

AGENDA: 6:00 pm

1. Call to Order
2. O Canada
3. Approval of the Agenda
4. Declarations of Conflict of Interest
5. Confirmation of the Minutes
 - [September 19, 2016](#)
 - [September 26, 2016](#)
6. [Correspondence – Peel DSB re: EQAO](#)

Reports from Trustee Special Committees:

7. [Governance Committee:](#)
 - [7.1 - September 21, 2016](#)
 - [7.2 - October 4, 2016](#)
8. [Finance & Facilities – September 21, 2016](#)
9. [Audit Committee – September 29, 2016](#)

Reports from Legislated Committees:

10. [Special Education Advisory Committee – September 28, 2016](#)

Reports from Community Advisory Committees:

11. [French Immersion Advisory Committee – September 28, 2016](#)

12. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee

13. Meeting Resumes in Public Session

14. Reports from: Committee of the Whole (private) – October 17, 2016

15. Oral Reports from Liaison Committees:

- A. City/School Board Liaison Committee
- B. Hamilton-Wentworth Home & School Association
- C. HWDSB Foundation

D. Ontario Public School Boards' Association (OPSBA)

E. Umbrella Board of Family & Child Care Centres

16. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.

<http://www.hwdsb.on.ca/trustees/meetings/>

Trustees: Jeff Beattie, Christine Bingham, Dawn Danko, Wes Hicks, Alex Johnstone, Greg Van Geffen, Todd White. Student Trustees Tory Dockree, Elizabeth Wong.

Regrets were received from Trustees Kathy Archer, Penny Deathe, Ray Mulholland and Larry Pattison.

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:04 p.m.

2. Presentation

Chair White and Director Figueiredo congratulated Chit Revilla, Recording Secretary, on her recent retirement from HWDSB, thanking her for her 26 plus years of service.

Chair White welcomed the two new Student Trustees Tory Dockree and Elizabeth Wong to the Board.

Director Figueiredo welcomed Superintendent Bill Torrens to the Executive Council team.

Director Figueiredo welcomed Tracy McKillop as the new recorder for Board meetings.

3. Approval of the Agenda

RESOLUTION #16-140: Trustee Beattie, seconded by Trustee Danko, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

4. Declarations of Conflict of Interest

None.

5. Confirmation of Minutes

The minutes from June 6, 2016 and June 13, 2016 were confirmed.

6. Correspondence

A. Toronto Catholic DSB re: Special Education High Needs Amount

Trustee Johnstone, seconded by Trustee Bingham moved that HWDSB send a letter of support on behalf of Toronto Catholic DSB to the Ministry of Education.

After further discussion Trustee Johnstone withdrew the motion.

RESOLUTION #16-141: Trustee Johnstone, seconded by Trustee Bingham, moved: **That a letter be drafted highlighting specific HWDSB examples paying attention to High Needs Amounts for special education and that this letter be reviewed by the Finance and Facilities Committees.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

RESOLUTION #16-142: Trustee Hicks, seconded by Trustee Danko, moved: **That the correspondence be received and filed.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

B. Waterloo Region and Peel DSB re: Coding to the Ontario Curriculum in JK to Grade 8
RESOLUTION #16-143: Trustee Van Geffen, seconded by Trustee Beattie, moved: **That the correspondence be received and referred to the Program Committee.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Staff were also requested to locate the correspondence from Thames Valley on the same subject matter and provide that to the Program Committee as well.

C. Waterloo Region DSB re: Recent proposed changes to Autism Services

RESOLUTION #16-144: Trustee Beattie, seconded by Trustee Van Geffen, moved: **That the correspondence be received and filed.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

D. Peel DSB re: EQAO

RESOLUTION #16-145: Trustee Danko, seconded by Trustee Hicks, moved: **That the correspondence be received and filed.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Reports from Trustee Special Committees:

7. Policy Committee – June 22, 2016

RESOLUTION #16-146: Trustee Danko, seconded by Trustee Beattie, move: **That the report of the Policy Committee – June 22, 2016 be approved, including Naming of Schools and Property Disposition.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Reports from Legislated Committees

8. Parent Involvement Committee – June 14, 2016

RESOLUTION #16-147: Trustee Danko, seconded by Trustee Beattie, move: **That the report of the Parent Involvement Committee – June 14, 2016 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

9. Special Education Committee – June 15, 2016

RESOLUTION #16-148: Trustee Johnstone, seconded by Trustee Danko, move: **That the report of the Special Education Committee – June 15, 2016 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

10. Resolution Into Committee of the Whole (Private Session)

RESOLUTION #16-149: Trustee Van Geffen, seconded by Trustee Danko, move: **That the Board move into Committee of the Whole (Private),** this being done at 6:55 p.m.

The open session resumed at 7:19 p.m.

11. Committee of the Whole (private) September 19, 2016

RESOLUTION #16-150: Trustee Beattie, seconded by Trustee Hicks, move: **That the report of the Committee of the Whole (private) – September 19, 2016 be approved including that the Finance & Facilities Committee report from June 22, 2016 be approved including declaring Mountain Secondary school and site as surplus to the needs of the Board and to enter into the process of Ontario Regulation 444/98 and the process of applying for a land severance.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Trustee Bingham declared a conflict of interest

12. Oral Reports from Liaison Committees:

A. City/School Board Liaison Committee

Chair White advised that the Committee's first meeting of the year will take place on October 11, 2016.

B. Hamilton-Wentworth Home & School Association

Trustee Pattison was not present at the meeting. Further updates will be received at future Board meetings.

C. HWDSB Foundation

Trustee Danko reported that the last Foundation meeting was held on September 7, 2016 where the following items were considered:

- The Board is working on a report outlining the funds in and expenses out and the work of the Foundation.
- There will be an information sessions for HWDSB staff members outlining the work of the Foundation and how to make applications on behalf of students.
- Planning is underway for the Gala event which will take place on December 1, 2016.
- The Foundation was at the Wedding Show over the past weekend and gathered over 100 gently used items for the Prom Project.
- The Foundation is currently receiving applications from schools and students through their principals.

D. Ontario Public School Boards' Association

Trustee Johnstone shared upcoming meeting dates with Trustees including:

- Regional meeting – October 29, 2017 in Niagara
- Public Education Symposium – January 19-21, 2017
- NSBA – March 3-4, 2017 in Denver
- Education Labour Relations and Human Resources – April 6 & 7, 2017
- 2017 AGM – June 8-11, 2017 in Collingwood
- CSBA – July 7-8, 2017 in Whistler

E. Umbrella Board of Family & Child Care Centres

Trustee Beattie attended a meeting in late August. There is an upcoming meeting in September which Trustee Beattie is unable to attend and looks forward to future meetings.

