffen and White. Student Trustee Hye voted in favour.

Opposed: (1) Trustee Deathe

9. Finance & Facilities Committee – April 4, 2018

RESOLUTION #18-53: Trustee Van Geffen, seconded by Trustee Beattie, moved: **That the Finance & Facilities Committee Report – April 4, 2018 be received.**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

10. Finance & Facilities Committee – April 11, 2018

RESOLUTION #18-54: Trustee Van Geffen, seconded by Trustee Bingham, moved: **That the Finance & Facilities Committee Report – April 11, 2018 be approved including:**

- **Accommodation Strategy Schedule 2018/19**
- **International Students Financial Analysis – referral to Program Committee**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

Reports from Legislated Committees

11. Parent Involvement Committee – March 20, 2018 and April 10, 2018

RESOLUTION #18-55: Trustee Deathe, seconded by Trustee Johnstone, moved: **That the Parent Involvement Committee – March 20, 2018 and April 10, 2018 be received.**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

12. Special Education Advisory Committee – March 28, 2018

RESOLUTION #18-56: Trustee Deathe, seconded by Trustee Bingham, moved: **That the Special Education Advisory Committee – March 28, 2018 be received.**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

Reports from Community Advisory Committees

13. French as a Second Language – March 28, 2018

RESOLUTION #18-57: Trustee Johnstone, seconded by Trustee Bingham, moved: **That the French as a Second Language – March 28, 2018 be received.**

CARRIED UNANIMOUSLY

Student Trustee Hye voted in favour

Reports from Staff

14. School Year Calendars for 2018-19

RESOLUTION #18-58: Trustee Beattie, seconded by Trustee Bingham, moved: **That the School Year Calendars for 2018-19 be approved.**

CARRIED UNANIMOUSLY
Student Trustee Hye voted in favour

15. Student Trustees 2018-19: Election Results

RESOLUTION #18-59: Trustee Deathe, seconded by Trustee Bingham, moved: **That the election of Cameron Prosic, student at Sir John A. Macdonald Secondary and Tara Rezvan, student at Ancaster High, to the position of Student Trustee be confirmed for the term of office August 1, 2018 to July 31, 2019.**

CARRIED UNANIMOUSLY
Student Trustee Hye voted in favour

16. Resolution Into Committee of the Whole (Private Session)

RESOLUTION #18-60: Trustee Beattie, seconded by Trustee Bingham, moved: **That the Board move into Committee of the Whole (Private), this being done at 7:06 p.m.**

CARRIED UNANIMOUSLY
Student Trustee Hye voted in favour

The open session resumed at 7:24 p.m.

17. Committee of the Whole (Private) April 30, 2018

RESOLUTION #18-61: Trustee Johnstone, seconded by Trustee Deathe, moved: **That the report of the Committee of the Whole (private) – April 30, 2018 be approved including:**

- **That the Finance & Facilities Committee report from March 28 and April 4, 2018 be received.**

CARRIED UNANIMOUSLY
Student Trustee Hye voted in favour

18. Oral Reports from:

A. City/School Board Liaison Committee

The next meeting is May 23, 2018.

B. Hamilton-Wentworth Home & School Association

The Home & School Association held their annual conference on April 28 and 29, 2018. Sandra Binns has moved into the role as Past President. Congratulations was extended to Angela Murchi who was this year's recipient of the McLaughlin Memorial Award.

C. HWDSB Foundation

The Prom Project will be held on Saturday, May 5, 2018 at the Hill Park Learning Centre. The Foundation Board meeting will be held on Wednesday, May 2, 2018 and the Hamilton Community Foundation will be joining the meeting. Twenty-three schools received the Schools Support Grant. The Foundation Board is participating in strategic planning retreat on May 17 and June 6.

D. Ontario Public School Boards' Association (OPSBA)

- Legislative Update includes pre-writ, writ period (May 9 – June 7), and post-election (after June 7).

- The Ontario Public School Board of Directors met on April 20 and 21, 2018. The Grants for Student Needs, Student Transportation, the Indigenous Trustees' Council and the TRC Curriculum Steering Committee were discussed.
- OPSBA Ad-Hoc Committee regarding Student Trustees: The Board of Directors unanimously passed a one-year pilot for additional involvement of student trustees in OPSBA for the 2018-19 school year.

