

AGENDA: 6:00 pm

1. Call to Order
2. O Canada
3. Approval of the Agenda
4. Declarations of Conflict of Interest
5. Confirmation of the Minutes – June 6 and June 13, 2016
6. Correspondence
 - A. Toronto Catholic DSB re: Special Education High Needs Amount
 - B. Waterloo Region and Peel DSB re: Coding to the Ontario Curriculum in JK to Grade 8
 - C. Waterloo Region DSB re: Recent proposed changes to Autism Services
 - D. Peel DSB re: EQAO

Reports from Trustee Special Committees:

7. [Policy Committee – June 22, 2016](#)

Reports from Legislated Committees:

8. [Parent Involvement Committee – June 14, 2016](#)
9. [Special Education Advisory Committee – June 15, 2016](#)

10. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
11. Meeting Resumes in Public Session
12. Reports from:
 - A. Committee of the Whole (private) – September 19, 2016
13. Oral Reports from Liaison Committees:
 - A. City/School Board Liaison Committee
 - B. Hamilton-Wentworth Home & School Association
 - C. HWDSB Foundation
 - D. Ontario Public School Boards' Association (OPSBA)
 - E. Umbrella Board of Family & Child Care Centres
14. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information.
<http://www.hwdsb.on.ca/trustees/meetings/>

Minutes of the Board Meeting

Monday, June 6, 2016

LOCATION: Trustee Board Room, 20 Education Court, Hamilton, On L9A 0B9 (Education Centre)

Trustees: Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Wes Hicks, Alex Johnstone, Ray Mulholland, Larry Pattison, Greg Van Geffen, Todd White. **Student Trustee** Hannah Tobias-Murray. **Regrets** were received from Trustee Kathy Archer.

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:05 p.m.

2. Presentation:

City of Hamilton Strategic Directions and Budget

The City of Hamilton's Strategic Directions and Budget were presented by Chris Murray (City Manager) and Mike Zegarac (General Manager, Finance and Corporate Services), respectively.

Approval of the Agenda

3. RESOLUTION #16-90: Trustee Johnstone, seconded by Trustee Beattie, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

4. Declarations of Conflict of Interest

None.

5. Pupil Accommodation Question and Answer – East Hamilton City 2 and Lower Stoney Creek Presentation of Answers (questions received at last meeting)

Trustees received answers to questions on the East Hamilton City 2 and Lower Stoney Creek accommodation reviews.

Reports from Community Advisory Committees

6. French Immersion Advisory Committee – May 25, 2016

RESOLUTION #16-91: Trustee Deathe, seconded by Trustee Johnstone, moved: **That the report of the French Immersion Advisory Committee – May 25, 2016 be received.**

CARRIED UNANIMOUSLY.

(Trustees Beattie, Mulholland, Van Geffen and Student Trustee Tobias-Murray were not in the room during the vote.)

Reports from Legislated Committees

7. Special Education Advisory Committee – May 25, 2016

RESOLUTION #16-92: Trustee Johnstone, seconded by Trustee Pattison, moved: **That the report of the Special Education Advisory Committee – May 25, 2016 be received.**

Trustees Beattie, Mulholland, Van Geffen and Student Trustee Tobias-Murray returned to the meeting.

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

Reports from Staff

8. Pupil Accommodation Review – East Hamilton City 2 and Lower Stoney Creek

RESOLUTION #16-93: Trustee Beattie, seconded by Trustee Johnstone, moved: **That the following Recommended Action be approved:**

- A. That the following recommendation for the East Hamilton City 2 Accommodation Review be approved:**
- That Elizabeth Bagshaw, Glen Brae, Glen Echo and Sir Isaac Brock be closed pending Ministry of Education funding for a new JK-8 elementary school on the Glendale Campus and that boundaries between the New Glendale Campus School and Sir Wilfrid Laurier be modified as per map #1.
- B. That the following recommendation for the Lower Stoney Creek Accommodation Review be approved:**
- That Collegiate Avenue, Eastdale, Green Acres, Memorial (SC), Mountain View and R.L. Hyslop be closed pending Ministry of Education funding for three new JK-8 elementary schools on the Collegiate, Eastdale and Memorial (SC) sites and that boundaries between the three new schools be modified as per map #2.

That the following recommendations for both East Hamilton City 2 and Lower Stoney Creek Accommodation Reviews be approved:

- C. That a boundary review be undertaken between Lake Avenue and Green Acres upon Ministry of Education approval of the business cases submitted for both accommodation review areas.**
- D. That the French Immersion program at Glen Echo (grades 1-5) and Glen Brae (grades 6-8) be relocated and that staff balance the enrolment between a new program to be located in East Hamilton upon consultation with stakeholders and a new program to be located in Lower Stoney Creek.**
- E. That staff be directed to provide an update report based on the Ministry's response to the funding requests for both East Hamilton City 2 and Lower Stoney Creek accommodation reviews.**
- F. That staff be directed to explore any potential growth related needs due to new residential development.**

There was agreement to consider clause F separately.

To clauses A to E,

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

The question was called to vote on Clause F and **CARRIED** on the following division of votes:

In Favour (9) Trustees Beattie, Bingham, Danko, Deathe, Hicks, Mulholland, Pattison, Van Geffen, Todd White.
Student Trustee Tobias-Murray.

Opposed (1) Trustee Johnstone.

Clause F was voted on and **CARRIED** on the following division of votes:

In Favour: (6) Trustees Beattie, Bingham, Deathe, Johnstone, Pattison, Todd White.
Student Trustee Tobias-Murray.

Opposed: (4) Trustees Danko, Hicks, Mulholland, Van Geffen.

Trustee Johnstone requested that Clause F be applied to future accommodation reviews and added to the Facilities Master Plan.

9. Oral Reports from Liaison Committees**A. City/School Board Liaison Committee**

Chair White advised of the committee's meeting tomorrow, June 7th, 2:00 p.m. at the Education Centre, adding that all trustees are welcomed to attend.

B. Hamilton-Wentworth Home & School Association

Trustee Pattison spoke about his attendance at the Annual General meeting where members voted on positions for the committee. He also noted the Home & School Associations established at two new schools in Wards 11 and 12.

C. HWDSB Foundation

Trustee Danko reported the following:

- The last Foundation meeting was held on May 11th where the following items were considered:
 - Hiring of half-time Administrative Assistant to assist the Foundation Development Officer
 - Drafting of Rules for Members as the Foundation is looking at recruiting more members
 - Consulting with Hamilton Centre for Civic Inclusion (HCCI) regarding a diverse Foundation Board
- The successful second annual HWDSB Golf Classic raised \$30,000 which will benefit HWDSB students. Thank you to all volunteers and staff for their efforts and support.

D. Ontario Public School Boards' Association (OPSBA)

Trustee Johnstone reminded trustees of this weekend's Annual General meeting in Ottawa, noting the keynote speakers and opportunity to network with trustees across the province and look at educational issues and shared solutions for these.

E. Umbrella Board of Family & Child Care Centres

Trustee Beattie noted his attendance at the Annual General meeting where Dr. Ross Green was the keynote speaker. He will provide details of future meetings during his next update.

10. Resolution Into Committee of the Whole (Private Session)

RESOLUTION #16-94: Trustee Danko, seconded by Trustee Van Geffen, moved: **That the Board move into Committee of the Whole (Private)**, this being done at 8:45 p.m.

CARRIED UNANIMOUSLY.
Student Trustee Tobias-Murray voted in favour.

The meeting adjourned at 10:25 p.m.

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Minutes of the Board Meeting

Monday, June 13, 2016

LOCATION: Trustee Board Room, 20 Education Court, Hamilton, On L9A 0B9 (Education Centre)

Trustees: Kathy Archer, Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Alex Johnstone, Ray Mulholland, Larry Pattison, Greg Van Geffen, Todd White. **Student Trustee Hannah Tobias-Murray.** **Regrets were received from Trustee Wes Hicks.**

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:10 p.m.

Trustees bid farewell to the departing Student Trustee, Hannah Tobias-Murray and retiring Superintendents: Mag Gardner (Student Achievement) and Pam Reinholdt (Transitions), thanking them for their contributions and support for HWDSB and its students.

2. Profiling Excellence

Superintendent Stephanian introduced the following students and staff, discussing briefly their achievements:

Students

- Yasmina Lawrence - Ancaster High - appointed to the Minister's Student Advisory Council for the 2016-17 school year
- OFSAA, 2016 AAA Sir Allan MacNab Boys Basketball Consolation Championship

Isaiah Bujdoso	Nathan Hare	Mehraj Kazi	Sam Jenkins
Denzell Albers Wallace	Aaron Gibson	Matt Grace	Ke Vaughn Ellis
Tre Edwards	Nicholas Ciaglia	C.J. Falconer	Kris MacLean

Staff

- Aaron Cown – Sir Allan MacNab - nominated for their work as leads on the Rainbow Proms
- Bob Roddie – Westmount Secondary - nominated for their work as leads on the Rainbow Proms
- OFSAA, 2016 AAA Sir Allan MacNab Boys Basketball Consolation Championship

Tom Fisher	Bryan McLeod	Rob Fraser	Jason Rizza	Liam Cerdas
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Sustainable Hamilton Burlington

Trustee Danko advised of her attendance at this organization's Recognition event last week where HWDSB was recognized as an associate member for 2015, adding she accepted a plaque on behalf of the Board. Providing brief information about this organization which was founded 5 years ago and led by CEO Sandy Stride, Trustee Danko noted its main focus of bringing together various organizations and provide them leadership in embedding sustainability into their practices. Future plans include sustainability for employees then eventually for students across Hamilton and Burlington.

Chair White accepted the plaque on behalf of the Board.

