

AGENDA: 6:00pm

1. Call to Order/ Roll Call
2. HWDSB Land Acknowledgement
3. Approval of the Agenda
4. Review of September 16, 2025, Audit Committee Minutes Reported to Board
5. Review of the Committee Workplan
6. Review of School Board Compliance Report 2024-2025
7. Update on External Member Recruitment (verbal)
8. Adjournment and Resolution into Private Session as per the Education Act, Section 207(2)
 - a) the security of the property of the board;
 - b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian.

4-1
COMMITTEE REPORT

Presented to: Board

Date of Meeting: September 29, 2025

From: Audit Committee

Date of Meeting: September 16, 2025

The committee held a hybrid meeting from 6:00pm on September 16, 2025, with Trustee Dawn Danko presiding.

Members were Trustees Dawn Danko, Paul Tut ^(R) and Todd White*. External Member Angela Zehr*.

*Electronic participation, ^(R)Regrets

ACTION ITEMS:

A. Election of the Chair

On the motion of External Member Angela Zehr, **the Audit Committee appoints Trustee Dawn Danko as Chair of the Audit Committee for 2025-2026.**

CARRIED

B. Annual Reports to the Board of Trustees and Ministry for 2023-24

Staff presented the two annual reports that are required under Regulation 361/10.

On motion of External Member Angela Zehr, the Audit Committee **RECOMMENDS** that the “**Annual Report to the Board of Trustees for the year ended August 31, 2025**” be forwarded to the Board of Trustees for information.

CARRIED

On motion of External Member Angela Zehr, the Audit Committee **RECOMMENDS** that the “**Annual Report to the Board of Trustees and Forwarded to the Ministry of Education for the year ended August 31, 2025**” be sent to the Ministry.

CARRIED

MONITORING ITEMS:

C. Review of Audit Committee Work Plan and Audit Committee Terms of Reference

Committee members reviewed both items. Staff will revise both documents as needed to reflect any changes.

D. Update on School Board Sector Issues

Staff provided an update on transportation for the start of the school year.

Staff explained expense policy and the layers of sign off for expenditures.

E. Update from Regional Internal Audit Team

Andrea Eltherington provided an update on the continued professional development completed by the Regional Internal Audit Team.

Respectfully submitted,
Dawn Danko, Chair of the Committee

Reference: [Committee Package](#) and [Recording](#)

AUDIT COMMITTEE WORK PLAN 2025-2026	
Cmt Mtg Date	PUBLIC SESSION
Sept. 16	Review annual workplan Annual Report to the Board of Trustees and Ministry on 2024-2025 Annual Review of Audit Committee Terms of Reference Review Regional Internal Audit Mandate Regional Internal Audit Team Update
Nov. 11	Review of School Board Compliance Report 2024-2025
Mar. 10 TENTATIVE	Regional Internal Audit Team Update
May. 12	Regional Internal Audit Team Update Regional Internal Audit Annual Independence Certification

Hamilton-Wentworth District School Board

November 11, 2025
Hamilton-Wentworth District School
20 Education Court
Hamilton, ON
L9A 0B9

TO: Audit Committee of the Hamilton-Wentworth District School Board

RE: School Board Compliance Report

During the 2024-25 fiscal year, nothing has come to our attention that would lead us to believe that the Hamilton-Wentworth District School Board was not compliant with the current federal and provincial Acts, Regulations and Statutes.

November 11, 2025

Date (Month, Day, Year)

Sheryl Robinson Petrazzini
Director of Education