E. Student Trustees' Report

- Acknowledged the approval of Cameron Prosic, student at Sir John A. Macdonald Secondary School and Tara Rezvan, student at Ancaster High, as student trustees.
- Annual General meeting will be held on May 24-27, 2018.
- Progress Committee is working on updating the Student Trustee Handbook, creating an infographic version of the Handbook, creating conference videos (condensing video footage), brainstorming initiatives (writing letter, sharing video or infographic) to help get more boards to consider. Also connecting with OSTA and making conferences accessible to student trustees in remote parts of Ontario.
- Indigenous Relations is now working to connect student leaders across the province with one another to create an Indigenous Advisory Group for OSTA-AECO
- Senate has now finished developing a Senator profile/criteria list, which we want to send out alongside the call for the selection of next year's senators. It outlines some important characteristics to keep in mind when electing/appointing senators, and highlights the importance of using a democratic, student-led process for senator selection.

F. Director's Report

Director of Education, Manny Figueiredo, gave an outline of some of the events that reflect on our five priorities:

- Rainbow Prom: Director Figueiredo attended Rainbow Prom and acknowledged the more than 400 students in attendance and the partners including the Hamilton Police Service for their support. , More than 400 students came.
- 43rd Annual Hamilton Community Prayer Breakfast will be held on Tuesday, May 1, 2018 from 7:30 to 9 a.m. The keynote speaker is Nate Leipziger, Holocaust survivor and educator, social activist and author.
- Joseph O'Connor from Sir John A. Macdonald Secondary School has been selected for the Sharon Enkin Award for excellence in Holocaust Education. Additionally, this year the Hamilton Jewish Federation and the Holocaust Education Committee have given a special legacy award in recognition to Deb Brown from Sir Allan MacNab Secondary School for her constant work on Holocaust Education.
- Reading Specialists: With three school visits this week, Director Figueiredo was able to see the reading specialists promote the strategic priority of student learning and achievement.
- Patrick Case, Assistant Deputy Ministry in the Equity Secretariat visited with system leaders to share the role that public education plays in equity and human rights.

G. Chair's Report

The Chair of the Board, Todd White gave a tribute to former Trustee Lillian Orban. He asked fellow Trustees to remember Lillian when they drive by the schools and see the flags at half-mast this week. Lillian was elected as Ward 7 Trustee in 1992 and served until 2014. Lillian was a passionate defender of students at HWDSB. He thanked Lillian for her service, hard work and contribution to our students and community.

The meeting adjourned at 7:40 p.m.

COMMITTEE REPORT

Presented to: Board

Date of Meeting: May 14, 2018

From: Program Committee

Date of Meeting: April 23, 2018

The committee held a meeting from 5:32 p.m. to 8:25 p.m. on April 23, 2018 at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Dawn Danko presiding.

Members present were: Trustee Dawn Danko (Chair), Penny Deathe, Larry Pattison, Christine Bingham, Alex Johnstone. Also in attendance was Trustee Todd White.

DELEGATIONS:

A. Veroslav (Vic) Djurdjevic, President, Nikola Tesla Educational Corporation: Presentation Re: Curriculum that will Inspire rooted in Hamilton's History & Innovation – The Electric City.

B. Michael Wolfe: Presentation re: Bay Area Science and Engineering Fair (BASEF) involvement.

ACTION ITEMS:

On the motion of Larry Pattison, The Program Committee **recommends that the delegations be referred to staff for review under our partnership policies.**

CARRIED

MONITORING ITEMS:

A. The Ontario Student, Parent & Educator Survey

Staff shared the Official 2017 Report summarizing the findings of the survey with Program Committee and shared a link to the complete copy of the survey.

The following key highlights from the survey were discussed:

- 1 in 5 students do not believe that their peers are all treated fairly in their school (40% of these self-identify as a minority)
- 1 in 3 students believe mental health resources and supports at their school are inadequate (1/3 of these self-identify as a minority)
- 1 in 3 students feel student voice has no impact on decision making in their school (40% of these self-identify as a minority)
- 70% of students believe financial literacy education is insufficient
- 42% of students believe they are not sufficiently taught about the different levels of government
- 1 in 4 students feel their school doesn't value student health and well-being

Staff advised that the Spring 2017 HWDSB Student Survey is currently ongoing. Staff committed to providing the Committee with local data from the HWDSB Student Survey in the Fall of 2018. The Committee is interested in reviewing local information obtained by the HWDSB Student Survey versus provincial wide results from The Ontario Student, Parent & Educator Survey as well as a focus on getting an improved response rate compared to previous years.