3. Approval of the Agenda

RESOLUTION #16-95: Trustee Beattie, seconded by Trustee Danko, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

4. Declarations of Conflict of Interest

None.

5. Confirmation of the Minutes

The minutes from the May 30, 2016 meeting were confirmed.

Reports from Trustee Special Committees:

Trustee Beattie assumed the Chair.

6. Governance Committee – May 31, 2016

RESOLUTION #16-96: Trustee White, seconded by Trustee Van Geffen, moved: **That the report of the Governance Committee – May 31, 2016 be approved, including:**

- **That the terms of reference for the Joint City/School Board Liaison Committee be approved.**
- **That HWDSB Annual Plan be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

7. Audit Committee – June 2, 2016

RESOLUTION #16-97: Trustee White, seconded by Trustee Van Geffen, moved: **That the report of the Audit Committee – June 2, 2016 be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

Trustee White resumed the Chair.

8. Human Resources

RESOLUTION #16-98: Trustee Deathe, seconded by Trustee Johnstone, moved: **That the report of the Human Resources Committee – June 2, 2016 be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

9. Program Committee

RESOLUTION #16-99: Trustee Johnstone, seconded by Trustee Pattison, moved: **That the report of the Program Committee – June 2, 2016 be approved, including that the Elementary Program Strategy recommendation for specialized programming, instrumental music, and interventions in special education be approved for consultation.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

RESOLUTION #16-100: Trustee Johnstone, seconded by Trustee Deathe, moved: **That the report of the Program Committee – June 8, 2016 be approved, including that the French Immersion Program Location Strategy and Application Process be approved for consultation.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

10. Finance and Facilities Committee

RESOLUTION #16-101: Trustee Van Geffen, seconded by Trustee Danko, moved: **That the report of the Finance and Facilities Committee – June 2, 2016 be approved, including:**

1. That the Board approve the 2016-17 Salary and Benefit expenditures in the amount of \$463,228,610 and that the Executive Superintendent of Board Operation and Treasurer be authorized to proceed with the expenditure of funds
2. That the Board approve the 2016-17 Non-Salary expenditures in the amount of \$66,437,596 and that the Executive Superintendent of Board Operation and Treasurer be authorized to proceed with the expenditure of funds
3. That the Board approve the 2016-17 Capital Budget expenditures in the amount of \$107,033,031 and that the Executive Superintendent of Board Operation and Treasurer be authorized to proceed with the expenditure of funds. That the Executive Superintendent of Board Operation and Treasurer is further authorized to secure short-term financing of project expenditures until such time as permanent funding is secured, if required.
4. That the requests for school budget surplus carry forward into the 2016-17 school year be approved and that the balance remaining at August 31, 2016 from funding for Major Capital Projects and Other Initiatives; if any, be transferred to working reserves on a temporary basis.

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

RESOLUTION #16-102: Trustee Van Geffen, seconded by Trustee Deathe, moved: That the report of the Finance and Facilities Committee – June 9, 2016 be approved, including:

1. That the Board approve the implementation of the revised rental rates effective September 1, 2016.
2. That the Board approve that the Community Use of School Grant be used to subsidize the rental rates effective September 1, 2016. The subsidy provided will be 75% for Not for Profit Youth Groups and 50% for Not for Profit Adult Groups.
3. That the Board approve that the Priority Schools Grant be used to apply a 100% subsidy to the rental rates for all community groups that met the eligible criteria for priority schools funding.
4. That the Board approve that all community groups except those eligible for priority schools funding, pay for all caretaking overtime costs incurred if events occur outside normal hours of operation of the Board.
5. That the Board approve that a report be brought back to Board in spring 2017, on the usage of the Board's Community Use of Schools and Priority School Grant Revenue, to determine if the overall usage of subsidy has transitioned to be within the total community use revenue received by the Board.
6. That the Board approve the 2016 Capital Priorities Projects for submission to the Ministry of Education.

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

11. Resolution Into Committee of the Whole (Private Session)

RESOLUTION #16-103: Trustee Beattie, seconded by Trustee Deathe, moved: That the Board move into Committee of the Whole (Private), this being done at 8:00 p.m.

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

The open session resumed at 9:02 p.m.

Trustee Archer left the meeting.

12. Committee of the Whole (Private) – June 13, 2016

RESOLUTION #16-104: Trustee Beattie, seconded by Trustee Danko, moved: **That the report of the Committee of the Whole (Private) – June 13, 2016 be approved, including:**

- **That the Governance Report from May 31, 2016 be approved.**
- **That the Human Resources Committee report from June 2, 2016 be received.**
- **That the Audit Committee report from June 2, 2016 be approved in which the audit finding report was received for the audit of personalized transportation. Based on audit testing completed a control rating of ‘Needing Significant Improvement’ has been assigned. The audit identified 5 control deficiencies and proposes 6 recommendations that if implemented will improve controls related to personal transportation. Management responses indicate that the recommendations will be implemented. In addition, the 2 internal audits for the 2016-17 school year were approved as IT Security-Vulnerability Assessment and Financial System Data Analysis and the external audit firm of KPMG was approved to be retained as the external auditors of the Hamilton-Wentworth District School Board for the 2015-16 fiscal year.**
- **That the Finance & Facilities Committee report from June 9, 2016 be received.**

CARRIED UNANIMOUSLY.

Student Trustee Tobias-Murray voted in favour.

13. Oral Reports

A. Student Trustees’ Report – Local Activities and Ontario Student Trustees’ Association (OSTA)

Student Trustee Tobias-Murray noted the following:

- Student Senate met last June 8th and reviewed its governance and the Senate’s future direction.
- OSTA’s Annual General Meeting was held last May 27-29 and she and the new Student Trustees attended. The event also marked OSTA’s 15th anniversary with a Gala. Trustees Deathe and Johnstone attended the Gala and were able to hear the students’ discussions and presentations. Liz Sandals, former Minister of Education, was also a guest at the AGM.
- Her amazing two years as Student Trustee provided a very special experience which had impacted her profoundly. She cherished the feeling of being part of the Board with her voice and opinion heard during discussions at Board meetings.

When asked by Trustee Johnstone for suggestions for the new Student Trustees, H. Tobias-Murray offered the following:

- Continuing the informal and comfortable discussions with Student Trustees among Trustees and Board staff.
- Student Trustees’ attendance to OPSBA conference and symposium events is a good professional development tool/resource.
- Formal connection and meeting for mentoring purposes with previous Student Trustees (alumni) can provide helpful resource and a variety of insights on the role of Student Trustee.
- Considering practices relating to the role of Student Trustee from other Boards.

Trustee Deathe advised of her upcoming meeting, as Student Trustee Mentor, with the new Student Trustees and their families, thanking Superintendent Nunn for facilitating this.

B. Director’s Report

Director Figueiredo highlighted the following important work which took place at HWDSB this year:

- Highlighted the following goals which staff worked on:
 - All students reading by Grade 1
 - All students graduating
 - All students improving in their area of greatest need
- Approval of the HWDSB Strategic Directions, new Tagline and Annual Plan
- Highlighted the Transforming Learning Environments, Opportunities and Relationships

The Director

- congratulated and thanked Student Trustee Hannah Tobias-Murray for her leadership and advocacy of student voice and engagement at the Board of Trustees table for the past two years. He noted that her contributions and impact have been felt both locally and provincially.
- expressed his well wishes and thanks to retiring Superintendent Pam Reinholdt (former interim Director) and Superintendent Mag Gardner for their leadership and support to improve the lives of HWDSB students.
- thanked all trustees for the mandate they have given him, including developing a stronger partnership with the City of Hamilton
- thanked Executive Council members, staff, parents/communities and, most importantly, all HWDSB students for the privilege to serve them each and every day

OPSBA – Update

Trustee Johnstone reported the following:

- With the current President (Michael Barrett) stepping down, Laurie French (from Limestone District School Board) was acclaimed as President of OPSBA for the 2016-17 school year at its June 11th Annual General Meeting (AGM). OPSBA has a new Executive.
- Excellent presentation from the Chair of the Board and Director on Enrichment and Innovation Centre Program at the OPSBA's AGM.
- Report from the OPSBA's Board of Directors regarding funding for community hubs.
- Mitzie Hunter is the new Minister of Education. She has an impressive portfolio.
- Canadian School Boards' Association (CSBA) is hosting its 2016 Congress from July 6 to 9 in Winnipeg, with the focus on human rights.

C. Chair's Report

Chair White noted the following:

- All Board work and projects have been completed through this school year.
- For HWDSB, this school year has been a refocusing and understanding of who we are and what we want to achieve.
- The Board looks forward to forthcoming staff reports for the new school year.
- HWDSB's Strategic Directions will be launched in August/September.
- The excellent work of the Trustee Special Committees' chairs and members.
- It's been a year since having a new Director and subsequent new organizational structure and changes. Chair White acknowledged the considerable work of Executive Council, noting the stronger leadership of the Board of Trustees and Executive Council has impacted HWDSB's operations and culture – this will continue on.

Chair White thanked all Board staff for their work, accomplishments and continuing support.

The meeting adjourned at 9:32 p.m.

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*Office of the Chair of the Board
Chair of SEAC*

June 8, 2016

The Honourable Liz Sandals, M.P.P.
Minister of Education
Ontario Ministry of Education
900 Bay Street, 22nd Floor, Mowat Block
Toronto, Ontario M7A 1L2

Dear Minister Sandals:

We are writing to advocate on behalf of the close to 17,000 students receiving essential Special Education support in the Toronto Catholic District School Board (TCDSB).

Over the past two years, ongoing Ministry of Education cuts to our Special Education High Needs Amount (HNA) Grants totalling close to \$7 million has placed a significant burden on our Board as we strive to meet the growing number of special needs students. These cuts are not only debilitating to our Board, but disheartening to the hundreds of Special Education teachers entrusted with the care of the most vulnerable youth in our system.

