

## Community Planning and Facility Partnership

June 4, 2019

curiosity

creativity

possibility

- Overview of Community Planning and Facility Partnership Initiative
- Application process, selection criteria & facility agreements
- How does HWDSB identify excess space?
- Available facilities & where to view facility information
- Other space sharing initiatives
- Question and Answer
- Community organization presentations

- To support cooperative and collaborative relationships between school boards and community organizations.
- Reach out to community organizations to share planning information.
- Receive information from community partners regarding their facility needs and future plans.

Potential partners receive a letter or email regarding the annual information session.

Distribution list included:

- All entities listed in Ontario Regulation 444/98
- The City of Hamilton, Applicable District Social Services Administration Board(s) or Consolidated Municipal Service Manager(s)
- Applicable Public Health Boards, Local Health Integration Networks and Children's Mental Health Centres
- Child care operators
- Contacts through the SJAM Community Hub process

## What is a Facility Partnership?

Mutually beneficial and supportive license/lease agreement between the Board and business, labour, community or government agencies.

### **The intent of the Community Planning and Partnership is to:**

- Reduce facility operating costs for school boards and government;
- Improve services and supports available to students;
- Strengthen relationships between schools boards, community partners and the public;
- Maximize the use of public infrastructure through increased flexibility and utilization; and
- Provide a foundation for improved service delivery for communities.

**Cost Recovery:** Boards are not expected to take on additional costs to support a facility partnership. Fees charged to partners will cover the operations and capital costs including administrative costs. Any minor renovations required to protect student safety, provide appropriate washrooms or any other changes to ensure the space is suitable for use will be covered by the partner.

- The annual license/lease cost doesn't include any license/lease hold improvements required by the potential partner.

- **Sharing unused space in existing schools:** Based on space availability in schools, partners have the opportunity to explore available unused space in existing schools. (License/lease hold improvements need to be taken into consideration when this option is explored)
- **Co-building with community partners:** construction of new schools, additions or renovations are opportunities to leverage other infrastructure investments by co-building with partners that provide services to the students and communities.

Application process will explore:

- The reason for the organization's interest in partnering with the school and/or the Board;
- The organization's ownership and history;
- The nature of product or service of the partnering organization;
- The key contact within the partnering organization;
- The authority of the key contact to bind that organization; and
- The financial status of the organization.

[Online Application](#)



## A Facility Partnership will:

- Ensure that health and safety of students is protected.
- Be appropriate for the school setting.
- Not compromise the Board's student achievement strategy.
- Not be a competing educational interest to the Board. Tutoring services, JK-12 private schools or private colleges, and credit offering entities that are not government funded, are not eligible partners.
- Exist on a cost-recovery basis to the Board.

## A Facility Partner agrees to:

- Operate in accordance with Board policies.
- Enter into a lease, license, or joint-use/facility partnership agreement.
- Bear the costs of minor renovations to protect student safety (secure access), provide appropriate washrooms and otherwise make the space suitable for use by the partner. (license/lease hold improvements)

- Partners will be provided with clear instructions of their rights and responsibilities as tenants.
- License or lease agreements between Board and partners are negotiable.
  - Items such as duration, time of access, lease hold improvements and other items will be negotiated.

### Long Term Facilities Master Plan (LTFMP):

- The Long Term Facilities Master Plan (LTFMP) is a fluid document that identifies the current state of Hamilton-Wentworth District School Board's (HWDSB) facilities and outlines a facility management strategy.
  - Within HWDSB's mandate is an obligation to provide *equitable, affordable, and sustainable learning facilities* for students. The purpose of the LTFMP is to identify strategies to meet this mandate and assist in long-term planning.
- Updated annually
- [LTFMP Website](#)



Facility Criteria for partnership opportunities in schools:

