39 Montcalm Dr. Hamilton, Ontario L9C 4B1 (905) 385-5395



September 3, 2019

Dear Parents/Guardians:

We are happy to introduce ourselves as your child's Learning Resource Team. We will be introducing ourselves to your child and describing our role as one of an advocate for them. They are encouraged to access the Learning Commons (LC) as a place where they may receive academic or emotional support, simply make use of the available technology, or use the LC as an alternate quiet setting in which to complete work.

Over the next few weeks, we will be working with your child to develop their Individual Education Plan (IEP). A copy will be sent home for your feedback in October.

The Learning Resource Team invites you to attend an information session specifically for parents or guardians of children with Individual Education Plans. This will take place on

Tuesday, September 17 from 6:15 pm until 7:15 pm in the Learning Commons at Westmount Secondary School. We encourage you to come out and meet the Learning Resource Team and learn how students are supported at Westmount.

If you have any questions or concerns about your child's progress or the creation of their IEP, please feel free to contact us by email or by phone.

We look forward to working with you to help your child achieve their best this year.

Sincerely,

Deníse Hagger	María Papalía-Potvín	Adam Potvín
Learning Resource Teacher	Assistant Head of Learning Resource	Learning Resource Teacher
dhagger@hwdsb.on.ca	mpapalia@hwdsb.on.ca	apotvin@hwdsb.on.ca
(905) 385-5395 ext. 575	(905) 385-5395 ext. 532	(905) 385-5395 ext.559