

**AGENDA: 6:15 pm**

1. Call to Order
2. O Canada and Land Acknowledgment
3. Approval of the Agenda
4. Declarations of Conflict of Interest
5. [Confirmation of the Minutes – December 18, 2017](#)

Reports from Trustee Special Committees:

6. [Governance Committee – January 8, 2018](#)

Reports from Community Advisory Committees:

7. [First Nations, Métis and Inuit Advisory Committee – December 7, 2017](#)
8. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (Director & Ward Trustees)  
*(b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian*

***Meeting Resumes in Public Session***

9. Report from Committee of the Whole (private) – January 15, 2018
10. Oral Reports from Liaison Committees:
  - A. City/School Board Liaison Committee
  - B. Hamilton-Wentworth Home & School Association
  - C. HWDSB Foundation
  - D. Ontario Public School Boards' Association (OPSBA)

11. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.

<http://www.hwdsb.on.ca/trustees/meetings/>

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**Trustees:** Kathy Archer, Jeff Beattie, Christine Bingham, Penny Deathe, Danko, Wes Hicks, Alex Johnstone, Ray Mulholland, Larry Pattison (electronically), Greg Van Geffen, Todd White. **Student Trustees** Morghen Jael and Ruby Hye.

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**1. Call to Order**

Todd White, Chair of the Board, called the meeting to order at 6:03 p.m.

**2. Delegations**

A. Jillian Harris re: Collegiate Ave School

Jillian Harris is a parent and resident of Olde Town Stoney Creek. She shared that they were hoping for a new build not an addition to the current school. She spoke of the current condition of Collegiate Ave School and the challenge with the layout of the proposed addition due to inadequate parking, the lack of clear access to the building, the additional traffic especially due to the increased enrolment and closure of the other two school.

Olde Town Stoney Creek Community Association re: Collegiate Ave School

Kristen shared how HWDSB has failed the community and spoke of the lack of communication with the Community. They are looking for communication with the Community. She shared why public commitment is important and would like to know what the addition and renovations will include.

**3. Approval of the Agenda:**

**RESOLUTION #17-196:** Trustee Hicks, seconded by Trustee Archer, moved: **That the agenda be approved.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

**4. Declarations of Conflict of Interest**

None.

**5. Confirmation of the Minutes – December 4, 2017**

The minutes of December 4, 2017 were confirmed.

**6. Correspondence received re: Collegiate Avenue Elementary School**

**RESOLUTION #17-197:** Trustee Beattie, seconded by Trustee Van Geffen, moved: **That the correspondence be received.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

**Reports from Trustee Special Committees**

**7. Human Resources Committee – November 30, 2017**

**RESOLUTION #17-198:** Trustee Deathe, seconded by Trustee Johnstone, moved: **That the report of the Human Resources Committee – November 30, 2017 be received.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

Trustee White resumed the Chair's position.

**8. Policy Committee – December 6, 2017**

**RESOLUTION #17-199:** Trustee Bingham, seconded by Trustee Van Geffen, moved: **That the report of the Policy Committee – December 6, 2017 be received.**

**CARRIED UNANIMOUSLY**

Trustee Mulholland was out of the room for the vote  
Student Trustees Jael and Hye voted in favour

**9. Finance and Facilities Committee – December 6, 2017**

Trustee Beattie requested that Collegiate Ave Capital Project and French Immersion Boundary Review – East Hamilton and Lower Stoney Creek (items A & C) be voted on separately.

**RESOLUTION #17-200:** Trustee Van Geffen, seconded by Trustee Hicks, moved: **That the remainder of the Finance and Facilities Committee – December 6, 2017 report be approved including the elementary and secondary French Immersion boundaries for Ancaster, Dundas and Flamborough for the 2018/2019 school year.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

**Collegiate Elementary School Capital Project (Item A)**

Amendment to the original motion:

**RESOLUTION #17-201:** Trustee Danko, seconded by Trustee Beattie, moved: **That staff engage with the Ministry and look at the possibility to hold the six million dollars for the purpose of resubmitting the business case and if this is not approved by January 31, 2018 then the original motion will move forward.**

This amendment **CARRIED** on the following division of votes:

In Favour: (9) Trustees Archer, Beattie, Bingham, Danko, Deathe, Johnstone, Mulholland, Pattison and White. Student Trustees Jael and Hye voted in favour.

