



BOARD MEETING

Monday, October 5, 2015

6:00 p.m.

20 Education Centre Dr, Hamilton, Ontario

Trustee Boardroom

AGENDA

1. Call to Order
2. O Canada
3. Approval of the Agenda
4. Declarations of Conflict of Interest
5. Confirmation of the Minutes
 - September 21, 2015

Reports from Trustee Special Committees:

6. Audit Committee – September 24, 2015

Reports from Community Advisory Committees:

7. French Immersion Advisory Committee – September 23, 2015
8. Resolution Into Committee of the Whole (Private Session) as per the Education Act, Section 207.2 (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee
9. Meeting Resumes in Public Session
10. Report from Committee of the Whole (private) – October 5, 2015
11. Oral Reports from Liaison Committees:
 - City/School Board Liaison Committee
 - Hamilton-Wentworth Home & School Association
 - HWDSB Foundation
 - Ontario Public School Boards' Association (OPSBA)
 - Umbrella Board of Family & Child Care Centres

12. Adjournment

Meeting times and locations are subject to change. Please refer to our website for the latest information. <http://www.hwdsb.on.ca/trustees/meetings/>



Minutes of the Board Meeting

Monday, September 21, 2015

LOCATION: Trustee Board Room, 20 Education Court, Hamilton, On L9A 0B9 (Education Centre)

Trustees: Jeff Beattie, Christine Bingham, Dawn Danko, Penny Deathe, Wes Hicks, Alex Johnstone, Ray Mulholland, Larry Pattison, Todd White. **Student Trustees** Scott Robertson, Hannah Tobias-Murray. **Regrets** were received from Trustees Kathy Archer and Greg Van Geffen.

1. Call to Order

Todd White, Chair of the Board, called the meeting to order at 6:05 p.m.

2. Approval of the Agenda

RESOLUTION #15-124: Trustee Danko, seconded by Trustee Beattie, moved: **That the agenda be approved.**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

3. Declarations of Conflict of Interest

None.

4. Presentation: Working Together to Support Active & Sustainable School Transportation

Kelly Scott from the City of Hamilton Public Health Services presented.

RESOLUTION #15-125: Trustee Pattison, seconded by Trustee Beattie, moved: **That HWDSB support the following principles of the Active & Sustainable School Transportation (ASST):**

1. **Street design for comfort, convenience and safety for all users**
2. **Supportive land use and site planning**
3. **Personal and community safety**
4. **Partnership, collaboration and shared responsibility**
5. **A culture of active and sustainable transportation**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

Trustees requested that the minutes reflect that the principles were approved with the intent that HWDSB has the resources available to implement them.

5. Confirmation of the Minutes

The following minutes were confirmed:

- Board – June 15, 2015
- Special Board – June 16, 2015
- Special Board – June 24, 2015
- Special Board – June 29, 2015
- Special Board – August 5, 2015

6. Correspondence

Mayor Eisenberger re Professional Activity Day, October 22, 2018 – Municipal Election Day

Trustee Mulholland put forth a tabling motion but there was no seconder.

RESOLUTION #15-126: Trustee Hicks, seconded by Trustee Pattison, moved: **That this correspondence be referred to the City/Board Relations Committee for discussion at the committee's next meeting.**

To the motion, **CARRIED**, with the following division of votes:

In favour (8) Trustees Beattie, Bingham, Danko, Deathe, Hicks, Johnstone, Pattison, White.
Student Trustees Robertson and Tobias-Murray.

Opposed (1) Trustee Mulholland.

Reports from Trustee Special Committees

Trustee Johnstone assumed the Chair.

7. Governance Committee – September 8, 2015

RESOLUTION #15-127: Trustee White, seconded by Trustee Hicks, moved: **That the report of the Governance Committee – September 8, 2015 be received.**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

8. Policy Committee – September 9, 2015

RESOLUTION #15-128: Trustee White, seconded by Trustee Danko, moved: **That the report of the Policy Committee – September 9, 2015 be approved, including:**

- A. Student Engagement Policy
- B. Partnership Policy
- C. Public Consultation Policy
- D. Assessment, Evaluation and Reporting Policy

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

Trustee White resumed the Chair.

