

AGENDA: 6:00 pm

1. Call to Order
2. O Canada
3. Approval of the Agenda
4. Declarations of Conflict of Interest
5. [Confirmation of the Minutes: December 12, 2016](#)
6. [Correspondence: Peel District School Board re: University Application Fees](#)

Reports from Trustee Special Committees:

7. [Program Committee](#)
 - A. [December 15, 2016](#)
 - B. [January 9, 2017](#)
8. [Finance & Facilities](#)
 - A. [December 14, 2016](#)
 - B. [January 18, 2017](#) (copy will be provided at the meeting)
9. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
10. Meeting Resumes in Public Session
11. Report from Committee of the Whole (private) – January 23, 2017
12. Oral Reports from Liaison Committees:
 - A. City/School Board Liaison Committee
 - B. Hamilton-Wentworth Home & School Association
 - C. HWDSB Foundation
 - D. Ontario Public School Boards' Association (OPSBA)
13. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.
<http://www.hwdsb.on.ca/trustees/meetings/>

Trustees: Kathy Archer, Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Wes Hicks, Alex Johnstone, Ray Mulholland, Larry Pattison, Greg Van Geffen, Todd White. **Student Trustees** Tory Dockree, Elizabeth Wong.

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:07 p.m.

2. Presentation: Terry Cooke, Hamilton Community Foundation (HCF) re: ABACUS

Terry Cooke acknowledged the Trustees around the table and the work that they do. He shared that Director Figueiredo had recently become a member of the Hamilton Community Foundation. Some of the highlights of the ABACUS (Advanced Post-Secondary Access) presentation included:

Goal: Improve high school graduation rates and access to post-secondary education including trades/apprenticeship

- Researched funded by The Fairmount Foundation with support from HECQO
- Minimum 10-year commitment; approximately \$1 million annually
- Focused on middle-school years: Grades 6, 7, 8 and transition to Grade 9
- Based on “Four Pillars” of successful early intervention programs:
 - **Academic up skilling:** supporting educational success
 - **Mentoring:** counselling and encouraging accountability
 - **Goal-setting:** aspirational activities and timely information
 - **Incentives:** financial and motivational encouragements

The three elements of ABACUS are:

- Expand/build on existing community capacity through granting
- *Grad Track*: a pilot to deliver more intense programming
- Support systems change

3. Approval of the Agenda

RESOLUTION #16-212: Trustee Beattie, seconded by Trustee Danko, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

4. Declarations of Conflict of Interest

None.

5. Confirmation of the Minutes

The minutes of November 14, 2016, November 21, 2016 and December 5, 2016 were confirmed.

6. Correspondence: Toronto District School Board re: Letter to the Minister of Education

Trustee Beattie, seconded by Trustee Archer, moved: That the Correspondence be received and filed.

The motion was withdrawn following Trustee discussion.

RESOLUTION #16-213: Trustee Beattie, seconded by Trustee Johnstone, moved: That the Correspondence be referred to Staff and then return to a Committee.

The motion was **CARRIED** on the following division of votes:

In favour (8) Trustees Archer, Bingham, Beattie, Deathe, Johnstone, Pattison, Van Geffen and White.

Opposed (3) Trustees Hicks, Mulholland and Danko. Student Trustees Tory Dockree and Elizabeth Wong

Reports from Trustee Special Committees:

7. Human Resources Committee – November 24, 2016

Trustees received an update on secondary enrolment as well as an overview of the Positive Culture and Well-Being report.

RESOLUTION #16-214: Trustee Deathe, seconded by Trustee Johnstone, moved: **That the report of the Human Resources Committee – November 24, 2016 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

8. Audit Committee – December 5, 2016

RESOLUTION #16-215: Trustee Van Geffen, seconded by Trustee Beattie, moved: **That the report of the Audit Committee – December 5, 2016 be approved including that the Audit Committee receive and endorse the revised Regional Internal Audit Mandate.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour
Trustee Mulholland was out of the room

Reports from Legislated Committees

9. Special Education Advisory Committee – November 30, 2016

RESOLUTION #16-216: Trustee Johnstone, seconded by Trustee Hicks, moved: **That the report of the Special Education Advisory Committee – November 30, 2016 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree voted in favour
Trustee Hicks was out of the room

