

## Celebrating Staff Excellence beyond HWDSB

Hamilton-Wentworth District School Board (HWDSB) is committed to celebrating the excellence of one of its greatest assets – its staff. Through the Profiling Excellence Program, many programs and departments can showcase their outstanding achievements.

### Who is eligible?

Individual staff who have received recognition from external agencies can be recognized through the Profiling Excellence program. Whether professional or personal, individuals, groups or departments are eligible for this special recognition for making a positive contribution or making a difference to others.

### How is this achievement celebrated?

Recipients' work will be celebrated in the following ways:

- Board Meeting recognition
- Written acknowledgement from Director, Superintendent, Board Chair (letter) with copies to associated principal, employee association, applicable school council
- Certificate

### When do I apply?

If you know of an individual or group that has been externally recognized for making a positive contribution, let's celebrate their achievement by nominating them for Profiling Excellence recognition.

As an ongoing recognition program, applications are accepted throughout the year, from August to May. Send applications to Meshel Baines ([mbaines@hwdsb.on.ca](mailto:mbaines@hwdsb.on.ca)).

## Staff Profiling Excellence Application Form

Individuals, groups or departments within HWDSB that have been externally recognized for their work or achievements, whether professional or personal, are eligible to receive special recognition from Profiling Excellence.

**CRITERIA:**

- Recognition must be for making a positive contribution or making a difference to others

Complete and send applications to Meshel Baines ([mbaines@hwdsb.on.ca](mailto:mbaines@hwdsb.on.ca)).

Name of Recipient: \_\_\_\_\_

Location (e.g., school/office): \_\_\_\_\_

Title/Department: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Name of Recognition/Award: \_\_\_\_\_

Date of Recognition/Award: \_\_\_\_\_

Name of Submitter: \_\_\_\_\_