9. Human Resources Committee – September 10, 2015

RESOLUTION #15-129: Trustee Johnstone, seconded by Trustee Beattie, moved: **That the report of the Human Resources Committee – September 10, 2015 be received.**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

Reports from Legislated Committees

10. Parent Involvement Committee – June 9, 2015

RESOLUTION #15-130: Trustee Deathe, seconded by Trustee Danko, moved: **That the report of the Parent Involvement Committee – June 9, 2015 be received.**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

11. Special Education Committee – June 10, 2015

RESOLUTION #15-131: Trustee Pattison, seconded by Trustee Bingham, moved: **That the report of the Special Education Advisory Committee – June 10, 2015 be received.**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

12. Resolution Into Committee of the Whole (Private)

RESOLUTION #15-132: Trustee Johnstone, seconded by Trustee Danko, moved: **That the Board move into Committee of the Whole (Private)**, this being done at 7:46 p.m.

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

The open session resumed at 8:49 p.m.

The Chair noted that Trustee Beattie and Student Trustee Robertson were not in the room. He also noted that Trustees Hicks and Mulholland had left the meeting.

13. Committee of the Whole (Private) – September 21, 2015

Trustee Beattie and Student Trustee Robertson returned to the meeting.

RESOLUTION #15-133: Trustee Johnstone, seconded by Trustee Deathe, moved: **That the report of the Committee of the Whole (Private) – June 15, 2015 be approved, including:**

- **That the Governance Report from September 8, 2015 be approved including the following: That the Director operationalize Phase 2 of the Strategic Directions including an external facilitator and final product.**
- **That the Human Resources Committee report from September 10, 2015 be received.**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

14. Oral Reports from Liaison Committees

A. City/School Board Liaison Committee

Chair White noted that the committee's next meeting will be on October 1st starting at 1:30 p.m. at City Hall.

B. Hamilton-Wentworth Home and School Association

Chair White reported that the association's meeting was held earlier today, noting that the representatives at the school level had an opportunity to receive training. The next meeting will be held at the Education Centre.

C. HWDSB Foundation

Trustee Danko advised that the foundation met last September 9th with discussion focused on:

- Governance for the new school year
- Foundation staffing increase by one half-time position (now 1.5 staffing complement)
- Upcoming benefit gala event

D. Ontario Public School Boards' Association (OPSBA)

Trustee Johnstone noted that there is no upcoming OPSBA conference at this time.

- **Letter from Halton District School Board re Final Report of the Truth and Reconciliation Commission**

RESOLUTION #15-133: Trustee Deathe, seconded by Trustee Johnstone, moved: **That HWDSB support the letter from the Halton District School Board as it relates to their request that the Ministry provide resources to develop a collaboration space where we connect with First Nations, Metis and Inuit communities to support reconciliation.**

CARRIED UNANIMOUSLY.

Student Trustees Robertson and Tobias-Murray voted in favour.

E. Umbrella Board of Family and Child Care Centres

Trustee Bingham spoke about the Umbrella's partnership initiative with Christie Conservation.

The meeting adjourned at 9:10 p.m.

DRAFT

COMMITTEE REPORT

Presented to: Board

Date of Meeting: October 5, 2015

From: Audit Committee

Date of Meeting: September 24, 2015

The committee held a meeting from 3:09 p.m. to 3:34 p.m. and from 5:51 p.m. to 5:52 p.m. on September 24, 2015 at 20 Education Court, Hamilton, ON, in Meeting Room 340D with Trustee Todd White presiding.

Members present were: Trustees Jeff Beattie, Todd White (Chair) and Greg Van Geffen. External members present was Carol Calzavara. Regrets were received from Jean Byrne.

ACTION ITEMS:**A. Election of the Chair**

On the motion of J. Beattie, seconded by C. Calzavara, the **Audit Committee appoints Trustee White as Chair of the Audit Committee for 2015-2016.**

CARRIED UNANIMOUSLY**B. Review of the Audit Committee Terms of Reference**

Ontario Regulation 361/10: Audit Committees was amended in 2015 and the following changes made:

- Committee Chair can be selected from all committee members;
- Make recommendation to Board to approve the external audit plan;
- Annual report to Ministry is now to specify whether any enrolment audits are expected from the internal auditor.