Opposed: (2) Trustees Hicks and Van Geffen

To the original motion as amended.

**RESOLUTION #17-202:** Trustee Danko, seconded by Trustee Beattie, moved: **That staff engage with the Ministry and look at the possibility of holding the six million dollars for the purpose of resubmitting the business case and if this is not approved by January 31, 2018 then the original motion will move forward.**

**That the Board proceed with the project as funded by the Ministry: a 213 pupil place addition to the existing Collegiate Elementary School to support the consolidation of Green Acres Public School and R.L. Hyslop Public Schools,**

**a) with a commitment to a phased design approach and financial monitoring updates to the Finance and Facilities Committee to ensure the project is feasible, based on scope and budget and:**

**b) with a commitment to a public engagement process on the proposed design with the first meeting to be held by December 22, 2017.**

The amended motion **CARRIED** on the following division of votes:

In Favour: (10) Trustees Archer, Beattie, Bingham, Danko, Deathe, Johnstone, Pattison, Van Geffen and White. Student Trustees Jael and Hye voted in favour.

Opposed: (1) Trustee Mulholland

## **French Immersion Boundary Review – East Hamilton and Lower Stoney Creek (LSC) (Item C)**

**RESOLUTION #17-203:** Trustee Van Geffen, seconded by Trustee Beattie, moved: **That the French Immersion programs at Glen Echo (grades 1-5) and Glen Brae (grade 6-8) be relocated to Parkdale (grades 1-5) and W.H. Ballard (grades 6-8) and A.M. Cunningham (grade 1-5) and the new school on Eastdale (grades 1-8) be approved based on the boundaries and move the Sir Wilfrid Laurier English catchment into the Parkdale / W. H. Ballard French Immersion Stream.**

Further, Grade 1 French Immersion is to begin at Parkdale and Green Acres (while Eastdale is being constructed) for September 2018 and that staff engage with affected school communities and return to trustees with a transition plan for current grade 1-7 students at Glen Brae and Glen Echo.

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

### **Reports from Legislated Committees**

#### **10. Special Education Advisory Committee – November 29, 2017**

**RESOLUTION #17-204:** Trustee Deathe, seconded by Trustee Bingham, moved: **That the report of the Special Education Advisory Committee – November 29, 2017 be received.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

### **Reports from Community Advisory Committees**

#### **11. Faith Community Advisory Committee – October 26, 2017**

**RESOLUTION #17-205:** Trustee Beattie, seconded by Trustee Johnstone, moved: **That the report of the Faith Community Advisory Committee – October 26, 2017 be received.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

#### **12. French as a Second Language Community Advisory Committee – November 29, 2017**

**RESOLUTION #17-206:** Trustee Danko, seconded by Trustee Van Geffen, moved: **That the report of the French as a Second Language Community Advisory Committee – November 29, 2017 be received.**

**CARRIED UNANIMOUSLY**

Trustee Beattie was out of the room for the vote  
Student Trustees Jael and Hye voted in favour

#### **13. Resolution Into Committee of the Whole (Private Session)**

**RESOLUTION #17-207:** Trustee Van Geffen, seconded by Trustee Bingham, moved: **That the Board move into Committee of the Whole (Private), this being done at 8:33 p.m.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

The open session resumed at 9:13 p.m. Trustee Pattison did not return to the meeting.