The meeting adjourned at 7:28 p.m.

Trustees: Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Wes Hicks, Alex Johnstone, Larry Pattison, Greg Van Geffen, Todd White. Student Trustees Tory Dockree, Elizabeth Wong.

Regrets were received from Trustees Kathy Archer and Ray Mulholland.

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:06 p.m.

2. Profiling Excellence:

Superintendent Stephanian introduced the following students and staff, discussing briefly their achievements:

Students

- Alec Purnell – Dundas Valley – OFSAA Gold Medal – 800 meter Jr. Boys
- Owain Thomas – Adelaide Hoodless – OFHSA Nominee Citizenship Award
- Naomi Martin – Adelaide Hoodless – OFHSA Nominee Citizenship Award
- Abigail Martin – Adelaide Hoodless – OFHSA Nominee Citizenship Award

Staff

- Mike Smith, Coach – Dundas Valley – OFSAA Coach Medal Summary – 4 Gold, 1 Silver, 1 Bronze
- Maria Marino – Adelaide Hoodless – 2016 OFHSA Educator
- Jaclyn Brown – Dalewood – Participating in the Teachers Institute on Canadian Parliamentary Democracy

3. Approval of the Agenda

RESOLUTION #16-151: Trustee Johnstone, seconded by Trustee Danko, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour
Trustees Pattison and Van Geffen were out of the room

4. Declarations of Conflict of Interest

None.

5. Appointment to Mandated Committees

- A. Supervised Alternative Learning Committee (SAL) – there was no interest in taking on this role at this time.
- B. Special Education Advisory Committee (SEAC) – there was no interest in taking on this role at this time.

6. Appointment to Trustee Special Committees

A. Finance & Facilities Committee

Trustee Bingham put her name forth to sit on the Finance & Facilities Committee.

The Chair called three times for nominations and no further nominations were received.

RESOLUTION #16-152: Trustee Van Geffen, seconded by Trustee Beattie moved: **That the nominations be closed.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

With no additional nominations coming forward, Trustee Bingham was appointed to the Finance & Facilities Committee as a member until November 30, 2016.

B. Program Committee

Trustee Van Geffen put his name forth to sit on the Program Committee.

The Chair called three times for nominations and no further nominations were received.

RESOLUTION #16-153: Trustee Beattie, seconded by Trustee Deathe moved: **That the nominations be closed.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

With no additional nominations coming forward, Trustee Van Geffen was appointed to the Program Committee as a member until November 30, 2016.

Reports from Trustee Special Committees

7. Policy Committee – June 22, 2016

RESOLUTION #16-154: Trustee Danko, seconded by Trustee Johnstone, move: **That the report of the Policy Committee – September 14, 2016 be approved, including Accessibility (Barrier-Free) “Pathways” Policy and Accessibility Standards for Customer Service Policy.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

Reports from Legislated Committees

8. Parent Involvement Committee – June 14, 2016

RESOLUTION #16-155: Trustee Danko, seconded by Trustee Johnstone, move: **That the report of the Parent Involvement Committee – September 13, 2016 be received.**

CARRIED UNANIMOUSLY

Student Trustees Dockree and Wong voted in favour

9. Oral Reports

A. Student Trustees' Report

- Student Trustee Wong shared that OSTA is currently building the foundation and goals for the upcoming year. The Ministry held the first annual webinar over the course of four weeks to support the training of the new Student Trustees. At the May AGM all new Student Trustees received the Student Trustee Handbooks.
- Student Trustee Dockree shared that they are looking to restructure student senate by establishing an elementary student senate for grades 7 and 8, as well as continuing the secondary student senate. This is being modeled after the Halton Board's student senate. The senate dates have been established for the upcoming year and the senators are being encouraged to communicate through the use of technology such as twitter, Facebook and u-tube. The student senate would like to host events such as an ice-breaker and a winter party.

B. Director's Report

- Director Figueiredo shared how thrilled he is with the response from the Reimagine launch and Community Partners who have reached out to HWDSB. He is very pleased with the work that Corporate Communications has done with the branding and with getting the message out. At a recent PA day half a day was spent on school improvement with a focus on positive school climate, EQAO and graduation data. Schools are setting their own targets to align with the Board's goals. Director Figueiredo shared the strength that has been witnessed amongst school communities who have suffered from the tragic loss of students over the summer.
- The senior team has invested in team diversity training in July and September. Managers and service departments have also been sharing in diversity training. Superintendent Romano, a system principal as well as the Director were part of some training in Sudbury and were acknowledged as a district having a compelling purpose and vision.
- The French Immersion consultation and the Elementary Consultation are now live.
- Executive Superintendent Joshua and the Director sit on the Hamilton Industry Education Council whose mandate is to connect business, industry and education with community partners to support students with experiential learning opportunities with the goal of increasing graduation rates.

- The Director also sits on the Hamilton Community Foundation Board whose focus is on education strategy.
- The Director is looking forward to working with the City of Hamilton and the Innovation launch in October.

C. Chair's Report

The Chair shared that it has been a smooth start to the school year and the Special Committees have been meeting or will be meeting in the near future. The Chair and the Director have had a lot of positive feedback regarding the Strategic Direction launch and have met with the Hamilton Editorial Board. They have been spending a lot of time getting the message out by speaking with Hamilton Talks, Bill Kelly and CHML. The Chair will put together a summary outlining some of the topics that were discussed with the Hamilton Editorial Board.

The meeting adjourned at 6:56 p.m.

September 27, 2016

The Honourable Mitzie Hunter
Minister of Education
Mowat Block, Queen's Park
Toronto, ON M7A 1L2

Dear Minister Hunter:

On behalf of the Board of Trustees of the Peel District School Board, I am writing to share concerns we have with respect to newcomer students from Syria and beyond and other excluded/"non-participating" students being included in Education Quality and Accountability Office (EQAO) assessment method one reports. In June 2016, the Peel board wrote to EQAO Chief Executive Officer Bruce Rodrigues to express these concerns and to ask that EQAO reconsider this practice as we believe it to be unfair and demoralizing to students and staff.

