



**SMITH & LONG**

SMITH AND LONG MECHANICAL LIMITED  
Formerly Main Air Systems  
115 Idema Road  
Markham ON L3R 1A9

Mechanical • HVAC Services • Electrical • 24 Hour Response  
T 905.670.7015 F 905.670.7019 www.smithandlong.com

**Work Order # 159884 Details**

<b>Call Type</b>	PreventiveMaint
<b>Caller</b>	Robert Hinich
<b>Date Created</b>	2020-08-04
<b>Purchase Order</b>	PO# 01577
<b>Job #</b>	S003561
<b>Date Completed</b>	Aug. 24, 2020 - 6:06:48 a.m.

**Site Information**

**23 Dundana Avenue /HWDSB Dundana**  
23 Dundana Avenue  
Hamilton, ON L9H 4E5  
Phone: (000)000-0000

**Billing Information**

**Hamilton Wentworth District School Board**  
20 Education Court  
Hamilton, ON L9A 0B9

**Work Requested**

- o Check for particulate accumulation on filters, replace filter as needed if material is already on-site. Verify filters are sized and installed correctly. Clean and remove louver obstructions.
  - o Check all motors and fans operate correctly. Grease/oil as required.
  - o Check belts are tight and in good condition.
- Replace as required.
- o Check variable-frequency drive for proper operation.
  - o Check drain pans for cleanliness and proper slope. Check P-trap on drain pan for proper operation. Clean as required.
  - o Verify control dampers operate properly.
  - o Confirm equipment is bringing in outdoor air and removing exhaust air as intended.

**Equipment Name: Servi-HVAC**

**Model:**

**Manufacturer:**

**Serial Number:**

**Work Requested**

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  - o Check all motors and fans operate correctly. Grease/oil as required.
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- Replace as required.
- o Check variable-frequency drive for proper operation.
  - o Check drain pans for cleanliness and proper slope. Check P-trap on drain pan for proper operation. Clean as required.
  - o Verify control dampers operate properly.
  - o Confirm equipment is bringing in outdoor air and removing exhaust air as intended.

**Work Performed**

Aug. 21, 2020  
Arrived on site  
Met with Caretaker- gained roof access.

**Equipment Name: SF-1**

**Model: 1H16**

**Manufacturer: Sheldons**

**Serial Number: 682692-1**

**Work Performed**

Aug. 21, 2020  
Removed fan guard.  
Inspected bearings/pulleys. Greased bearings.  
Removed belts and inspected- belts in good shape, re-installed belts and fan guard.  
Unit w/ HW/glycol coil (boilers off for summer).  
Filters clean. Inspected HW/glycol coil- found to be ok.  
Tested unit, monitored operation of fresh air and R/A dampers/damper motors- all ok and operational at this time.

Belts- 2 of A70  
Filters- 4 of 20x25x2"pl



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**Equipment Name: Exhauster1(gym)**

**Model: 6B-260-5-X**

**Manufacturer: Greenheck**

**Serial Number: 11764430 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Greased bearings.  
Removed belt and inspected- found to be in good condition.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of 4L450R.

**Equipment Name: Exhauster2**

**Model: 6B-101-3Y-X**

**Manufacturer: Greenheck**

**Serial Number: 11764433 0905**

**Work Performed**

Aug. 21, 2020  
No power at line of switch.  
Looked for possible switch or breaker turned off inside school with caretaker- unable to locate. Inspected pulleys/bearings/belt- All in good condition.  
Bearings not requiring lubrication.  
Unable to test operation.  
Belt- 1 of A24

**Equipment Name: Exhauster3**

**Model: 6B-121-3-X**

**Manufacturer: Greenheck**

**Serial Number: 11764432 0905**

**Work Performed**

Aug. 21, 2020  
No power at line of switch.  
Looked for possible switch or breaker turned off inside school with caretaker- unable to locate. Inspected pulleys/bearings/belt- All in good condition.  
Bearings not requiring lubrication.  
Unable to test operation.  
Belt- 1 of A24

**Equipment Name: Exhauster4**

**Model: 6B-121-3-X**

**Manufacturer: Greenheck**

**Serial Number: 11764427 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Bearings not requiring lubrication.  
Removed belt and inspected- multiple cracks, should be replaced.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of A24



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**Equipment Name: Exhauster5**

**Model: 6B-121-3-X**

**Manufacturer: Greenheck**

**Serial Number: 11764434 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Bearings not requiring lubrication.  
Removed belt and inspected- Belt worn and should be replaced.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of A24

**Equipment Name: Exhauster6**

**Model: 6B-180-5-X**

**Manufacturer: Greenheck**

**Serial Number: 11764431 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Bearings not requiring lubrication.  
Removed belt and inspected- found to be in good condition.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of A28.

**Equipment Name: Exhauster7**

**Model: 6B-071-3-X**

**Manufacturer: Greenheck**

**Serial Number: 11764435 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Bearings not requiring lubrication.  
Removed belt and inspected- found cracked, belt should be replaced.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of A22.

**Equipment Name: Exhauster8**

**Model: 6B-101-3-X**

**Manufacturer: Greenheck**

**Serial Number: 11764436 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Bearings not requiring lubrication.  
Removed belt and inspected- found to be in good condition.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of A22.



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**Equipment Name: Exhauster9**

**Model: 6B-081-3-X**

**Manufacturer: Greenheck**

**Serial Number: 11764429 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Bearings not requiring lubrication.  
Removed belt and inspected- found to be in good condition.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of A24.

**Equipment Name: Exhauster10**

**Model: 6B-131-3-X**

**Manufacturer: Greenheck**

**Serial Number: 11764428 0905**

**Work Performed**

Aug. 21, 2020  
Inspected bearings/pulleys- found to be ok.  
Bearings not requiring lubrication.  
Removed belt and inspected- found to be in good condition.  
Re-installed belt, tested unit operation- found all to be operational at this time.  
Belt- 1 of A24.

**Summary**

**Labor Detail**

Technician	Equipment	Labor Type Id	Date	Hours
Thomas Herridge	Exhauster10	MECH	2020-08-21	3
<b>Total</b>				<b>3</b>

**Material / Misc / Flat Rate Details**

Equipment	Item	Description	Quantity
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**Customer Signature**

**Customer Name: n/a**

This receipt may not reflect all applicable charges due to Smith & Long, and should not be considered as final. Final charges will be as detailed on your invoice sent following this service call.

[Location Upon Signature](#)