Reports from Community Advisory Committees

10. Rural Schools Advisory Committee – November 16, 2016

RESOLUTION #16-217: Trustee Johnstone, seconded by Trustee Deathe, moved: **That the report of the Rural Schools Advisory Committee - November 16, 2016 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

11. French as a Second Language Advisory Committee – November 30, 2016

RESOLUTION #16-218: Trustee Deathe, seconded by Trustee Johnstone, moved: **That the report of the French as a Second Language Advisory Committee – November 30, 2016 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

12. Resolution Into Committee of the Whole (Private Session)

RESOLUTION #16-219: Trustee Beattie, seconded by Trustee Bingham, moved: **That the Board move into Committee of the Whole (Private),** this being done at 8:09 p.m.

The open session resumed at 8:22 p.m. Trustee Danko left the meeting prior to the start of the Committee of the Whole, private session.

13. Reports from:

A. Committee of the Whole (private) December 12, 2016

Executive Superintendent Zucker presented the financial statements to Trustees.

RESOLUTION #16-220: Trustee Beattie, seconded by Trustee Van Geffen, moved: **That the report of the Committee of the Whole (private) – December 12, 2016 be approved including the Audit Committee report from December 5, 2016 which include the 2015-16 annual audited financial statements.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

14. Oral Reports from Liaison Committees:

A. Student Trustees' Report

Student Trustee Wong spoke of a recent event "Chase the Future 2041" where both Student Trustees Wong and Dockree were the Masters of Ceremony. This event was a joint venture between HWDSB and the City of Hamilton for administrative staff. The overarching question was "where do you see Hamilton in 25 years?" The goal of the event was to inspire teachers who would then take that inspiration back to their students. School senators were also present for the event to provide student input.

Student Trustee Wong spoke of a meeting that took place between the Student Trustees, Trustee Deathe and Christopher Cutler, the Mayor's advisor regarding youth voice and a possible youth council. This would provide them to have counterparts in the City as well as a possible youth councillor. Mr. Cutler and Mayor Eisenberger have been invited to the next Student Senate meeting in the New Year.

Student Trustee Dockree shared that the first Elementary Student Senate took place on November 30, 2016 and was a great success. There were between 55- 60 students present from approximately 20 schools. The meeting was an orientation and introduction to student senate. She also shared that they have had great attendance at the Secondary Senate as well. There have been challenges with the Secondary Schools participation in extracurricular events so some the school councils are looking at forming partnerships to run school formals jointly. Superintendents Sovran and Joshua will be speaking at the upcoming Student Senate meeting about EQAO and math in the class.

B. Director's Report

Director Figueiredo shared a very powerful video "Thank You #HamOnt" that spoke of the tragedies of the people of Syria and the action that Hamilton took to host over 500 of the 25,000 Syrian refugees including HWDSB who hosted students in over 40 schools. There was a great joint effort to welcome the newcomers to the City of Hamilton.

C. Chair's Report

The Chair congratulated the Student Trustees on the work that they have accomplished over the past few weeks as well as the tough questions that they are asking of not only our Board but the City of Hamilton as well. He spoke of the fact that the Student Trustees are bringing the alignment of HWDSB beyond the walls of the Education Centre and our schools. The Chair spoke of the work of the City of Hamilton, the Hamilton Community Foundation and HWDSB and how they all align to turn a vision into reality and bring the City of Hamilton forward.

The meeting adjourned at 9:07 p.m.



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December 2, 2016

Dave Wallace, Executive Director
 Ontario Universities Application Centre (OUAC)
 170 Research Lane
 Guelph, ON N1G 5E2

Dear Mr. Wallace,

On behalf of the Peel District School Board and our 40,000+ secondary school students, I am writing to express our concern with the implementation of an additional \$50.00 fee to students who wish to make changes to their OUAC applications beginning with this year's cohort of applicants.

In Peel, we place a great deal of emphasis on student pathways. For those students who wish to attend university, I am sure you can appreciate the financial commitment required – on the part of both students and their families. In most cases, those students applying to university are seventeen (17) years old – a time in their lives when they continue to seek guidance from family members and are influenced by both peers and social media. In short, for many students, the high school years, and particularly their final year prior to attendance at university, can be a very stressful time. An increase in mental health issues among adolescents shows strong evidence of the added pressure that our society has placed on them. As a school system, we ask them to make very important decisions about pathways and their chosen fields of study at a very young age - - - and very early in their final high school year. It is not unusual for a student of this age to change their minds several times before finally settling on a chosen program at university – just like it is not unusual for working adults to change professions several times during their working years.