#### **14. Committee of the Whole (private) December 18, 2017**

**RESOLUTION #17-208:** Trustee Johnstone, seconded by Trustee Danko, moved: **That the report of the Committee of the Whole (private) – December 18, 2017 be approved including:**

- **That the Human Resources Committee report from November 30, 2017 be received**

- That the Finance & Facilities Committee report from December 6, 2017 be approved including a matter related to the potential reciprocal agreement for the Dominic Agostino Riverdale Community Hub Proposal with the City of Hamilton and a matter related to entering into agreements with the City of Hamilton and the new Beverly Central & Greensville School Projects

**CARRIED UNANIMOUSLY**

Trustee Mulholland was not present for the vote  
Student Trustees Jael and Hye voted in favour

## **15. Oral Reports:**

### **A. Student Trustees' Report**

Student Trustee Hye shared that they are looking for direction in establishing a senate Instagram account. They would like to do social media blasts and feel that they can widen the impact and reach more students. The Student Trustees have been talking about the potential for a constitution for both senates but primarily secondary senate in order to create a structure for senate laying the ground work for future senators to come. They are also working with Trustee Bingham to develop their approach to Board and senate meetings in order to bring items from Board to Senate in an organized and contextualized manner. At the Elementary Senate they have been doing a new activity called "word of the meeting" promoting positive culture and well-being in a very direct and open way allowing rich discussions to take place at their meetings.

Student Trustee Jael spoke of The Ontario Student, Parent and Educator Survey conducted by OSTA-AECO in 2016 and just recently published. A condensed version was shared with Trustees; however, the full version can be found on the OSTA-AECO website. The hope is that this report will be picked up provincially and provide guidance to our Board and all of the Boards across the Province. They will be bringing the results of the survey back to Senate for further discussion.

**RESOLUTION #17-209:** Trustee Van Geffen, seconded by Trustee Bingham, moved: **That the The Ontario Student, Parent and Educator Survey be shared with the Program Committee for further discussion.**

**CARRIED UNANIMOUSLY**

Student Trustees Jael and Hye voted in favour

### **B. Director's Report**

The Director's Annual Report will be coming out this week in a digital format. It reflects our Board's Strategic Direction priorities and the progress for 2016/2017 and what the actions are for 2017/2018. The Director shared that he recently went to Dr. Davey Elementary School and saw some of the great work that staff was doing with the Alpha classes and the English language learners around resiliency and what it resiliency means. In the middle school class newcomers were showing leadership by showing the buddy bench to the remainder of the school. At Nora Henderson the Director witnessed EA's and staff working with students in an after school program where nutrition was taught by creating meals with the students and then leftovers were taken home to share with their families along with the recipes and the knowledge learned. The Director ended by wishing all staff and Trustees a very happy holiday and asked that we keep those less fortunate in our thoughts and hearts.

### **C. Chair's Report**

The Chair informed the Board that they are following the Ward boundary changes quite closely and when they have more definitive answers that will be brought back and shared in the New Year through the Governance Committee. He wished all staff and Trustees a great holiday.

The meeting adjourned at 9:30 p.m.

**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: January 15, 2018

From: Governance Committee

Date of Meeting: January 8, 2018

The committee held a meeting from 5:34 p.m. to 6:20 p.m. on January 8, 2018 at 20 Education Court, Hamilton, ON, in Meeting Room 340D, with Trustee Todd White presiding.

Members present were: Trustees Dawn Danko, Alex Johnstone, Larry Pattison, Greg Van Geffen and Todd White. Also in attendance were Trustees Penny Deathe and Wes Hicks.

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**ACTION ITEM:****A. Trustee Honorarium**

Ontario Regulation 357/06 "Honoraria for Board Members" of the Education Act sets out the method for calculating the limits on honoraria paid under section 191 of the Act.

There are 4 components of the honorarium:

1. The Base Amount

The board may set an amount that does not exceed \$5,900 for a trustee for each year of the term of office. To this amount, the board may add up to \$5,000 for the chair and up to \$2,500 for the vice-chair. HWDSB has used these maximum amounts in the calculation of the honoraria.

2. The Enrolment Amount

The enrolment amount limit is recalculated annually. The limit for each year of office is tied to the estimate of the board's day school average daily enrolment (ADE) for the previous year. For example, the 2017-18 enrolment amount would be based on the board's day school estimate for the 2016-17 school year that was reported in June 2016. The ADE for HWDSB for this calculation is 48,244.25 which equates to \$7,675/trustee.