The TCDSB Board of Trustees and the members of the Special Education Advisory Committee (SEAC) respectfully request that your Ministry reconsider these cuts and restore Special Education HNA funding to previous levels. Additionally, the Ministry's special education funding formula, which is based on average provincial benchmarks is inappropriate. Similar to the experience of our coterminous Toronto public school board, providing special services to students with identified exceptionalities in the most diverse city in the world brings with it challenges not faced by other boards in the province.

In the Ministry's B-6 Memo dated June 8, 2011, school boards were informed of a four per cent increase as a recognition of regional variations in capital construction and renewal costs. This applied a geographic adjustment factor (GAF) intended to address the higher costs and programmatic challenges confronting a large urban board like the TCDSB in the nation's largest city. We find it ironic that the Ministry would acknowledge these differences when financing bricks and mortar, yet remains staunchly opposed to using this same principle when funding the more important "human capital" side of our mandate – the education of students.

Special Education programs are central to our moral purpose as a school board and how we deliver appropriate special education-based intervention and support. The HNA cuts, coupled with the chronic underfunding of an already financially overburdened Special Education Department, jeopardizes the academic achievement and wellbeing of every student in our system, not just those with special needs.

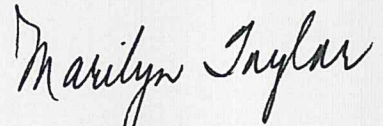
As the largest publicly funded Catholic school board in the province representing over half-a-million stakeholders, we cannot continue to absorb the negative impact on students and urge you to stop the cascading series of cuts to Special Education funding.

We look forward to your response.

Yours sincerely,



Angela Kennedy
Chair of the Board



Marilyn Taylor
Chair, SEAC

Cc: TCDSB Board of Trustees

All Ontario School Boards' Special Education Advisory Committees

Angela Gauthier, Director of Education

Cristina Fernandes, Superintendent, Special Services

Education Council

Rec'd June 30 2016
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**Waterloo Region
District School Board**

51 Ardelet Avenue Kitchener ON N2C 2R5
(o) 519 570 0003 (f) 519 570 9007 www.wrdsb.ca

June 15, 2016

Honourable Mitzie Hunter
Ministry of Education
22nd Floor, Mowat Block
900 Bay Street
Toronto, Ontario M7A 1L2

Dear Minister Hunter:

At the May 30, 2016, Board Meeting of the Waterloo Region District School Board, Trustees unanimously approved supporting the following motion as originally recommended by the Thames Valley District School Board:

That the Board of Trustees ask the Ministry of Education to add Coding to the Ontario Curriculum in JK to Grade 8; and

That a letter be sent to all school boards in the province asking them to support this request; and

That a letter be sent to the Ontario Public School Board Association requesting their support and advocacy for this change to the curriculum.

At the Waterloo Region District School Board, we support providing our students with the required skills and knowledge to prepare them for employment in the competitive field of technology.

Many jurisdictions have already added coding to their curriculum and we request that our students be provided with the same opportunity.

Sincerely,

A handwritten signature in cursive script that reads 'Kathleen Woodcock'.

Kathleen Woodcock
Chairperson of the Board

cc: OPSBA
Ontario School Board Chairs ✓

Rec'd June 27, 2016
Liz

5650 Hurontario Street
Mississauga, ON, Canada L5R 1C6
t 905.890.1010 1.800.668.1146
f 905.890.6747
www.peelschools.org

June 22, 2016

The Honourable Mitzie Hunter
Ministry of Education
22nd Floor, Mowat Block
900 Bay Street
Toronto, ON M7A 1L2

Dear Minister Hunter:

On behalf of the Board of Trustees of the Peel District School Board, I am writing this letter to bring to your attention the following motion that was passed at our Regular Meeting of the Board of Trustees on June 15, 2016:

Resolved, that the Board send a letter to the Ministry of Education requesting that they update the Kindergarten to Grade 8 curriculum to embed the skill of coding into instructional programs.

This motion was motivated by the May 24, 2016 letter to the former Minister of Education Liz Sandals from the Thames Valley District School Board which outlined a recommendation to include coding as part of the Kindergarten – Grade 8 curriculum.

Coding is an important skill in the context of 21st Century learning, especially for elementary students. Like our colleagues in Thames Valley, Trustees in the Peel District School Board believe that coding is an essential skill that prepares students for citizenship and employment in a global society. Increasingly, classrooms throughout the Peel District School Board, as well as in many other jurisdictions in Ontario, nationally and internationally, include the teaching of coding as one in a series of important skills taught to students, not only in the specific context of “computer science” but more broadly throughout the various curricular areas.

Peel teachers, in embedding coding as part of the teaching and learning process, capture the interests of students and integrate this engagement into learning goals and significant skill development. *Embedding* coding as part of the larger skill of computational thinking in the curriculum is one significant way to achieve this. The key in teaching coding/programming is *integration* of this computational thinking throughout curricular areas. We believe that coding as a stand-alone unit or skill does not achieve this desired integration of skill development. Coding must be seen as supporting other interests and goals.

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Trustees

Janet McDougald, Chair
Suzanne Nurse, Vice-Chair
Carrie Andrews
Stan Cameron
Robert Crocker
Nokha Dakroub

David Green
Sue Lawton
Brad MacDonald
Kathy McDonald
Harkirat Singh
Rick Williams

Director of Education and Secretary
Tony Pontes

Associate Director,
Instructional Support Services
Scott Moreash

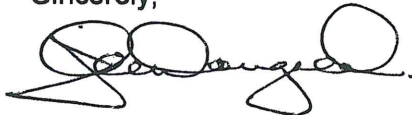
Associate Director,
Operational Support Services
Jaspal Gill

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As such, the Peel District School Board recommends that the Ontario Ministry of Education update curricular documents to include recommendations regarding the skill of coding in the introductory, overview sections of each of the documents. For example, curricular documents now contain "Considerations for Program Planning", and we would recommend that coding be embedded as one of these considerations.


Student success and well-being remain the unwavering commitment of everyone in the Peel learning community, and it is our hope that this motion and recommendation, once implemented, ensures even greater student achievement and preparation for our global society.

Sincerely,

A handwritten signature in black ink, appearing to read "Janet McDougald", with a stylized flourish at the end.

Janet McDougald
Chair of the Board

- c. OPSBA
Ontario School Board Chairs

Rec'd June 30, 2016




**Waterloo Region
 District School Board**

51 Ardelt Avenue Kitchener ON N2C 2R5
 (o) 519 570 0003 (f) 519 570 9007 www.wrdsb.ca

June 20, 2016

Honourable Mitzie Hunter
 Minister of Education
 22nd Floor, Mowat Block
 900 Bay Street
 Toronto, ON M7A 1L2

Dear Minister Hunter:

At the June 20, 2016, Committee of the Whole Meeting of the Waterloo Region District School Board, Trustees approved supporting the following motion:

Whereas the Ministry of Children and Youth Services plan on "improving supports for students with Autism while they are in school; and are partnering to improve transitions for children moving from community autism services to school and transitions within school; and improving outcomes for students through collaborative and aligned service delivery among autism providers and educators."


Therefore Be it Resolved that the Waterloo Region District School Board direct the Chairperson to write a letter to the Ministers of Child and Youth Services and Education, requesting meaningful, reciprocal round table discussions with parents of children with autism, including those removed from IBI Waitlists, SEAC autism representatives, and educators concerning the new Autism Advisory Committee of parents and professionals and the development of the new enhanced Early Intensive Behaviour Intervention/Applied Behaviour Analysis services for students with autism in schools; and

That the Ministers of Child and Youth Services and Education also develop an on-line survey that will provide parents and educators with an opportunity to provide information around the development and implementation of the new enhanced EIBI/ABA in schools; and that a copy of the letter be sent to all school Boards in Ontario.

The Trustees of the Waterloo Region District School Board encourage the Province to engage in meaningful dialogue and to seek input from parents with regard to the recent proposed changes to Autism Services.


We look forward to hearing from you.

Respectfully,



Kathleen Woodcock, Chairperson
 Waterloo Region District School Board

cc: Honourable Michael Coteau, Minister of Children and Youth Services
 Ontario School Board Chairs ✓

Rec'd June 30, 2016
**Waterloo Region
District School Board**51 Ardelet Avenue Kitchener ON N2C 2R5
(o) 519 570 0003 (f) 519.570 9007 www.wrdsb.ca

June 20, 2016

Honourable Michael Coteau
Minister of Children and Youth Services
14th Floor
56 Wellesley Street West
Toronto, ON M5S 2S3

Dear Minister Coteau:

At the June 20, 2016, Committee of the Whole Meeting of the Waterloo Region District School Board, Trustees approved supporting the following motion:

Whereas the Ministry of Children and Youth Services plan on "improving supports for students with Autism while they are in school; and are partnering to improve transitions for children moving from community autism services to school and transitions within school; and improving outcomes for students through collaborative and aligned service delivery among autism providers and educators."

Therefore Be it Resolved that the Waterloo Region District School Board direct the Chairperson to write a letter to the Ministers of Child and Youth Services and Education, requesting meaningful, reciprocal round table discussions with parents of children with autism, including those removed from IBI Waitlists, SEAC autism representatives, and educators concerning the new Autism Advisory Committee of parents and professionals and the development of the new enhanced Early Intensive Behaviour Intervention/Applied Behaviour Analysis services for students with autism in schools; and

That the Ministers of Child and Youth Services and Education also develop an on-line survey that will provide parents and educators with an opportunity to provide information around the development and implementation of the new enhanced EIBI/ABA in schools; and that a copy of the letter be sent to all school Boards in Ontario.

