



*Alex Johnstone, Chair of the Board  
Manny Figueiredo, Director of Education*



**Hamilton-Wentworth  
Catholic Schools**

*Pat Daly, Chair of the Board  
David Hansen, Director of Education*

## **GENERAL MANAGER**

### **Hamilton-Wentworth Student Transportation Services Consortium \$118,061 - \$132,881**

Reporting to the Administrative Team (who is responsible to the Governance Committee), the General Manager is responsible for the formulation of the consortium's strategic and operational plans, daily operations of the department as well as for the management and direction of the transportation service contracts. Using highly developed communications and interpersonal skills, the incumbent will actively promote and enhance the image of the consortium and establish links and cooperative working relationships with the Boards' administrators, staff, municipal traffic officials, police departments, school bus operators, other public institutions, and professional associations. The incumbent will also be responsible for developing and recommending new policies and/or procedures, maintaining the consortium's integrity, facilitating efficiencies/optimization, and providing technical, advisory, and consultative services regarding transportation. Post-secondary qualifications in planning, computer science, business, geography, or a related field are complemented by a minimum of five years of proven management experience in a business environment dealing with senior administration, public officials, and the general public. A valid driver's license is required.

Deadline for submission is **4:00 p.m. Wednesday, November 25, 2020.**

Please apply to: Hamilton-Wentworth Student Transportation Services Consortium  
Attention: Human Resources  
Hamilton-Wentworth District School Board  
20 Education Court, Hamilton, ON L9A 0B9  
e-mail: [mycareerPASS@hwdsb.on.ca](mailto:mycareerPASS@hwdsb.on.ca)

For additional information, the Hamilton-Wentworth District School Board and the Hamilton-Wentworth Catholic District School Board welcome you to visit their websites at:  
[www.hwdsb.on.ca](http://www.hwdsb.on.ca) and [www.hwcdsb.ca](http://www.hwcdsb.ca)

Applicants are thanked in advance for their interest; however, only those who have been short-listed for an interview will be contacted. Accommodation for applicants is available in the recruitment process.