Staff presented the revised Terms of Reference to include the amendments to the Regulation.

On motion of C. Calzavara, seconded by G. Van Geffen, the Audit Committee **RECOMMENDS** that the changes to the **Audit Committee Terms of Reference be accepted.**

CARRIED UNANIMOUSLY**C. Annual Report to the Board of Trustees and Ministry for 2014-15**

Staff presented the two annual reports that are required under Regulation 361/10. Committee members requested amendments to the report to the Board of Trustees.

On motion of G. Van Geffen, seconded by J. Beattie, the Audit Committee **RECOMMENDS** that the “**Annual Report to the Board of Trustees and Forwarded to the Ministry of Education for the year ended August 31, 2015**” be sent to the **Ministry.**

CARRIED UNANIMOUSLY

On motion of C. Calzavara, seconded by J. Beattie, the Audit Committee **RECOMMENDS** that the “**Annual Report to the Board of Trustees for the year ended August 31, 2015**” as amended be forwarded to the Board of Trustees for information.

CARRIED UNANIMOUSLY**ITEMS FOR DISCUSSION:**

- SB Memo 2015: B19Revisions to Audit Committee Regulation 361/10 – staff highlighted the changes.
- Update from Business Services/School Board Sector Issues:
 - September school start up went well and there were a significant number of construction projects throughout the summer – either on going, completed or going into next phases. The school closures and implementation of the Accommodation Review recommendations have been implemented.
 - Announcement that Manny Figueiredo was appointed as the Director of Education for the Hamilton-Wentworth District School Board.

Respectfully submitted,
Todd White, Chair of the Committee

TERMS OF REFERENCE – AUDIT COMMITTEE

NAME: The name of the committee shall be The Hamilton-Wentworth District School Board Audit Committee

MANDATE: The Audit Committee will report directly to the Board of Trustees. The mandate of the Audit Committee of the Board is to provide oversight to the Board in the areas of:

- Financial Reporting
- Internal Controls
- Internal Auditing
- External Auditing
- Compliance
- Risk Management

The formation of the Audit Committee is a requirement under the Education Act subsection 253.1 (1) which states: *Every district school board shall establish an Audit Committee. 2009, c. 25, s. 32.*

COMPOSITION:

The Audit Committee shall consist of:

- Three HWDSB trustees who are members of the Board
- Two persons who are not trustees
- The non-trustee members shall not receive remuneration for their participation on the Audit Committee

Qualifications:

A non-trustee member of the Audit Committee must have accounting, financial management or legal experience and is not in a conflict of interest, nor is an employee or officer of the Hamilton-Wentworth District School Board or any other school board. Non-trustee members shall be approved by a Selection Committee which includes the Director of Education, the Senior Business Official and the Chair (or trustee designate).

One trustee member of the Audit Committee shall participate in the Regional Conflict Resolution Committee. This committee is responsible for facilitating disputes between the Regional Internal Auditor's office and one or more school board's within the region.

TERMS OF OFFICE:

- The term of office shall not exceed 4 years for a trustee member and 3 years for members who are not trustees.
- The position on the Audit Committee is considered vacant if the member has unauthorized absences for 2 regular consecutive meetings, is convicted of an indictable offence or ceases to hold the qualifications to be an Audit Committee member.

TERMS OF REFERENCE – AUDIT COMMITTEE

RESPONSIBILITIES OF THE AUDIT COMMITTEE:

Responsibilities of the Audit Committee include the following oversight duties:

