

Mountview School  
59 Karen Crescent  
Hamilton, ON  
L9C 5M5

September 11<sup>th</sup>, 2020

Dear Mr. Sokolowski,

VCI CONTROLS has conducted a preliminary check of the HVAC systems at the above-mentioned location. At the time of inspection, and at the completion of the repairs all of the HVAC systems were functioning at manufactures specifications.

1 new exhaust fan which serve rooms 130A/130C, and caretaker area has been ordered and have a lead time of approx. 1-2 weeks.

Must return to investigate heating issues with roof top unit. This unit is functioning with full operation of ventilation air.

Regards,

Jeffrey Morneau

National Service Manager  
VCI CONTROLS INC.