Since December 2015, the Peel board has welcomed more than 500 refugees from Syria and beyond. As you know, some of these students arrived in Canada with little or no English language skills, are traumatized by what they experienced and have never had formal schooling. Given their circumstances, these students have been exempted from writing the assessments. Their exemption is appreciated. What is not acceptable to the board, however, is that their "not participating" identification is included in school reports, thus negatively impacting the overall scores of the schools they attend and increasing the likelihood that community members will blame newcomer/refugee students for lowering school scores.

We understand that EQAO reports scores in two ways—one that includes the scores of all students, including those who are identified as "not participating," and a second method that excludes non-participating students. Unfortunately, although the second method is a more accurate reflection of student performance at a particular school, it is clear to us that this method is not shared publicly or widely, not by EQAO or the media. As such, the reports that are more broadly distributed (method one) can and do dishearten and discourage staff, students and parents of a school community, and negatively impacts the perception of student achievement.

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Trustees
Janet McDougald, Chair
Suzanne Nurse, Vice-Chair
Carrie Andrews
Stan Cameron
Robert Crocker
Nokha Dakroub

David Green
Sue Lawton
Brad MacDonald
Kathy McDonald
Harkirat Singh
Rick Williams

Director of Education and Secretary
Tony Pontes

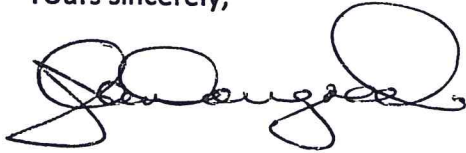
Associate Director,
Instructional Support Services
Scott Moreash

Associate Director,
Operational Support Services
Jaspal Gill

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In a recent conversation between Bruce Rodrigues and the Peel board's Director of Education Tony Pontes, we understand that the Government of Ontario, through the Ministry of Education, provides the mandate to EQAO on its reporting of student achievement. As such, we ask that the ministry consider excluding non-participating (absent and excluded) students from its EQAO reporting so that what is most widely shared is a true and accurate reflection of student achievement. We look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Janet McDougald', with a large circular flourish at the end.

Janet McDougald
Chair

- c. OPSBA
Ontario School Board Chairs
Peel MPPs

Encl. - Copies of letters sent to Bruce Rodrigues, CEO, EQAO, from the Peel board

September 13, 2016

Bruce Rodrigues, CEO
 Education Quality & Accountability Office (EQAO)
 2 Carlton Street
 Toronto, ON M5B 2M9

Dear Mr. Rodrigues,

On behalf of the Board of Trustees of the Peel District School Board, I am writing in response to your letter of July 15, 2016 regarding the impact of EQAO testing on Syrian newcomer students in the spring of 2016.

You indicate in your letter that the board misunderstands how EQAO records the exemption of these students – that they are identified as “no data or exempt categories” and do not receive a “mark of zero.” You further indicate that the second method of reporting provides balanced reporting.

The board is disappointed that you have missed the essential messages in our letter, specifically that these students should not be expected to write the assessment given their unique circumstances and that the exemption still has a negative impact on the school results under the fully participating method. While the second method is a more accurate reflection of student performance, it is clear that this method is not publically displayed – not by EQAO or the media. This can have a demoralizing impact on the staff, students and parents of a school community, and negatively affect student achievement and school perception.

We understand from Director of Education Tony Pontes that you have spoken with him and clarified that EQAO does not have the authority to exclude students from the assessment or from method 1 reporting, and that this is the authority of the government. Because of this, we are forwarding our objections to the Minister of Education in the hopes that our concerns can be considered and addressed.

Sincerely,



Janet McDougald
 Chair, Peel District School Board

c. OPSBA
 Ontario School Board Chairs
 Peel MPP's
 Mitzie Hunter, Minister of Education

Trustees
 Janet McDougald, Chair
 Suzanne Nurse, Vice-Chair
 Carrie Andrews
 Stan Cameron
 Robert Crocker
 Nokha Dakroub

David Green
 Sue Lawton
 Brad MacDonald
 Kathy McDonald
 Harkirat Singh
 Rick Williams

Director of Education and Secretary
 Tony Pontes

Associate Director, Instructional Support Services
 Scott Moreash

Associate Director, Operational Support Services
 Jaspal Gill

COMMITTEE REPORT

Presented to: Board

Date of Meeting: October 17, 2016

From: Governance Committee

Date of Meeting: September 21, 2016

The committee held a meeting from 9:30 a.m. to 11:54 a.m. on September 21, 2016 at 20 Education Court, Hamilton, ON, in Meeting Room 340D, with Trustee Todd White presiding.

Members present were: Trustees Jeff Beattie, Penny Deathe, Greg Van Geffen and Todd White. Regrets were received from Trustee Johnstone.

ACTION ITEMS:**A. Community Advisory Committee Statement**

The Committee reviewed the revised Community Advisory Committee Statement. It was noted through feedback that all of the Community Advisory Committees would like to remain classed as advisory committees to the Board of Trustees.

There was further discussion of the following:

- The term of office being changed to commence September 1 and end on June 30.
- The need of a community advisory committee to meet at least once per year, with quorum and provide a committee report to the Board of Trustees.
- Should a community advisory committee not meet with quorum at least once per school year, the committee will cease to exist and will not be re-established the following academic year.
- A new name, French as a Second Language Community Advisory Committee (formally known as the French Immersion Advisory Committee, FIAC). The name change was recommended in order to support both core and immersion French programs by making it more inclusive.

Staff will need to ensure that operational procedures are updated to reflect the Governance Statements related to Community Advisory Committees.

On the motion of Trustee Van Geffen, the Governance Committee **RECOMMENDS that the revised Community Advisory Committees Governance Statement be approved.**

CARRIED UNANIMOUSLY

B. Student Trustees

The Committee reviewed the Student Trustee section of the Trustee Handbook. There was discussion of items such as eligibility, disqualification, the Ministry attendance and conflict of interest guidelines and the election process.

On the motion of Trustee Beattie, the Governance Committee **RECOMMENDS that the revised Student Trustee section of the Trustee Handbook be approved.**

CARRIED UNANIMOUSLY

Respectfully submitted,
Todd White, Chair of the Committee

GOVERNANCE STATEMENTS
Community Advisory Committees

Community Advisory committees are established by the Board in support of Board Policy No. 2.0, Engagement Pillar.

1. General

1.01 The mandate for Community Advisory Committees is to provide the Board of Trustees with advice from the community on specific areas of Board policy or program consistent with the Education Act and the policies of the Board, and on services that affect the educational success and well-being of HWDSB students.