While we are aware that students still have the ability, free of charge, to change programs within the same university, the added fee of \$50.00 to change choices of university is, in the opinion of the Board, an unfair financial burden for students who are already struggling with the pending financial commitment of tuition. Further, because a similar fee does not apply to those students changing their choice of institutions at the college level through the Ontario College Application Service (OCAS), I would suggest that students applying through OUAC are treated inequitably because of their choice of pathway.

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Trustees

Janet McDougald, Chair
 Suzanne Nurse, Vice-Chair
 Carrie Andrews
 Stan Cameron
 Robert Crocker
 Nokha Dakroub

David Green
 Sue Lawton
 Brad MacDonald
 Kathy McDonald
 Harkirat Singh
 Rick Williams

Director of Education and Secretary
 Tony Pontes

Associate Director,
 Instructional Support Services
 Scott Moreash

Associate Director,
 Operational Support Services
 Jaspal Gill

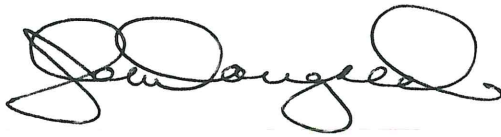


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On behalf of the Peel District School Board, I would like to strongly urge OUAC to rethink the imposition of a \$50.00 "change fee" for 2017-2018 applicants. Students in the Province of Ontario are amongst the highest performing students in the world, and as a Board of Trustees, we are proud of our Peel graduates and believe they deserve every opportunity to pursue post-secondary studies without bearing the cost of added administration fees imposed by OUAC.

I look forward to your response at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'Janet McDougald', written in a cursive style.

Janet McDougald
Chair

c. Ontario School Board Chairs
OPSBA

COMMITTEE REPORT

Presented to: Board

Date of Meeting: January 23, 2017

From: Program Committee

Date of Meeting: December 15, 2016

The committee held a meeting from 5:33 p.m. to 8:09 p.m. on December 15, 2016 at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Dawn Danko presiding.

Members present were: Trustee Dawn Danko (Chair), Christine Bingham, Penny Deathe, Alex Johnstone, Greg Van Geffen.

A. Correspondence from Joshua Weresch re: Military Co-Op Placements

Staff provided information on HWDSB and the Military Co-Op Placement. This program is offered with the support of the Ministry of Education, one semester each year, and held at James Street Armouries. There are currently 16 students enrolled (highest enrollment in a number of years), with normally 10 to 20 students in the program each year. There is an HWDSB staff member on site at all times as well as staff from the regular co-op program who conducts visits. This is unlike other co-op placements where it is a co-op teacher alone who goes for a weekly visit. Due to the fact that students are there for full days they can also obtain credits in Phys. Ed. or English, with an emphasis on their interest in the armed forces, while completing their co-op placement. Students go through a month-long pre-placement session which goes beyond the two-week pre-placement learning session in other co-op placements. Parents sign an informed consent which outlines all that is involved in the program.

Trustees requested further information on the difference between adult military training and training at this co-op's age level, and an up to date review of the program to ensure it aligns with HWDSB values and directions. Staff will provide information to show specific connections on how this program aligns with the Board's strategic directions in particular that of positive culture and well-being.

B. Correspondence from Student Senate re: Westmount

Trustees agreed to incorporate discussions regarding this correspondence along with the following item being the Westmount Secondary School - Equity of Access Report. During discussions on Westmount, staff indicated that they will meet with Student Senate at one of their upcoming meetings to provide them with further information on the Westmount Self-Directed Self-Paced Approach as well as examples of personalized, flexible program options (such as eLearning) available to students in all secondary schools.

MONITORING ITEMS:

C. Westmount Secondary School - Equity of Access Report - follow up report

Staff presented the follow up report on Westmount Secondary School - Equity of Access. Recommendation from staff is to continue offering Self-Directed Self-Paced (SDSP) Approach as a whole school approach in one location at Westmount.