The Trustees of the Waterloo Region District School Board encourage the Province to engage in meaningful dialogue and to seek input from parents with regard to the recent proposed changes to Autism Services.

We look forward to hearing from you.

Respectfully,



Kathleen Woodcock, Chairperson
Waterloo Region District School Board

cc: Ontario School Board Chairs ✓



Rec'd
June 27/16
lu

5650 Hurontario Street
Mississauga, ON, Canada L5R 1C6
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www.peelschools.org

June 22, 2016

Bruce Rodrigues, CEO
Education Quality & Accountability Office (EQAO)
2 Carlton Street
Toronto, ON M5B 2M9

Dear Mr. Rodrigues:

On behalf of the Board of Trustees of the Peel District School Board, I am writing this letter to bring to your attention the following motion that was passed at our Regular Meeting of the Board on June 15, 2016:

Resolved, that the Board write a letter to the EQAO office advocating that they reconsider their response to the Peel District School Board request to refrain from assigning a "zero" mark to exempted Syrian refugee children's EQAO testing results as this would be unfair to students and schools.

As the Chair of the second largest school board in Ontario, a board where student achievement and well-being remain an unwavering focus for all members of our learning community from Mississauga to Brampton to Caledon, I am very disappointed in the decision of EQAO regarding the writing of the current assessments by our refugee students, both from Syria and from other countries around the world.

The Peel District School Board has welcomed over 500 refugee students from Syria and beyond since December 2015. As you are aware, some of these students arrive in our region with little or no English language skills, sometimes so traumatized by war and other atrocities that they are unable to speak their native language. Many have never attended formal schooling and are coping with a new country, a new language, a new culture, a new school system – an entirely new life. Of course, under these circumstances, Peel District School Board schools are, in many cases, exempting these students from writing the current assessments, but further to your telephone conversations with our Director of Education Tony Pontes, I understand that it is the decision of EQAO that these students will nonetheless receive marks of "zero" on the assessments, thus affecting the overall scores of the school that they attend.

While we appreciate your offer to Director Pontes to ensure that there is a special notation for schools where refugee students attend in high numbers, I submit that this could potentially have unintended negative implications for our refugee population who could mistakenly be "blamed" for the lowering of scores in a particular school.

.../2

Trustees

Janet McDougald, Chair
Suzanne Nurse, Vice-Chair
Carrie Andrews
Stan Cameron
Robert Crocker
Nokha Dakroub

David Green
Sue Lawton
Brad MacDonald
Kathy McDonald
Harkirat Singh
Rick Williams

Director of Education and Secretary
Tony Pontes

Associate Director,
Instructional Support Services
Scott Moreash

Associate Director,
Operational Support Services
Jaspal Gill

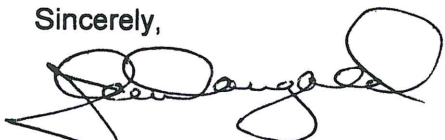


- 2 -

Refugee students from Syria and beyond have become an integral part of the student population at schools like Thornwood Public School, Brian W. Fleming Public School, Dixie Public School and T. L. Kennedy Secondary School. Staff in these settings, and indeed in all Peel schools, are working tirelessly to ensure they feel safe, welcome and successful as they begin to rebuild their lives in our region. We strongly recommend that EQAO reconsider and join us in supporting the achievement and well-being of these new Canadians. Rather than assigning marks of "zero" to them, we respectfully request that their exemption not be included in the calculation of the overall results for the school.

In Peel, members of the Board join our staff in living our mission statement of inspiring success, confidence and hope in all students, and on behalf of the Board, I urge you to reconsider your decision and support our refugee population by not assigning marks of zero for their exemption on EQAO assessments.

Sincerely,



Janet McDougald
Chair of the Board

c: OPSBA
Ontario School Board Chairs
Peel MPP's

COMMITTEE REPORT

Presented to: Board

Date of Meeting: September 19, 2016

From: Policy Committee

Date of Meeting: June 22, 2016

The committee held a meeting from 12:02 p.m. to 2:25 p.m. on **June 22, 2016** at 20 Education Court, Hamilton, ON, in Meeting Room 340B.

Members present were: Trustees Jeff Beattie, Dawn Danko, Greg Van Geffen and Todd White.

ACTION ITEMS:**A. Naming of Schools**

The Committee considered the Naming of Schools Policy. The committee was reminded that this policy has been out for consultation this past February and returned to the committee in May, where policy committee members asked for an appendix to be added titled "Naming a School in Part". Trustees noted that when selecting a name for a school or part of a school, selected names should reflect HWDSB's vision, mission, commitments and community composition, while providing inspiration to students, be appropriate for the entire district and have acceptance by the local community.

On motion of Trustee Beattie, the Policy Committee **RECOMMENDS that the Naming of Schools Policy be approved**

CARRIED UNANIMOUSLY

B. Property Disposition- Policy review

The Committee considered the Property Disposition policy. The Ministry has implemented amendments to Ontario Regulation 444/98 to address the recommendations in the report entitled Community Hubs in Ontario: A Strategic Framework and Action Plan ("Action Plan") related to the Short Term Strategy for School Property. All of the amendments will become effective as of September 1, 2016.

The ministry has amended O. Reg. 444/98 to include extending the property circulation period to 180-days and expanding the list of public entities to receive notification of surplus property disposition.

Trustees asked that within the policy it be clarified that Board approval is required before the commencement of each phase within the policy.

On motion of Trustee White, the Policy Committee **RECOMMENDS that the Property Disposition Policy be approved.**

CARRIED UNANIMOUSLY

MONITORING ITEM:**C. Use of Board Facilities**

The Committee considered the Use of Board Facilities Policy. This policy combines both the Community Planning and Facility Partnerships Guidelines (2015) and the Community Use of Schools Memorandum (2006) introduced by the Ministry of Education. Combining these two policies was discussed and confirmed at the December 2015 policy committee meeting. Trustees reviewed the draft policy at the May policy meeting and asked for changes to the appendices of the policy.

This policy will return to the committee in the fall with further changes.

Respectfully submitted,
Dawn Danko, Chair of the Committee



Naming of Schools

Date Approved:

Projected Review Date:

PURPOSE:

Hamilton-Wentworth District School Board (HWDSB) recognizes that naming schools, or sections of the school, provides a unique opportunity to further develop an identity for the school, its students, its community, its staff and the Board.

GUIDING PRINCIPLES:

Names for schools, or sections of the school, chosen under this policy will consider the following:

- reflect HWDSB's vision, mission, commitments and community composition
- provide inspiration to students
- have community and district acceptance
- be appropriate for the whole district
- have local community, district, provincial, Canadian or international significance
- where appropriate and possible, address underrepresented groups

INTENDED OUTCOMES:

A name chosen for a school, or a section of the school, is expected to have community acceptance while being appropriate for the whole district.

RESPONSIBILITY:

Director of Education
Members of Executive Council

TERMINOLOGY:

Closure of one or more schools and consolidation into an existing school: Refers to closing one or more schools because of an accommodation decision and moving the students into an already established school.

Closure of two or more schools and consolidation into a new build on an existing or new site: Refers to closing two or more schools because of an accommodation decision and building a new school to accommodate all students from the closing schools.

District: The areas across the City of Hamilton where HWDSB schools are located.

New build due to growth: A new school construction to alleviate accommodation pressures in growth areas.

Replacement school built on an existing or new site: Refers to moving students from an existing school into a newly built school.

School in part: Refers to a section of a school, which could involve areas such as, but not limited to, the library, auditorium, gymnasium, track or theatre.

School in whole: Refers to naming/renaming of the entire school.

Underrepresented groups: Considered groups that are typically underrepresented and underserved within Hamilton and whose voices are often not included in planning or heard on issues.

ACTION REQUIRED:

The Naming of Schools process *shall* begin under the following circumstance:

- A new build due to growth (Appendix A)
- Closure of two or more schools and consolidation into a new build on an existing or new site (Appendix B)
- Board approved motion

The Naming of Schools process *may* begin under the following circumstances, only if the affected schools would like to proceed and subsequent approval from the Board of Trustees. This is to be determined through discussion with the School Councils and Home and School Associations, where they may exist, of the affected schools:

- Closure of one or more schools and consolidation into an existing school (Appendix C)
- Replacement school built on an existing or new site (Appendix D)
- Naming a school in part (Appendix E)

If a Naming of Schools process is initiated, Trustees will consider at the appropriate meeting, a report from the Naming Advisory Committee listing up to three recommended names in alphabetical order.

PROGRESS INDICATORS:

Intended Outcome	Assessment
Has community and district acceptance	Staff will collect feedback and survey data through the public consultation process, as well as through discussion with the Naming Advisory Committee and Transition Committees if applicable.

