

Sherwood Secondary School
25 High St
Hamilton, ON
L8T 3Z4

September 11th, 2020

Dear Mr. Sokolowski,

VCI CONTROLS has conducted a preliminary check of the HVAC systems at the above-mentioned location. At the time of inspection, and at the completion of the repairs all of the HVAC systems were functioning at manufactures specifications.

Return visit required for exhaust fan #25 electrical starter requiring replacement servicing room science room #323. Lead time is approx. 1-2 weeks.

Regards,

Jeffrey Morneau

National Service Manager
VCI CONTROLS INC.