

Summit Park Transition Committee

Meeting #2

April 10, 2019 – 6:00 pm – Janet Lee Elementary School

In Attendance:

Trustee – **Cam Galindo** (Wards 9/10), **Alex Johnstone** (Wards 11/12, Chair)
Superintendent of Student Achievement (Family of Schools#1) – **Jeff Gillies**
Superintendent of Student Achievement (Family of Schools#3) – **Paul Denomme**
Superintendent of Transitions – **Michael Prendergast**
Executive Assistant, Recorder – **Linda Sheppard**
Principal, Janet Lee Elementary School (Summit Park Elementary School) – **Julie Anderson**
Teacher Rep, Janet Lee Elementary School – **Sara Wilson**
Teacher Rep, Janet Lee Elementary School – **Bekki Goman**
Teacher Rep, Janet Lee Elementary School – **Tiffany Starr**
Parent Council Rep, Janet Lee Elementary School – **Nicole Jones**
Parent, Janet Lee Elementary School – **Nicole Abraham**
Community Rep, Umbrella Family, Janet Lee Elementary School – **Sheila Greenland**
Principal, Tapleystown Elementary School – **Brandon Berketa**
Teacher Rep, Tapleystown Elementary School – **Chris Perry**
Teacher Rep, Tapleystown Elementary School – **Steve DeRoche**
Parent, Tapleystown Elementary School – **Chantal La Duke**
Principal, Bellmoore Elementary School – **Kevin Heer**
Parent Council Rep, Bellmoore Elementary School – **Jackie Boyer**
Parent/Teacher, Janet Lee Elementary School - **Leanne Filoon (new)**

Regrets:

Parent Council Rep, Tapleystown Elementary School – **Diane VandenHoven**
Student Rep, Janet Lee Elementary School – **Marissa Gauvreau**
Community Rep, YMCA, Janet Lee Elementary School – **Justine Schultes**
Parent Council Rep, Bellmoore Elementary School – **Richard Wouters**

The meeting began at **6:00 pm**

Superintendent Prendergast welcomed committee members and guests to the meeting and explained the process to be followed. The Land Acknowledgement was shared.

Superintendent Prendergast hoped that most areas of discussion will be covered at today's meeting and that an additional date would not be necessary.

Minutes from previous meeting:

- The numbers quoted for the space allocation for the day care centres need adjusting. **The previous minutes will be adjusted and reposted.**
- It was asked about Bellagio Avenue's break in the road and sidewalks. Superintendent Prendergast responded that a call was placed with the City of Hamilton to obtain answers but as of today's meeting, there has been no response.

Transition Updates:

- Principal Anderson and Superintendent Prendergast met with Michael Lampietro, Facilities Management: windows going in; work inside is being completed; on schedule and ownership will be transferred to the Board on August 1. Staging will take place after that: furniture, etc.
- August 1 possible move-in date which gives everyone one month before school opening.
- Opening Ceremony: will not take place until after the school has been up and running and the students are comfortable with their building. Possibly late September/Early October.
- Slide with walking boundary reviewed: pink area for JK students; blue area for Grades 1-8.
- Principal Anderson and Principal Berketa have met to discuss a transition celebration day. It was decided to use Janet Lee's space for this event and hold it on June 21st. It was determined that Taplestown/Bellmoore students and staff would be bused in to have a day of team building/leadership. Hopefully, the students will be able to choose their mascot and school colours for the new school. Details will be sent home. Parent Council on board to help out on this day.
- Principal Anderson shared that family orientation for Summit families will take place, possibly June 6, at Janet Lee, in the gym. Edge Photography has created a great photo of the current students which will remain at Janet Lee. It is a nice souvenir for families. Prices are: 11x14 not plaqued-\$10 (it was felt the 8x10 is too small). **Principal Anderson agreed to take this away.**
- Principal Anderson shared that a request had been made by some Janet Lee students in grade 7 to remain for their final grade 8 year. **The few requests made will be honoured.** There were no requests from Taplestown.
- Principal Anderson shared that Taplestown staff will be coming to Janet Lee on May 30 for special education student transitions. Early JK intakes for Special Needs information will take place on an ongoing basis.

- Trustee Galindo shared that a community safety session for the Summit Park neighbourhood will be held on April 17 at 7:00 pm at the Salvation Army Winterberry Heights Church

Other Items:

- Will there be a celebration day for the kids/staff not moving – is there something for the kids/staff not moving. It is felt that they are being left out. **Principal Anderson clarified that this had been discussed and a movie day at the theatre is being proposed for Janet Lee students. Principal Berketa indicated that they are working through this.**
- Bell times have been decided – looking for ideas to reduce parents driving kids to school. Walk patrols? Promote walking – give them pedometers; recruit volunteers to get kids walking.
- How will the parent council work? **The process will be followed to establish the new parent council. They will follow the guidelines and form a new council for Summit.**
- When will staff voice get heard? We feel we aren't being heard. **This can be discussed after the transitions meeting.**
- Before/after school care – the sooner families register the better. Packages are available and plenty of space.
- Transportation information will be sent home in August. Transportation is aware already of which students are moving. **Is it possible a phone call to families could be made?**
- What is the bike rack situation?
- If the school doesn't open on time, when will families be notified? **Highly unlikely, but if this were to happen, notification would go out at the end of the school year.**
- Staffing: we won't know the full staff until June. Communication with families can be sent out as soon as we know the majority. The staffing process is just starting and takes time.

Next Meeting:

May 22, 2019 from 6:00-7:00 pm

Adjourned 6:54 pm

/ls