1.02 The establishment and membership of a community advisory committee shall be considered by the Board each year between September 1 and November 30.

1.03 Should a community advisory committee not meet with quorum at least once per school year, the committee will cease to exist and will not be re-established the following academic year.

1.04 The following community advisory committees have been established by the Board. This list will be automatically updated to reflect Board approval of community advisory committees.

- (a) First Nations, Métis and Inuit Community Advisory Committee
- (b) French as a Second Language Community Advisory Committee
(Formally known as the French Immersion Advisory Committee, FIAC)
- (c) Rural Schools Community Advisory Committee

2. Membership

2.01 The Director, shall recommend members for appointment to a community advisory committee no later than November 30.

2.02 Members of a community advisory committee shall be appointed by the Board.

2.03 A community advisory committee shall have no more than 13 community members and no fewer than seven.

2.031 Quorum shall be determined as 50% plus 1 of committee members.

2.04 Students attending a Board secondary school may be members.

GOVERNANCE STATEMENTS
Community Advisory Committees

- 2.05 A community advisory may have one or two Trustees, appointed by the Board, who may participate in the meetings but will not count towards quorum or have voting privileges. Trustee membership will be decided at the Organizational Board Meeting in December.
- 2.06 A community advisory committee shall appoint a chair or co-chairs from among its members at the first meeting each year.
- 2.07 The term of office for a member of a community advisory committee shall be one or two years commencing on September 1 and ending on June 30.
- 2.08 When a community advisory committee is established the members shall be divided into members willing to serve for a one-year term and those willing to serve for a two-year term in order to initiate staggered terms.
- 2.09 Under normal circumstances a member who has served for more than two consecutive terms or partial terms shall be replaced by a new member; however the Board may approve that an individual member be appointed for more than two consecutive terms or partial terms.
- 2.10 If a member is appointed mid-term, the committee shall recommend whether the term should end on June 30 of the current year or the following year.

3. Duties of Members

- 3.01 If absent from a meeting, a member shall be permitted to send a person as the member's replacement. The replacement person shall be permitted to participate in the discussion, but may not vote on behalf of the appointed member. The replacement person shall be responsible for reporting on the activities of the meeting to the appointed member.
- 3.02 If a member is absent from three consecutive meetings, without the permission of the committee, the position shall be considered vacant and a replacement member shall be appointed.

4. Agenda Items

- 4.01 The chair or co-chairs, in consultation with the senior resource person, shall be responsible for the content of the agenda.

GOVERNANCE STATEMENTS
Community Advisory Committees

4.02 A community advisory committee shall consider matters related to the mandate of the committee: (a) as referred to the committee by the Board or the Director, or (b) of significant importance to the committee members.

5. Staff Resources

5.01 The Director shall provide a community advisory committee with meeting space.

5.02 The Director shall assign staff resources as necessary, including a senior staff person and an administrative assistant.

5.03 The senior staff resource person shall provide the community advisory committee with information when requested and if that information is readily available.

5.04 The administrative assistant shall be responsible for distribution of the agenda, meeting arrangements and completion and routing of the committee report.

5.05 A community advisory committee shall not cause a significant amount of staff work to be undertaken or cause the duties of the administrative assistant to be expanded.

6. Meetings

6.01 A community advisory committee shall meet at least once per year, with quorum and provide a committee report to the Board of Trustees.

6.02 A community advisory committee shall not meet during July or August unless requested to do so by the Chair of the Board.

6.03 A community advisory committee meeting shall be open to the public for observation and notice of the meeting shall be posted on the Board's website.

7. Rules of Order

7.01 A community advisory committee shall follow the Board's Governance Bylaws with respect to the rules of order for committees, where applicable.

8. Reporting

8.01 After each meeting of a community advisory committee a committee report shall be prepared in lieu of minutes.

GOVERNANCE STATEMENTS
Community Advisory Committees

- 8.02 The administrative assistant shall be responsible for preparation of the committee report.
- 8.03 The community advisory committee report shall be in the same format as those for the Board's other committees.
- 8.04 A community advisory committee report shall be presented to a special committee of the Board, the Standing Committee or the Board, at the discretion of the Chair of the Board and the Director.
- 8.05 The Director may decide that commentary, background or contextual information, and/or a recommendation from staff is necessary to ensure that trustees have comprehensive information on which to base a decision. When this is deemed necessary, the Director will issue a separate staff report to accompany the community advisory report.

GENERAL INFORMATION**Student Trustees**

Hamilton-Wentworth District School Board supports the election of Student Trustees, as per the provisions for the position set out in the *Education Act*, subsection 55 (1) which states: “*The Minister may make regulations providing for elected student trustees to represent, on district school boards and on boards established under section 67, the interests of pupils in the last two years of the intermediate division and in the senior division.*”

Hamilton-Wentworth District School Board is committed to hearing the voices of the student population through the elected student trustees on an annual basis and appreciates that the student perspective is considered in the decisions of the members of the Board of Trustees, and provides our students with valuable learning opportunities and experiences.

This document shall be in accordance with Ontario Regulation 7/07, made under the *Education Act*, and with any policies and guidelines established by the Minister under paragraph 3.5 of subsection 8 (1) of the *Act*.

1. Number of Students

Two student trustees will be elected to represent the interests and voices of all students across the district.

2. Eligibility

A student is qualified to act as a student trustee if he or she is enrolled in a senior division with HWDSB and is,

- a) a full-time pupil or
- b) an exceptional pupil in a special education program for whom the board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the revised Regulations of Ontario, 1990 (Operation of Schools – General) made under the Act
- c) if under the age of 18, provide written confirmation of support and acknowledgement of their responsibilities from their parent/guardian/caregiver
- d) commit the necessary time to attend meetings and perform the duties and responsibilities of a student trustee
- e) sign a Declaration (Appendix A) agreeing to follow the rules of the Board of Trustees, represent the voices of the entire student population to the best of their ability and to maintain confidentiality with respect to board business dealt with in closed sessions of the board and/or committee meetings

3. Disqualification

A student trustee who ceases to be qualified, must resign from the position. The Officer of Trustee Services and Superintendent responsible for student trustees will monitor the student trustees’

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GENERAL INFORMATION
Student Trustees

qualifications and advise the Chair of the Board should any concerns arise during the student's term of office.

