

Family-Educator Interviews

Dear Parents/Caregivers of Winona Elementary School,

We will be holding Family-Educator Interviews at the school on Thursday, November 16th and Friday, November 17th. We encourage all families to attend a progress meeting in-person or via MS Teams. This year, you will be able to schedule your interviews using our online system.

Please follow the instructions below. You will be able to schedule appointments beginning November 6th at 8:00 am until November 15th at 11:00 pm.

Instructions

1. Go to the Winona scheduling webpage at <https://parentinterview.com/s/wes>
2. Enter the Parent Code (printed below) and click "Sign In"
Please make a note of your Confirmation #
3. Fill in your contact information and click "Continue to Make Appointments"
4. Click on the name of a teacher with whom you wish to schedule an appointment
5. Click on an available time at which you wish to have your meeting
6. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to meet
7. Click on "My Schedule" (top left of the page)
8. Email, print out, or copy down your schedule

The Parent Code for this term is
teacher818

Do not share this code with anyone outside your school community

Should you wish to cancel an appointment you have made, click on "Cancel" beside the meeting you wish to have removed from your schedule.

If you misplace your schedule, you may use your Confirmation # to retrieve your schedule from the website at any time. If you need help using the service, please email support@parentinterview.com