



Winona Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

301 Lewis Road
Winona, Ontario L8E 5H1
Phone: 905.643.4141
Fax: 905.643.4666

EMAIL: winona@hwdsb.on.ca
PRINCIPAL: Mr. T. Illman
VICE-PRINCIPAL: Mrs. J. Adler
www.hwdsb.on.ca/winona

SCHOOL COUNCIL 2021-2022

September 2021

Dear Parents/Guardians,

School Council is a great way to learn about initiatives happening at the school, to contribute to initiatives and offer suggestions to the administration about operations at Winona Elementary School. Parents/Guardians can nominate themselves to the School Council by using the nomination form provided on the website. Please fill out the form and then scan it and return it via email to the Principal at tillman@hwdsb.on.ca or send it back to school through your child's teacher. Nomination forms should be received at the school no later than Friday, October 8, 2021.

We are always looking for new people with new ideas to help make our council a dynamic group that works at enriching the school experience for our students. **The first meeting of our School Council will be held on Thursday, October 14 at 6:30 p.m. Due to COVID-19 precautions, the meeting will not be held in the school. It will be held virtually using Microsoft Teams.** Please ensure that your email address is submitted as part of your self-nomination so that you can be included on the group invite to the School Council Meeting.

You will find some important information regarding School Councils below:

- All parents/guardians who have a child enrolled at Winona Elementary School are welcomed and encouraged to attend School Council meetings and are eligible to be nominated as voting members of Council.
- The Ministry of Education requires all Ontario schools to have School Councils.
- The role of the School Council provides informed advice to the Principal and staff while maintaining a school-wide perspective on issues
- The School Council is to focus on student learning and school improvement and represent the views of the school community
- If a parent/guardian would like to be a voting member on the School Council, they must be nominated to the role. Submission of a self-nomination form is required. Please use the nomination form provided. If there are more than 30 names, all nominees will be asked to submit a half page profile prior to an election or discuss other options. If 30 or fewer people wish to serve, all names will be acclaimed.



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Voting members may hold a position on the executive including Chair, Vice Chair, Treasurer and Secretary.

- The chairs' primary role is to be the group's facilitator and community contact person for community related issues. The chairs are the recognized representative of Council for parents. The chairs call the meetings and prepare agendas in consultation with the Principal. The chairs consult with school board staff and the trustee.
- The Treasurer ensures all financial records of the council correspond with the School Secretary's records and presents updates at each council meeting
- The Secretary maintains the member contact list, takes attendance and records meeting minutes

Individuals putting their names forward must be at the meeting on Thursday, October 14, 2021 if they would like their name to stand. It is imperative to council functioning that those wishing to serve on council are able to commit to monthly meetings. If we have low attendance we will not be able to conduct council business.

If you have any questions, please do not hesitate to contact us. We look forward to working together to support our students this year.

Sincerely,

T. Illman
Principal

J. Adler
Vice Principal