A student Trustee will not be qualified to act as a Student Trustee if he or she,

- a) is not a full-time pupil of the board
- b) is suspended or expelled
- c) is serving a sentence of imprisonment in a penal or correctional institution
- d) is absent from three consecutive regular Board meetings without approval
- e) if confidentiality requirements are breached

4. Honorarium and Term of Office

- a) Student Trustees shall receive an honorarium of \$2,500 per annum, prorated as necessary when required
- b) The term of office for student trustees shall be one year commencing August 1 to and including July 31 of the following year

5. Responsibilities

- a) To regularly attend Board and Standing Committee meetings including closed sessions. Student trustees are excused from discussions in which the subject matter includes intimate, personal or financial information of a member of the Board or committee, an employee or prospective employee of the board or a pupil or his or her parent(s), guardian(s) or caregiver(s)
- b) Will participate with other trustees in discussion, and represent students' positions during such discussions at the Board table
- c) To be knowledgeable about, and comply with the statements, procedures, etc. contained in the Governance Handbook, including the Trustee Code of Conduct
- d) To maintain standing in or be co-chair of Student Senate
- e) To serve as a student liaison on behalf of the Board at events such as community events, provincial student conferences, and other Board activities, as appropriate
- f) Will report the work of the student trustees both from a local level and from a provincial level through oral reports at monthly Board meetings

6. Conferences and Expenses

- a) Student trustees may attend all Ontario School Trustees' Association (OSTA) conferences, when possible

GENERAL INFORMATION**Student Trustees**

- b) When travel is required outside the jurisdiction of the Board when carrying out the responsibilities of a student trustee, and when under the age of 18, parental consent is required
- c) Any expenses incurred for conferences or otherwise reasonably incurred in connection with carrying out the duties of student trustee will be reimbursed

7. Mentors and Orientation

- a) HWDSB Board of Trustees will appoint one Trustee to act as mentor to coach and guide student trustees in their general activities related to the school board.
- b) Table mentors will be assigned to student trustees to sit with and advise during Board meetings
- c) Orientation for the newly-elected student trustees* shall be provided by the Trustee Mentor, outgoing student trustees, Officer of Trustee Services and Superintendent responsible for student trustees. Orientation sessions will take place prior to the end of the term of the outgoing student trustees and throughout the school year. During their term, student trustees may request additional information or assistance, as required.

**if the incoming student trustee(s) are under the age of 18, the parent/guardian/caregiver will be invited to attend the initial meeting*

8. Access to Board Resources

Student trustees have the same access to professional development opportunities, conference, etc., as provided to Board members. The student trustees shall have the same access to material and information as Trustees to allow for participation at meetings of the Board and at meetings of committees of the Board.

9. Conflict of Interest

Since student trustees are not members of the board, the conflict of interest provisions in the *Municipal Conflict of Interest act* does not apply to them. However, they are bound by the Attendance and Conflict of Interest Guidelines (Appendix B) which state that they must declare their conflict and excuse themselves from discussions that would lead to a conflict of interest, as set out in the Guidelines.

10. Election Process and Vacancy

- a) Student trustees for HWDSB will be elected indirectly, by student representatives, with an election being held no later than April 30 in each year (see Appendix C)
- b) If the Board determines that a vacancy shall be filled, it shall be filled by a by-election

7.1B-4
GENERAL INFORMATION
Student Trustees



Appendix A

Oath of Office for Student Trustees

Declaration

I, _____, having been elected by my peers to represent the elementary and secondary students of Hamilton-Wentworth District School Board, do solemnly declare that;

1. I will truly, impartially and to the best of my ability execute the Office of Student Trustee.
2. I will respect the rules, policies and conduct of this Board including maintaining the confidentiality of the Board with regards to matters that are dealt with in closed session.
3. I will represent students to the best of my ability and will present the best interests of students for the benefit of the Board; and
4. I will serve as an advocate and representative of the Hamilton-Wentworth District School Board at all times.

Signature of Student Trustee

Declared before me at Hamilton in the Province of Ontario
this ___ day of _____, 20XX.

Signature of Officer of Trustee Services

7.1B-5
GENERAL INFORMATION
Student Trustees

Appendix B

MINISTRY OF EDUCATION
STUDENT TRUSTEES: ATTENDANCE AND CONFLICT OF INTEREST
GUIDELINES

PURPOSE

The purpose of this guideline is to address the issues of attendance and conflicts of interest in relation to student trustees. This guideline was created with the intention of having the same principles that apply to board members under the *Municipal Conflict of Interest Act* and the *Education Act* apply to student trustees.

Under the *Education Act* student trustees are not considered members of the board. As a result, they are not covered by the *Municipal Conflict of Interest Act* and are not subject to the same conflict of interest and attendance criteria that apply to board members.

These guidelines are established by the Minister of Education under the authority of paragraph 8(1)3.5 of the *Education Act* and are effective upon release.

ATTENDANCE

A student trustee must resign from their position if they are absent from three consecutive regular meetings of the board without being authorized by a resolution of the board. Authorizations by resolution must be provided to student trustees in the same manner as they are to board members and must be recorded in the meeting minutes.

Student trustees are considered present at a meeting in which they participate through teleconferencing, videoconferencing or other electronic means.

CONFLICTS OF INTEREST

A conflict of interest arises when a student trustee (or a student trustee's parent, spouse or child) has a direct or indirect financial interest in a matter being discussed at a board or committee meeting.

An indirect financial interest arises when a student trustee (or a student trustee's parent, spouse or child): 1) owns shares or is a senior officer in a privately-held company, 2) has a controlling interest or is a senior officer of a publicly-held corporation, or 3) is the member of a body that has a financial interest in the matter being discussed at a board or committee meeting.

For there to be a conflict, the financial interest must be of such a nature that it could reasonably be regarded as likely to exert influence over the student trustee.

When a student trustee realizes he or she is in a conflict of interest, the student trustee must declare this conflict to the board or to the committee. The declaration must be recorded in the minutes of the meeting.

April 13, 2007

Student Trustees: Attendance and Conflict of Interest Guidelines

1 of 2

7.1B-6
GENERAL INFORMATION
Student Trustees

During discussion of the matter that gives rise to a conflict, the student trustee cannot participate in the discussion, cannot attempt to influence the vote of board members, is not entitled to a recorded vote and cannot suggest a motion.

In the event that there is a conflict of interest at a closed meeting, the student trustee must leave the meeting during the time that the matter giving rise to the conflict is being discussed. When a student trustee leaves for this reason, this must be recorded in the minutes of the meeting.

