

# Westwood School Council Meeting – Minutes

October 23, 2018 – Westwood School Library

In Attendance:

Thomas Ro – Principal

Krysten Naylor

Ms. Pejic

Erin Copeland – Co-Chair

Wayne Thompson

Cherylin Foxon

Bryan Naylor

Liz Kirk (Public Health Nurse)

Charissa

Absent:

Melanie Bainbridge – Treasurer

Shelly Frith – Co-Chair

Michelle Letourneau

Jessica Elcomb

Agenda Items
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Executive Reporting
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		Time	Responsible
	Fundraising: Bake Sale -> October 11 2018 <ul style="list-style-type: none"><li>- Parent participation was excellent.</li><li>- Profit from event: \$487.40</li></ul>	15 min	Erin
	Nutrition Program: Current Successes – increased volunteers on a regular basis. (currently 8 volunteers in regular rotation) Been able to prep more items (dry etc) in advance making for better planning and overall shorter days. Some growing pains with our new partnership with No Frills. Getting a better handle on this program. Thank you to Bryan & Matt who have done some pick ups on our behalf.	5 min	Shelly
	Proposed Meetings Remaining in 2018-2019 <ul style="list-style-type: none"><li>- January 15 2019</li><li>- March 19 2019</li><li>- <b>April 30 2019</b></li><li>- June 18 2019 (wrap up &amp; thank you)</li></ul> <b>All above dates approved by council.</b>		Erin
	Review of By-Laws <ul style="list-style-type: none"><li>- Have by laws on hand.</li></ul>		Erin

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	<ul style="list-style-type: none"> <li>- For anyone who wants to read through.</li> </ul> <b>Link on website to</b> <b>Hard copy in office.</b>		
	Provincial Telephone Townhall Meeting <ul style="list-style-type: none"> <li>- 1 English &amp; 1 French remaining this year.</li> <li>- Have to sign up in advance.</li> </ul> <b>Members asked to email if interested and the message would be forwarded with the registrations instructions.</b>		Erin

## Planning

		Time	Responsible
	Annual Fundraiser <ul style="list-style-type: none"> <li>- Timelines (fundraiser began Oct 22; Orders due November 5; Order submission to DFS November 9; December 9 is estimated arrival of items)</li> <li>- Assistance Needed: pulling orders together and delivery to classrooms</li> <li>- Secured incentive prize?</li> </ul> <b>Feedback: forms seem a little complicated.</b> <b>Reminder of dates will be on school online calender, in newsletter</b> <b>Possible to look into using school cash online for next year? (Mr. Ro to look into)</b>		Erin
	Movie Nights: (proposed dates) <ul style="list-style-type: none"> <li>- Thursday December 6 2018</li> <li>- Thursday February 28 2019</li> <li>- Thursday June 6 2019</li> </ul> <b>All dates approved by council.</b> <b>Reach out to Michelle (absent from meeting) re: organizing.</b> <b>Have license to show movies.</b> <b>50/50 split on cost between SC &amp; Westwood.</b> <b>RSVP to gage involvement.</b>		Erin
	Other Events (Brainstorm) <ul style="list-style-type: none"> <li>- When?</li> <li>- Whose responsible?</li> <li>- \$\$ needed vs available.</li> <li>- Related to teacher support or school initiative</li> </ul> <b>Bingo Night</b> <b>Spring / Summer Carnival</b> <b>Math /Literacy / Physical Activity Based event.</b>		

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	<b>Book Fair.</b> <b>Indoor Sport Extra Curriculars</b> <b>Hamilton BullDogs</b> <b>Board Game Night</b> <b>Grade 5 graduation</b> <b>Daytime Holiday Concert</b>		
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School Initiatives
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		Time	Responsible
	<b>Math &amp; Reading Targets</b> <b>Handout related to targets</b>		Tom
	<b>Westwood Wear</b> <b>Due to multiple fundraisers happening in fall / winter looking at a spring launch.</b> <b>Possible keeping sizes on hand.</b> <b>Advertising through staff &amp; council at the May Open House.</b> <b>Partnership with Staples Business Advantage</b> <b>Partnership with "Hamilton is Home" (Cherylin to look at)</b>		Tom
	<b>Woodchips</b> <b>Through partnership with facilities, play grade woodchips will be blown into the Kindergarten Play Area the week of October 29 2018.</b> <b>Funds will be from facilities budget.</b>		
	<b>School Travel Plan</b> <b>Survey in November "Hands Up"</b> <b>Assessing how students get to school</b> <b>Identify potential dangers to students and to look at solutions to those issues.</b>		
	<b>School Photo Day</b> <b>Monday October 29 2018</b> <b>Senior Kindergarten Grad Photos?</b>		
	<b>School Fundraising Plan</b> <b>Written plan needed.</b> <b>End of October</b>		

Round Table Discussion
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	<b>"Kinder-garden"</b> <b>Idea from the kindergarten team.</b> <b>Outdoor growing space.</b>		Ms. Pejic
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	<p>?? Under the windows</p> <p>Partner with Nutrition Program and grow vegetables that could be served?</p> <p>Eco Club?</p> <p>Tie into curriculum?</p>		
	<p>Ukulele grant applied for</p> <p>Bring instrumental music education into the classroom</p> <p>Ms. Pejic to teach.</p> <p>Waiting to hear on approval.</p> <p><b>** AIFEC grant follow up Erin &amp; Shelly</b></p>		Ms. Pejic
	<p>Opportunity for more school trips?</p> <p>Safety aspect 1/5 ratio for kinder &amp; 1/8 ratio for primary &amp; junior.</p> <p>Cost associated with trips a concern.</p> <p><b>** outdoor education grants.</b></p>		Cherylin
	<p>Partnership with Westmount Rec Centre</p> <p>Possibility of one to introduce different forms of physical activity.</p> <p>Mr. Ro to investigate.</p>		Liz
	<p>Spring Carnival</p> <p>Use Hamilton Police Service as an attraction</p> <p>James St Armoury could bring in truck</p> <p>Obstacle course</p> <p>Book Fair (\$\$)</p> <p>Games</p> <p>Bouncy Castle</p> <p>Food Sales as a fundraising aspect</p> <p>Council Recruitment aspect</p> <p>JK information available for new parents.</p>		Krysten / Brian & Erin