Staff outlined for Trustees the challenges that would arise if it was offered at second location (would negatively impact enrollment at surrounding schools) or as a dual track program (would limit course options that would be able to be offered at a school). In order to offer a full program and course offerings, a critical mass of approximately 1000 students or more is ideal. Trustees felt it is important to communicate and promote as much as possible with families to ensure that they are made aware of the school and the approach taken, and the fact that success in Learning Skills is the greatest indicator of success, more so than academic ability.

Although this approach is only offered at Westmount, opportunities for students to personalize their learning is available in all HWDSB secondary schools through eLearning, personalized timetables, and reach ahead summer programs. This is all part of the Secondary Program Strategy to ensure that all students have choice within their local schools and that we diversify our secondary school communities by providing all pathways at each of our schools. It is the intent of the Board to discuss the entire Secondary Program Strategy in 2019, once all schools have been closed/opened and all proposed programs (SHSMs and specialized learning programs) are in place.

D. Coding Initiatives at HWDSB - follow up report

Staff presented the report on Coding Initiatives at HWDSB, highlighting the various partnerships with the Board as well as training opportunities for junior division staff through organizations such as Apple Canada and The Learning Partnership, and resource sharing that is being made available to educators to assist in providing professional development around coding.

On the motion of Alex Johnstone, the Program Committee **recommends that a letter be sent to the Ministry of Education to embed coding into the K-8 curriculum to ensure all students have early, equal access to coding.**

CARRIED UNANIMOUSLY

(Trustee VanGeffen had left the meeting before the vote was conducted)

Respectfully submitted,
Dawn Danko, Chair of the Committee

COMMITTEE REPORT

Presented to: Board

Date of Meeting: January 23, 2017

From: Program Committee

Date of Meeting: January 9, 2017

The committee held a meeting from 4:35 p.m. to 7:43 p.m. on January 9, 2017 at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Dawn Danko presiding.

Members present were: Trustee Dawn Danko (Chair), Christine Bingham, Penny Deathe, Alex Johnstone, Greg Van Geffen. Trustees Todd White, Jeff Beattie and Student Trustee Tori Dockree were also in attendance.

ACTION ITEMS:**A. French Immersion Location Report for Waterdown and Flamborough – post-consultation**

Staff presented the Proposed Waterdown/Flamborough French Immersion (FI) locations 2017/18 report, and outlined the Summary of Consultation Findings which were the result of online and public meetings that took place between November 18 and December 18, 2016. Trustees discussed various alternate scenarios in the interest of ensuring all avenues were explored. After those discussions, it was decided that the staff recommendation of having Mary Hopkins as the second French Immersion site with the addition of a Portapak (pending City approval) was the best course of action at this time, in order to address the accommodation challenges at Guy Brown for 2017/18 and until a new school is built in the East Flamborough area. A map has been provided to show the boundaries as noted in the motion.

On the motion of Penny Deathe, the Program Committee **recommends the Board approve the following:**

- A. Establishment of a French Immersion program at Mary Hopkins in September 2017. The program will begin at Mary Hopkins with students who are in French Immersion in Grades 1 to 3 in September 2017 and residing in the Mary Hopkins, Balaclava and Flamborough Centre English catchment areas. This program would expand to Grade 5 by 2020; and**
- B. In September 2020 the Board establishes a French Immersion program at Flamborough Centre for grade 6, 7 and 8; and**
- C. Students currently living in the Mary Hopkins boundary and attending French Immersion in Grades 1 to 3 at Guy Brown will be given the option of staying at Guy Brown for the 2017-2018 school year (and beyond). Students entering Grade 1 at Mary Hopkins may register for French Immersion at Guy Brown out of catchment if they have a French Immersion sibling currently enrolled at Guy Brown. This student may remain at Guy Brown as long as they stay in the French Immersion program at Guy Brown. Siblings who are granted out of catchment to attend Guy Brown may be offered courtesy transportation so long as there is space on the bus.**

CARRIED UNANIMOUSLY

(Trustee Johnstone had left the meeting before the vote was conducted)