- Ensure that the financial statements are complete and in accordance with the Education Act subsection 230.21(1)(a)
- Review the year end external audit process, including having appropriate discussions with the external auditor and management
- Recommend to the board of trustees approval of the financial statements
- Review the effectiveness of the board's internal controls
- Review the scope of the internal and external auditor's review of the board's internal controls, their findings and responses from the board to those recommendations.
- Meet with the regional internal auditor and/or external auditor privately on matters that may need to be discussed
- Review any changes in the planned scope of the regional internal auditor's plan, significant internal audit findings, recommendations and staff follow-up.
- Review and make recommendations to the board on the external auditor's audit plan and all proposed major changes to the plan
- Review the performance of the external auditor and make recommendations to the board on the appointment, discharge and compensation of the external auditor
- Resolve disagreements between management and the external auditor on financial reporting matters
- Review the findings of any examinations by regulatory agencies
- Review the process for communicating the codes of conduct and the process for monitoring compliance with the codes
- Inquire about significant risks, review the board's policies for risk assessment and risk management, and assess the steps taken to control such risks
- Oversee special investigations where necessary
- Annually report to the board on the committee's discharge of its duties
- Annually report to the Ministry on internal audits and proposed enrolment audits
- Obtain confirmation that the board has met all statutory filings and requirements
- Other activities as requested by the Board

Conflict of Interest:

- Upon appointment and at the first meeting of each year, every member shall submit a written declaration to the Chair of the Audit Committee whether or not he/she has any conflicts of interest.
- If a member of the Audit Committee declares a conflict of interest on any matter discussed during the meeting, details of the conflict declaration shall be recorded in the minutes of the meeting.

TERMS OF REFERENCE – AUDIT COMMITTEE

COMMITTEE MEETINGS:

Meeting Dates/Times

- Meetings will be held at least three times per year.
- For openness and transparency, portions of the meeting may be open to the public. However, when issues that include risk, security or control weaknesses are discussed, s. 207(2) of the Education Act allows the committee to close the meeting to the public.
- During the portions of the meeting which are closed, the Audit Committee may invite others to attend the meeting such as senior administration, the internal auditor, the external auditor and other members of the board of trustees.

Quorum

- The majority of members of the Audit Committee, including at least 1 non-trustee member, will constitute a quorum for the meeting.

Rules of Order

- The appropriate rules of the Board shall govern the order and conduct of the meeting of the Audit Committee, with the exception of those rules prescribed in Ontario Regulation 361/10.

Election of the Chair

- The Chair of the Audit Committee shall be chosen from its members at the first meeting of the year from the members appointed to the committee

Voting

- Every member present at the meeting, including the Chair, shall have one vote
- In the case of a tie vote, the Chair will be entitled to cast a second vote

POWERS OF THE AUDIT COMMITTEE:

- The Audit Committee may meet with the Board's internal or external auditors without the presence of the Board's officers or trustees, other than those who are committee members
- The Audit Committee may require the internal or external auditor to provide reports to the committee
- The Audit Committee may retain counsel, accountants or other professionals to assist in the conduct of an investigation needed to carry out its duties
- Other powers which may be prescribed as per the Audit Committee Mandate from the Ministry of Education.

REFERENCE MATERIALS:

- Ontario Regulation 361/10
- Audit Committee Mandate, Ministry of Education
- Education Act Section 253.1

Annual Report to the Board of Trustees For the year ended August 31, 2015

This report summarizes the audit committee's actions for the year ending August 31, 2015

Audit Committee Members

The audit committee consisted of 5 members listed below:

- Todd White – Chair
- Jessica Brennan “resigned”, Karen Turkstra “resigned” (September 2014 to December 2014), Jeff Beattie, Greg Van Geffen (December 2014 – August 2015) – Trustee representatives
- Jean Byrnes, Joyce Luckyz “resigned” (September 2014 – March 2015), Carol Calvazara (March 2015 – August 2015) – External members

In addition, regular attendees at the Committee meetings were:

- Jenny Baker (current) and Matthew Gerard (September 2014 – March 2015) – Regional Internal Audit Manager
- Jeff Robidoux, John Forte, Nicole Gagnier, Andrea Eltherington – Regional Internal Auditors
- Janet Allan – Partner KPMG
- Paul Ciapanna – Manager KPMG

Staff resources in regular attendance at the Committee meetings were:

- Stacey Zucker - Superintendent of Business and Treasurer
- Carrie Salemi – Manager, School Support/Compliance
- Irene Polidori – Manager, Finance
- Gayle MacDonald – Executive Assistant to the Superintendent of Business

Administrative Tasks

At the beginning of the year and in accordance with recommended good practice various administrative tasks were completed. These included:

- adopting and/or modifying the following bylaws/protocols;
- developing a work plan;
- developing a meeting schedule and agenda for the year.

