

### AGENDA: 6:00pm

1. Call to Order/ Roll Call
2. HWDSB Land Acknowledgement
3. Approval of the Agenda
4. Welcome External Member
5. Review of November 11, 2025, Audit Committee Minutes Reported to Board
6. Review of the Committee Workplan
7. Regional Internal Audit Team (RIAT) Update
8. Adjournment and Resolution into Private Session as per the Education Act, Section 207(2)
  - a) the security of the property of the board;
  - b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian.

**\*\*NOTE: Committee Meeting will recess from 7:15pm-7:30pm\*\***

**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: November 17, 2025

From: Audit Committee

Date of Meeting: November 11, 2025

The committee held a hybrid meeting on November 11, 2025, at 6:00pm with Trustee Dawn Danko presiding.

Members: Trustees Dawn Danko, Paul Tut <sup>(R)</sup> and Todd White.

External Members: Angela Zehr\*

\* Electronic participation, <sup>(R)</sup>Regrets

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**MONITORING ITEMS**

**A. Compliance Report**

As per section 361/10 of the Education Act, staff presented the compliance report on behalf of the Director of Education, confirming that nothing has come to the Board’s attention that would lead us to believe that we are not compliant with current federal and provincial acts, regulations and statutes.

**B. Non-Board (External) Member Recruitment**

Staff provided an update relating to the recruitment of a new external committee member. Once qualified candidate(s) have been reviewed, staff will provide next steps.

Respectfully submitted,  
Dawn Danko, Chair of the Committee

Reference: [Committee Package](#) and [Recording](#)

<b>AUDIT COMMITTEE WORK PLAN 2025-2026</b>	
<b>Cmt Mtg Date</b>	<b>PUBLIC SESSION</b>
<b>Sept. 16</b>	Review annual workplan Annual Report to the Board of Trustees and Ministry on 2024-2025 Annual Review of Audit Committee Terms of Reference Review Regional Internal Audit Mandate Regional Internal Audit Team Update
<b>Nov. 11</b>	Review of School Board Compliance Report 2024-2025
<b>Mar. 10</b>	Regional Internal Audit Team Update External Audit Team Update
<b>May. 12</b>	Regional Internal Audit Team Update Regional Internal Audit Annual Independence Certification



## MEMO

TO: Hamilton-Wentworth District School Board Audit Committee  
FROM: Andrea Eltherington, Regional Internal Audit Manager  
DATE: March 10, 2026  
SUBJECT: Regional Internal Audit Status Report – Open Committee Session

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This memorandum will serve to update the Audit Committee of the Regional Internal Audit Team's (RIAT) work since November 11, 2025.

### **A. RIAT Staffing**

Brad Sisson joined the RIAT on January 19, 2026. Brad joins the team after 5 years of working at KPMG supporting the South Region RIAT.