



Community Planning and Facility Partnerships Meeting

November 4, 2021 - 5:30 pm

MS Teams Virtual Meeting

Minutes

Attendance

HWDSB – Ellen Warling, Bob Fex

Public – Raymond Kessler – Chief Corporate Real Estate Officer, Planning & Economic Development, City of Hamilton. Leah Macnamara – Real Estate Consultant, Planning & Economic Development, City of Hamilton

1. Welcome and Introductions

Ellen Warling welcomed everyone to the meeting, introduced HWDSB staff and provided opening remarks. The session was intended to provide an opportunity for sharing information and discussing potential for facility partnerships through leasing space. In response to the Ministry of Education Community Planning and Partnerships Guideline, the initiative is intended to seek out community partners for lease agreements for spaces not required by the school board. Handouts were provided.

2. Hamilton-Wentworth District School Board Presentation

a. Outline of Community Planning and Facility Partnership Initiative

Bob Fex presented an overview of what a facility partnership is, the types of facility partnerships including co-building new schools and sharing unused space in existing schools. The notification process was outlined and the application process was reviewed. Selection criteria were reviewed with emphasis on maintaining student safety.

b. Overview of HWDSB Facility Partnership Website

Bob Fex reviewed the Facility Partnership website which provides information on what a facility partnership is, the types of facility partnerships, the application process, selection criteria, facility agreements and cost recovery, and facilities available.

c. How does HWDSB Identify Excess Space and Overview of Long-Term Facilities Master Plan

The Long Term Facilities Master Plan (LTFMP) is a comprehensive planning document that outlines the condition and utilization of facilities and possible accommodation solutions designed to enhance student achievement. The LTFMP outlines future accommodation needs through the accommodation strategy schedule through new schools, additions, boundary/program changes, facility partnerships and accommodation reviews. HWDSB is mandated to provide equitable, affordable and sustainable learning facilities for students. As such, the purpose of the LTFMP is to identify strategies to meet this mandate and assist in long term planning. Where there are empty spaces, there are opportunities to fill these spaces with facility partners.



d. Next Steps

In terms of next steps, potential partners are encouraged to visit the website, review the Community Planning and Partnerships Guideline and submit an application.

Any partnerships related to programming which would engage students during the instructional portion of their day would go through Amber Aquin in the Community Engagement Department.

e. Question and Answer

1. Can the surplus pupil places be captured on the Partnership interactive map on the website?

Answer – Yes, we will consider where an appropriate place would be on the site

2. Has HWDSB considered partnership not from the perspective of programming e.g. office or storage space.

Answer – No. A main priority is to improve services and supports available to students. All partnership opportunities will be vetted through the application to determine its applicability toward the intent of partnerships.

3. Has HWDSB explored partnerships with the growing Film Industry in Hamilton? From the perspective of offering course material to students as part of a potential career choice.

Answer – An intriguing premise, but better directed to the superintendent of Programming. Should the prospect gain traction, Planning would likely be consulted on the subject of available space.

Closing Remarks

Bob Fex thanked everyone for coming out and encouraged anyone with more questions to remain behind for discussion, contact staff, or visit the HWDSB website.