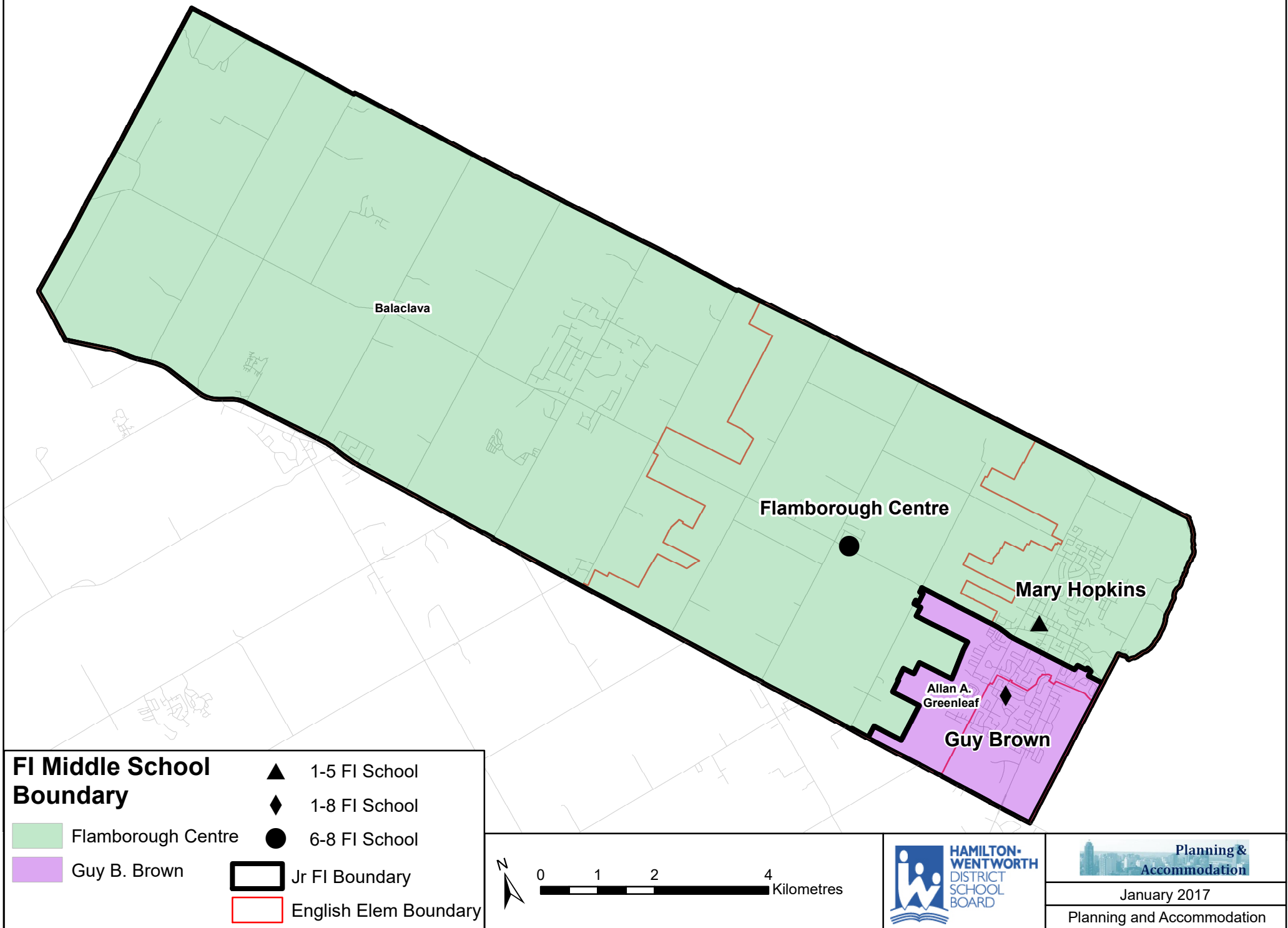
MONITORING ITEMS:**B. Update on the Secondary Program Strategy**

Staff presented Trustees with an update on the Secondary Program Strategy. Although this is generally discussed in February, and there will be further discussion at that time, there are two programs which have been part of the Secondary Program Strategy that will be closing which needed to be brought to the Trustees attention. The first is the Energy Specialist High Skills Major program at Sir John A. MacDonald. This program will run until the end of this school year, but has not been approved by the Ministry after that due to low enrolment. In the last several years there has only been one or two students enrolled in the program. The plan is to look at the viability of this program being offered at the New North Secondary school, which will require a reapplication to the Ministry. The second program to close is the International Baccalaureate (IB) program at Glendale Secondary School (the program will still be available at Ancaster and Westdale Secondary Schools and is open to all grade 11 and 12 students across HWDSB). Despite attempts to promote this program

at Glendale, the enrolment is not sufficient to continue. There are currently only three students in the program this year. Trustees discussed and questioned why the program has not been well attended at this location. They requested receiving information and clarification regarding transportation with the IB program as that is believed to be a deterrent for students. Staff indicated that the plan and hope is to re-apply to open another IB program at some point at either Glendale or another site, however, will be looking at why it was not successful and how to make a third site a viable program.