REFERENCES:

Government Documents

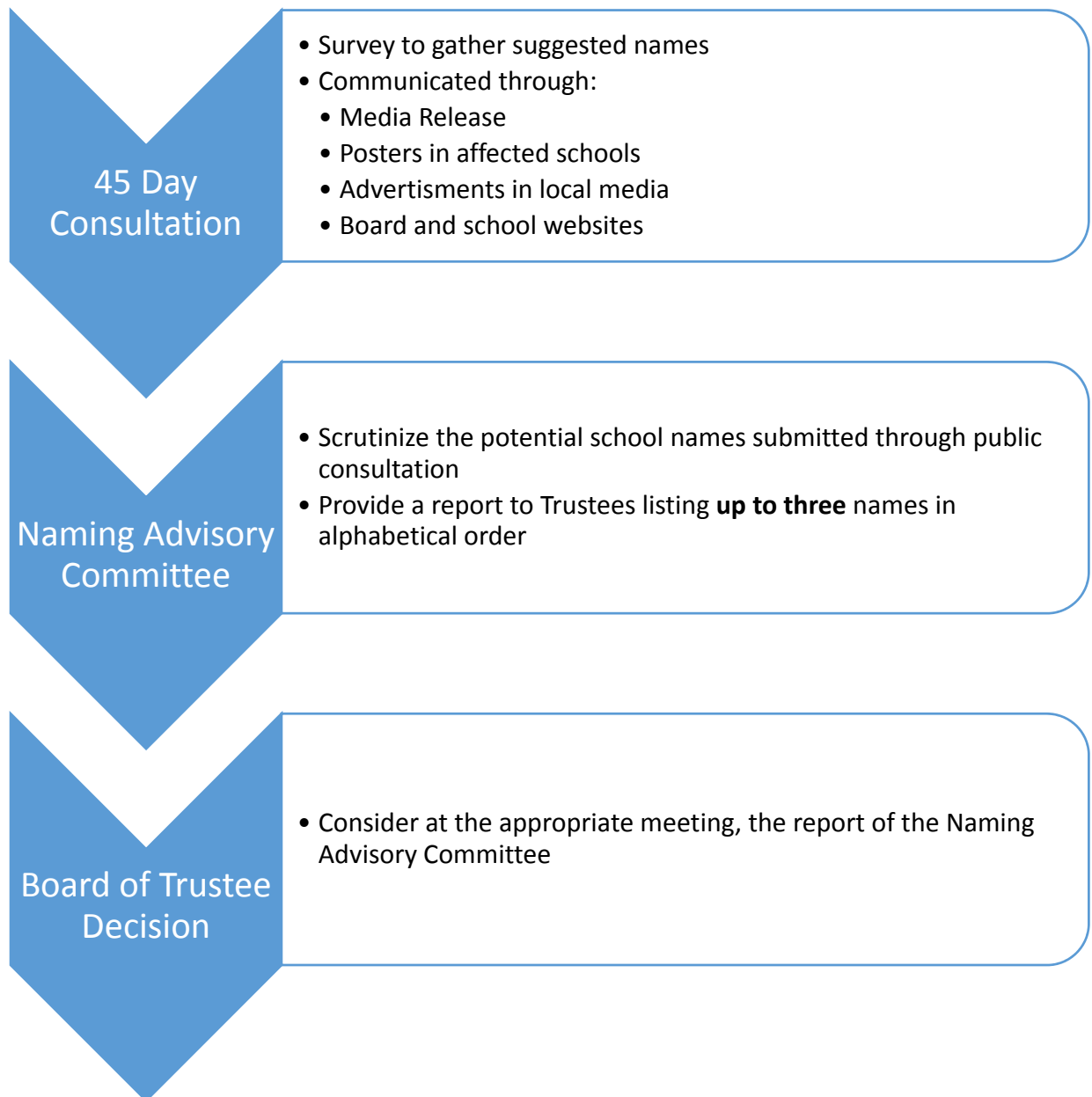
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HWDSB Strategic Directions

HWDSB Policies
Engagement Pillar

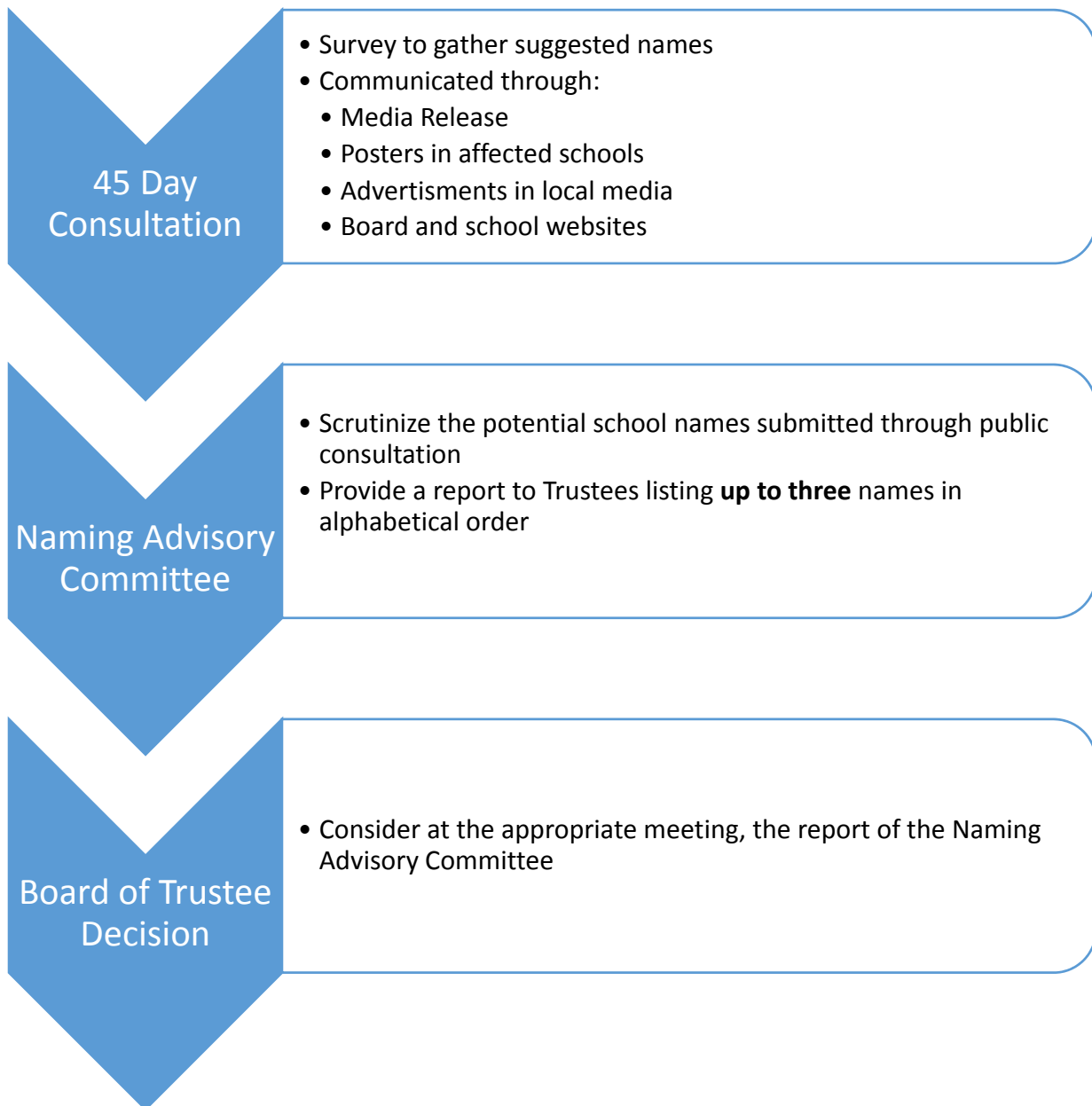
Process for a New Build due to Growth

Naming of Schools



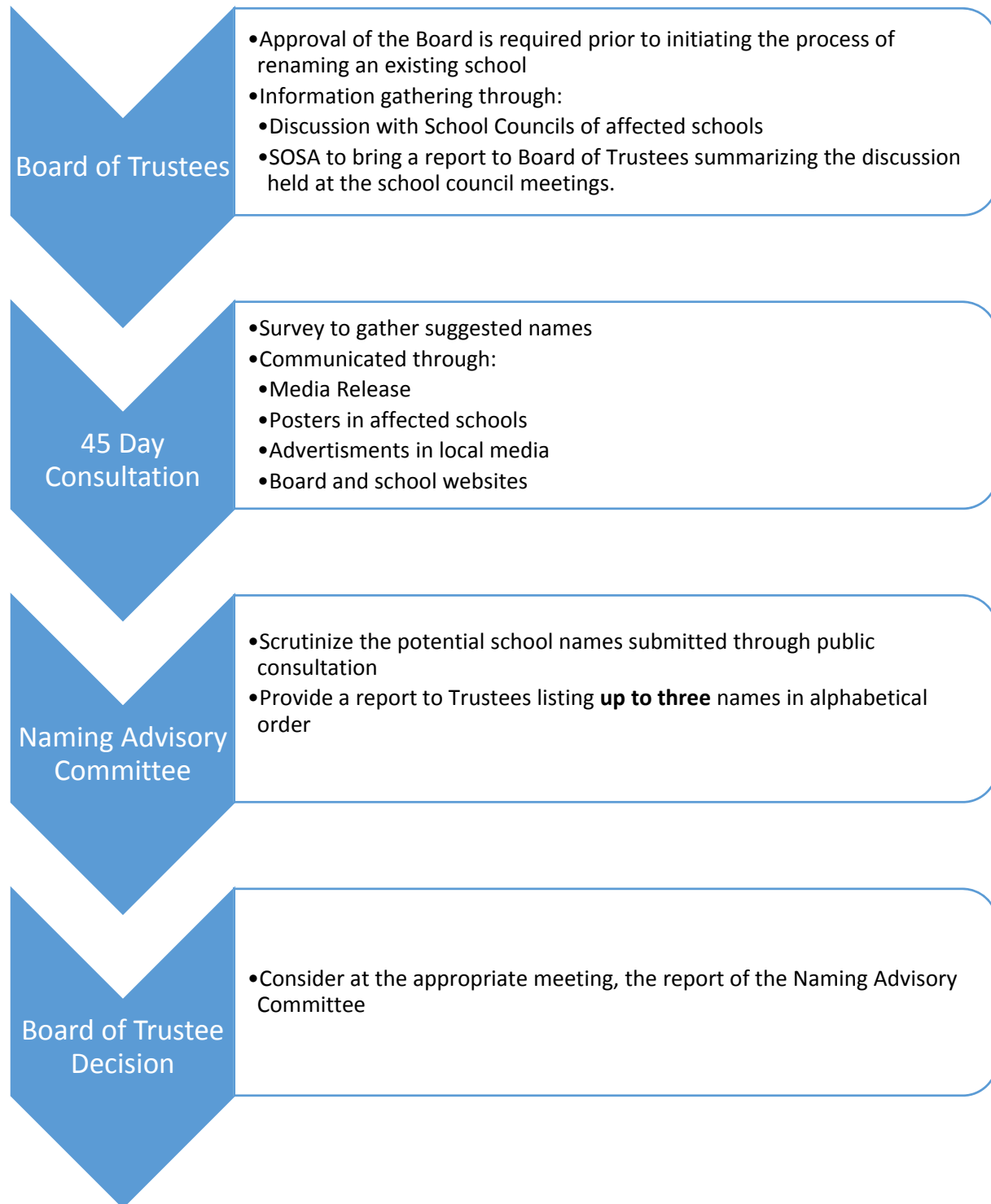
Process for Closure of Two or More Schools and Consolidation into a New Build on an Existing or New Site