B. Partnerships Report

Staff presented the Partnership Report summarizing the implementation of the 2016-2017 Annual Plan relating to *Partnerships* for from May to August 2017. Key strategies to enhance Partnerships between school and home included: investing in people through professional learning opportunities, including the Principal Parent Engagement Leads group and supporting the work of School Councils.

During this time, Corporate Communications was consolidated with Partnerships and Community Engagement to form the Communications and Community Engagement Department to further support *Partnerships*. A work plan was created to support partnership goals through 2017-18.

The Parent Portal is also a tool to increase parent awareness of what their child is learning in the classroom. During 2016-17, Parent Portal was opened to all secondary schools. We will be monitoring the impact of the Parent Portal through the Parent Voice Survey (administered this spring).

To ensure all new and existing community partnerships will enhance opportunities for students, staff worked to clarify the definition of Partnerships and finalized a single Engagement Intake Form that will provide consistency when reviewing and aligning partnership opportunities. The Partnership and Community Engagement (PACE) database was also initialized in summer 2017.

Staff also presented the current implementation of the 2017-18 Annual Plan for *Partnerships* to date.

To improve parent/guardian/caregiver awareness of learning in the classroom, staff have revised the Parent Voice Survey to better understand areas of strength and areas needing improvements. Strategies have been employed to increase participation in the survey, which is open until the end of May. Additional work has been completed to support School Councils in engaging parents, including a School Start-Up Session run by PIC, the provision of HWDSB email addresses to School Councils, and incorporating a section about parent engagement in what their child is learning in the School Annual Plan. New resources have been developed for Kindergarten registration, and an online mathematics resources is now available on the HWDSB website.

During 2017-18 five schools have piloted the Safe Arrival Program that should facilitate reporting child absences. A review of the pilot will be completed by August 2018. Also, in response to parent feedback, the Parent Portal was streamlined to improve access to the Parent Portal through PowerSchool. Staff demonstrated the Parent Portal for the committee.

The Strategic Communications and Engagement Plan will support partnerships. An Ad Hoc committee was established to provide input into this plan, which will be presented to Trustees when finalized.

Staff also outlined the strategies to enhance focus on families and community partnerships to support high priority schools. Partnership opportunities that support outcomes for parents and students in high priority schools were highlighted, including: expanding before and after school care programming, the Imagination Library program (supported by the HWDSB Foundation), and revising the summer learning Camp POWER program to align with our reading goals. Staff have worked with Public Health to develop a new model for the Public Health Nurse (PHN) in Schools Program that will provide more targeting services and a visible presence in schools with higher needs.

Staff have also developed an adapted version of Professor Ken Leithwood's Strong Districts rubric (characteristics and school conditions) for use by Superintendents of schools to begin the process of reviewing key school condition variables in High Priority Schools. This inventory has been undertaken in each Family of Schools for both High Priority and non-High Priority Schools to allow for comparison. Data collection will occur in the spring and will include information related to partnerships.

Finally, to meet our goal of strengthening collaboration with new and existing community partners to enhance opportunities for students, staff have launched the Partnership and Community Engagement (PACE) data base to track, analyze and communicate effective school an system partnerships. The initial population of the database is expected to be completed by the end of August 2018, then a maintenance process will be established. The PACE database was demonstrated for committee members.

Staff are on target to increase equity of access in community partnerships supporting our two priorities of Student Learning and Achievement and Positive Culture and Well-Being by June 2018.

Staff have committed to providing a monitoring report in the Fall of 2018.

Respectfully submitted,
Dawn Danko, Chair of the Committee

COMMITTEE REPORT

Presented to: Board

Date of Meeting: May 14, 2018

From: Finance and Facilities Committee

Date of Meeting: May 2, 2018

The committee held a meeting from 12:06 p.m. to 1:37 p.m. on May 2 2018 at 20 Education Court, Hamilton, Ontario in Room 340D with Trustee Greg Van Geffen presiding.

Members present were: Trustees Jeff Beattie, Wes Hicks (electronically), Greg Van Geffen and Todd White. Regrets were received from Trustee Christine Bingham.

MONITORING ITEMS:**A. Long Term Facilities Master Plan Guiding Principles**

Proposed changes to the Guiding Principles were presented and reviewed by staff. The Long Term Facilities Master Plan was originally presented in January 2013 and were based on the policies, operating and education documentation current at that time. The proposed changes would update the guiding principles to align them with current HWDSB policies, operating plans, strategic directions and educational strategies. Committee members requested revisions to the report and that the report be brought back to the next meeting.

