

### Virtual Meeting Norms:

- All callers are to place themselves on mute
- Roll call is in place for attendance and for questions

The audio portion of this committee meeting will be made available on our website the day following the meeting.

### **AGENDA: PUBLIC SESSION 6:00 pm**

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|--|--------------------------------|
| 1. Call to Order   | Chair                          |
| 2. Land Acknowledgement  | Chair                          |
| 3. Approval of the Agenda  | Chair                          |
| 4. Declaration of Conflicts of Interest                                      | Chair                          |
| 5. Review of March 23, 2023 Audit Committee Minutes Reported to Board        | Chair                          |
| 6. Update from Regional Internal Audit Team (RIAT)                           | A. Eltherington                |
| 7. Update from External Audit Team (KPMG)                                    | D. Marks / R. Ruezga Gutierrez |
| 8. Update on School Board Sector Issues                                      | M. Gerard                      |
| 9. Other Business  |                                |
| a) Next meeting date – TBD - September 2023                                  | Chair                          |
| 10. Resolution into Private Session as per the Education Act, Section 207(2) | Chair                          |

A meeting of a committee of a board, including committee of the whole board, may be closed to the public when the subject-matter under consideration involves,

- a) the security of the property of the board;
- b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- c) the acquisition or disposal of a school site;
- d) decisions in respect of negotiations with employees of the board; or
- e) litigation affecting the board. R.S.O. 1990, c.E.2,s.207 (2);2021, c. 4, Sched.11, s. 7 (1)

We acknowledge our presence on ancestral Anishinaabe and Haudenosaunee Confederacy land as determined by the Dish with One Spoon treaty.

The intent of this agreement is for all nations sharing this territory to do so responsibly, respectfully and sustainably in perpetuity.

We respect the longstanding relationships with the local Indigenous communities, the Mississaugas of the Credit First Nation and the Six Nations of the Grand River.

**COMMITTEE REPORT**

Presented to: Board

Date of Meeting: April 24, 2023

From: Audit Committee

Date of Meeting: March 23, 2023

The committee held a hybrid meeting from 6:14pm to 6:29pm on March 23, 2023 with Trustee Paul Tut presiding.

Members participating were: Trustees Dawn Danko, Paul Tut and Todd White

External members participating were: Angela Zehr

Regrets received from: Divya Iyengar

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**MONITORING ITEMS**

**A. Regional Internal Audit Team (RIAT) Update**

The RIAT Manager provided revised Regional Internal Audit Charter.

**B. Update on School Board Sector Issues**

2023-24 Provincial Budget was released on March 23, 2023. The Grant for Student Needs (GSN) and the Priorities and Partnership Fund (PPF) were not released at that time. Staff are awaiting the release of the complete technical papers to the Education Financial Information System (EFIS) in order to complete the 2023-24 Budget.

Respectfully submitted,  
Paul Tut, Chair of the Committee



## MEMO

TO: Hamilton-Wentworth District School Board Audit Committee  
FROM: Andrea Eltherington, Regional Internal Audit Manager  
DATE: May 25, 2023  
SUBJECT: Regional Internal Audit Status Report – Open Committee Session

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This memorandum will serve to update the Audit Committee of the Regional Internal Audit Team's (RIAT) work since March 23, 2023.

### **A. RIAT Host Board Update**

As indicated in the GSN announcement on April 17, 2023

*'The West of Central Regional Internal Audit Team (RIAT), previously administered by Waterloo Region DSB, will now be administered by Hamilton-Wentworth DSB.'*

### **B. Annual Independence Assertion**

In compliance with S1110 of the International Standards for the Professional Practice of Internal Auditing, I am confirming that the regional internal audit team is organizationally independent and has been allowed to carry out its' responsibilities in an unbiased manner, free from interference in determining the scope of internal audit projects, performing work, and communicating results.