Naming of Schools



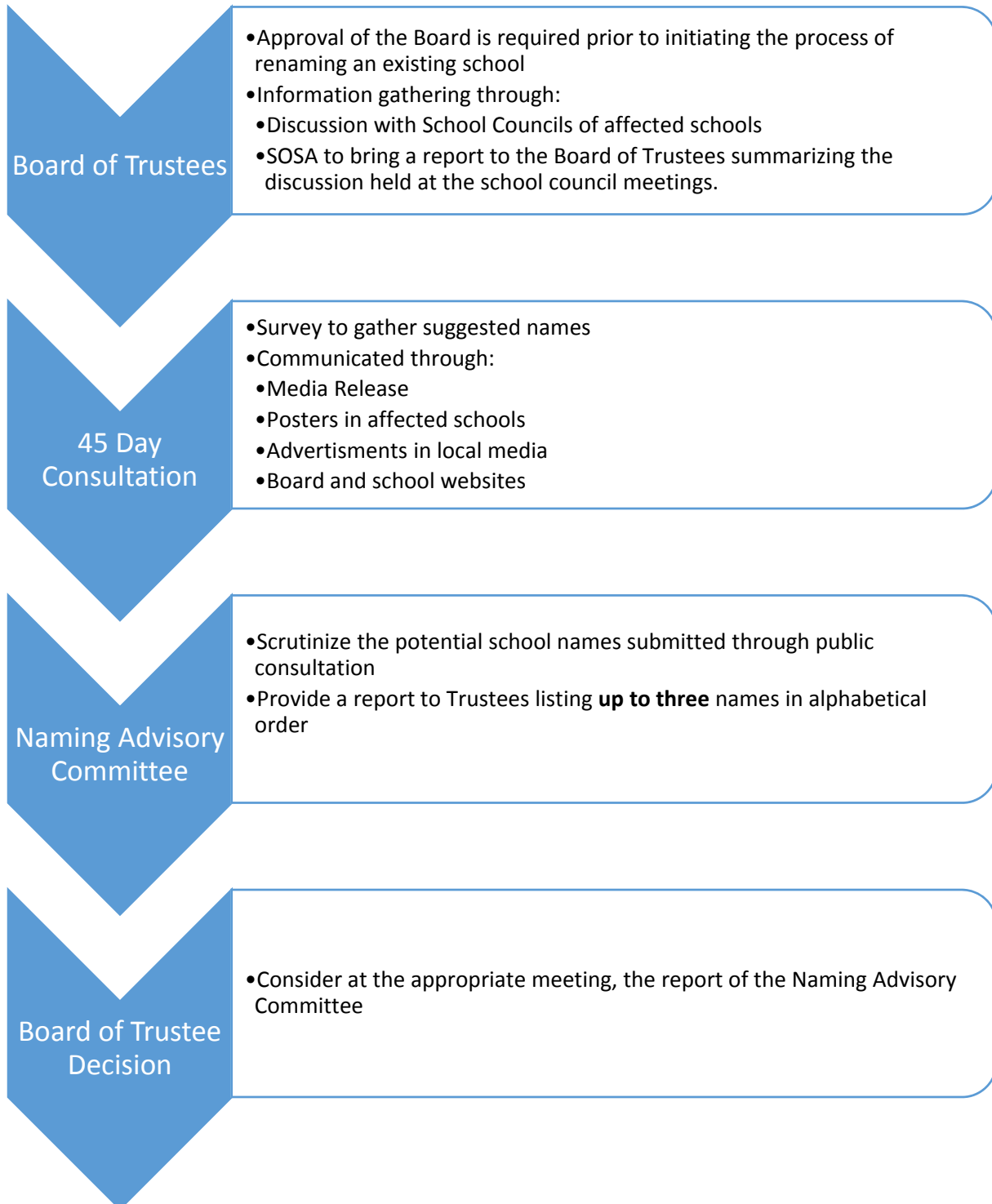
Process for Closure of One or More Schools and Consolidation into an Existing School

Naming of Schools



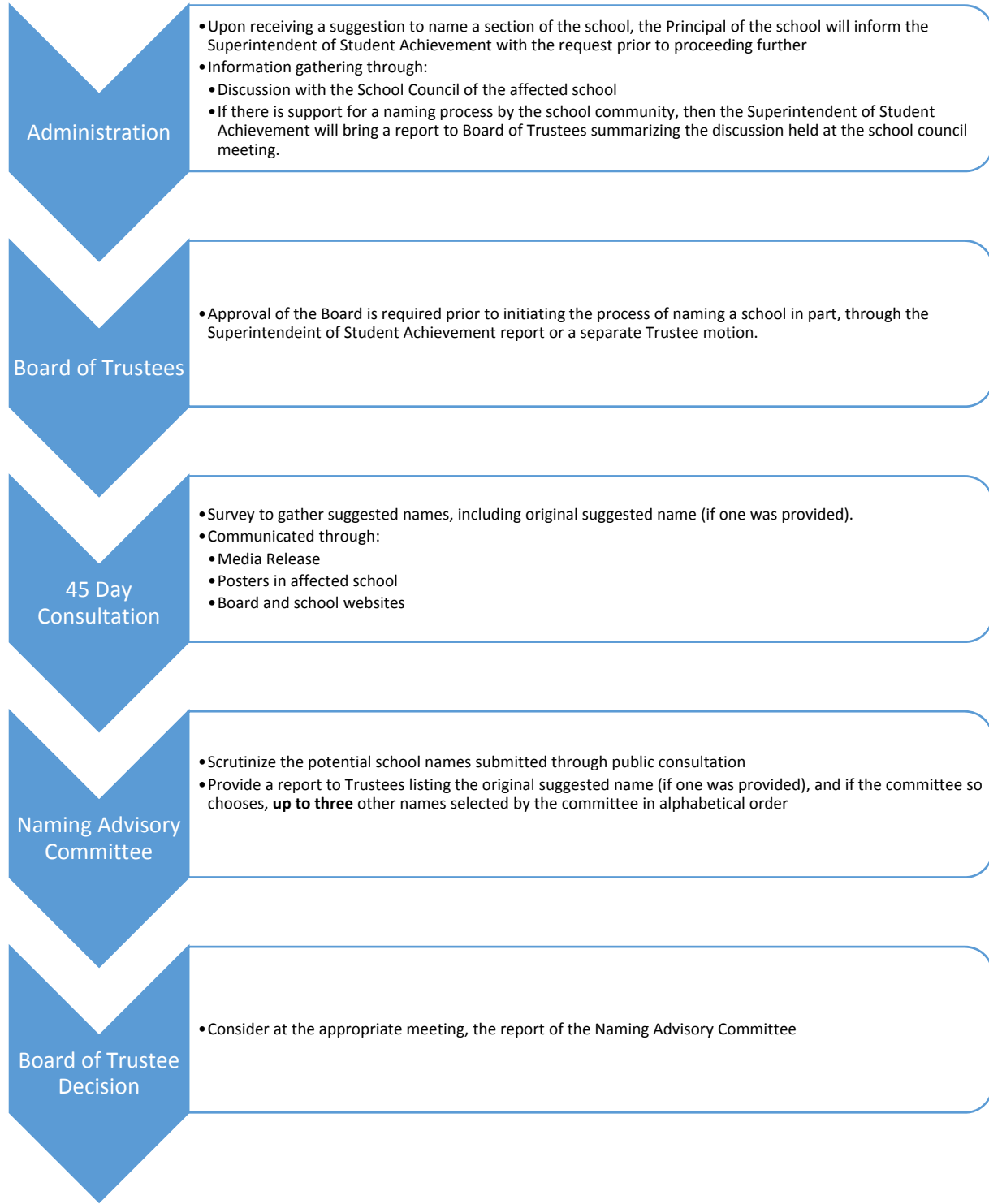
Process for Replacement School Built on an Existing or New Site

Naming of Schools



Process for Naming a School in Part

Naming of Schools





Naming of Schools Directive

Directive for Policy X.X Naming of Schools

Projected Review Date:

RATIONALE:

Hamilton-Wentworth District School Board (HWDSB) recognizes that naming schools provides a unique opportunity to further develop an identity for the Board, its schools and its students.

Naming or renaming a section of a school could involve areas such as the library, auditorium, gymnasium, track or theatre.

Naming or renaming a section of a school should support the Board's mission, vision and values and meet the best interests of the school's students.

TERMINOLOGY:

Closure of one or more schools and consolidation into an existing school: Refers to closing one or more schools because of an accommodation decision and moving the students into an already established school.

Closure of two or more schools and consolidation into a new build on an existing or new site: Refers to closing two or more schools because of an accommodation decision and building a new school to accommodate all students from the closing schools.