B. 2018-2019 Budget Development

Staff provided a verbal update and noted that the technical papers had been received from the Ministry. An updated budget position will be shared with Executive Council and the decisions will be brought forward to this committee.

Respectfully submitted,
Greg Van Geffen, Chair of the Committee

9-1
Committee Report

Presented to: Board

Meeting Date: May 14, 2018

From: Special Education Advisory Committee (SEAC)

Meeting date: April 25, 2018

The committee held a meeting on Wednesday, April 25, 2018 from 5:35 pm to 8:48 pm at the Education Centre (Room 180A) at 20 Education Court in Hamilton, ON with SEAC Chair Judy Colantino presiding

Members present were: Judy Colantino, Down Syndrome Association of Hamilton, SEAC Chair, Lita Barrie, VOICE for Hearing Impaired Children, SEAC Vice-Chair, Michelle Campbell, Autism Ontario (H-W Chapter), Jenny McEwen-Hill, McMaster Children's Hospital Developmental Pediatrics & Rehabilitation Program, John Sanges, Down Syndrome Association of Hamilton (Alternate), Mark Courtepatte, FASD Parent & Caregiver Support Group, Susi Owen, CNIB Hamilton and Niagara, Daiene Verissimo, CNIB Hamilton and Niagara (Alternate), Lindsay Bray, McMaster Children's Hospital Developmental Pediatrics & Rehabilitation Program (Alternate), Tracy Sherriff, Community Living Hamilton, Alyson Kowalchuk, P.A.L.S. – Parent Advocacy Learning Support Group, Brent Monkley, Hamilton-Wentworth Principals' Council – Secondary, Jennifer Robertson-Heath, Hamilton-Wentworth Principals' Council – Elementary, Michele Moore, Principal of Special Education Services, Jane Macpherson, Principal of Special Education Services, Peggy Blair, Superintendent of Specialized Services and Alex Johnstone, Trustee

Regrets: Lynn Vanderbrug, Lynwood Charlton Centre, Sandra Parker, Community Living Hamilton (Alternate), Lorraine Sayles, The Children's Aid Society of Hamilton, Michelle Konior, Hamilton-Wentworth Elementary Teachers' Local, Jeremy Abrahams, Ontario Secondary School Teachers' Federation, District 21 and Penny Deathe, Trustee.

INFORMATION ITEMS:

A. SEAC Orientation

Lynn Ziraldo – Chair of the K-12 Standards Committee – Education Accessibility Standard (2017): Executive Director, Learning Disabilities Association of York Region (1985-2016): Chair of the Minister's Autism Reference Group (2007): Chair of the Minister of Education's Advisory Council for Special Education (1996-2006), presented an overview and orientation of SEAC.

- Regulation 464-97 – all school boards must have a SEAC to advise the Board, motions are taken to the Board
- SEAC must meet 10 times per year
- Composition of SEAC: 12 voting members consisting of 2 trustees, representative from local associations, one or more other as outlined by the Board
- Election of Chair and Vice Chair takes place every January
- Boards must make facilities available
- Superintendent of Special Education invites appropriate staff to the committee
- Legislated that there must be orientation for new members to explain role of committee & Provincial legislation as well as policies
- SEAC focus: philosophy & goals, organization structure, program delivery systems, services & facilities, policies & procedures, funding, annual review of the plan, professional development, goals & objectives
- System advocacy: examine existing policies & practices in order that changes can be recommended to those that are detrimental to students with special education needs
- Annual review of the Special Education Plan, as well as consultation regarding the budget process are key items for consideration by SEAC

B. Budget Presentation

Denise Dawson, HWDSB Senior Manager, Business Services, presented an overview of the budget

- Budget priorities: improving mathematics, improving literacy, school revitalization, special education, student supports, transforming learning everywhere
- Special Education was ranked the number one priority through a consultation process
- 16.5 FTE Special Education staff have been added
- Funding announced through GSN: additional funding over the next 3 years to support increased special education programs and services – this amounts to 9.0 FTE
- Funding announced through Education Program- Other: Mental Health workers in schools, 3.5 FTE
- Also noted funding to support special education assessments to address current waitlists

C. UPDATES:

From J. Colantino - Flash drives donated by Down Syndrome association

From M. Campbell - Great turn out for the Autism Awareness day.