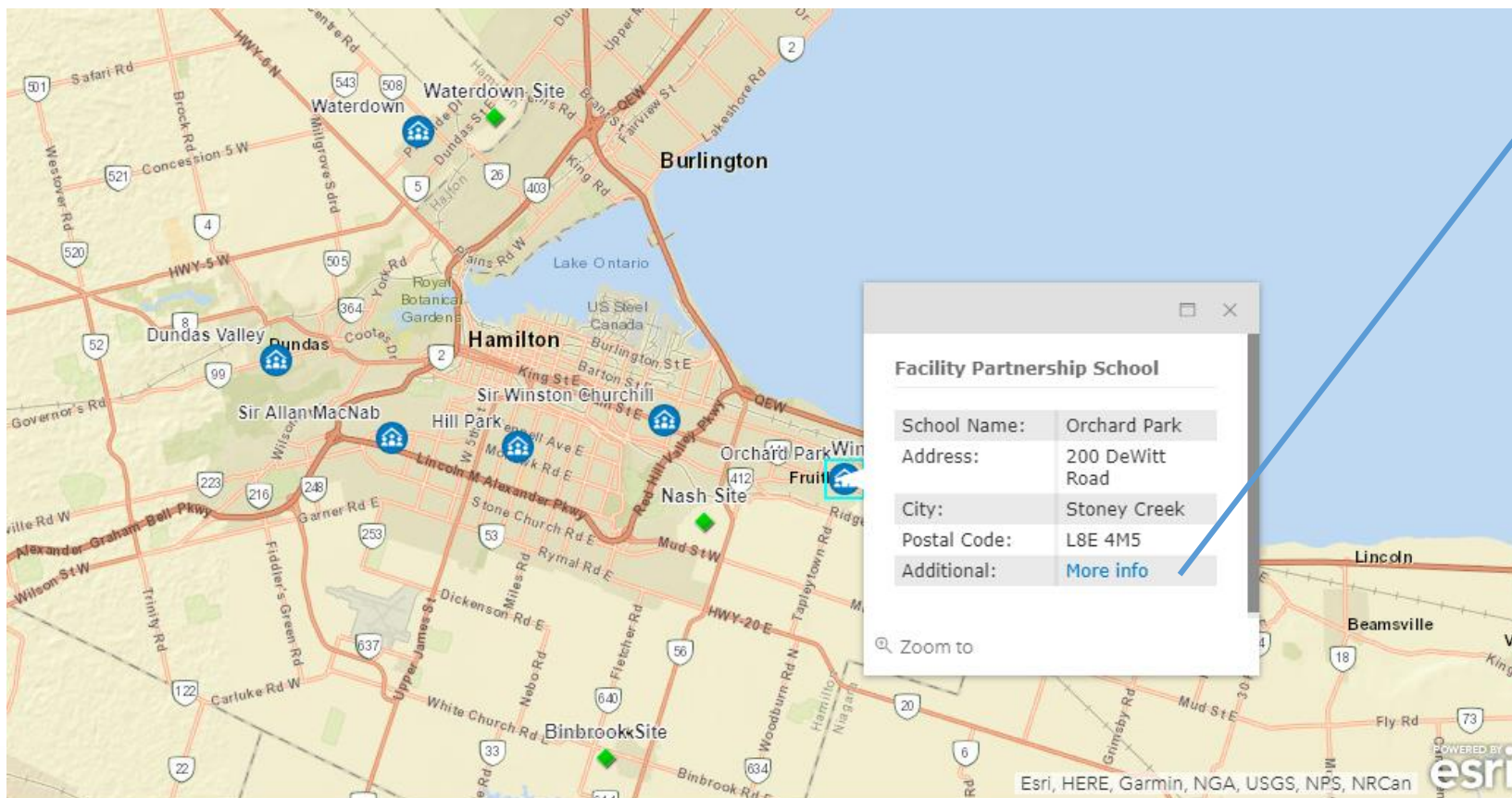
- Projected 200 or more excess pupil places and/or
- 60% utilization or less for 2 years
- Space not required for Board programming or other uses
- Appropriate access to space
- Parking
- Zoning
- Facility condition
- Other criteria as appropriate

- For a complete list please see the HWDSB's Facility Partnership Website or meeting hand out.
- Please note that school & space availability is revised each year.
- Space availability is subject to review without notice due to enrolment, program, or facility changes.

The HWDSB Facility Partnership website includes the following:

- Information on what is a facility partnership, the benefits and which organizations may qualify
- Interactive map indicating the locations of schools with partnership potential and identified future school sites
- School reports with facility and space information
- HWDSB contact information (dedicated email)
- Application for potential partners





## Orchard Park

Address: 200 DeWitt Road  
City: Stoney Creek  
Postal Code: L8E 4M5  
Grade: 9 to 12

## Potential Available Space

For space availability, please contact  
HWDSB at 905-527-5092 or  
facility.partnership@hwdsb.on.ca

## Facility Information

Construction Year: 1965  
Number of Stories: 2  
Building Size (ft<sup>2</sup>): 370,172  
Capacity: 1332  
Facility Condition: Average  
Site Acres: 14.48 +/-  
Zoning: I2  
Accessible: N



Aerial Imagery Source: SWOOP 2015

Information is subject to change without notice. Please contact HWDSB for most up to date information on potential facility partnerships

- Hamilton-Wentworth District School Board believes in strengthening bonds between communities and schools through community use of our facilities to improve student achievement, create healthier neighbourhoods, and encourage life-long learning. Hamilton-Wentworth District School Board is committed to providing the community with equitable access to Board facilities.
- **Community Use of Schools** (rentals)
- **Community Hubs** - Project Examples Rockton, Sir John A. Macdonald
- **Community Engagement**: develop community participation, collaboration and involvement to support student success and well-being, and to strengthen the community - Focus on Youth (summer programming)



HWDSB Community Planning and Facility Partnership Website:

<https://www.hwdsb.on.ca/community/facilities-partnerships/>

Ministry of Education Community Planning and Partnership Guidelines

<http://www.edu.gov.on.ca/eng/funding/1516/2015B9appenBEN.pdf>

HWDSB Use of Board Facilities Policy:

<https://www.hwdsb.on.ca/wp-content/uploads/2012/05/Use-of-Board-Facilities.pdf>

- Visit HWDSB Community Planning and Facility Partnership Webpage
- Review the Community Planning and Partnership guidelines and policy
- Fill out an application to begin process



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Planning & Accommodation Department

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