Respectfully submitted,
Dawn Danko, Chair of the Committee

Waterdown and Flamborough: Proposed Expansion for September 2017



COMMITTEE REPORT

Presented to: Board

Date of Meeting: January 23, 2017

From: Finance and Facilities Committee

Date of Meeting: December 14, 2016

The committee held a meeting from 12:04 p.m. to 2:32 p.m. on December 14, 2016 at 20 Education Court, Hamilton, Ontario in Room 340D with Trustee Wes Hicks presiding.

Members present were: Trustees Jeff Beattie, Christine Bingham, Dawn Danko, Wes Hicks (Chair) and Greg Van Geffen. Trustee Todd White was also in attendance.

MONITORING ITEMS:**A. Enrolment Summary October 31, 2016**

Enrolment plays a very key role in the operations of a school board. The Average Daily Enrolment (ADE) is the basis for the Grant for Student Needs (GSN) which is 99% of a school boards funding. Expenditures and revenues in the 2016/17 budget were calculated based on projected Average Daily Enrolment (ADE) which is calculated based on October 31, 2016 and March 31, 2017 projected enrolment. Actual enrolment for October 31, 2016 has been finalized and compared to the projections and we are seeing an increase of over 1,000 students.

B. Revised 2016-17 Budget

Staff presented the 2016-17 Revised Budget that was to be submitted to the Ministry of Education by December 15th. The report identified the impact on the 2016-17 budget as a result of the increase in actual enrolment as of October 31, 2016. Revenue is increased by \$11 million and corresponding expenses are increased by \$11 million resulting in a balanced budget. Staff will submit the budget on time to the Ministry.

C. Westdale Field Update

Representatives from the Westdale School Council Field Sub-Committee made a presentation to the Finance and Facilities Committee in September requesting that HWDSB reconsider its decision to install a natural turf field at Westdale Secondary and instead install artificial turf. Staff advised that they would investigate the potential partnership opportunity to obtain funds to provide an artificial turf field. Based on the investigation, staff did not receive any partnership opportunities which would cover the difference in capital cost between a natural turf field and an artificial turf field. Staff are currently in process of providing a natural turf field, as previously approved, with designs nearing completion in preparation for tender in early 2017.

D. Ministry Memo 2016 B19 – Request for School Consolidation Capital Funding Submissions

The Ministry of Education released this memo December 1, 2016 and the deadline for school boards to submit their requests is January 27, 2017.

Respectfully submitted,
Wes Hicks, Chair of the Committee

COMMITTEE REPORT

Presented to: Board

Date of Meeting: January 23, 2017

From: Finance and Facilities Committee

Date of Meeting: January 18, 2017

The committee held a meeting from 2:00 p.m. to 4:30 p.m. on January 18, 2017 at 20 Education Court, Hamilton, Ontario in Room 340D with Trustee Wes Hicks presiding.

Members present were: Trustees Jeff Beattie (electronically), Dawn Danko, Wes Hicks (Chair) and Greg Van Geffen. Regrets were received from Christine Bingham. Trustees Todd White and Ray Mulholland were also in attendance.

CORRESPONDENCE

The committee reviewed and received correspondence from the Westdale Turf Field Sub-Committee.

ACTION ITEMS:**A. 2016-17 School Consolidation Capital Project Funding Submission**

Staff presented the report and reviewed the criteria for projects to be considered for this submission to the Ministry of Education.