Meetings

It was agreed to hold 4 meetings throughout the year. All meetings have been held as planned. A fifth meeting was added in December 2014 to welcome and orient the new Audit Committee Members.

The members in attendance at each meeting were as follows:

<i>Member's Name</i>	<i>Sept 25, 2014</i>	<i>Nov 27, 2014</i>	<i>Dec 11, 2014</i>	<i>March 5, 2015</i>	<i>May 26, 2015</i>
Jeff Beattie (Trustee)	N/A	N/A	X	X	Absent
Jessica Brennan (Trustee)	Absent	X	N/A	N/A	N/A
Jean Bynes (External)	X	X	Absent	X	X
Carol Calvazara (External)	N/A	N/A	N/A	X	X
Joyce Luyckx (External)	X	X	X	N/A	N/A
Karen Turkstra (Trustee)	X	X	N/A	N/A	N/A
Greg Van Geffen (Trustee)	N/A	N/A	X	X	X
Todd White (Trustee)	X	X	X	X	X

Governance

The audit committee operated throughout the fiscal year ending August 31, 2015. All of the members satisfied the eligibility requirements in accordance with Ontario Regulation 361/10.

External Auditors

The relationship with the external auditors has been satisfactory and in-camera/private meetings were held during the year. The external auditors, KPMG and Partner – Janet Allan presented the scope and extent of their work to the committee, which the committee reviewed and recommended for approval at the September 25, 2014 meeting. The external auditors confirmed their independence in the letter dated November 26, 2014. The audit committee reviewed and recommended the approval of the annual audited financial statements on November 27, 2014. The audit committee recommended the reappointment of the external auditors for the next fiscal year during the meeting held March 5, 2015. External Audit services were last tendered in 2010-11.

Internal Auditors

The relationship with the internal auditors has been satisfactory and in-camera/private meetings were held during the year. The Committee reviewed the results of the risk assessment, as well as the risk-based multi-year internal audit plan for the five years

commencing September 1, 2015 and the annual audit plan (attached) for the 2015/16 fiscal year.

There were no changes made to the originally submitted annual internal audit plan for the 2014/15 fiscal year and all scheduled audits were completed or are in progress.

The internal auditors performed the following work during the year:

PLANNED AUDITS:

- Audit # 1 – School Generated Funds (*completed*)
- Audit # 2 – Repairs & Maintenance (*completed*)
- Audit # 3 – Accommodation Review (*in progress*)

UNPLANNED AUDITS:

- None

For all completed audits, the following is a summary of risks and findings made by the internal auditor:

<i>Audit</i>	<i>Risks</i>	<i>Findings</i>
<i>School Generated Funds</i>	<ul style="list-style-type: none"> • <i>Planning and Collection Activities</i> • <i>Banking and Disbursements</i> • <i>Financial Reporting and Accountability</i> 	<ul style="list-style-type: none"> • <i>Updates to School Generated Funds Procedures Manual</i> • <i>Reminders re: documentation and practices</i> • <i>Review of reports</i>
<i>Repairs and Maintenance</i>	<ul style="list-style-type: none"> • <i>Policies, Procedures, Roles/Risk and Responsibilities</i> • <i>Work Order Process</i> • <i>Vehicles</i> 	<ul style="list-style-type: none"> • <i>Align with strategic directions</i> • <i>Formalize procedures</i> • <i>Preventive maintenance</i> • <i>Review of work in progress</i> • <i>Optimize fleet use</i>

The audit committee endorsed each report, including management's action plan, and advised the board of trustees to accept it.

The audit committee received reports from internal audit that assessed the progress toward management's implementation of action plans developed in response to

previous audit findings. This enabled the audit committee to engage management in a discussion regarding findings not satisfactorily actioned, as well as encouraging renewed efforts on overdue action plans.

There were no third party Audits / Reviews in 2014/15.

Audit Committee training

A regional development training opportunity covering Audit Committee Orientation was held on February 12, 2015 and was attended by several committee members.

