



SECONDARY OUT-OF-CATCHMENT APPLICATION- 2023/2024

Applications intended for the following September are due March 3, 2023 by 4 p.m. All applications received by this date will receive a response by March 10, 2023. Decisions will be made by a committee of Secondary School Principals and Superintendents of Student Achievement.

NOTE: Application forms may be submitted to the school's email address (no signature required) or a printed copy (signed) may be brought to the school office.

Note: All secondary schools will be closed to Out-of-Catchment requests after March 3, 2023.

Received by School (Time Stamp):

SECTION 1: Student Information

Fillable Form – You must download and save form before filling it out

Name of Student: _____ Date of Birth: ____ / ____ / ____ Current Grade: _____

Names of Parents/Guardians: _____

Address(es): _____ Postal Code(s): _____

E-mail Address(es): _____ Phone Number(s): _____

Home School: _____ Requested School: _____

Requested for (Please check): Semester 1 Semester 2 Both

The Committee will apply a lottery system in the event that more students apply than there are available spaces.

Rationale for Request: _____

CONDITIONS OF APPLICATION:

- Grade 8 OOC requests must include an attached completed course selection form for the requested school. All other OOC requests must attach the completed request option sheet and status sheet/transcript.**
- No transportation will be provided by Hamilton-Wentworth District School Board.**
- The committee's decision is final and is not subject to appeal.**

I/we understand the conditions of this application and that out-of-catchment requests received after March 3, 2023 will **not be reviewed**.

Parent/Guardian Signature: _____ Date: _____

SECTION 2: Requested School

Requested School: Approved – Semester 1 Approved – Semester 2 Approved – Both Not Approved

Requested School Principal's Signature: _____ Date: _____

Routing on Completion:

copy to Parent/Guardian, copy to Home School, copy to Transportation Department, The original remains with Requested School January, 2023