

Westwood School Council Meeting – Agenda

September 24, 2019 – Westwood School Library.
 First Meeting of the 2019-2020 School Year

- In Attendance**

- Thomas Ro – *Principal*
- Miriam Griffin
- Charissa Roberts
- Melanie Bainbridge – *Treasurer*
- Cherylin Foxon – *Co-chair*
- Shelly Firth – *Chair*
- Michelle Letoureau
- Tynesha Arsenault – *Treasurer*
- Andrea Vardy – *Community Rep (EARLY ON)*
- Melissa Pejic – *Teacher Rep*
- Sarah Reavley
- Macey Klepey – *Secretary*

Curiosity - Creativity - Possibility

Agenda Item	Notes and Actions	Allocated Time	Person(s) Responsible
WELCOME AND INTRODUCTIONS			
Welcome and Introductions	<ul style="list-style-type: none"> • Introduction of New Members • Sign Attendance Sheet • Review and Approval of Agenda • New Items 	10 Min	Shelly (Co-Chair)
Council Elections for Executive Positions	<ul style="list-style-type: none"> • Members Elected for Executive Positions are as follows • Tynesha Arsenault : Treasurer • Melanie Bainbridge : Treasurer Assistance 	10 Min	Mr. Ro

	<ul style="list-style-type: none"> • Shelly Firth : Chair • Cheryl Foxon : Co-Chair • Macey Klepey : Secretary 		
AIFEC	<ul style="list-style-type: none"> • Westwood School Council organized and facilitated the holiday fundraiser in 2019. • Helped facilitate “Instrument for Every Child” a music program for students in grade 1 which introduced 10 – 14 instruments to each student in grade 1 with a workbook that continues up until grade 4. • Organized a Fall Bake sale, Family Nights as well as a successful “Mindfulness Day” in 2018-2019. • All proceeds made from the fundraisers were used to fund projects in the school in accordance with board policies as well as installment of new Heating over the summer of 2019. 	5 Min	Shelly
Metro Grant Opportunity	<ul style="list-style-type: none"> • Metro currently has a grant worth \$500,000 to award the community with \$5,000 grants however, it is required that it must be applied for. • If granted the award, the money shall be implemented into the school’s healthy nutrition. • A vote was taken by council members and it was decided that we could create, “colour of the month” by offering students healthy snacks that match the colour chosen for that month. (Ex – If the colour is red therefore healthy options given to the students would be but not limited to, apples, strawberries, raspberries, etc.) • Council also decided that we could create a Cookbook by Westwood Families, asking families to submit their healthy recipes from home to add in to the cookbook for distribution. One way this can be 	10 Min	Melanie

	<p>implemented is through the Multicultural Potluck held in the gym at Westwood School. For parents that wish to participate and bring in a food item, they could also submit their recipe alongside it. That way, not only do we see the recipe but parents, teachers and students could also taste the food as well.</p> <ul style="list-style-type: none"> • Also deciding on a contest for, “creating the cover” of the cookbook whereas each student could draw a cover that they believe would suit the cookbook and submitting it to the office for a decision/vote. 		
SCHOOL UPDATE			
School Update	<ul style="list-style-type: none"> • School Facilities –Heating Installation over the summer School Council Successfully raised enough money in the year 2018-2019 to implement a new heating system in the school. • Annual School Plan The library was converted back to the dewy decimal system from the previous method called, “Surf” therefore books are no longer sorted in their designated categories, they are now storage and catalogued by numerical order. • Improve communication, wellbeing and safe caring schools, would like to see all students reading, improving on their mathematic skills. The board is pushing the ambition of at least 60% of students to receive a B- or higher. • Middle Years Development Index Survey “how many important adults are in the school?” Distinguishing between caring and important adults. 70% of students said 2 or more, 5% of students said 1 important adult and lastly, 20% said none. This year we would like to lower than 20%. Ideally raising 2 or more to 75%. • EQAO Results The results of the last four years of EQAO results are as follows; 	15 Min	Mr. Ro

