

Dear Interested Student Trustee Candidates:

The process for determining the Student Trustees for the 2024 - 2025 Hamilton-Wentworth District School Board is in three parts:

1. Submission of completed Interest package by Wednesday, January 24<sup>th</sup>, 2024 by 4 pm
2. Student Trustee Election Candidate video responses due by Wednesday, February 7<sup>th</sup>, 2024 by 4 pm. Instructions and questions will be shared following receipt of Interest package.
3. Student Trustee Election Candidate profiles will be posted to the website February 12<sup>th</sup> – 16<sup>th</sup>, 2024.
4. Election of the new Student Trustees will take electronically this year from February 20<sup>th</sup> – 23<sup>rd</sup>, 2024 - all students in grades 7 - 12 will have an opportunity to vote for their top 2 candidates – each school will submit a final ballot for their top 2 voted candidates as selected by the school population.

A final Board report will be submitted to the Board of Trustees for ratification in March 2024.

The new Student Trustees will be asked to attend the **Ontario Student Trustees' Association Conference** in **May 2024** along with the outgoing Student Trustees.

For more information, please contact Heather Miller at [hmiller@hwdsb.on.ca](mailto:hmiller@hwdsb.on.ca) or 905-527-5092, ext. 2279.

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Interest Forms must be returned as an attachment when emailing. When completing the form, please remember to include the following:

- ✓ Student Trustee Interest Form including Written Response
- ✓ Student Trustee Permission Form
- ✓ One reference letter
- ✓ Electronic Campaign and Media Consent Form

Please email your completed Student Trustee Application form to the  
Officer of Trustee Services, Heather Miller [hmiller@hwdsb.on.ca](mailto:hmiller@hwdsb.on.ca)

Or Mail to:

Hamilton-Wentworth District School Board,  
P.O. Box 2558, Hamilton, On L9A 0B9  
Attention: Heather Miller, Officer of Trustee Services

**Verification of receipt will be sent via your O365 E-Mail address.**

## Student Trustee Interest Form

Name: \_\_\_\_\_

Grade as of September 2024: \_\_\_\_\_

*\*You must be in Grade 11 or 12 as of September 2024 and a full-time student to be eligible for the position of Student Trustee\**

Secondary School: \_\_\_\_\_

HWDSB E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_

Postal Code: \_\_\_\_\_

**\*Candidates will be contacted by HWDSB email with additional instructions for submission of their videos.**

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### QUESTION

The answer to your question will be included as part of the website for Student Trustee candidates that will be available for all interested voters to review.

*In 200 words or less, tell the student body of HWDSB why they should vote for you as one of the two Student Trustees for 2024 – 2025.*

## **Student Trustee Candidate Permission Form**

### **1. Student Trustee Candidate:**

I understand the responsibilities and requirements of the Student Trustee position and will follow the Board of Trustees' Rules and Regulations. I will also make sure that my parents/legal guardians and the principal of my secondary school are aware of my interest in seeking the Student Trustee position and are aware of my commitment should I be the successful candidate.

\_\_\_\_\_  
Student Trustee candidate

\_\_\_\_\_  
Date

### **2. Parent/Legal Guardian:**

I give approval for my son/daughter to serve as a Student Trustee for the Hamilton-Wentworth District School Board from August 1, 2024 to July 31, 2025

\*If under the age of 18, provide written confirmation of Parental Agreement.

\_\_\_\_\_  
Parent/Legal Guardian\*

\_\_\_\_\_  
Date

### **3. School Principal:**

I acknowledge that this student will be a full-time student and may serve as a Student Trustee for the Hamilton-Wentworth District School Board from August 1, 2024 to July 31, 2025. and may, from time to time, be required to provide leadership and input outside of the regular classroom.

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Date

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Please note that Student Trustees attend weekly meetings with the Board of Trustees on Monday nights from September to June. The length of time for these meetings vary, but generally start at 5 pm and end at 10 pm. Student Trustees also plan and attend monthly meetings for Student Senate and those meetings are generally held after school. Additionally, the Student Trustees are often asked to represent the student voice at special community events and provincial student conferences, and to be involved in select Board activities.

As part of the Student Trustee election process a picture of each candidate along with a written statement and a candidate video will be posted on the HWDSB public-facing website so that students can inform themselves before voting. In the video, the candidate will answer a series of questions about the Student Trustee Role and their vision. A signed Video Consent form is required before the candidate's information can be shared. Please see the Video Consent form for additional details.