HWDSB	SCHOOL:	Lincoln Alexander				
Unit Type and Tag (HVAC, AHU, EF, MAU, SF, etc.)	Model	Unit Loc. (Roof, Penthouse, Boiler Room, Corridor, etc.)	Serves (Offices, Foyer, Library, Staff Room, Classroom, Washroom, etc.)	Time To Complete Check (minutes)	Requires Immediate Attention to maintain ventilation	Comments
EF	no model #	mechanical room	mechanical room	15/30/45	Y/N	not operating.
EF	no model #	Boiler Room	Boiler room	15/30/45	Y/N	working properly
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	

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Unit Type and Tag (HVAC, AHU, EF, MAU, SF, etc.)	Model	Unit Loc. (Roof, Penthouse, Boiler Room, Corridor, etc.)	Serves (Offices, Foyer, Library, Staff Room, Classroom, Washroom, etc.)	Time To Complete Check (minutes)	Requires Immediate Attention to maintain ventilation	Comments
AHU	Trane	Mech room	Daycare	15/30/45	Y/N	Changed Filters, Belts OK Bearings greased, need drain repair
AHU	Trane	Mechroom	Library	15/30/45	Y/N	Changed Filters, Belts OK Bearings Greased
AHU	Trane	Mechroom	offices	15/30/45	Y/N	Changed Filters, Belts OK Bearings Greased
AHU	Trane	Mechroom	~~offices~~ Gym	15/30/45	Y/N	Changed Filters Belts OK Bearings Greased - Air Baffle needs cleaning
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	
				15/30/45	Y/N	