From M. Courtepatte:

- a) CAMH FASD Incidence study: Canadian incidence 3% (higher than all neurological disorders)
- b) Attended the FASD Awareness day event on April 11 at Queen's Park
- c) Met with Minister of Education Naidoo-Harris on April 11 - no indication of support for Bill 44
- d) MPP Kiwala- raised Bill 44 FASD Amendment to the Education Act- First reading
- e) Savanna and Mark are members of the Advisory committee for th MCYS FASD 'One Stop' website
- f) Six Nations on Thursday April 26
- g) Support group meeting on April 28- Special invite Adults with FASD

From A. Johnstone:

- a) Community Hub proposal did not go through
- b) Student Trustee elections have taken place. Tara Rezvan (Ancaster High) and Cameron Prosic (Sir John A MacDonald) are the new student trustees
- c) New North school continues to transition.
- d) Partnerships report outlines inventory of partnerships across the district and identifies existing gaps.
- e) Math resources have now been posted online. This is a resource for parents that has direct links with the curriculum.
- f) A motion was passed unanimously at the provincial level to strengthen the role of the student trustee.

From L. Bray - A motion was passed that a new icon can be used for accessibility. The students at Ron Joyce will be painting the icon in the parking lot on May 4.

From P. Blair:

- a) A Guide for Grants for Special Education will be provided to the SEAC members
- b) Continuing with school visits to see the good happenings in schools related to positive culture and well-being and student learning and achievement related to young people with special education needs
- c) There is a new PPM 161: Prevalent Medical Conditions. The Board is developing a procedure for Epilepsy. This must be in place for September 1, 2018. Training will follow for all staff
- d) Staff are currently busy with staffing decisions for 2018/2019. Hiring will proceed shortly

Respectfully submitted,
Judy Colantino
Chair



EXECUTIVE REPORT TO BOARD

TO: BOARD

FROM: Manny Figueiredo, Director of Education

DATE: May 14, 2018

PREPARED BY: Heather Miller, Officer of Trustee Services

RE: Board Meeting Schedule for September 2018 to June 2019

Action **Monitoring**

Recommended Action:

That the Board meeting schedule for September 2018 to June 2019 be recommended for approval.

Background:

As per the Trustee Handbook, Governance Bylaw 1.16 states that “during or before the organizational meeting each year, the Board shall approve a schedule of meeting dates and times for regular Board and Standing Committee meetings for the following year. The schedule may be revised by the Board (E.A., 208 (6), 170.4).”

Meeting Schedule is attached for consideration.

**Board, Standing Committee and Information Session Meeting Dates
September 2018 to June 2019**

Date	Meeting
SEPTEMBER	
Sept. 17	Board Meeting followed by Standing Committee
Sept. 24	Info Session followed by Board Meeting
OCTOBER	
Oct. 15	Board Meeting followed by Standing Committee
Oct. 29	Board Meeting
NOVEMBER	
Nov. 12	Board Meeting followed by Standing Committee
Nov. 26	Board Meeting
DECEMBER	
Dec. 3	Inaugural Board , followed by Standing Committee
Dec. 17	Info Session followed by Board Meeting
JANUARY	
Jan. 14	Board Meeting followed by Standing Committee
Jan 28	Board Meeting
FEBRUARY	
Feb. 11	Board Meeting followed by Standing Committee
Feb 25	Info Session followed by Board Meeting

MARCH	
Mar. 18	Board Meeting followed by Standing Committee
Mar. 25	Board Meeting
APRIL	
Apr. 15	Board Meeting followed by Standing Committee
Apr. 29	Info Session followed by Board Meeting
MAY	
May 13	Board Meeting followed by Standing Committee
May 27	Board Meeting
JUNE	
Jun. 10	Board Meeting followed by Standing Committee
Jun. 17	Info Session followed by Board Meeting

Board and/or Standing Committee Meetings will be held on Monday nights in the Boardroom at 20 Education Court and will begin at 6:00 pm

*Information Sessions will be held on Monday nights (prior to a Board meeting) in Room 308 at 20 Education Court and will begin at 5:00 pm. If an Information Session is not needed, the meeting may be cancelled after consulting with the Chair and the Director.

Please note that Trustee Special Committees will continue to use Monday nights which are not booked for Board meetings wherever possible – the meeting schedule for those committees will be provided before June 30, 2018 and are subject to change based on committee composition following the Inaugural Board meeting in December 2018.