

Criteria for Non-Staff Coaches/Experts

Schools **must** consider the following prior to engaging the services of a non-staff Coach/Expert:

- Applicant completes an application form (see Sample Volunteer Coaching/Expert Application Form)
- Applicant successfully completes an interview with the principal and/or designate
- Applicant supplies two references
- Applicant demonstrates coaching/activity-based expertise.
For higher risk sports, this may be derived from one of the following:
 - NCCP Competition Introduction – Part A or NCCP Level 1 Technical in the sport
 - Attendance at a relevant clinic or workshop within the past three years
 - Past experience as a competitor or coach in that sport in the last 10 years
- Applicant presents a vulnerable sector screening form
- Applicant agrees to a process for monitoring of his/her coaching/expert activities, e.g., seasonal review
- Applicant agrees to a process for resolving issues accompanied by appropriate disciplinary action by the school
- Applicant agrees to abide by all relevant policies and procedures
- Applicant undergoes an orientation session, with the school principal or designate, to:
 - review coaching philosophy of school
 - review relevant sections of Physical Education Safety Guidelines
 - outline school policies with respect to academic eligibility
 - highlight OFSAA Coaching Conduct and Athlete Code of Behaviour
 - detail OFSAA Transfer and Eligibility Policies
 - review school disciplinary policies
 - clarify school policies with respect to supervision and travel
- Applicant agrees to attend a pre-season coaches' meeting of school and/or association, if requested
- Applicant agrees to communicate regularly with designated supervisor (e.g., coach liaison)

NOTE: Applicants will be responsible for covering costs associated with producing a vulnerable sector screening form.