

TEMPORARY WEB DEVELOPER

Instructional and information Technology Department

1.0 FTE Position

Salary \$59, 481 per annum

Start date: As Soon As Possible – December 31, 2019 (end date may be extended)

SCOPE

Reporting to the Manager IIT Infrastructure Services, the incumbent is responsible for the design, development and maintenance of the Board website. The position provides senior level expertise and recommendations to align with the organization's strategic direction. The individual is expected to lead or participate in IIT related projects and provide systems administration to ensure stable, secure and responsive website environments.

DUTIES

1. Updates and maintains the website on a day-to-day basis. Support the implementation and maintenance of the Intranet. Maintain and update systems documentation and provide reporting and statistical analysis
2. Writes/edits web content as required. Write well designed, testable, responsive and efficient code by using best software development practices. Ensures that web content and services are continually evaluated and enhanced through tools such as web-usage reports to web authors, end-user surveys and measurable goals.
3. Makes recommendations for the development and enhancement of the website. Identify internet technologies to improve productivity and enhance the website. Implement the approved technology and provide training/support to staff including school website admins.
4. Develops web applications as required. Create and modify digital images.
5. Assist IT staff to resolve end user questions and problems on various system applications including SharePoint Portal, Email and Microsoft Office, etc.
6. Liaises with Corporate Communications and the Digital consultant team on various digital engagement software and applications to align with the Board strategic direction and match visual design intent. Support and provide input on the Board's social media strategy.
7. Liaises with external vendors on specific web projects as required.
8. Follow AODA Compliance Requirements to make sure all sites comply.
9. Performs other duties as assigned

QUALIFICATIONS

1. Community college diploma or university degree in information technology, computer science or an equivalent combination of training and experience in a Webmaster or Web Developer role.
2. High proficiency in computer related software (i.e. Adobe Acrobat Suite 5.5 Master)
3. Working knowledge of MS Office and Visual Studio.
4. A strong knowledge of web design and AODA standards
5. Solid experience with current web technologies, standards, protocols and tools such as HTML, JavaScript, jQuery, Macromedia Studio MX, Adobe Acrobat, image optimization software, Adobe creative Cloud
6. Experience with ASP.NET CORE, MVC and Web API technologies.
7. Hands-on experience with WordPress and WordPress Templates
8. Solid understanding of HTML 5, CSS, PHP, MySQL, IIS 7, Responsive Web Design
9. Graphic/Web Design is considered an asset
10. Knowledge of SharePoint is considered an asset
11. A solid understanding of how web applications work including security, session management, and best development
12. Understanding of enterprise databases (MySQL and SQL Server) and server-side scripting.
13. The ability to meet pre-established completion timeframes for design/web development projects
14. Knowledge of project management is considered an asset
15. Strong problem-solving and analytical abilities
16. Strong interpersonal skills with a customer service orientation

APPLICATIONS

Deadline for submission is **4:00 p.m. on Friday, July 26, 2019**

Please apply to: Leticia Goddard, Human Resources Staffing Officer
Hamilton-Wentworth District School Board
P.O. Box 2558
Hamilton, Ontario L8N 3L1
Fax: 905-521-2543
e-mail: mycareerOCTU@hwdsb.on.ca

Applicants are thanked in advance for their interest; however, only those who have been short-listed for an interview will be contacted.

Hamilton-Wentworth District School Board is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The Board is committed to providing accommodations throughout the recruitment and selection process. If you require accommodation, please notify us in advance and we will work with you to meet your needs. We encourage applications from all qualified individuals; however, only those under consideration will be contacted.