

JOB OPPORTUNITY NOTICE

Early Years Liaison

PASS Grade 3 \$59,752 to \$67,252

1.0 FTE and 0.5 FTE positions available

These are temporary assignments to June 30, 2018 and may be extended to August 30, 2018

The incumbent will collaborate on the development and facilitation of professional learning for educators and administrators on topics related to the Early Years and Kindergarten. The Early Years Liaison will support access to early years programs and services for children and families through third party school-based community partners, and will support the provincial vision for the Early Years: *All children and families have access to a range of high quality, inclusive and affordable early years and child programs and services that are child and family-centred and contribute to children's learning, development, and well-being.*

Duties include but are not limited to:

- Support educators, administrators, and system staff with implementation of Kindergarten Program through professional learning sessions, school visits, coaching, and mentoring
- Support a continuum of learning for children from birth to 12 years of age with a solid foundation on child development
- Develop and maintain positive relationships with early learning and child care community
- Collaborate with community partners to support Early Years initiatives
- Consult on Kindergarten and Early Years environments
- Collaborate with internal departments on the development of Early Years programming and service expansion requiring renovations and/or retrofits
- Monitor community use of schools for third-party early learning and child care partners
- Represent the Board at community meetings and on committees

Qualifications:

- A degree or post-secondary qualifications in Early Years or equivalent deemed by the Board
- Registered and in good standing with the College of Early Childhood Educators
- Solid understanding of The Kindergarten Program (2016); and Growing Success: The Kindergarten Addendum
- Comprehensive knowledge of How Does Learning Happen? Ontario's Pedagogy for the Early Years; Early Learning for Every Child Today (ELECT); the Child Care and Early Years Act; Ontario's Renewed Early Years and Child Care Policy Framework; Policies and Guidelines for School Boards: Before and After-School Programs for Kindergarten to Grade 6; Hamilton's Early Years Community Plan
- Experience facilitating training and development to an adult audience
- Excellent written and verbal communication skills, attention to detail, and high level multitasking abilities
- Demonstrated belief in customer service excellence
- Strong interpersonal skills with the ability to engage and work efficiently with a diverse group of stakeholders
- Valid driver's license and reliable vehicle

Deadline for submission is 4:00 p.m. on Monday, January 22, 2018.

Please apply to: Melanie Kivell, Human Resources Officer
Hamilton-Wentworth District School Board
20 Education Court, P.O. Box 2558
Hamilton, Ontario L8N 3L1
email: mycareerPASS@hwdsb.on.ca

Applicants are thanked in advance for their interest; however, only those who have been short-listed for an interview will be contacted. Accommodation for applicants is available in the recruitment process.