7.1B-7
GENERAL INFORMATION
Student Trustees

Appendix C

Election of Student Trustees (Indirect Elections)

1. Student trustees for Hamilton-Wentworth District School Board shall be elected by student representatives of the Board no later than April 30 of each school year.
2. Notice shall be sent to each secondary school no later than February 15 advising students of the opportunity to be a student trustee for the following school year.
3. Interested students must attend a Student Trustee Info Session meeting to gain further information on the role of student trustee and to have an opportunity to address questions or concerns regarding the role to the current student trustees. This information meeting shall take place no later than the Friday preceding March Break. This session is open to parents/guardians/caregivers, school staff and Principals who are interested in learning more about the role of student trustee and how to support students should they be elected.
4. Students interested in the position of student trustee will be asked to complete an application and submit a resume detailing their qualifications and experiences for the position. The application shall be submitted no later than the last Friday of March each year.
5. All candidates who have applied for the positions of student trustee and meet the eligibility criteria will be invited to attend the Student Trustee Elections Meeting.
6. The electors will consist of student representatives in Grades 7 to 12 across the district.
7. The student body will vote individually through secret ballot and decide on the successful candidates for the position of student trustee.
8. The votes will be tabulated at the meeting under the supervision of the Superintendent responsible for student trustees, the outgoing student trustees* and the Officer of Trustee Services. Once the votes have been calculated, an announcement will be made prior to the end of the meeting indicating who the new incoming student trustees will be for the upcoming school year
**in the event that one or both current student trustees are running for re-election, one or 2 student representatives will be selected to observe the tabulating of votes.*
9. In the event of a tie, whereby the top two candidates cannot be determined, the tie shall be broken by the drawing of names of the candidates who are tied, under the supervision of the Superintendent and Officer of Trustee Services.
10. The Officer of Trustee Services shall advise the Board as soon as possible following an election of the names of the student trustees elected, and shall provide the Ministry of Education with these names, no later than 30 days after the election.

COMMITTEE REPORT

Presented to: Board

Date of Meeting: October 17, 2016

From: Governance Committee

Date of Meeting: October 4, 2016

The committee held a meeting from 5:39 p.m. to 8:45 p.m. on October 4, 2016 at 20 Education Court, Hamilton, ON, in Meeting Room 340D, with Trustee Todd White presiding.

Members present were: Trustees Jeff Beattie, Penny Deathe, Alex Johnstone, Greg Van Geffen and Todd White.

MONITORING ITEMS:

A. Review of Trustee Committee Membership Listing

The Governance Committee reviewed the membership of Trustee Mandated Committees, Special Committees, Community Advisory Committees and liaison/representatives to our associated agencies. There was one change made to the mandated committee membership. Staff suggested that the Health & Safety Committee be removed from the mandated committee listing as they no longer require a Trustee to be part of this committee. The Terms of Reference were changed as per Trustee request as Trustees felt that this is a staff/operational committee. Trustees will continue to be a resource to the Committee.

The Committee discussed the need for trustee membership on the Umbrella Board of Family and Child Care Centres. The committee would like to understand what the role of the Trustee will be if sitting on this committee.

The Governance Committee requested that the Chair have a discussion with the appropriate people and report back to the committee.

Respectfully submitted,
Todd White, Chair of the Committee

COMMITTEE REPORT

Presented to: Board

Date of Meeting: October 17, 2016

From: Finance and Facilities Committee

Date of Meeting: September 21, 2016

The committee held a meeting from 12:00 p.m. to 3:30 p.m. on September 21, 2016 at 20 Education Court, Hamilton, Ontario in Room 340D.

Members present were: Trustees Jeff Beattie, Dawn Danko, Greg Van Geffen and Todd White. Trustees Christine Bingham, Penny Deathe, Alex Johnstone and Wes Hicks were also in attendance.

DELEGATION:**A. Westdale School Council Field Sub-Committee**

Representatives from the Westdale School Council Field Sub-Committee made a presentation to the committee requesting that HWDSB reconsider its decision to install a Class A Natural Turf at Westdale Secondary and instead install Artificial Turf. Currently things are on track for a Class A Natural Turf to be installed as previously approved. Staff will investigate the possibility of a partnership opportunity with McMaster University.

MONITORING ITEMS:**B. Capital Projects Summer 2016 Construction Update**

Staff provided an update on construction projects that had taken place over the summer as well the status of other projects in various phases.

C. Utilization of Additional School Condition Improvement (SCI) and School Renewal Allocation (SRA) Funding

The Ministry of Education released a memorandum (2016:B13 New Renewal Funding to Keep Schools in a State of Good Repair) in July 2016. This was in response to the backlog of school renewal needs that was identified through the Ministry's Building Condition Assessment Program. HWDSB will receive the following amounts and presented the plan to date for spending this additional funding:

2015-16

SCI – an additional \$10,298,645

SRA – an additional \$928,355

2016-17

SCI – an additional \$11,977,740

SRA – an additional \$898,156

D. School Facility Condition Assessment Data

The Ministry of Education released a memorandum (2016:B15 School Facility Condition Assessment Data: 2011-15) that indicated that it would be posting facility assessment data for all schools in Ontario on the Ministry's public website. Staff provided information on how the information on the Ministry's site could differ from the facility condition index used by HWDSB.

E. Information Regarding Westmount Transportation

Staff provided information on the potential cost to transport students to Westmount in response to a motion passed in May 2016. After discussion, and since the Program Committee will receive a report regarding the equity of access to the self-based, self-directed approach to learning at Westmount and the viability of adding/expanding the approach, it was determined that any decision on providing transportation would be premature until that committee's work is completed.

Respectfully submitted,
Greg Van Geffen, Chair of the Committee

COMMITTEE REPORT

Presented to: Board

Date of Meeting: October 17, 2016

From: Audit Committee

Date of Meeting: September 29, 2016

The committee held a meeting from 3:12 p.m. to 5:25 p.m. on September 29, 2016 at 20 Education Court, Hamilton, ON, in Meeting Room 340D.

Members present were: Trustees Jeff Beattie, Greg Van Geffen and Todd White. External member present was: Carol Calvazara. Regrets were received from Jean Byrnes.

ACTION ITEMS:

A. Election of the Chair

On the motion of J. Beattie the **Audit Committee appoints Trustee Greg Van Geffen as Chair of the Audit Committee for 2016-2017.**

CARRIED

B. Annual Report to the Board of Trustees and Ministry for 2015-16

Staff presented the two annual reports that are required under Regulation 361/10.