District: The areas across the City of Hamilton where HWDSB schools are located.

New build due to growth: A new school construction to alleviate accommodation pressures in growth areas.

Replacement school built on an existing or new site: Refers to moving students from an existing school into a newly built school.

School in part: Refers to a section of a school, which could involve areas such as, but not limited to, the library, auditorium, gymnasium, track or theatre.

School in whole: Refers to the entire school.

Underrepresented groups: Considered groups that are typically underrepresented and underserved within Hamilton and whose voices are often not included in planning or heard on issues.

PROCEDURES:

The following procedures apply to either naming/renaming the entire school, or naming/renaming a section of the school.

1.0 New Build due to growth; or Consolidation of Two or More Schools into a New Build on an Existing or New Site

- 1.1 When a name for a school or a section of the school is required, the Board will solicit suggestions for names from stakeholder groups including, staff, parents, students and community members. The consultation will take place over a 45-day period.
- 1.2 Corporate Communications will issue a media release to all appropriate media outlets to make the community aware that the consultation is taking place. The consultation will also be displayed through:
 - Posters throughout the affected school(s);
 - Advertisements in local newspapers; and
 - The Board's website, where dates of any meetings will be advertised.
- 1.3 E-BEST will receive and collate all names suggested as a result of the consultation process and forward to Corporate Communications.

2.0 Closure of One or More Schools and Consolidation into an Existing School; or Replacement School Built on an Existing or New Site

- 2.1 The naming of the entire school or a part of the school will only begin after discussion with the affected School Councils. This is to determine whether the school community would like to proceed with renaming the school or a part of the school.
- 2.2 The Principal, in discussion with the Chair of School Council, will add this item as a discussion piece to a future School Council meeting and will provide sufficient notice to the school community about when the item will be discussed.
- 2.3 The Principal will inform their Superintendent of Student Achievement of the desire of the committee to proceed or not with either naming/renaming the school in whole or in part.
- 2.4 The Superintendent of Student Achievement will bring a report to the Board of Trustees, summarizing the discussion held at the School Council meetings, for a final decision to proceed or not.
- 2.5 If it is determined to proceed with either naming/renaming the school in whole or in part, the Board will solicit suggestions for names from stakeholder groups including, staff, parents, students and community members. The consultation will take place over a 45-day period.
- 2.6 Corporate Communications will issue a media release to all appropriate media outlets to make the community aware that the consultation is taking place. The consultation will also be displayed through:
 - Posters throughout the affected school(s);
 - Advertisements in local newspapers; and
 - The Board's website, where dates of any meetings will be advertised.
- 2.7 E-BEST will receive and collate all names suggested as a result of the consultation process and forward to Corporate Communications.



Naming Advisory Committee Terms of Reference

Terms of Reference for Policy X.X Naming of Schools

1. Mandate of the Naming Advisory Committee:

- 1.1 The Naming Advisory Committee is to meet and scrutinize the potential names submitted through public consultation for either the whole school or a section of the school.
- 1.2 The committee will review the current names of schools in HWDSB.
- 1.3 The committee will receive and review the suggestions from stakeholders.
- 1.4 If the recommendation includes an individual's name, the committee Chair will contact the individual or a representative of the individual whose name is being recommended to ensure their agreement to having his/her name submitted for Board consideration.
- 1.5 The committee will provide a report to the appropriate meeting of Trustees listing **up to three** names for either the whole school and/or a section of the school, in alphabetical order and a summary report from the Evidence-Based Education and Services Team (E-BEST) providing the rationale that reflects the following criteria:
 - reflect HWDSB's vision, mission, commitments and community composition
 - provide inspiration to students
 - have community and district acceptance
 - be appropriate for the whole district
 - have local community, district, provincial, Canadian or international significance
 - where appropriate and possible, address underrepresented groups

2. Membership of the Advisory Committee

- 2.1 The Naming Advisory Committee should consist of the following persons:

Non-voting members

- Two trustees (the ward trustee of the school, who will act as co-chair of the Advisory Committee; and one other trustee)
- Superintendent of Student Achievement who will act as co-chair of the Advisory Committee
- Manager of Corporate Communications or Designate
- Manager of HWDSB Educational Archives & Heritage Centre

Voting members

- Principal(s) of the affected school(s)
- Two School Council representatives from any school in whole or in part affected by a name change or new school construction
- Two Home and School Association representatives, where they may exist.
- Representative from Hamilton Public Library and/or local historical society
- One elementary or secondary teacher (whichever is applicable to the school)
- Two student representatives (grades 7-12)
- Community Representative (neighbourhood association, Business Improvement Area, etc.)

2.2 Adjustments to membership of the Naming Advisory committee may be made at the discretion of administration in order to balance the needs of the community.

3. Operation of the Naming Advisory Committee

- 3.1 Quorum, for the purpose of convening an official meeting, shall be defined as the majority of voting members.
- 3.2 The decision making process will be considered and determined by voting members who are present, using the Guiding Principles of the policy.
- 3.3 Ideally, the committee will use consensus to decide on up to three names that fulfill the policy's Guiding Principles. Majority voting will be used if the committee cannot reach consensus.



Property Disposition

Date Approved:

Projected Review Date:

PURPOSE:

Hamilton-Wentworth District School Board (HWDSB) recognizes that under section 194(3) of the Education Act, a board that has adopted a resolution that real property is not required for the purposes of the board, may sell, lease or dispose of the surplus property as governed by Ontario Regulation 444/98.

GUIDING PRINCIPLES:

HWDSB recognizes the need to demonstrate:

- Trustee fiduciary responsibility
- Effective public sector governance
- Transparent and timely communication

INTENDED OUTCOMES:

When HWDSB is disposing of entrusted property assets, the board will:

- Be in full compliance with all legislative and regulatory requirements;
- Clearly articulate directions and decisions in a timely fashion to the Preferred Agents as identified in Ontario Regulation 444/98 and the community at large;
- Adhere to the two phases of the property disposition process.

RESPONSIBILITY:

Director of Education
Members of Executive Council

TERMINOLOGY:

Disposition of Property. relates to an entire school and property; an administrative property; excess land on a piece of school property (on which a school will continue to operate); vacant land; and exchange of lands.

Preferred Agents as identified in Ontario Regulation 444/98: Prescribed Preferred Agents receiving proposals from HWDSB are listed in priority sequence.

- Any school board that holds or has held in the last fiscal year a leasehold interest in the property being sold/leased;
- French Public District School Board;
- English Separate District School Board;
- French Separate District School Board;
- Facilities that have an agreement with HWDSB to provide a qualifying education program for which ministry grants under section 23 are available;
- City of Hamilton as service system manager for the City (Consolidated Municipal Service Manager “CMSM”);
- Mohawk College of Applied Arts & Science;
- College Boreal d’arts appliques et de technologic;
- McMaster University;
- Lynwood Charlton Centre;
- Hamilton Niagara Haldimand Brant LIHN (Local Health Integration Networks);
- Hamilton Public Health;
- The Crown in right of Ontario;
- City of Hamilton;
- Indigenous Organizations
 - a. Metis Nation of Ontario Secretariat
 - b. Chiefs of Ontario
 - c. Ontario Federation of Indigenous Friendship Centres
 - d. Association of Iroquois and Allied Indians
 - e. Nishnawbe Aski Nation
 - f. Grand Council Treaty #3
 - g. Union of Ontario Indians
- Crown in right of Canada

ACTION REQUIRED:

When proceeding with the disposition of entrusted property assets the Board will adhere to the two phases of property disposition. The initiation of each phase requires separate Board approval:

Phase 1 – Circulation to Preferred Agencies – Ontario Regulation 444/98 (180-day period)

- Following the adoption of a Board resolution declaring property surplus to the Board’s needs and subject to Board of Trustee approval, Ontario Regulation 444/98 can be engaged, where the Board shall issue a proposal to the Preferred Agencies to sell, lease or dispose of real property.
- HWDSB administration will provide a public information session to the local community within the first 60 days of the circulation period.

Phase 2 – Sale of Property on the Open Market (three-year window from 180-day circulation expiry date)

- HWDSB may dispose of surplus property on the open market at “fair market value” after first providing evidence to the Minister of Education that due process has been followed, that is, if:
 - No expression of interest was received during the initial 90-day period; or
 - No offers were received during the second 90-day period; or
 - No offers could be agreed upon.

The processes in these phases are defined in the Property Disposition Policy Directive and Ontario Regulation 444/98.

PROGRESS INDICATORS:

Intended Outcome	Assessment
Be in full compliance with all legislative and regulatory requirements	Measured through the procedures as outlined within all legislative and regulatory requirements.
Clearly articulate directions and decisions in a timely fashion to the Preferred Agents as identified in Ontario Regulation 444/98 and the community at large.	Measured through method and date of notification.
Adhere to the two phases of the property disposition process.	Measured by the documentation required for each phase of the process.

REFERENCES:

Government Documents

Education Act

Ontario Regulation 444/98

HWDSB Strategic Directions

HWDSB Policies

Finance and Administration Pillar

Pupil Accommodation Review

HWDSB Documents

Long-Term Facilities Master Plan



Property Disposition Directive

Directive for Policy X.X Property Disposition

Projected Review Date:

RATIONALE:

In addition to receiving funding from the Ministry of Education, the Board must rely upon the revenue generated from the sale of surplus property as an alternative funding option.

Under section 194(3) of the Education Act, a board that has adopted a resolution that real property is not required for the purposes of the board, may sell, lease or dispose of the surplus property as governed by Ontario Regulation 444/98.