	<p>51, 50, 62, 61 – School Reading</p> <p>34, 62, 51, 61 – Writing</p> <p>20, 38, 24, 54 – Mathematics (category of concern, would like to improve this number)</p> <p>The results of the EQAO results include students who are exempt. You can find these results on the school’s website.</p> <ul style="list-style-type: none"> <p>Reorganization</p> <p>There was no closing of any classrooms this year at Westwood School.</p> <p>Class numbers are at 21/20 for JK/SK and numbers were left where they’re at.</p> <p>All status quo was kept; however, primary numbers have been slightly shifted to meet the requirements of the board/ministry in grades 1-3. A total of 15 students were moved with letters sent to the parents of those students to notify them.</p> <p>Special Event Days</p> <p>There are a total of 10 Special Event Days at Westwood School whereas the nutrition guide does not have to be strictly followed. School Council is strategically planning events around those days whereas students can enjoy a sweet treat. <i>4 days of the 10 have been decided by the council and they are as follows; November 28 Bingo or Movie Night, October 10 – Bake Sale, October 21 - Hallowe’en, December 20 – Special Event not yet decided.</i></p> <p>On the Ministry’s Website, there is a calculator in which you can submit each item in your full recipe to view the nutritional value.</p> <p>October Events</p> <p><i>- Moving Education Workshop(Oct 4)</i></p> <p>Teaching students through dance and movement. This year the workshop is intended for the whole school and will have a total of 4 sessions.</p> <p>Each workshop shall be geared towards the</p> 		
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	<p>age groups that are participating at that time.</p> <ul style="list-style-type: none"> • -Junglesport (Oct 15- 18) This year Mr. Ro decided to have Junglesport at the beginning of the school year rather than at the end since it is a great way to start the school year for students. They really enjoyed it last year, June 2019. • Picture Day(October 28) Letters will be sent home with the students indicating when the school picture day shall be. • Hallowe'en (October 31) Children are welcome to come to school dressed up in their costumes, all weapons or other items of the like incorporated in your child's costumes are required to stay home. This is also a Special Event Day, therefore, snacks/treats will be allowed to come to school for celebrations. 		
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NEW BUSINESS			
<p>School Council Holiday Fundraiser</p>	<p>"Meal in a Jar" fundraiser was pitched, food available in this year is soup inside a mason jar. From the proceeds, the school will receive 50% of the profits and for each jar that is sold the company providing these jars will donate a meal to an organization of choice - Council has decided Neighbour-2-Neighbour.</p> <p>"Dieleman Fundraising Sale" Last year made a \$5,000 profit. The magazines not only sell Christmas Based items but also sell kitchenware, cooking items, candles, etc. It is well-rounded for every individual. It takes 1 month for all items bought to be shipped, the books will be ordered on November 1, 2019. If \$10,000 or less is raised 45% of the profits come back to the school. There are a total of 289 students in the school, therefore 350 magazines will be ordered.</p> <p>"Urban Vine" - Sells premium balsamic vinegar/olive oil, creams, hair/body care and organic-based products. Charissa will find more information on this fundraiser idea - Proceeds of fundraisers will be used to revitalize the library at Westwood School. (Tables, Chairs, Learning Common Space)</p>	<p>10 Min</p>	<p>Melanie, Everyone on Student Council</p>

	-School Fundraising Plan will be submitted by October 31 to inform of where the proceeds/funds are going.		
Fall Bake Sale/Meet the Teacher Night	<ul style="list-style-type: none"> • Letters will be sent home to families in regards to the Bake Sale. • There will be a \$1 & \$2 Table; there will be beverages such as coffee and tea for the parents and popcorn for the children free of charge during event. • We ask that parents this year bring their own tupperware containers to reduce waste • Everyone on Council will participate. 	10 Min	Melanie, Charissa, Shelly, Tyneesha, Miriam, Cherylin, Sarah
Family Nights	<ul style="list-style-type: none"> • Parent engagement grant is provided to Westwood at \$500.00, \$250 of that total is for a movie license. The rest is given to reimburse parents for paying and completing a \$35.00 Vulnerable Sector Check to volunteer within the school. • November 28 will be the first Family Night; will have a vote for either Bingo or Movie Night. • Partial proceeds from the Bake Sale shall go towards prizes won at the family night. • Still deciding what food items will be served (possibly pizza), a member of school council will contact Mr. Grande Pizza. <p>Subcommittee Members Include; Melanie, Michelle, Tyneesha, Sarah and Shelly.</p>	10 Min	Everyone on Council will participate