

Mount Albion Public School  
24 Kennard Street  
Stoney Creek, ON  
L8J 2E5

September 11<sup>th</sup>, 2020

Dear Mr. Sokolowski,

VCI CONTROLS has conducted a preliminary check of the HVAC systems at the above-mentioned location. At the time of inspection, and at the completion of the repairs all of the HVAC systems were functioning at manufactures specifications.

3 new exhaust fans which serve rooms 223/222/221, maintenance and janitorial have been ordered and have a lead time of approx. 1-2 weeks.

Regards,

Jeffrey Morneau

National Service Manager  
VCI CONTROLS INC.