

## Information and Instructional Technology

## **Temporary Parent Portal Password Reset by School**

If you have asked your child's school to reset your password to the Parent Portal, your account is active. Please note the following steps:

- 1. Log in to your account at <a href="https://ps.hwdsb.on.ca/public/home.html">https://ps.hwdsb.on.ca/public/home.html</a>
- 2. Enter your username \_
- 3. Enter your temporary password which has been reset to hwdsb2020
- 4. Click on Sign In.



PowerSchool SIS		
Student and Parent Sign I	n	
Select Language	English	~
Username		
Password		
Forgot Userna	me or Password?	
If you are experiencing trouble with the F concern's guide below to help direc	Parent Portal, please use the common ct you in the next steps to take.	^
Common	Concerns:	
<ul> <li>Not all children showing on Parent all your children enrolled, note that staff to family accounts. When the informa confirmation email when th</li> <li>System does not recognize your en school via phone or er</li> <li>Activating passwords: Error codes retrieve your password, or wait time on could indicate there is no email in the Please contact your school via p</li> </ul>	Portal: If the system is not showing are working quickly to add students tion is complete, you will receive a his connection is made. mail address: Please contact your mail for assistance. on password page when trying to the password more than 10 minutes e system, or the email is incorrect. whone or email for assistance.	v

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- 5. You will now be on the screen below.
- 6. The temporary password (hwdsb2020) must be changed. Your new password needs to be something completely new. Your new password must be: at least eight characters long, contain at least one uppercase and one lowercase letter, contain at least one letter and one number, and contain at least one special character.

ord must: t 8 characters long least one uppercas least one letter and	e and one lowercase letter
least one special c	l one number haracter
ord	
bassword	
	assword

After this change is made, the system will log you directly into the portal.

Note: Please do not download any APP. Use a web browser to access this system.

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