Hamilton-Wentworth District School Board (HWDSB) recognizes the need to maximize the efficacy of its relationship with the City of Hamilton and the local communities when disposing of surplus property and therefore; as part of the Board's commitment to operate in a professional and responsible manner, HWDSB provides a public information session for interested parties within the local community as part of the two phased property disposition process. This service is not required as part of Ontario Regulation 444/98.

The purpose of the Property Disposition Directive is to ensure when the Board is disposing of entrusted property assets that Trustee fiduciary responsibility and effective public sector governance is clearly demonstrated; the Board is in full compliance with all Legislative and Regulatory requirements; directions and decisions are clearly articulated in a timely fashion to the Preferred Agents as identified in Ontario Regulation 444/98 and the Community at large; transparent and timely communication; and the two phases of the property disposition process are adhered to.

TERMINOLOGY:

Bona Fide Offer: A bona fide offer is one that is presented in a legal format and will become binding upon the Board's endorsement. A letter of understanding or intent to purchase, a Board or Council motion or any other form of expressed interest to purchase does not satisfy the legislative requirement and must be rejected.

Disposition of Property: (for this purposes relates to)

- An entire school and property;
- An Administrative property;
- Excess land on a piece of school property (on which a school will continue to operate);
- Vacant land;
- Exchange of Lands.

Fair Market Value: The most probable price in terms of money which an estate (or interest) in real property should bring in a competitive and open market under conditions requisite to a fair and typical sale between a willing seller and willing buyer, each acting prudently and knowledgeable and assuring the price is not affected by undue stimuli. It is also often referred to as the most probable selling price.

Preferred Agents as identified in Ontario Regulation 444/98: (Prescribed Preferred Agents receiving proposals from HWDSB are listed in priority sequence)

- Any school board that holds or has held in the last fiscal year a leasehold interest in the property being sold/leased;
- French Public District School Board;
- English Separate District School Board;
- French Separate District School Board;
- Facilities that have an agreement with HWDSB to provide a qualifying education program for which ministry grants under section 23 are available;
- City of Hamilton as service system manager for the City (Consolidated Municipal Service Manager “CMSM”);
- Mohawk College of Applied Arts & Science;
- College Boreal d’arts appliques et de technologic;
- McMaster University;
- Lynwood Charlton Centre;
- Hamilton Niagara Haldimand Brant LIHN (Local Health Integration Networks);
- Hamilton Public Health;
- The Crown in right of Ontario;
- City of Hamilton;
- Indigenous Organizations
 - a. Metis Nation of Ontario Secretariat
 - b. Chiefs of Ontario
 - c. Ontario Federation of Indigenous Friendship Centres
 - d. Association of Iroquois and Allied Indians
 - e. Nishnawbe Aski Nation
 - f. Grand Council Treaty #3
 - g. Union of Ontario Indians
- Crown in right of Canada

PROCEDURES:

The two phases of the property disposition process are as follows. The initiation of each phase requires separate Board approval:

Phase 1 – Circulation to Preferred Agencies – Ontario Regulation 444/98 (180-day period)

- Following the adoption of a Board resolution declaring property surplus to the Board's needs, Ontario Regulation 444/98 can be engaged;
- The Board shall issue a proposal to sell, lease or dispose of real property to the Preferred Agencies;
- The circulation period to Preferred Agencies is a 180-day process;
- Preferred Agents have 90-days to submit an Expression of Interest (EOI) and an additional 90-days to submit a bona fide offer;

- HWDSB administration will hold a public information session within the first 60 days of the 180-day circulation period to inform the local community of the Board's intent and the requirements of Ontario Regulation 444/98 when disposing of surplus property. The public information session provides a key communication service for the local community;
- No offers can be considered by the Board until they expiry of the 180-day circulation period;
- Bona fide offers to purchase received at the conclusion of the 180-day period must be dealt with in accordance with the regulatory requirements of Ontario Regulation 444/98;
- If no bona fide offers to purchase are received at the conclusion of the 180-day period, then Ministry and Board approval must be given prior to proceeding to Phase 2; using alternative methods to dispose of surplus property to others;
- The Board is compelled to satisfy all of the conditions of Ontario Regulation 444/98 and has no authority to alter, deviate or change in any way the legislative requirements;
- Refer to Ontario Regulation 444/98 under the Education Act for the legislative requirements.

Phase 2 – Sale of Property on the Open Market (three-year window from 180-day circulation expiry date)

- If the Board does not receive an expression of interest or a bona fide Offer to Purchase through the 180-day circulation period to the Preferred Agencies; and,
- Subject to the Board receiving Ministry approval to dispose of the property to others;
- The Board will be in a position to dispose of the surplus property at "Fair Market Value" as guided by Administrative direction by way of:
 - Public tendering bid process (opening of tenders closed to the public);
 - Receive Offers to Purchase;
 - Publicly advertise and negotiate a sale;
 - Engage a professional Real Estate firm to sell on behalf of the Board;
 - Transact with an individual purchaser (single source purchaser), when dealing with a unique set of land or development circumstances;
- Administration will provide a monitoring report to the Board outlining the details of an acceptable Offer;
- All property disposition transactions require:
 - Compliance with all provincial and municipal requirements
 - Professional market value assessment
 - Agreements and/or applications to be in a form satisfactory to the Board's solicitor
- Details regarding the sale of Board property is confidential and cannot be released to the public until the sales transaction has closed and title of ownership has been transferred.

Committee Report

Presented to: Board

Meeting date: Sept. 19, 2016

From: Parent Involvement Committee

Meeting date: June 14, 2016

The committee held a meeting on June 14, 2016 from 6:30 – 8:30 p.m., at the HWDSB Archives, 155 Macassa Drive, Hamilton, Ontario, with Kevin Baglole presiding.

Members present were: Kevin Baglole, Margaret Reid, Emily Bolyea-Kyere, AnnMarie Dymont, Amanda Fehrman, Marwan Masri, Tyler McNeil, Shannon Gould, Harold Hoff, Shawna MacLellan, Wasan Mohammad, Jeff Reynolds, Sue VanEgdom, Rochelle Butler, Rukhsana Nadeem, Paul Reilly, Shelley Stacey, Trustee Dawn Danko.

INFORMATION ITEMS:

A. Tour of HWDSB Archives

Committee members toured the HWDSB Archives.

B. Terms of Reference

Kevin Baglole indicated that the Terms of Reference will be reviewed. An update will be provided in the Fall.

C. Standing Items

Updates were provided for the following Standing items:

- French Immersion Advisory Council
- Rural School Advisory
- Home and School
- Policy
- Board
- Communication sub-committee
- Profiling Volunteer Excellence

Respectfully submitted,
Kevin Baglole, Chair of the Committee

9-1
Committee Report

Presented to: Board

Meeting date: September 19, 2016

From: Special Education Advisory Committee (SEAC)

Meeting date: June 15, 2016

The committee held a meeting on Wednesday, June 15, 2016, from 7:05 p.m. to 8:45 p.m., at the Education Centre (Room 308) at 20 Education Court in Hamilton, ON with Judy Colantino presiding.

Members present were: Judy Colantino, Mark Courtepatte, Fran Doodeman, Jenny McEwen-Hill, Catherine McFarland, Susi Owen, Barbara Reeves, John Sanges, Lorraine Sayles, Tracy Sherriff, Lynn Vanderbrug; Jeremy Abrahams, Jennifer Robertson-Heath, Tania Kerr, Brent Monkley. Regrets were received from Trustee Alex Johnstone; Lita Barrie, Susan Guzina, Bernadine Nabuurs; John Whitwell.

INFORMATION ITEMS:

A. Business Arising from the Minutes

Recalling previous discussion about the continuing concerns for inadequate funding for special education from the Ministry of Education, the Chair reaffirmed the need for SEAC to write the Ministry about this. It was noted that special education needs for HWDSB continue to escalate while Ministry funding remains inadequate to address these needs.

The Chair offered to write the letter to the Ministry in consultation with appropriate staff and will share this letter with SEAC.

B. Members' Update

Hamilton FASD Parent & Caregiver Support Group

M. Courtepatte spoke about this year's summer camp, noting participants can bring their service dogs.

Down Syndrome Association of Hamilton

J Colantino reported the following:

- Parents as Partners Initiative will have an additional evening for FASD parents and support groups.
- The House of Commons has passed Bill 321 proclaiming March 21st of each year "Down Syndrome Day."

C. Superintendent's Update

Superintendent Woon's update included the following:

- Educational Assistant allocation continues to consume considerable time in looking at the best support for the schools. Some broader concerns will be addressed in the fall.
- There has been no Ministry information regarding Intensive Behavioural Intervention (IBI) funding at this time.
- Last year's summer writing team's work is being reviewed in terms of how to use the learnings from this group as resource and support tool. One successful project was the FASD CampAble Initiative, led by David Thorne, principal of Richard Beasley Elementary School.
- The involvement of the Children's Aid Society of Hamilton (CAS) with HWDSB special education students are under review as some areas and concerns need to be clarified.
- The June 7th Special Olympics 2016 – Secondary Schools held at Mohawk College was quite successful, particularly with police partnership this year. The lead department for this year's event was Athletics in partnership with school and system staff.
- Special Education Plan: The committee had a 20-minute breakout groups' discussions to consider the proposed changes and provide feedback to the draft Special Education Plan document, prior to its final version for submission to the Ministry.

D. Correspondence

The following motions were approved:

- a) That Christine Joseph Davies be the new main representative of Autism Ontario (H-W Chapter) on HWDSB's SEAC.
- b) That Andrea Lewis be the new representative of Community Living Hamilton on HWDSB's SEAC.

- c) That the correspondence from District School Board of Niagara re Ministry of Children and Youth Services' Goal to Reduce Wait Time for Children on the Autism Spectrum be received.

Respectfully submitted,
Judy Colantino, SEAC Chair