3. The Attendance Amount

The board may pay up to \$50 for attendance at a meeting of a committee of the board that is *required to be established by an act or regulation*. Boards may not pay an attendance amount for attending other meetings. There are currently four committees that require membership of one or more trustees under the *Education Act*: Audit Committee, Parent Involvement Committee, Supervised Alternative Learning Committee and Special Education Advisory Committee. This has been confirmed with the Ministry.

If HWDSB chose to pay the attendance amount, the amount per trustee would differ based on the committees that they were members of:

- 1) Audit Committee meets 4 times/year - \$200
- 2) PIC meets 10 times/year - \$500
- 3) SAL - meets bi-weekly with 1 trustee plus 2 semi-annual meetings – approx. \$350
- 4) SEAC meets 10 times/year - \$500

Any other committee of the Board would not be eligible ie. Finance, HR, Policy, Program, Governance and Suspension Appeals and Expulsion Hearing Committees.

4. The Distance Amount

HWDSB trustees are not eligible for this amount based on the criteria set out in the regulation.

On the motion of Trustee Van Geffen, the Governance Committee **RECOMMENDS** that the **Trustee Honoraria (excluding the attendance amount), for the term beginning December 1, 2017** be approved as

- Chair - \$20,987 (increase of \$331)
- Vice Chair - \$17,281 (increase of \$292)
- Other Trustees - \$13,575 (increase of \$252)

\*a detailed calculation can be found on Appendix A\*

**CARRIED UNANIMOUSLY.**

Respectfully submitted,  
Todd White, Chair of the Committee

**Hamilton-Wentworth District School Board  
Trustee Honorarium  
2017-18**

**Appendix A**

**Effective December 1, 2017**

	<b>Chair</b>	<b>Vice Chair</b>	<b>Trustee</b>
(1) Base	\$ 5,900	\$ 5,900	\$ 5,900
(2) Add'l amt for Chair & Vice Chair	5,000	2,500	
(3) Attendance*	-	-	-
(4) Distance	-	-	-
(5) Enrolment	-	-	-
(5)(a) 1.75 x ADE <sup>^</sup> / number of trustees, excluding student trustees	7,675	7,675	7,675
(5)(b) Add'l amt for Chair & Vice Chair			
.05 x ADE / number of trustees, excluding student trustees (min \$500)	2,412		
.025 x ADE / number of trustees, excluding student trustees (min \$250)		1,206	
	<u>\$ 20,987</u>	<u>\$ 17,281</u>	<u>\$ 13,575</u>

\* Attendance amount not included. If it approved, the amount will be different for each trustee based on the eligible committees they sit on.

<sup>^</sup> Enrolment number comes from 2016-17  
Estimates submitted to the Ministry. 48,244.25

## Committee Report

Presented to: Board

Meeting date: Jan. 15, 2018

From: First Nations Métis Inuit

Meeting date: Dec. 7, 2017

The committee held a meeting on Dec. 7, 2017, 1:30 – 3:00 p.m. at the Education Centre, 20 Education Court, Hamilton, Ontario, with Katelyne Clark presiding.

Members present were: Cindilee-Ecker-Flagg, Leah Hogan, Katelyne Clark, Kira Gibson, Tehahenteh, Frank Miller, Christina Barahona, Monique Lavalley, Trustees Christine Bingham and Larry Pattison.

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### **ACTION ITEMS:**

#### **A. Election of Vice-Chair**

Katelyne Clark elected.

### **INFORMATION ITEMS:**

#### **A. Committee Purpose**

Trustee Advisory Terms of Reference were reviewed. Committee was advised of the Action item from Dec. 4 Board – Land Acknowledgement motion. Jolene John provided an update on the retirement of the totem pole at Parkdale School.

#### **B. Bluewater Letter to Minister Hunter (Curriculum)**

Receive and file.

#### **C. Thames Valley Letter to Minister Hunter (Student Trustees)**

Refer to staff. Additional information will be provided at the next meeting.

#### **D. Thames Valley Letter to Minister Hunter (Class Sizes)**

Defer to the next meeting.

Respectfully submitted,  
Katelyne Clark  
Vice-Chair