On motion of Todd White, the Audit Committee **RECOMMENDS** that the **“Annual Report to the Board of Trustees for the year ended August 31, 2016”** be sent to the Ministry.

CARRIED

On motion of Todd White, the Audit Committee **RECOMMENDS** that the **“Annual Report to the Board of Trustees for the year ended August 31, 2016”** be forwarded to the Board of Trustees for information.

CARRIED

MONITORING ITEMS:

C. Annual Review of the Audit Committee Terms of Reference

Committee members reviewed the Terms of Reference.

D. Update from Business Services/School Board Sector Issues

Stacey Zucker provided an update on staff changes in Business Services and the addition of Human Resources to her portfolio, in addition to Business Services and Facilities Management.

E. Update from Regional Internal Audit Team

Jenny Baker gave an update on the work being done province wide with Regional Internal Audit Teams to ensure consistency of reporting and procedures. She also reviewed the continuing professional development being done by the Regional Internal Audit Team.

Respectfully submitted,
Greg Van Geffen, Chair of the Committee

Annual Report to the Board of Trustees For the year ended August 31, 2016

This report summarizes the audit committee's actions for the year ending August 31, 2016

Audit Committee Members

The audit committee consisted of 5 members listed below:

- Todd White – Chair
- Jeff Beattie, Greg Van Geffen – Trustee representatives
- Jean Byrnes, Carol Calvazara – External members

In addition, regular attendees at the Committee meetings were:

- Jenny Baker – Regional Internal Audit Manager
- Andrea Eltherington – Regional Internal Auditor
- Janet Allan – Partner KPMG
- Paul Ciapanna – Manager KPMG

Staff resources in regular attendance at the Committee meetings were:

- Stacey Zucker – Executive Superintendent of Board Operations and Treasurer
- Carrie Salemi – Manager, School Support/Compliance
- Irene Polidori – Manager, Finance
- Gayle MacDonald – Executive Assistant to the Superintendent of Business

Administrative Tasks

At the beginning of the year and in accordance with recommended good practice various administrative tasks were completed. These included:

- adopting and/or modifying the following bylaws/protocols;
- developing a work plan;
- developing a meeting schedule and agenda for the year.

Meetings

It was agreed to hold 4 meetings throughout the year. All meetings have been held as planned.

The members in attendance at each meeting were as follows:

<i>Member's Name</i>	<i>Sept 24, 2015</i>	<i>Nov 13, 2015</i>	<i>March 3, 2016</i>	<i>June 2, 2016</i>
Jeff Beattie (Trustee)	X	X	X	X
Jean Bynes (External)	Absent	X	X	Absent
Carol Calvazara (External)	X	X	X	X
Greg Van Geffen (Trustee)	X	X	X	X
Todd White (Trustee)	X	X	X	X

Governance

The audit committee operated throughout the fiscal year ending August 31, 2016. All of the members satisfied the eligibility requirements in accordance with Ontario Regulation 361/10.

External Auditors

The relationship with the external auditors has been satisfactory and in-camera/private meetings were held during the year. The external auditors, KPMG and Partner – Janet Allan presented the scope and extent of their work to the committee, which the committee reviewed and recommended for approval at the September 24, 2015 meeting. The external auditors confirmed their independence in the letter dated November 16, 2015. The audit committee reviewed and recommended the approval of the annual audited financial statements on November 13, 2015. The audit committee recommended the reappointment of the external auditors for the next fiscal year during the meeting held June 2, 2016. External Audit services were last tendered in 2010-11.

Internal Auditors

The relationship with the internal auditors has been satisfactory and in-camera/private meetings were held during the year. The Committee reviewed the results of the risk assessment, as well as the risk-based annual internal audit plan for the 2016/17 fiscal year.

There were no changes made to the originally submitted annual internal audit plan for the 2015/16 fiscal year and all scheduled audits were completed or are in progress.

The internal auditors performed the following work during the year:

PLANNED AUDITS:

- Audit # 1 – Personalized Transportation (*completed*)
- Audit # 2 – Attendance Support (*in progress*)

UNPLANNED AUDITS:

- None

For all completed audits, the following is a summary of risks and findings made by the internal auditor:

<i>Audit</i>	<i>Risks</i>	<i>Findings</i>
<i>Personalized Transportation</i>	<ul style="list-style-type: none"> • <i>Unwarranted transportation offered/ additional costs</i> • <i>Spreadsheet tracking risks</i> • <i>Access to personal information</i> • <i>Reporting</i> 	<ul style="list-style-type: none"> • <i>Personal transportation approval</i> • <i>Data integrity</i> • <i>Monitoring of usage</i> • <i>Privacy of student data</i>

The audit committee endorsed each report, including management's action plan, and advised the board of trustees to accept it.

The audit committee received reports from internal audit that assessed the progress toward management's implementation of action plans developed in response to previous audit findings. This enabled the audit committee to engage management in a discussion regarding findings not satisfactorily actioned, as well as encouraging renewed efforts on overdue action plans.

There were no third party Audits / Reviews in 2015/16.

Audit Committee training

There were no formal development training opportunities for Audit Committee members held during the 2015/16 year. Access to online Trustee Training Modules was shared that the March meeting as outlined in SB Memo 05. The Committee received an independent consultant's report at the March meeting outlining open vs. closed sessions at Audit Committee meetings.

Summary of the work performed

In addition to the items noted above, the following outlines further work performed by the audit committee in the last 12 months:

- Received a report from the internal auditors on their review of the effectiveness of controls across the school board;
- Confirmed that the external and internal auditors did not encounter any difficulties in the course of their work;
- Recommended the fees charged by the external auditors in respect of the 2015/16 audit;

- Undertook a review of the external auditors' performance;
- Undertook an evaluation of the effectiveness of the internal audit function, including the performance of the regional internal audit manager and his / her team;
- Queried management on their approach to risk management as well as their strategy to manage such risks

By the signature noted below, we attest that we have discharged our duties and responsibilities under Ontario Regulation 361/10.

On behalf of the audit committee

Audit Committee Chair

10-1
Committee Report

Presented to: Board

Meeting date: October 17, 2016

From: Special Education Advisory Committee (SEAC)

Meeting date: September 28, 2016

The committee held a meeting on Wednesday, September 28, 2016, from 7:12 p.m. to 8:20 p.m., at the Education Centre (Room 181 A/B) at 20 Education Court in Hamilton, ON with Judy Colantino presiding.

