

## How do I get started?

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The first step is for you and your parent/guardian to attend the **PLAR Orientation Workshop**, at 6:30 pm Thursday, January 18, 2018, at Hamilton Wentworth District School Board, Education Centre, 20 Education Court, Hamilton, ON.

All students who intend to challenge a course for credit **must** attend this information session. At the workshop, you will be given more detailed information on making a formal application to challenge for credit. You will receive information on what documentation is required, how your application will be reviewed, how your tests and assessments will be conducted, how your results will be reported, appeal procedures, withdrawal policy and contact information.

Students who are going to make a PLAR challenge **must** attend the workshop to receive the Application Package.

### Can I get started before the workshop?

Detailed information on the PLAR Application Process is available through Student Services in your school.

A student may begin by gathering and organizing information that demonstrates the knowledge and skills related to the course for challenge. Visit the Ministry website [www.edu.gov.on.ca](http://www.edu.gov.on.ca) and follow the path >English>Secondary>Curriculum>ByGrade>Choose a Course/Curriculum Expectations.

Examples of evidence may include letters of reference from teachers or community leaders, certificates, sample assignments, samples of original work, a portfolio, descriptions of programs, courses or experiences that support your application. **All evidence must clearly demonstrate its connection to the Ontario Curriculum.**

## Additional Challenge Information

### APPEAL PROCEDURE

In cases where there is a disagreement with the decision of the principal about whether a student should challenge for credit, an adult student or the parent of a student who is not an adult may ask the appropriate supervisory officer to review the matter.

### REPEATING THE CHALLENGE

A student may submit an application for challenge for a specific course for a second time the next year, if the student can provide reasonable evidence of additional study and experience.

### ASSESSMENT AND EVALUATION

Assessment and evaluation strategies will be based on curriculum expectations and achievement charts in the Ontario curriculum policy. They will include formal tests and other assessment strategies.

### WITHDRAWAL POLICY

A student may withdraw from the challenge process prior to the final formal test without a notation on the student's Ontario Student Transcript (OST). Once students have entered the "final formal test" stage of the challenge process, and choose to withdraw from the process, a mark will be entered in the OST (Grade 11 and 12) and on the *Cumulative Tracking Record (Grades 10 – 12)*.

### FINAL MARK

The student's final percentage grade will be recorded on the student's Ontario Student Transcript (OST) in the same way as achievement in other courses.

# HWDSB

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## 2018 CHALLENGE FOR CREDIT

### Prior Learning Assessment and Recognition

**PLAR Orientation Workshop**

6:30 p.m.

**Thursday, January 18, 2018**

Hamilton Wentworth District  
School Board

Education Centre

20 Education Court, Hamilton, ON

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**For further information contact  
Learning Services  
HWDSB Education Centre  
(905) 527-5092**

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