Summary of the work performed

In addition to the items noted above, the following outlines further work performed by the audit committee in the last 12 months:

- Received a report from the internal auditors on their review of the effectiveness of controls across the school board;
- Confirmed that the external and internal auditors did not encounter any difficulties in the course of their work;
- Recommended the fees charged by the external auditors in respect of the 2014/15 audit;
- Undertook a review of the external auditors' performance;
- Undertook an evaluation of the effectiveness of the internal audit function, including the performance of the regional internal audit manager and his / her team;
- Queried management on their approach to risk management as well as their strategy to manage such risks

By the signature noted below, we attest that we have discharged our duties and responsibilities under Ontario Regulation 361/10.

On behalf of the audit committee

Audit Committee Chair

**Annual Report to the Board of Trustees and Forwarded
To the Ministry of Education
For the year ended August 31, 2015**

District School Board Name: Hamilton-Wentworth District School Board

Fiscal Year: 2014/15

Re: Annual audit committee report to the Ministry of Education as per Ontario Regulation 361/10

During the 2014/15 fiscal year, the following internal audits were started but not completed by August 31st:

- Accommodation Review Committee

In addition to those listed above, the following audits were completed in the 2014/15 fiscal year:

- Repairs and Maintenance
- School Generated Funds

Based on the multi-year internal audit plan, we are not expecting any enrolment audits to be performed in the 2015/16 fiscal year.

_____	_____	<u>Audit Committee Chair</u>
Date	Signature	Title

Committee Report

Presented to: Board

Meeting date: October 5, 2015

From: French Immersion Community Advisory
Committee

Meeting date: September 23, 2015

The committee held a meeting on Wednesday, September 23, 2015 at the Education Centre, 20 Education Court, Hamilton, Ontario L9A 0B9 from 7:00 to 9:00 p.m. with Denise Massie and Lisa Breton presiding.

Voting Members present were: Denise Massie, Lisa Breton, Lisa Urban, Joanne Thompson, Michael Cain.

Non-Voting Members present were: Vanessa Aguirre, Elizabeth Grodek, Heather Lambert-Hillen, Lynda Newkirk, Catherine Roberts, Trustee Penny Deathe, Trustee Todd White, Superintendent of Student Achievement Sue Dunlop, secondary teacher Lindsay Snell, secondary teacher Jacqui Oliver, Principal Timothy Powell-McBride.

INFORMATION:

A: FIAC Membership

On motion of Denise Massie, the French Immersion Advisory Committee **RECOMMENDS: that the Board consider an amendment to Section 2.2 Voting Members, of the French Immersion directive to read: Three French Immersion secondary parents – to report regularly to their School Council and/or Home and School, ideally representing each school.**

CARRIED UNANIMOUSLY

(Original wording Section 2.2: Three French Immersion secondary parents – to report regularly to their School Council and/or Home and School, One (1) from each cluster)

On motion of Lisa Breton, the French Immersion Advisory Committee **RECOMMENDS: that the Board consider an amendment to Section 2.2 Voting Members, of the French Immersion directive to read: Up to two secondary French Immersion students, preferably one from each school.**

CARRIED UNANIMOUSLY

(Original wording Section 2.2: Up to two secondary French Immersion students.)

B. Meeting Schedule for the Year:

FIAC meetings will take place from 7-9 pm on the following days: November 25, 2015, January 20, 2016, March 23, 2016 and May 25, 2016. The meetings will take place at the Education Centre.

C. Sherwood Secondary School Transportation

Follow up from previous discussion at May 27, 2015 meeting. Transportation is running smoothly for grade 9 French Immersion students at Sherwood. Questions about the Mohawk 41 route frequency came forward. Busses on that route arrive every 15 minutes during peak school times.

D. Elementary Program Strategy

FIAC is looking forward to Phase I public consultation of the Elementary Program Strategy. They will gather feedback from the committee at the November 25, 2015 meeting to submit to the board. Individual members are also invited to submit feedback.

E. Reports

The following reports were provided as updates to FIAC:

- FSL Program Update
- Trustee Update
- Sherwood FI Transition Committee Update
- New North Transition Committee Update
- Community Announcements (Canadian Parent for French Hamilton-Wentworth, Centre Français Hamilton)

Respectfully submitted,
Lisa Breton and Denise Massie, Co-Chairs, FIAC