Members present were: Judy Colantino, Jenny McEwen-Hill, Catherine McFarland, Susi Owen, Tracy Sherriff, Lita Barrie, Christine Davidson, Mary Orlik, Cathy Soules

Regrets were received from Trustee Alex Johnstone, Susan Guzina, Bernadine Nabuurs, Jeremy Abrahams, Mark Courtepatte, Fran Dooderman, Tania Kerr, Brent Monkley, Barbara Reeves, Jennifer Robertson-Heath, Lorraine Sayles, Lynn Vanderbrug, John Sanges

INFORMATION ITEMS:

A. Business Arising from the Minutes

As approved from June 15th, 2016, SEAC Chair J. Colantino has composed a letter to Hon. Mitzie Hunter, Minister of Education reaffirming the need for support. Other boards in the province are doing so as well. With the Minister being new to the portfolio, we are trying to appeal for understanding of needs as well as funding. The letter spoke to student and system needs, not specific exceptionalities so as not to inadvertently miss one.

The letter has been attached to this report for reference.

B. Superintendent's Update

Superintendent Woon's update included the following:

- Currently we are engaged in the Educational Assistant Moderation Process and introduction of new process for obtaining EA support.
- Additional funds have been received for Autism and more money can be requested from the Ministry of Education for students transitioning out of IBI.
- In winter of 2016, students coming into the HWDSB were provided the supports they needed, then we applied for the funds back from the Ministry. Some students had significant needs, therefore, school placement was considered and transportation provided.
- S. Woon presented a visual overview of the HWDSB's Strategic Directions introduced across HWDSB in September 2016.
- The updated Special Education Plan was shared and posted on the board site this summer.

C. Correspondence

The following correspondence was received:

- a) Peel District School Board – Implementation of the Ontario Autism Program
- b) Toronto Catholic District Board – Special Education High Needs Amount (HNA) Grants

Respectfully submitted,
Judy Colantino, SEAC Chair

HWDSB

Special Education Advisory Committee
Hamilton-Wentworth District School Board
20 Education Court, P.O. Box 2558
Hamilton, ON L8N 3L1
Contact Information

Hon. Mitzie Hunter
Minister of Education
900 Bay Street, Mowat Block
Toronto, Ontario M7A 1L2

September 28, 2016

Dear Minister Hunter:

Funding for Special Education supports and services continues to be an issue of significant concern within Hamilton-Wentworth District School Board. This concern is also prevalent throughout the province of Ontario as we continue to hear from school boards about their struggles as they strive to meet the diverse needs of students with special needs.

Efforts have been made by the Ministry to address the financial concern by altering the funding model which results in a reconfiguration of dollars allocated to school boards. This redistribution of dollars either positively or negatively impacts boards. Boards are perceived to be “winners” or “losers” within the varied funding formulas. Hamilton-Wentworth DSB was a perceived “winner” in the most recent formula, receiving additional High Needs Amount dollars. Though we appreciated the additional dollars we continue to struggle to provide adequate resources to equitably and effectively support our students with special education needs.

As the Special Education Advisory Committee for Hamilton-Wentworth District School Board, we are advocating not only for a significant increase in the financial resources allocated to support our students with special education needs, we are asking the province to recognize the need to increase the funding to all school boards within the province to meet the needs of students.

Funding must be allocated to ensure:

- ✓ all students receive the programming, supports and supervision they require to meet their academic, social, emotional, physical and health care needs
- ✓ educators receive the professional development required to meet the diverse learning needs of students
- ✓ educators have adequate time to collaboratively develop and implement impactful Individual Education Plans
- ✓ all staff receive the training required to provide a safe learning and working environment as they respond to dysregulation that poses a threat to self and others
- ✓ the range of needs of our youngest learners are addressed as they attend school all day, everyday
- ✓ early intervention occurs in a responsive and effective manner

- ✓ specialized personnel with the skills required to meet the unique learning needs of students are available proactively and responsively
- ✓ schools are adequately supported to facilitate a positive and inclusive culture
- ✓ resources to support instructional and alternative programming are available to students with special needs within their home schools
- ✓ specialized transportation is available to students who require it
- ✓ students can be supported and educated within their home community
- ✓ learning opportunities are personalized and diverse
- ✓ adequate resources are available to conduct assessments to inform instruction and supports
- ✓ we can be responsive to outcomes of Human Rights Tribunals specific to students with special needs
- ✓ we can achieve compliance with the Accessible Ontario Disability Act
- ✓ the beliefs within Learning For All can be achieved for all students
- ✓ All Students Succeed to High Expectations

We look forward to receiving a response from you that addresses our concerns specific to students with special education needs. You play a significant role in supporting us in achieving our mission of allowing students to learn and grow to their full potential in a diverse world.

Thank you in advance for your immediate attention to this matter.

Sincerely,



Judy Colantino, Chair
Special Education Advisory Committee
Hamilton-Wentworth District School Board

Committee Report

Presented to: Board

Meeting date: October 17, 2016

From: French Immersion Community Advisory
Committee

Meeting date: September 28, 2016

The committee held a meeting on Wednesday, September 28, 2016 at the Education Centre, 20 Education Court, Hamilton, Ontario L9A 0B9 from 7:00 to 9:00 p.m. Members present were: Denise Massie, Lisa Urban, Michael Cain, Elzbieta Grodek, Joanne Thompson, Trustee Penny Deathe. Regrets received from: Lisa Breton, Autumn Perreira, Sylvia Jarrett, Carina Cutilo, Trustee Todd White.

INFORMATION:

- A. Proposed Community Advisory Committees Governance Statement: Staff shared the proposed statement from the Governance Committee and potential impact on FIAC.
- B. Sherwood Secondary School Update: Staff shared the latest information about Sherwood capital work over the summer and the July submission of a business case to the Ministry of Education for Capital Priorities Funding to build a new school on the site partially funded by the Board.
- C. French Immersion Strategy: Committee members discussed the French Immersion Strategy Public Consultation and prepared feedback as a committee.

Reports: The following reports were provided as updates to FIAC:

- FSL Program Update
- Trustee Update
- Community Announcements (Canadian Parents for French Hamilton-Wentworth, Centre Français Hamilton)

Respectfully submitted,
Denise Massie and Lisa Urban , Co-Chairs of the Committee