On the motion of Jeff Beattie the Finance and Facilities Committee **RECOMMENDS: That the Board approve the 2016-17 School Consolidation Capital Projects for submission to the Ministry of Education (MOE).**

CARRIED**B. Hill Park Feasibility Study**

Previous Board motions required Board staff to bring back to Finance and Facilities Committee a feasibility study regarding relocating all or portions of Community and Continuing Education programs, Alternative Education programs and the Archives to Hill Park. Staff presented highlights of the feasibility report that was prepared by an external consultant and reviewed the costs related to the work required at Hill Park. The cost would be approximately \$7 million over a number of years. Staff also reviewed the funding for the costs as well as the fact that there is space available for community partners and partnership opportunities are currently being explored.

A copy of the maps from the Hill Park Feasibility study have been attached as a resource.

On the motion of Dawn Danko the Finance and Facilities Committee **RECOMMENDS: That Board staff be directed to relocate all or portions of Community and Continuing Education programs, Alternative Education programs and the Archives to Hill Park.**

CARRIED**C. Key Parameters and Assumptions to Guide 2017/2018 Budget Development**

In order to begin the development of the 2017/2018 budget, certain key parameters and assumptions are used in order to calculate the Grant for Student Needs (GSN) and guide budget development. In addition, staffing decisions have to be made in the next few months in order to meet collective agreement requirements. Once the Ministry of Education releases the GSN funding announcement, the parameters and assumptions are reviewed and revised for inclusion in the final budget to be approved by June 2017.

On the motion of Dawn Danko the Finance and Facilities Committee **RECOMMENDS: That the Key Parameters and Assumptions to guide the 2017/2018 Budget Development be approved.**

CARRIED

D. 2017/2018 Board Budget Priorities for Consultation Purposes

At the November 7, 2016 Finance and Facilities Committee meeting, members reviewed the Budget Development Process and agreed to continue the consultation process on Board Budget Priorities. Staff presented the report and reviewed the suggested priorities. Committee members requested that participants be asked to rank them in order of importance and this will be added as question 1.b) to the survey.

On the motion of Dawn Danko the Finance and Facilities Committee **RECOMMENDS: That the 2017/2018 Board Budget Priorities for Consultation Purposes be approved as**

- **Improving Mathematics**
- **Program Strategy**
- **School Revitalization**
- **Special Education**
- **Student Supports**
- **21st Century Learning (Transforming Learning Everywhere)**

CARRIED

E. Elementary Program Strategy Benchmarks

A report was provided to Finance and Facilities Committee members at the April 14, 2016 meeting that identified a 5 year strategy for capital spending with the various components and the funding sources. The Elementary Program strategy was approved at the November 21, 2016 Board meeting and staff are following up on the recommendation to prepare an Elementary Benchmark Strategy based on the \$11 million annual funds that was approved by the Board in the Capital Plan. Benchmark priorities are to include: gymnasiums; gym floors; learning commons; music rooms; playfields; science rooms and visual arts rooms. Renovations to adapt requirements for instrumental music, focused programs and interventions/special education will be funded through the Elementary Program Strategy strand. Staff noted that all the schools currently in the Board inventory would not be able to be addressed within the timeline and budget associated with the capital plan but that the intention of staff is that the plan is fluid and continuous and that all schools remaining in the Board inventory will be addressed. Staff believes that all the benchmark priorities can be addressed for all schools that have been through an accommodation review by June 2017 and are expected to remain open.

On the motion of Dawn Danko the Finance and Facilities Committee **RECOMMENDS: That Board staff be directed to prepare a multi-year implementation plan to deliver the priorities related to the Elementary School Benchmark Strategy for all schools that have been through an accommodation review by June 2017.**

The motion was **CARRIED** on the following division of votes:

In favour (3) Trustees Beattie, Danko and Hicks.

Opposed (1) Trustee Van Geffen

MONITORING ITEMS:

F. Interim Financial Report – November 30, 2016

Staff reviewed the report. The Interim Financial Report consists of enrolment information, staffing information and financial information with explanations of key variances. As a result of elementary enrolment increases in the fall, there was an increase in staffing and increase in revenues.

