



## EXECUTIVE REPORT TO FINANCE AND FACILITIES COMMITTEE

**TO:** FINANCE AND FACILITIES COMMITTEE

**FROM:** Manny Figueiredo, Director of Education

**DATE:** April 8, 2021

**PREPARED BY:** Stacey Zucker, Associate Director, Support Services and Treasurer  
Denise Dawson, Senior Manager, Business Services

**RE:** 2021-22 School Based Staffing

### Action X      Monitoring

**Recommended Actions:**

That the Board approve the preliminary allocation of the following full-time equivalent positions for the purpose of 2021-22 school based staffing:

Elementary Teachers	2,042.10
Secondary Teachers	909.70
Early Childhood Educators	245.00
Educational Assistants	654.00
Principals/Vice Principals	155.00
School Office Administration	196.50
School Custodial	354.50

**Background:**

The staffing approved in the foregoing recommended action total 4,556.80 FTE positions, provides for the smooth start up to the 2021-22 school year and enables the staffing process to ensure collective agreement compliance and effective school based staffing decisions.

Appendix A provide a summary of the preliminary school based staffing recommended for the 2021-22 school year, with comparative information from the 2020-21 Budget.

**Staff Observation:**

Staffing for elementary and secondary teachers, school administration, early childhood educators, educational assistants and school custodians for 2021-22 represents adjustments in staffing levels due to changes in enrolment, school opening and closing, Ministry class size regulations, and budget adjustments and/or programming needs. For all employee groups the Ministry's Support for Student Fund staffing has also been included.

By the middle of April, the Ministry is expected to provide information regarding 2021-22 education funding through the Grants for Student Needs (GSN). The impact of this funding announcement will be calculated once the Funding Model Technical Paper and Grant Estimate forms are available from the Ministry. Consequently, as the budget development exercise continues, it may be necessary to increase or decrease staffing levels suggested in the above recommended actions. Any changes will be discussed prior to final Budget approval in June 2021.

## Appendix A

**School Based Staffing**

	<b>2021/22 School Based Staffing</b>	<b>2020-21 School Based Staffing</b>	<b>Increase (Decrease)</b>	<b>Notes</b>
Elementary Teachers	2,042.10	2,106.50	(64.40)	1,2
Secondary Teachers	909.69	905.83	3.86	1,2
Early Childhood Educators	245.00	270.00	(25.00)	1
Educational Assistants	654.00	654.00	0.00	
Principals	92.00	95.00	(3.00)	3
Vice-Principals	63.00	65.00	(2.00)	2,3
School Office Administration	196.50	199.50	(3.00)	3
School Custodial	<u>354.50</u>	<u>360.75</u>	<u>(6.25)</u>	3
	<u><u>4,556.79</u></u>	<u><u>4,656.58</u></u>	<u><u>(99.79)</u></u>	

1. Change in Staffing due to Enrolment adjustments
2. Budget Adjustments
3. School Opening/School Closure