Respectfully submitted,
Wes Hicks, Chair of the Committee

	Priority	Project	Project Type	Accommodation Review Completed	Enrolment Pressure	School Consolidation	Facility Condition	Childcare	Joint Use	Community Hub	Rationale
1	Memorial (SC)	New School	June 6, 2016	✓	✓	✓	TBA				Proposing a JK-8 elementary school on the Memorial (SC) site as part of the Lower Stoney Creek accommodation review. Memorial (SC) site is the most viable to build a new school while maintaining use of the existing facility and is the proposed site for a new French Immersion program that will serve the Lower Stoney Creek area. New Memorial (SC) school is replacing current Memorial (SC) school and 67% of Mountain View's students are proposed to attend new Memorial. Mountain View's utilization is currently 143% and the new school would alleviate enrolment pressure. Memorial (SC) and Mountain View both have an FCI of 50% or greater and a combined \$11.6 million in high and urgent renewal needs.
2	Glendale Campus	New School	June 6, 2016		✓	✓	TBA				Proposing a JK-8 elementary school on the Glendale Campus as per the Board of Trustees decision regarding the East Hamilton City 2 accommodation review.. The new school would replace Glen Brae, Glen Echo, and Sir Isaac Brock and consolidate students from all three schools and 20% of students from Sir Wilfrid Laurier. The three closing schools collectively have \$9.7 million in high and urgent renewal needs and \$1.75 million in benchmark and accessibility needs. Closing the 3 facilities would remove approximately 225 pupil places in East Hamilton City 2 planning area.
3	Collegiate Avenue	New School	June 6, 2016		✓	✓	TBA				Proposing a JK-8 elementary school on the Collegiate site as part of the Lower Stoney Creek accommodation review. New Collegiate School is proposed to accommodate 30% of current students from Collegiate and 100% of students from both Green Acres and RL Hyslop schools. All three schools have an FCI of 50% or greater and collectively have \$9.3 million in high and urgent renewal needs. All three schools combined have approximately \$4.3 million in benchmark and accessibility needs.

MOE Business Case Considerations

1) Enrolment Pressure: Projects will accommodate pupils where enrolment is currently or is projected to persistently exceed capacity at a school or within a group of schools, and students are currently housed in non-permanent space (e.g., portables).

2) School Consolidations: Projects that support the reduction of excess capacity in order to decrease operating and renewal costs and address renewal need backlogs. These projects may also provide other benefits such as improved program offerings, accessibility or energy efficiency. Projects linked to an accommodation review must have a final trustee decisions on the outcome of the pupil accommodation review by August 5, 2016.

3) Facility Condition: Projects will replace schools that have higher renewal needs than the cost of constructing an appropriately sized new facility.

4) French-language Accommodation: Projects will provide access to French-language facilities where demographics warrant. Such projects will only be considered eligible if the school board can demonstrate that there is a sufficient French-language population not being served by an existing French-language school facility.

Childcare- The MOEis willing to fund capital costs associated with the construction of child care spaces in new school and school approved for major expansions and renovations.

Joint Use-The MOE encourages boards to consider collaborative capital project submission involving two or more school boards. The MOE will review all joint use projects for funding consideration before evaluating any other submissions.

Community Hub-the ministry encourages school boards to consider collaborative capital project arrangements between school boards and community partners. The community partner must provide capital funding for the project, and the project must not result in additional operating costs for the school board.

Project Evaluation

The ministry will assess all proposed projects using project-specific quantitative and qualitative measures depending upon the category of project.

For Accommodation Pressures and French-Language Accommodation projects:

- Assessments will be based on school-level capacity ratings, historical enrolment trends, enrolment forecasts, and geographic distribution of students; and
- Primary consideration will be given to projects in areas where accommodation needs are currently high and secondary consideration to projects in areas where accommodation needs are expected to be high in the next five to ten years.

For Facility Condition and School Consolidation projects:

- Assessments will be based on the projected operating and renewal savings and the removal of renewal backlog needs relative to the project cost; and
- Priorities will be given to projects with the highest expected Internal Rate of Return. This will be calculated using the expected cost of the project compared to the expected savings resulting from the project.

In addition to project specific assessments, the following school board performance measures will also be considered for all Capital Priorities project categories:

- School board’s ability to build to ministry benchmark costs as evidenced by past projects;
- School board’s ability to deliver projects within target timeframes as evidenced by past projects;
- School board’s history of meeting the ministry’s capital accountability measures (Appendix F);
- Enrolment and utilization trends for projects of the school board which have previously been funded; and
- Number of projects the school board currently has underway and the status of these projects in relation to approved funding and opening dates.

The ministry will expect that school boards will explore various options before submitting their business cases for a specific option. School boards must be able to identify the cost differentiation and considerations of



